

**CITY OF SAN ANTONIO  
PURCHASING & GENERAL SERVICES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**SUBJECT:** Annual Contract for Telecommunications Supplies

**DATE:** January 20, 2005

**SUMMARY & RECOMMENDATION**

This ordinance authorizes the Purchasing & General Services Department to accept the proposal submitted by Graybar Electric Company utilizing U.S. Communities Government Purchasing Alliance to provide the City of San Antonio Information Technology Services Department with an annual contract for telecommunications supplies for an estimated annual total of \$280,414.07. Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

In February 2004, Ordinance No. 98797, the City entered into an Intergovernmental Cooperative Purchasing Agreement with U.S. Communities Government Purchasing Alliance. The Intergovernmental Agreement allows the City to utilize goods and services procured by its participating member entities. The resultant contract for telecommunication supplies was awarded to Graybar Electric Company for a period of two years, effective January 1, 2005 and terminates December 30, 2007 with two one-year options to extend.

This contract will be utilized by the City of San Antonio Information Technology Services Department for the annual purchase of cabling and related hardware used for computer network and communication systems throughout City facilities. The estimated annual cost of this contract is \$280,414.07.

**POLICY ANALYSIS**

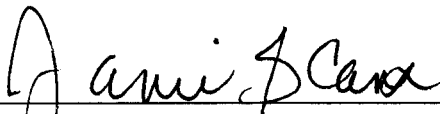
The City of San Antonio Information Technology Services Department provides technical, networking and telecommunication assistance to all City departments. This contract will provide for the purchase of necessary parts and supplies on an as needed basis, which are required for the maintenance and repair of computer networks and communication systems.

**FISCAL IMPACT**

The estimated annual cost of this contract is \$280,414.07 annually. Funding will be not be encumbered by the ordinance. All expenditures will be in accordance with the FY2004-2005 Budget approved by City Council.

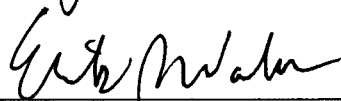
**COORDINATION**

This item has been coordinated with the City of San Antonio Information Technology Services Department.



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Janie B. Cantu, C.P.M., Director  
Purchasing & General Services



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Erik J. Walsh  
Assistant to the City Manager

CITY OF SAN ANTONIO  
BID TABULATION

ANNUAL CONTRACT FOR: TELECOMMUNICATIONS SUPPLY

Graybar Electric  
383 South Cherry Lane  
Industry, California 91789

| <u>DESCRIPTION</u>   | <u>AMOUNT</u> |
|--|---------------|
| Telecommunication Supplies                                       |               |
| Percent Discount Offered from Manufacturer's Catalog Price Lists | 7%-67%        |
| Delivery   | 1 Day ARO     |
| Annual Estimated Total<br>Based on FY 2003-2004 Expenditures     | \$280,414.07  |
| Terms  | Net 30        |

Contract Period: January 1, 2005 through December 31, 2007  
With two (2) additional one (1) year options

This purchase will be made utilizing U. S. Communities Government Purchasing Alliance, Intergovernmental Cooperative Purchasing Agreement

DS/dws  
A077-05