

**CITY OF SAN ANTONIO
OFFICE OF THE CITY MANAGER
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Roland Lozano, Assistant to the City Manager

SUBJECT: Temporary Street closure of E. Houston Street between Soledad Street and N. Presa Street.

DATE: August 11, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance approves the temporary street closure of E. Houston Street between Soledad Street and N. Presa Street on Saturday September 24, 2005 from 6:00 a.m. to 6:00 p.m. in order for Artpace San Antonio to hold its annual "Chalk It Up" art festival. The closure is requested by Artpace San Antonio and is located in City Council District 1.

Staff recommends approval.

BACKGROUND INFORMATION

This closure has occurred for the past several years and is a recurring event.

POLICY ANALYSIS

This request is consistent with the City policy for the closure of public streets.

FISCAL IMPACT

The City will receive revenues of \$225 from this event and there will be no additional costs incurred.

COORDINATION

The temporary street closure plan has been coordinated with the Public Works Department, the Traffic Division of the Police Department, the E.M.S. Division of the Fire Department, and VIA Metropolitan Transit.

SUPPLEMENTARY COMMENTS

All signs, barricades, fees, clean-ups, and off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the user.

ATTACHMENTS

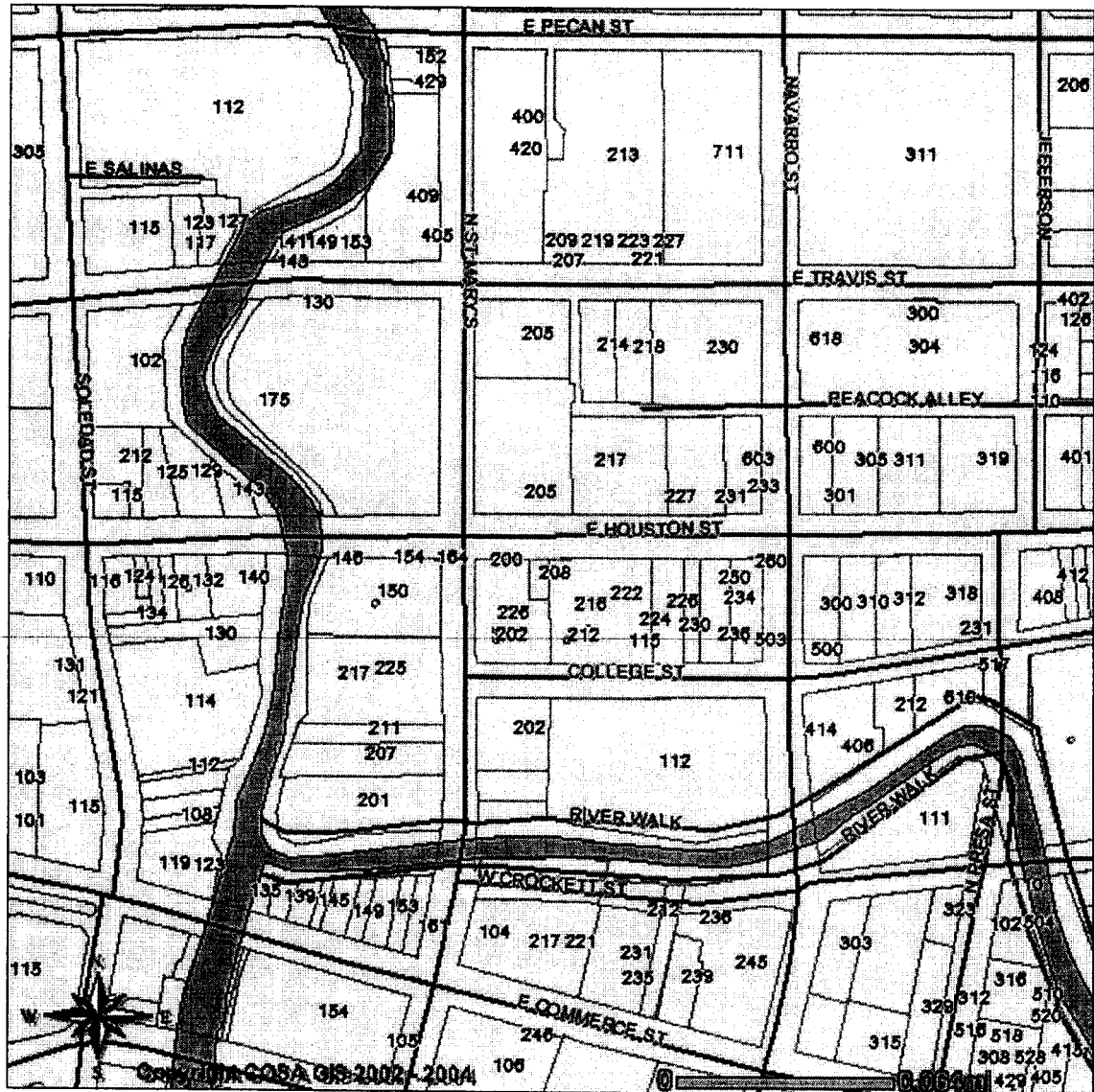
- Letter of request
- Street Closure Acknowledgment Form, approved by all businesses and residences fronted by this closure
- Grid map



Roland Lozano
Assistant to the City Manager

(6)

E. Houston Street: Soledad Street and N. Presa Street



**STREET CLOSURE ACKNOWLEDGEMENT FORM
SAN ANTONIO POLICE DEPARTMENT**

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-20 then forward to the above address or fax:

1. Street to be closed: Houston Street
2. Closed from (intersecting street name): Soledad
To (intersecting street name): S. Pecos
3. Date to be closed: September 24, 2005
4. Time to be closed: 6:00 AM
5. Time to be re-opened: 6:00 PM
6. Purpose of Closure: Chalk It Up!
7. Estimated number of people: 6,000
8. What will be happening in the closed area? Chalk art festival
9. Will vehicles be allowed inside closure? No
10. Applicant's name: Artpace San Antonio (Libby D. Tilley)
11. Applicant's address: 445 N. Main Street
12. Applicant's telephone number: 210.212.4900
13. Certified Barricade Company used for closure: Alamo City Traffic Services
14. Contact person with certified barricade company: Elias Tabien
15. Has a detailed traffic control plan been submitted and approved by Public Works?
(Circle one) YES or NO
16. Will off-duty Police Officers be hired for traffic control? (Circle one) YES or NO
17. Off-duty Police Officers' name: TBD
18. Off-duty Police Officers' phone number: TBD
19. Off-duty Police Officers' Department name: TBD
20. Locations around street closure that officers will be placed: Soledad - St. Mary's - S. Pecos - Navarro all at Houston Intersections

I certify that the information provided above is true and correct to the best of my knowledge.

(Signature) Libby D. Tilley (Date) July 11, 2005

OFFICE USE ONLY

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document and the street requested DOES / DOES NOT fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division WILL / WILL NOT recommend this closure to Council.

San Antonio Police Department - Traffic Section will complete the following:

1. Based on the information provided above the applicant WILL / WILL NOT need to have Off-duty Police officers assigned to work traffic around the street closure.
2. Officers will need to be placed at the following locations: Sec 20
3. The San Antonio Police Department DOES / DOES NOT recommend approval of your street closure application.
Signature / Date: [Signature] 7-15-05
4. Reason for denial (if applicable): [Signature]

*Crash streets
must stay open
with wheels to
be notified

ACKNOWLEDGEMENT FORM SAN ANTONIO FIRE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-7 then forward to the above address or fax:

1. Street to be closed: Houston Street
2. Closed from (intersecting street name): Soledad
To (intersecting street name): S. Presa
3. City Council District #: 1
4. Date of Closure: September 24, 2005
5. Beginning Time of Closure: 6:00 AM
6. Ending Time of Closure: 6:00 PM
7. The persons' name and telephone number responsible for the request:
(Name) Libby D. Tilley (Phone #) 210.212.4900

▼ OFFICE USE ONLY ▼

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document, and the street requested DOES / DOES NOT fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division WILL / WILL NOT recommend this closure to Council.

The San Antonio Fire Department will complete the following:

1. We have reviewed the site plan showing any and all obstructions on the roadway, and this site plan WILL / WILL NOT leave access for the 20' wide fire lane for emergency vehicle access.
2. The San Antonio Fire Department DOES / DOES NOT recommend approval of this street closure application.

Signature: Capt Dennis Rodriguez

Title: Fire Inspector

Date: 7-18-05

Reason for Denial (if applicable): _____

CITY OF SAN ANTONIO
STREET CLOSURE AGREEMENT

WHEREAS, Applicant (undersigned) has requested the temporary closure of certain streets to vehicular traffic in order to hold a special event, to wit: Houston Street (street name)

WHEREAS, the City of San Antonio requires the execution of this agreement establishing the legal obligations of the person or organization requesting said street closure before reviewing said request;

NOW THEREFORE: The undersigned, by requesting this special use of a public right-of-way agrees to the following terms and conditions:

TERMS

1. The user organizations will provide signs, barriers, and off duty police personnel as may be required by the Police Department or the Public Works Department for the requested closure, to protect participants in the activities, or rerouted traffic.
2. Pay all fees and license charges, and be responsible for clean up afterwards.
3. Assume all risk inherent in this undertaking, and to identify and hold harmless the City of San Antonio from any and all cost, liability, or damage arising from or growing out of the requested usage.
4. A 20-foot wide unobstructed lane must be maintained through the entire length of the right-of-way closure for emergency vehicle access.
5. If the requesting party elects to set up and maintain traffic control devices (including barricades), they must comply with the training requirements of section 6A-6 of the *Texas Manual on Uniform Traffic Control Devices*.

AUTHORITY

The undersigned hereby represents and warrants that he or she has full authority to execute this agreement on behalf of the requesting party.

ACCEPTED AND AGREED TO THIS 11th day of July, 2005.

Applicant
(Requesting Party)

BY: Lisby D. Tilley
TITLE: External Affairs Director
Artpace San Antonio