

CONSENT AGENDA  
ITEM NO. 15

**CITY OF SAN ANTONIO  
DEPARTMENT OF COMMUNITY INITIATIVES  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**SUBJECT:** General Education Development (G.E.D.) Financial Assistance Fund

**DATE:** January 27, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the establishment of a dedicated revenue account titled "The Joseph Roy Kaiser G.E.D. Financial Assistance Fund" and authorizes the acceptance of \$11,593 from the G.E.D. Financial Assistance Fund supported by the San Antonio 5K Run/Walk for Literacy. This action also establishes a budget.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

In partnership with the San Antonio Commission on Literacy (S.A.C.O.L.) and the Adult Education Cooperative (AEC), the Department of Community Initiative's (DCI) Family Resource and Learning Division sponsors the annual San Antonio 5K Run/Walk for Literacy. One of the goals of the event is to promote the importance of literacy in our community. The majority of the funds will assist students in paying for examination fees to take the various components of the G.E.D. exam and the rest of the funds will be used for sponsorship of the event. The AEC partners include the Education Service Center/Region 20, San Antonio ISD, North East ISD, and Northside ISD.

To receive their G.E.D., individuals must pass a five-part battery of tests covering the subjects of Literature & Arts, Social Studies, Science, Mathematics and Writing. Testing fees associated with the G.E.D. exam average \$11 for each of the five exams, plus an administrative fee, with total costs for all five exams ranging from \$70 to \$105. To assist a student with the exam fees, AEC partners issue a voucher for each exam and the student is directed to an appropriate G.E.D. Testing Center. During FY 05, the collaborative anticipates issuing approximately 400 individual exam vouchers to adult learners pursuing their G.E.D. certificate who demonstrate a financial need. Because some students are not required to take all five exams, vouchers are available to an individual for each component of the G.E.D. testing process. In FY 04, DCI offered G.E.D. preparatory instruction at all seven of its Family Resource and Learning Centers and assisted 232 participants in successfully satisfying academic requirements and earning their G.E.D. certificate.

The current adult education and G.E.D. preparatory program offered by the City was developed by Mr. Joseph Roy Kaiser, an 18-year City employee and Social Services Manager of the

Literacy Services Division until his retirement in 2004. Because of his relentless efforts to form the AEC and to create and sponsor an annual fundraising event to help students achieve their G.E.D., pursuant to board recommendation by the S.A.C.O.L. on January 11, 2005 and upon recommendation by the AEC, this ordinance names the fund "The Joseph Roy Kaiser G.E.D. Financial Assistance Fund" in his honor.

#### **POLICY ANALYSIS**

This action addresses the core issue of human development and is a continuation of the existing City Council policy to provide educational opportunities for raising the education level of San Antonio residents.

#### **FISCAL IMPACT**


The ordinance establishes a new dedicated revenue account and authorizes the acceptance of funds of \$11,593 from the San Antonio 5K Run/Walk for Literacy. This ordinance requires no general fund commitment.

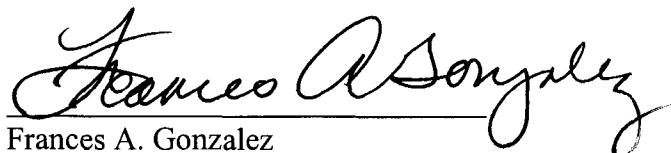
#### **COORDINATION**

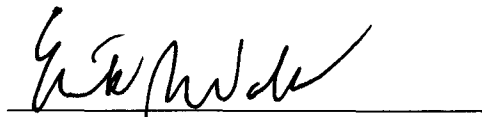
The Department of Community Initiatives has coordinated with the City Attorney's Office, Finance Department, San Antonio Commission on Literacy, Education Service Center/Region 20, San Antonio ISD, North East ISD, Northside ISD.

#### **SUPPLEMENTARY COMMENTS**

Provisions of the Ethics Ordinance do not apply.

  
Dennis J. Campa, Director  
Department of Community Initiatives

  
Frances A. Gonzalez  
Assistant City Manager

+   
J. Rolando Bono  
Interim City Manager

## **AN ORDINANCE**

**AUTHORIZING THE ESTABLISHMENT OF A DEDICATED REVENUE ACCOUNT TITLED "THE JOSEPH ROY KAISER G.E.D. FINANCIAL ASSISTANCE FUND" TO PROVIDE FINANCIAL ASSISTANCE TO SAN ANTONIO RESIDENTS TAKING GENERAL EDUCATION DEVELOPMENT (G.E.D.) EXAMINATIONS; ACCEPTING FUNDS IN THE AMOUNT OF \$11,593.00 FROM THE G.E.D. FINANCIAL ASSISTANCE FUND SUPPORTED BY THE SAN ANTONIO 5K RUN/WALK FOR LITERACY; AND ESTABLISHING A BUDGET.**

\* \* \* \* \*

**WHEREAS**, it is now necessary to establish a dedicated revenue account and accept funds in the amount of \$11,593.00 from the G.E.D. Financial Assistance Fund supported by the San Antonio 5K Run/Walk for Literacy; and

**WHEREAS**, acceptance of budget is allowed and authorization granted to name the fund The Joseph Roy Kaiser G.E.D. Financial Assistance Fund; and

**WHEREAS**, the San Antonio 5K Run/Walk for Literacy seeks to help adult learners in need of financial assistance to complete the requirements of the G.E.D. Certificate; and

**WHEREAS**, the G.E.D. Financial Assistance Fund is now authorized to use the funds during October 1, 2004 through September 30, 2005; **NOW THEREFORE:**

### **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The Interim City Manager, or in his stead, either an Assistant City Manager, an Assistant to the City Manager or the Director of the Department of Community Initiatives is authorized to accept \$11,593.00 from the San Antonio Run/Walk for Literacy. Said funds, under the Literacy Trust Account Budget, attached hereto and incorporated herein for all purposes as Attachment I are approved.

**SECTION 2.** Fund No. 4502210, Cost Center No. 3816210001 entitled G.E.D. Financial Assistance Fund is designed for use with adult learners in need of help in order to complete the requirements for a G.E.D. Certificate.

**SECTION 3.** The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, subject to concurrence by the Interim City Manager, an Assistant City Manager or an Assistant to the City Manager, may correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP internal orders and SAP GL Accounts as necessary to carry out the purpose of this ordinance. The use of funds is authorized during October 1, 2004 through September 30, 2005.

**SECTION 4.** This ordinance shall be effective on and after February 6, 2005.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

M A Y O R

ATTEST: \_\_\_\_\_  
City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
City Attorney