

**CITY OF SAN ANTONIO  
PURCHASING & GENERAL SERVICES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**CONSENT AGENDA**

**ITEM NO. 7**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**SUBJECT:** Desktop Computers

**DATE:** August 11, 2005

**SUMMARY & RECOMMENDATION**

This ordinance authorizes the Purchasing & General Services Department to accept the bid submitted by Dell Computer utilizing the State of Texas Department of Information Resources contract to provide the City of San Antonio Library Department with 100 desktop computers for a total of \$87,635.00, from the Texas State Library and Archives Commission grant funds. Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

This contract will provide the City of San Antonio Library Department with 100 desktop computers which will be utilized by Library staff for computer applications and data processing. These computers will be located at the circulation and reference desks at Library locations and the Technical Services/Collection Development staff areas at the Central Library. New computers are needed to update the current technology enabling more efficient multitasking capabilities between the Libraries Millennium software system, Microsoft Office programs and the Internet. The current computers being used are 4-5 years old and are out of warranty. The new computers will phase out the older models as they are retired from service. The contract includes a 3-year next business day warranty.

**POLICY ANALYSIS**

This contract utilizes the Texas Department of Information Resources DIR contract with Dell Computer to provide 100 desktop computers for use by Library staff at the Central Library and branch libraries located within the Alamo Area Library System. These computers will replace existing computers and are expected to have a lifespan of 4-5 years. Funding is made possible through the Texas State Library and Archives Commission's Loan Star Library Grant. This grant program provides direct grants in aid to public libraries having membership in the Texas Library System and will improve library services statewide as well as improve access to public library sources and services for all Texans.

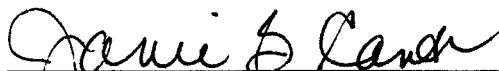
This purchase is being made in accordance with the State of Texas Cooperative Purchasing Agreement passed on Resolution No. 91-39-53 and utilizes the Texas Department of Information Services (DIR) agreement number DIR-SDD-192.

**FISCAL IMPACT**

The total cost of this contract is \$87,635.00. Funding will be from the Texas State Library Fund. All expenditures will be in accordance with the FY2004-2005 Budget approved by City Council.

**COORDINATION**

This item has been coordinated with the City of San Antonio Library Department.



Janie B. Cantu, C.P.M., Director  
Purchasing & General Services



Erik J. Walsh  
Assistant to the City Manager

# City of San Antonio Bid Tabulation

Opened: June 15, 2005					
For: Small Desktop Computers					
05-095			LB		
			Dell Computer "DIR Contract" One Dell Way PO Box 8707 Round Rock, TX 78682	Commonwealth Computer Company 24165 W. IH-35 Ste 217-616 San Antonio, TX 78257	Dell Computer "Retail Pricing" One Dell Way PO Box 8707 Round Rock, TX 78682
Item	Description	Quantity			
1	Dell Optiplex GX280 Small Desktop 2.8GHz P4 Processor 512MB DDR Ram 40GB ATA Hard Drive 48X CD-ROM Drive Windows XP Professional 17" Flat CRT Monitor 3 Year Warranty and Gold Tech Support	83	\$867.00	\$885.98	\$1,058.00
	Total		\$71,961.00	\$73,536.34	\$87,814.00
2	Dell Optiplex GX280 Small Desktop 2.8GHz P4 Processor 512MB DDR Ram 40GB ATA Hard Drive 48X CD-ROM Drive Windows XP Professional 19" Flat CRT Monitor 3 Year Warranty and Gold Tech Support	17	\$922.00	\$949.98	\$1,108.00
	Total		\$15,674.00	\$16,149.66	\$18,836.00
	Total Price		\$87,635.00	\$89,686.00	\$106,650.00
	Payment Terms		Net 30	Net 10	Net 30
<b>Total Award</b>			<b>\$87,635.00</b>		