

**CITY OF SAN ANTONIO
PARKS AND RECREATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

SUBJECT: Ramirez Community Center Roof Repairs

DATE: August 11, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance accepts the qualified bid by McNiel Roofing and Sheet Metal, Inc. to perform construction work in connection with the Ramirez Community Center Roof Repairs Project in City Council District 4 for the bid amount of \$57,750.00; authorizes execution of a standard construction contract; allocates \$5,775.00 for construction contingency, and \$16,275.00 for park materials; authorizes allocation of \$79,800.00 of Community Development Block Grant (CDBG) Funds; and provides for payment.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The reprogramming of 30th Year CDBG funds was approved for roof repairs at Ramirez Community Center in Arnold Park (1011 Gillette) in City Council District 4. The scope of work will include repair of standing seam metal roofing and replacement of flashings, gutters, downspouts, edge trim and vent flashing. Kinnison and Associates, Architects completed the design work. City staff will also seal the windows, which have contributed to water leaks into the building.

The construction bid was advertised in May in the Commercial Recorder, San Antonio Informer, and La Prensa De San Antonio. One bid was received from McNiel Roofing and Sheet Metal, Inc. in the amount of \$57,750.00. As has been seen on other City projects, there is a shortage of building contractors submitting bids because of the large amount of construction going on in the community. A standard construction contract will be executed. The firm has no current City projects.

The contract is for 90 calendar days and work is anticipated to begin in August 2005 and to be completed by November 2005.

POLICY ANALYSIS

This action is consistent with the CDBG program changes approved through Ordinance No. 99375. The construction contract was advertised and selected in accordance with the City's established bid procedures.

FISCAL IMPACT

The amount of \$100,000.00 from the reprogramming of 30th Year Community Development Block Grant funds has been approved for the Ramirez Community Center Roof Repairs Project. The amount of \$20,200.00 has previously been encumbered for design work. This ordinance will allocate \$57,750.00 for the construction contract, \$5,775.00 for construction contingency fees, and \$16,275.00 for park materials for a total amount of \$79,800.00. The General Fund is not impacted at this time.

COORDINATION

This action has been coordinated with the Housing and Community Development Department, the Public Works Department, the Finance Department, and the Office of Management and Budget.

SUPPLEMENTARY COMMENTS

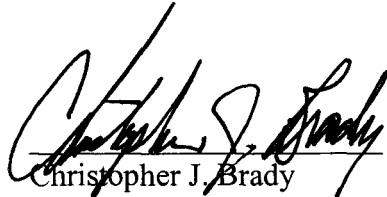
A Discretionary Contract Disclosure statement is not required.



Malcolm Matthews
Director of Parks and Recreation



Thomas G. Wendorf, P.E.
Director of Public Works



Christopher J. Brady
Assistant City Manager



J. Rolando Bono
City Manager

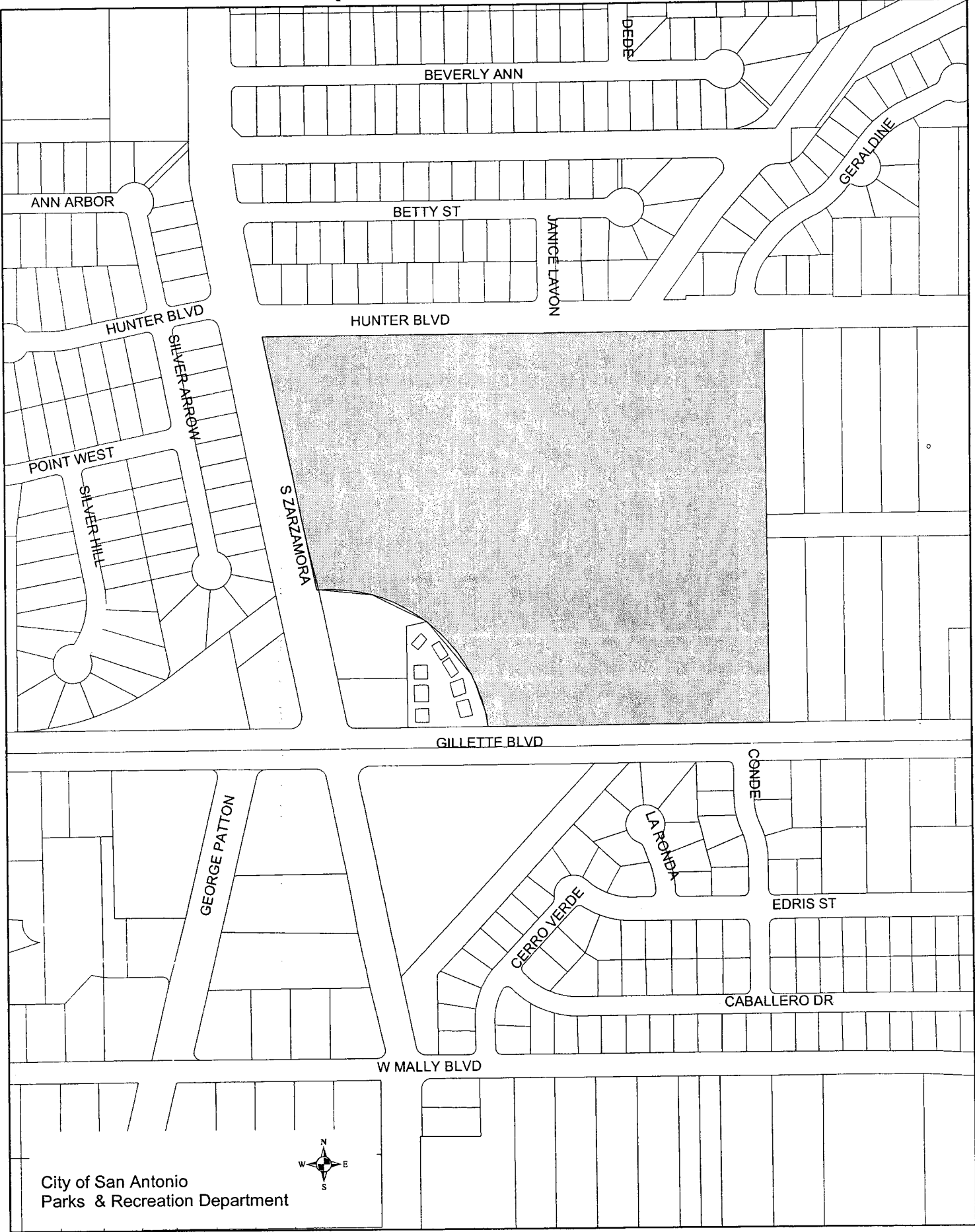
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Site Map

City of San Antonio
Parks and Recreation

Site Map

Arnold Park (Ramirez Community Center)



Section 00300
**BID FORM SUBMITTED TO THE
CITY OF SAN ANTONIO, TEXAS
FOR THE CONSTRUCTION OF**

RAMIREZ COMMUNITY CENTER ROOF REPAIRS

IN SAN ANTONIO, TEXAS

The undersigned, as Bidder, declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm, corporation; that Bidder has carefully examined the Project Manual and plans therein referred to, and has carefully examined the requirements of the proposed work; and agrees that the Bidder will provide all the necessary machinery, tools, apparatus, and other means of construction, and will do all the work and furnish all the materials called for in the Project Manual and plans in the manner prescribed therein and according to the requirements of the Director of Public Works as therein set forth.

It is understood and agreed that the work is to be completed in full on or before Ninety
(90) calendar days.

Accompanying this Bid is a Bid Guaranty in the amount of five Percent (5%) percent of the greatest total amount of the Bid. Said Bid Guaranty, in the form of a Certified or Cashier's Check on a State or National Bank, or Bid Bond, is submitted as a guaranty of the good faith of the Bidder and that the Bidder will execute and enter into a written contract to do the work, if his bid is accepted. The Bidder by submitting this completed form hereby agrees that if he/she fails to execute the written contract and furnish satisfactory bond, within ten (10) calendar days after City Council award, the City of San Antonio shall, in any of such events, be entitled and is hereby given the right to retain said Bid Guaranty as liquidated damages. It is understood that the City of San Antonio reserves the right to reject any and all proposals whenever the City Council deems it in the interest of the City to do so, and also the right to waive any informalities in a bid.

In the event of the award of a contract to the undersigned, the undersigned will execute same on Construction Contract (General Form) and make bond for the full amount of the contract, to secure proper compliance with the terms and provisions of the contract, and to insure and guarantee the work until final completion and acceptance or the end of the guarantee period where so stipulated, and to guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the contract.

The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the Director of Public Works. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final.

06/04/04

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Bid Form

The Bidder acknowledges that an Allowance of \$ 6,000.00 for specified items in the Contract Documents is included in the Base Bid.

The Bidder by submitting this bid acknowledges that they have received Addenda/Addendum number(s) one June 1, 2005

The Bidder is:

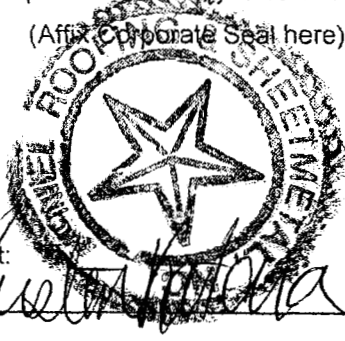
☐ A sole proprietorship;

☐ A partnership composed of _____

and _____

☒ A corporation chartered under the laws of the State of Texas, acting by its officers pursuant to its by-laws or a resolution of its Board of Directors.

(Affix Corporate Seal here)



Attest: _____

McNiel Roofing & Sheet Metal,
Official Business name Inc.

By: Micahel G. Mcniel Pres

Type or print name/title of representative

By: _____

Signature

Date 6/7/05

I. BASE BID

Amount of Base Bid (Insert Amount in Words and Numbers):

fifty seven thousand seven hundred fifty dollars 57,750.00

II. Unit Prices Amount of each Unit Price (if applicable) insert in Numbers. Identify with "add" or "deduct" in front of each amount.

1 ADD \$6.00 lfof wood blocking

2 ADD \$5.00 per downspout boot

McNiel Roofing & Sheet Metal, Inc

Official Name of Company (legal)

210-653-4636

Telephone No.

P.O. Box 33313

Address

210-653-4087

Fax No.

San Antonio, Texas 78265

mcnielroofing@satx.rr.com

City, State and Zip Code

E-mail Address

Proposal Form Attachment

Certification of Non-Collusion

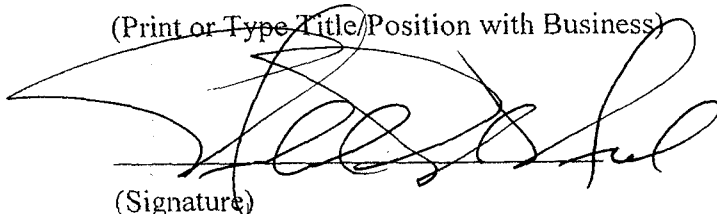
"The undersigned affirms that they are duly authorized to execute the proposed contract, that this company, corporation, firm, partnership or individual has not prepared this Bid in collusion with any other Bidder, and that the contents of this Bid as to prices, terms or conditions of said Bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this Bid.

By: Michael G. McNiel

(Print or Type Name)

President

(Print or Type Title/Position with Business)

A handwritten signature in black ink, appearing to read 'Michael G. McNiel', is written over a horizontal line.

(Signature)

6-6-05

(Date)

End of Section 00300

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Bid Form

Ramirez Community Center Roof Repairs
SAP Project 26-00042

REVENUES:

<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
30th Year CDBG (\$100,000.00)	<u>\$20,200.00</u>	<u>\$79,800.00</u>	<u>\$100,000.00</u>
	\$20,200.00	\$79,800.00	\$100,000.00

EXPENDITURES:

<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
26-00042-01-01-03-01 Architect Fees	\$17,000.00	\$0.00	\$17,000.00
26-00042-01-01-03-02 Architect Contingency	\$700.00	\$0.00	\$700.00
26-00042-01-05-01 Printing & Bid Advertising	\$1,000.00	\$0.00	\$1,000.00
26-00042-04-01 Mandatory Project Fees	\$1,500.00	\$0.00	\$1,500.00
26-00042-05-02 Construction Contract	\$0.00	\$57,750.00	\$57,750.00
26-00042-05-02-02 Construction Contingency (10%)	\$0.00	\$5,775.00	\$5,775.00
26-00042-05-02-03 Park Materials	<u>\$0.00</u>	<u>\$16,275.00</u>	<u>\$16,275.00</u>
Total:	\$20,200.00	\$79,800.00	\$100,000.00