

**CITY OF SAN ANTONIO
OFFICE OF THE CITY MANAGER
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Roland Lozano, Assistant to the City Manager

SUBJECT: Temporary Street closure of Woodward Place between Dwyer Avenue and the Dead End.

DATE: June 2, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance approves the temporary street closure Woodward Place between Dwyer Avenue and the Dead End on Saturday June 18, 2005 from 10:00 a.m. to Sunday June 19, 2005 at 2:00 a.m. in order for Clare Parry to hold her wedding reception at the Inn on the River. The closure is requested by Clare Parry and located in City Council District 1.

Staff recommends approval.

BACKGROUND INFORMATION

This closure is a new request.

POLICY ANALYSIS

This request is consistent with the City policy for the closure of public streets.

FISCAL IMPACT

The City will receive revenues of \$75 from this event and there will be no additional costs incurred.

COORDINATION

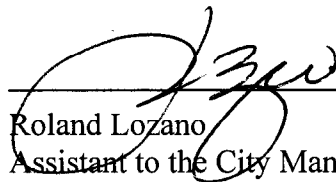
The temporary street closure plan has been coordinated with the Public Works Department, the Traffic Division of the Police Department, the E.M.S. Division of the Fire Department, and VIA Metropolitan Transit.

SUPPLEMENTARY COMMENTS

All signs, barricades, fees, clean-ups, and off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the user.

ATTACHMENTS

- Letter of request
- Street Closure Acknowledgment Form, approved by all businesses and residences fronted by this closure
- Grid map



Roland Lozano
Assistant to the City Manager



STREET CLOSURE ACKNOWLEDGEMENT FORM SAN ANTONIO POLICE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-20 then forward to the above address or fax:

1. Street to be closed: Woodward Place
2. Closed from (intersecting street name): 122 Woodward Place
To (intersecting street name): 129 Woodward Place (Dead End)
3. Date to be closed: June 18th, 2005
4. Time to be closed: 10:00am
5. Time to be re-opened: June 19th - 2:00am
6. Purpose of Closure: Wedding Reception at Inn on the River
7. Estimated number of people: 300
8. What will be happening in the closed area? Food & Drink Service + Tables/Chairs set for eating
9. Will vehicles be allowed inside closure? No
10. Applicant's name: Clare Perry
11. Applicant's address: 915 Arant Ave., San Antonio, TX 78210
12. Applicant's telephone number: 210-365-8188
13. Certified Barricade Company used for closure: Alamo City Traffic Services, Inc.
14. Contact person with certified barricade company: Elias Tobias
15. Has a detailed traffic control plan been submitted and approved by Public Works?
(Circle one) YES or NO
16. Will off-duty Police Officers be hired for traffic control? (Circle one) YES or NO
17. Off-duty Police Officers' name: N/A
18. Off-duty Police Officers' phone number: N/A
19. Off-duty Police Officers' Department name: N/A
20. Locations around street closure that officers will be placed: N/A

I certify that the information provided above is true and correct to the best of my knowledge.

(Signature) Clare E. Perry (Date) March 22nd, 2005

OFFICE USE ONLY

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document and the street requested DOES / DOES NOT fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division WILL / WILL NOT recommend this closure to Council.

San Antonio Police Department - Traffic Section will complete the following:

1. Based on the information provided above the applicant WILL NOT need to have Off-duty Police officers assigned to work traffic around the street closure. WILL NOT 1090
2. Officers will need to be placed at the following locations: _____
3. The San Antonio Police Department DOES / DOES NOT recommend approval of your street closure application.
Signature / Date: [Signature] 5-2-05
4. Reason for denial (if applicable): _____

ACKNOWLEDGEMENT FORM SAN ANTONIO FIRE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-7 then forward to the above address or fax:

1. Street to be closed: Woodward Place
2. Closed from (intersecting street name): 122 Woodward Place
To (intersecting street name): 129 Woodward Place (Dead End)
3. City Council District #: 1
4. Date of Closure: June 18th, 2005
5. Beginning Time of Closure: 10:00 AM
6. Ending Time of Closure: June 19th, 2005 - 2:00 AM
7. The persons' name and telephone number responsible for the request: (210)
(Name) Clare Parry (Phone #) 365-8188

▼ OFFICE USE ONLY ▼

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document, and the street requested **DOES NOT** fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division **WILL NOT** recommend this closure to Council.

The San Antonio Fire Department will complete the following:

1. We have reviewed the site plan showing any and all obstructions on the roadway, and this site plan **WILL NOT** leave access for the 20' wide fire lane for emergency vehicle access.
2. The San Antonio Fire Department **DOES / DOES NOT** recommend approval of this street closure application.

Signature: Capt Dennis Rodriguez

Title: Fire Inspector

Date: 5-2-05

Reason for Denial (if applicable): _____

**STREET CLOSURE
ACKNOWLEDGEMENT FORM**

We, the undersigns, **APPROVE** or **DISAPPROVE** the temporary street closure of

(Street Name) Woodward Place

from (Street Name) 122 Woodward Place

to (Street Name) 129 Woodward Place (Dead End)

• This street closure is requested by Clare Parry
Located in City Council District # 1.

- We understand that during the time of closure we will be denied vehicular access to our property.
- Acknowledgment in writing from all persons whose property front the street being closed, and from those whose driveways are on that street, regardless if attending the event or not.

DO NOT SIGN BELOW IF TOP PORTION HAS NOT BEEN FILLED OUT

All property affected is owned by AD Zucht, signature below.

SIGNATURE	ADDRESS	APPROVAL/DISAPPROVAL
1. <u>[Signature]</u>	<u>129 Woodward</u>	<u>Approval</u>
2. <u>[Signature]</u>	<u>122 Woodward</u>	<u>Approval</u>
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

CITY OF SAN ANTONIO
STREET CLOSURE AGREEMENT

WHEREAS, Applicant (undersigned) has requested the temporary closure of certain streets to vehicular traffic in order to hold a special event, to wit: Verdugo Place (street name)

WHEREAS, the City of San Antonio requires the execution of this agreement establishing the legal obligations of the person or organization requesting said street closure before reviewing said request;

NOW THEREFORE: The undersigned, by requesting this special use of a public right-of-way agrees to the following terms and conditions:

TERMS

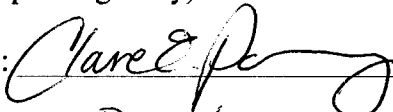
1. The user organizations will provide signs, barriers, and off duty police personnel as may be required by the Police Department or the Public Works Department for the requested closure, to protect participants in the activities, or rerouted traffic.
2. Pay all fees and license charges, and be responsible for clean up afterwards.
3. Assume all risk inherent in this undertaking, and to identify and hold harmless the City of San Antonio from any and all cost, liability, or damage arising from or growing out of the requested usage.
4. A 20-foot wide unobstructed lane must be maintained through the entire length of the right-of-way closure for emergency vehicle access.
5. If the requesting party elects to set up and maintain traffic control devices (including barricades), they must comply with the training requirements of section 6A-6 of the *Texas Manual on Uniform Traffic Control Devices*.

AUTHORITY

The undersigned hereby represents and warrants that he or she has full authority to execute this agreement on behalf of the requesting party.

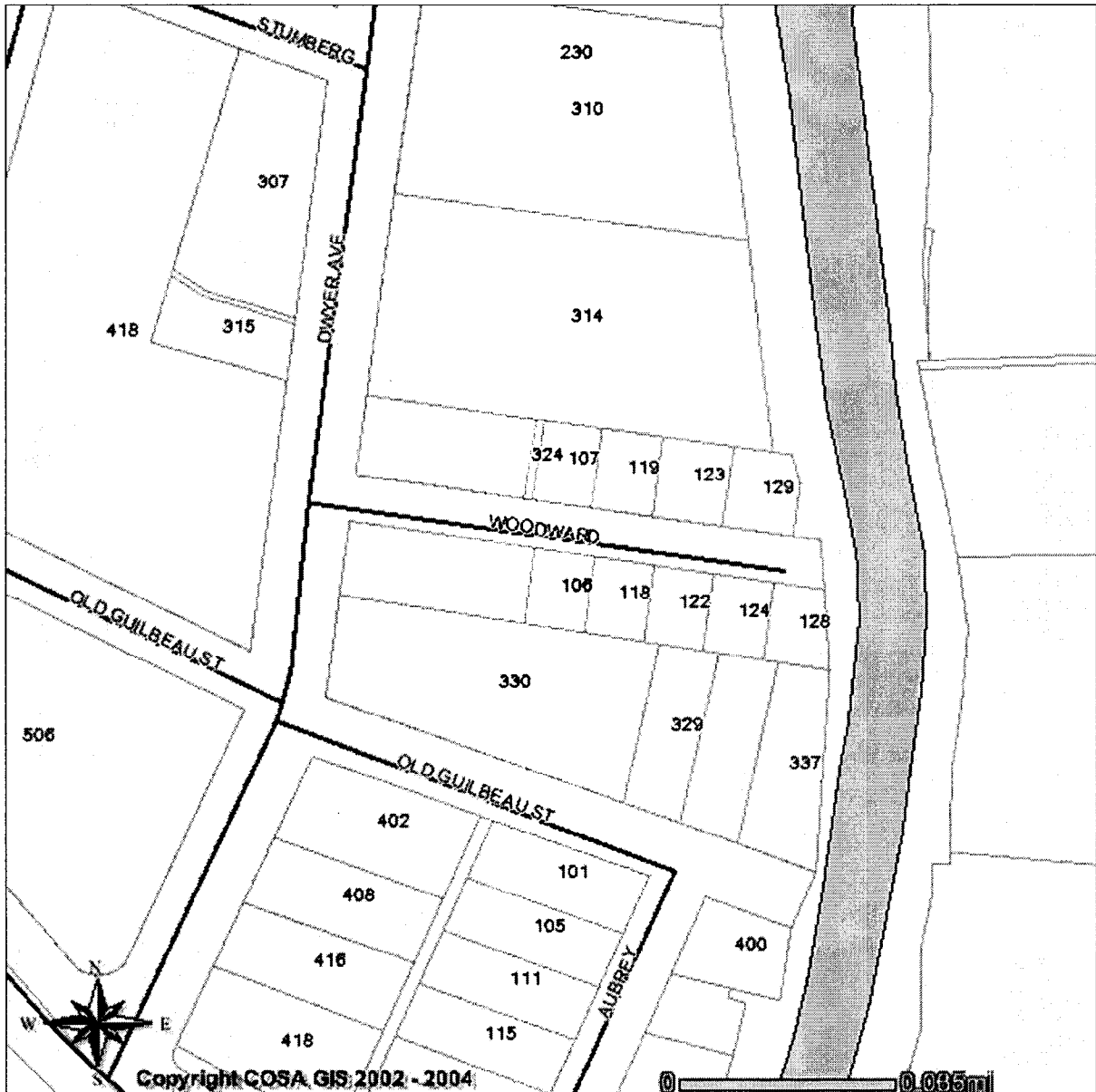
ACCEPTED AND AGREED TO THIS 22 day of March, 2004.5

Applicant
(Requesting Party)

BY: 

TITLE: Requester

Woodward: Dwyer Avenue and the Dead End



March 31st, 2005

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204

RE: Street Closure Request

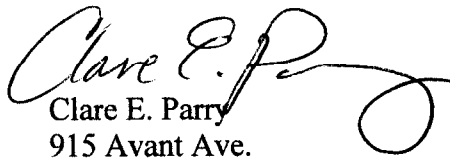
Mr. Rodriguez,

I am writing to request the street closure of Woodward Place, from 122 Woodward Place to the end of the street at 129 Woodward Place. My wedding reception will be taking place at the Inn on the River, which is located at 129 Woodward Place and we want to be able to utilize the street that runs between its different buildings as well as its property for our reception.

The closure would begin at 10:00am on June 18th, 2005 and end at 2:00am on June 19th, 2005. The Inn on the River is the only business or residence that will be affected by this closure, and the owner AD Zucht, has signed the necessary paperwork to show his approval for this closure. This property is located in City Council District One. There will be nothing sold in the city's right-of-way. I have contracted with Alamo City Traffic Services, Inc. to provide and set-up barricades for the closure.

Should you need any further information, please do not hesitate to contact me at the number below. Thank you so much for your time and assistance with this matter.

Sincerely,



Clare E. Parry
915 Avant Ave.
San Antonio, TX 78210
(210) 365-8188