

**CITY OF SAN ANTONIO
PURCHASING & GENERAL SERVICES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA

ITEM NO. 10

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

SUBJECT: Annual Contracts for Fiscal Year 2005-2006

DATE: August 11, 2005

SUMMARY & RECOMMENDATION

The attached tabulations of bids is hereby submitted for council consideration and action. Annually at this time, bids are requested for various materials, parts and services. This ordinance includes contracts for RTC CPR2102 time switch with antenna & CPC harness; emergency vehicles tires; Caterpillar generator parts & service; automotive industrial drive line parts & service; extrication collars; photographic film; Heil & Pak-Mor refuse body parts & service; copier printer paper; rental of barricades & allied items; traffic pull boxes; target tech warning light parts & accessories; Ranco trailer parts & service; industrial firefighting flashlights & batteries; EMS vehicle body repair service; elevator maintenance at Municipal Court Bldg.; supplemental bus driver services/bus rental for International Airport; rental of construction equipment; disposable batteries; printing of publications for Aviation Department; synagis vaccine; traffic posts & hardware; miscellaneous safety supplies; GIS mapping software & maintenance; Wirtgen reclaiming & milling machine parts and service; fluarix influenza vaccine; Daimler/Chrysler auto and light duty trucks collision repair for City vehicles; medium & heavy duty truck collision repair for City vehicles; solar school flasher parts; Ford Motor Co. automobile & light duty pickup truck collision repair for city vehicles; General Motors auto and light duty trucks collision repair for City vehicles; maintenance of ice sheet chillers at the Alamodome; long life traffic signal lamps.

Many bids are on a firm, non-escalating basis, while others such as petroleum related items and certain other commodities require escalation of prices during the contract period. Generally, bids reflect small increases over recent prior years, but in many cases reflect decreases.

It is recommended these contracts be approved.

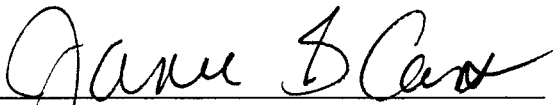
- SECTION I:** The bids in this section are single source of supply contracts. (1 contract)
- SECTION II:** The bids in this section are low responsive bids in which award is recommended to the lowest bidder. (30 contracts)
- SECTION III:** The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids failed to meet City's specifications. (10 contracts)

POLICY ANALYSIS


Annual contracts are an efficient method of securing the best prices through volume purchasing and by reducing large amounts of work related to the bid process. This group of contracts represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the remainder of the fiscal year.

FINANCIAL IMPACT

Funds are not expended by this ordinance. All expenditures will be in accordance with the FY 2005-2006 budget to be approved by City Council. The combined total estimated amount for contracts listed on this ordinance is approximately \$3,658,402.



Janie Cantu, C.P.M., Director
Purchasing & General Services



Erik J. Walsh
Assistant to the City Manager