

**CITY OF SAN ANTONIO
OFFICE OF THE CITY MANAGER
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Roland Lozano, Assistant to the City Manager

SUBJECT: Temporary Street closure of Howard Street between Howard Street and Dean Street.

DATE: August 11, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance approves the temporary street closure of Howard Street between Howard Street and Dean Street on Sunday August 21, 2005 from 5:00 p.m. to 9:30 p.m. in order for the Greater Galilee Missionary Baptist Church to hold its "Doing It In The Park" church festival. The closure is requested by the Greater Galilee Missionary Baptist Church and is located in City Council District 1.

Staff recommends approval.

BACKGROUND INFORMATION

This closure has occurred for the past several years and is a recurring event.

POLICY ANALYSIS

This request is consistent with the City policy for the closure of public streets.

FISCAL IMPACT

The City will receive revenues of \$75 from this event and there will be no additional costs incurred.

COORDINATION

The temporary street closure plan has been coordinated with the Public Works Department, the Traffic Division of the Police Department, the E.M.S. Division of the Fire Department, and VIA Metropolitan Transit.

SUPPLEMENTARY COMMENTS

All signs, barricades, fees, clean-ups, and off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the user.

ATTACHMENTS

- Letter of request
- Street Closure Acknowledgment Form, approved by all businesses and residences fronted by this closure
- Grid map



Roland Lozano
Assistant to the City Manager

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07/14/2005 THU 14:23 FAX

STREET CLOSURE ACKNOWLEDGEMENT FORM SAN ANTONIO POLICE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: Elizabeth Vidal
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-20 then forward to the above address or fax:

1. Street to be closed: Howard Street (Coldesak)
2. Closed from (intersecting street name): Howard St.
To (intersecting street name): Dean St.
3. Date to be closed: August 21st 2005
4. Time to be closed: 5:00 PM
5. Time to be re-opened: 9:30 PM
6. Purpose of Closure: "Doing it In the Park" Church Picnic event
7. Estimated number of people: 600 Based on coming & going
8. What will be happening in the closed area? Gospel Group Entertainment / Guest Speaker
9. Will vehicles be allowed inside closure? YES GREATER GALILEE
MIS SIONARY
BAPTIST
CHURCH
10. Applicant's name: Anna Wallace
11. Applicant's address: 219 Joy Street
12. Applicant's telephone number: 436-9927 - 826-1949
13. Certified Barricade Company used for closure: Flasher Company
14. Contact person with certified barricade company: Israel Ramirez
15. Has a detailed traffic control plan been submitted and approved by Public Works?
(Circle one) YES or NO
16. Will off-duty Police Officers be hired for traffic control? (Circle one) YES or NO
17. Off-duty Police Officers' name: A. Casas # 9816 / Sgt. D. Rodriguez
18. Off-duty Police Officers' phone number: 207-8590
19. Off-duty Police Officers' Department name: S.A. Park Police
20. Locations around street closure that officers will be placed: Howard / Dean St.

I certify that the information provided above is true and correct to the best of my knowledge.

(Signature) Anna Wallace (Date) June 21, 2005

▼ OFFICE USE ONLY ▼

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document and the street requested **DOES / DOES NOT** fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division **WILL / WILL NOT** recommend this closure to Council.

San Antonio Police Department - Traffic Section will complete the following:

1. Based on the information provided above the applicant **WILL / WILL NOT** need to have Off-duty Police officers assigned to work traffic around the street closure.
2. Officers will need to be placed at the following locations: See 20
3. The San Antonio Police Department **DOES / DOES NOT** recommend approval of your street closure application.
Signature / Date: [Signature] 7-14-05

ACKNOWLEDGEMENT FORM SAN ANTONIO FIRE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: Elizabeth Vidal
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-7 then forward to the above address or fax:

1. Street to be closed: Howard Street (Culdesack)
2. Closed from (intersecting street name): Howard St.
To (intersecting street name): Dean St.
3. City Council District #: 1
4. Date of Closure: August 21st 2005
5. Beginning Time of Closure: 5:00 PM
6. Ending Time of Closure: 9:30 PM
7. The persons' name and telephone number responsible for the request:
(Name) Anna Wallace (Phone #) 436-9927/826-1949

OFFICE USE ONLY

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document, and the street requested **DOES (DOES NOT)** fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division **WILL / WILL NOT** recommend this closure to Council.

The San Antonio Fire Department will complete the following:

1. We have reviewed the site plan showing any and all obstructions on the roadway, and this site plan **WILL / WILL NOT** leave access for the 20' wide fire lane for emergency vehicle access.
2. The San Antonio Fire Department **DOES / DOES NOT** recommend approval of this street closure application.

Signature: Capt Dennis Rodriguez

Title: Fire Inspector

Date: 7-18-05

Reason for Denial (if applicable): _____

S.W. 12

**STREET CLOSURE
ACKNOWLEDGEMENT FORM**

Wk d - A SW

We, the undersigns, **APPROVE** or **DISAPPROVE** the temporary street closure of

(Street Name) Howard Street

from (Street Name) Howard Street (Caldesak)

to (Street Name) Dean Street

- This street closure is requested by Greater Galilee Missionary Baptist Church
Located in City Council District # 1.
- We understand that during the time of closure we will be denied vehicular access to our property.
- Acknowledgment in writing from all persons whose property front the street being closed, and from those whose driveways are on that street, regardless if attending the event or not.

DO NOT SIGN BELOW IF TOP PORTION HAS NOT BEEN FILLED OUT

SIGNATURE ADDRESS APPROVAL/DISAPPROVAL

1. Juan Gonzalez 4208 Howard. Approval.

2. Joseph Serna 4212 Howard Approval

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

CITY OF SAN ANTONIO
STREET CLOSURE AGREEMENT

WHEREAS, Applicant (undersigned) has requested the temporary closure of certain streets to vehicular traffic in order to hold a special event, to wit: Howard Street (street name)

WHEREAS, the City of San Antonio requires the execution of this agreement establishing the legal obligations of the person or organization requesting said street closure before reviewing said request;

NOW THEREFORE: The undersigned, by requesting this special use of a public right-of-way agrees to the following terms and conditions:

TERMS

1. The user organizations will provide signs, barriers, and off duty police personnel as may be required by the Police Department or the Public Works Department for the requested closure, to protect participants in the activities, or rerouted traffic.
2. Pay all fees and license charges, and be responsible for clean up afterwards.
3. Assume all risk inherent in this undertaking, and to identify and hold harmless the City of San Antonio from any and all cost, liability, or damage arising from or growing out of the requested usage.
4. A 20-foot wide unobstructed lane must be maintained through the entire length of the right-of-way closure for emergency vehicle access.
5. If the requesting party elects to set up and maintain traffic control devices (including barricades), they must comply with the training requirements of section 6A-6 of the *Texas Manual on Uniform Traffic Control Devices*.

AUTHORITY

The undersigned hereby represents and warrants that he or she has full authority to execute this agreement on behalf of the requesting party.

ACCEPTED AND AGREED TO THIS 21st day of August, 2005

Applicant
(Requesting Party)

BY: Anna Wallace

TITLE: Youth Director

Howard Street: Dean and Howard Street

