

**CITY OF SAN ANTONIO
OFFICE OF THE CITY MANAGER
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Roland Lozano, Assistant to the City Manager

SUBJECT: Temporary Street closure of the median and north side of Nueva Street between South Alamo Street and South Presa

DATE: March 3, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance approves the closure for temporary street closure of the median and north side of Nueva Street between South Alamo Street and South Presa Street on Friday April 1, 2005 from 6:00 p.m. to Sunday April 3, 2005 at 8:00 p.m. in order for the Little Church of La Villita to hold its annual Starving Artist Art Show. The closure is requested by the Little Church of La Villita and located in City Council District 1.

Staff recommends approval.

BACKGROUND INFORMATION

This closure has occurred for the past several years and is a recurring event.

POLICY ANALYSIS

This request is consistent with the City policy for the closure of public streets.

FISCAL IMPACT

The City will receive revenues of \$75 from this event and there will be no additional costs incurred.

COORDINATION

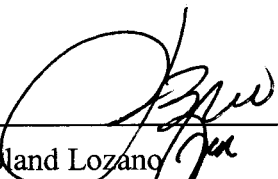
The temporary street closure plan has been coordinated with the Public Works Department, the Traffic Division of the Police Department, the E.M.S. Division of the Fire Department, and VIA Metropolitan Transit.

SUPPLEMENTARY COMMENTS

All signs, barricades, fees, clean-ups, and off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the user.

ATTACHMENTS

- Letter of request
- Street Closure Acknowledgment Form, approved by all businesses and residences fronted by this closure
- Grid map



Roland Lozano
Assistant to the City Manager

(4)

E. Nueva: S. Presa Street to S. Alamo Street





The Historic Little Church of La Villita

508 Paseo de La Villita
San Antonio, Texas 78205

210-226-3593

FAX # (210) 226-3999



FAX TRANSMISSION COVER SHEET

DATE: JANUARY 7, 2005

Feb. 2 2005

TO: JOHN RODRIGUEZ, CBD COORDINATOR
ENGINEERING & TRAFFIC DIVISION

FAX # 207-4441

RE: STREET CLOSURE

FROM: GLORIA VASQUEZ, ART SHOW COORDINATOR

YOU SHOULD RECEIVE 5 PAGE(S), INCLUDING THIS COVER SHEET. IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL 210/226-3593.

FOLLOWING IS OUR REQUEST FOR STREET CLOSURE DURING OUR 43RD ANNUAL STARVING ARTIST ART SHOW, APRIL 1,2,3, 2005. THIS IS OUR FUND RAISER WHICH BENEFITS OUR MINISTRY OF FEEDING THE POOR OF THE CITY DAILY THROUGHOUT THE YEAR.

WE RESPECTFULLY ASK THAT THERE WILL NOT BE ANY OTHER EVENT GOING THROUGH OUR EVENT THAT WEEKEND, AS HAS HAPPENED IN TIMES PAST. LAST YEAR WAS GOOD, EXCEPT FOR A STORM THAT BLEW IN ON SUNDAY OF WHICH WE HAVE NO CONTROL.

THANK YOU FOR YOUR CONSIDERATION.

SV

*Please let me know
if you receive —
226-3593*

CITY OF SAN ANTONIO
STREET CLOSURE AGREEMENT

WHEREAS, Applicant (undersigned) has requested the temporary closure of certain streets to vehicular traffic in order to hold a special event, to wit: N/S OF NUEVA ST. (street name)

WHEREAS, the City of San Antonio requires the execution of this agreement establishing the legal obligations of the person or organization requesting said street closure before reviewing said request;

NOW THEREFORE: The undersigned, by requesting this special use of a public right-of-way agrees to the following terms and conditions:

TERMS

1. The user organizations will provide signs, barriers, and off duty police personnel as may be required by the Police Department or the Public Works Department for the requested closure, to protect participants in the activities, or rerouted traffic.
2. Pay all fees and license charges, and be responsible for clean up afterwards.
3. Assume all risk inherent in this undertaking, and to identify and hold harmless the City of San Antonio from any and all cost, liability, or damage arising from or growing out of the requested usage.
4. A 20-foot wide unobstructed lane must be maintained through the entire length of the right-of-way closure for emergency vehicle access.
5. If the requesting party elects to set up and maintain traffic control devices (including barricades), they must comply with the training requirements of section 6A-6 of the *Texas Manual on Uniform Traffic Control Devices*.

AUTHORITY

The undersigned hereby represents and warrants that he or she has full authority to execute this agreement on behalf of the requesting party.

ACCEPTED AND AGREED TO THIS 3RD day of FEBRUARY, 2005

Applicant
(Requesting Party)

BY: ✓

Gloria Vasquez
Gloria Vasquez

TITLE: Art Show Coordinator &
Administrative Assistant

02/07/2005 MON 9:31 FAX
FEB-02-05 04:07 PM

LITTLE CHURCH OF LA VILL 2102263999

002/003
P. 02

STREET CLOSURE ACKNOWLEDGEMENT FORM SAN ANTONIO POLICE DEPARTMENT

Please complete items 1-20 and then forward this form to:

ENGINEERING & TRAFFIC DIVISION
ATTN: CBD COORDINATOR
114 W. Commerce (8th Floor)
San Antonio, TX 78207
Office: 207-7755 Fax: 207-4418

1. Street to be closed: MEDIAN AND NORTH SIDE OF NUEVA STREET
2. Closed from (intersecting street name): E. ALAMO ST.
 To (intersecting street name): E. PRESA ST.
3. Date to be closed: BEGINNING 6:00 P.M. APRIL 1, 2005
4. Time to be closed: 6:00 P.M., FRIDAY, APRIL 1, 2005
5. Time to be re-opened: SUNDAY, APRIL 3, 2005 AT 8:00 P.M.
6. Purpose of Closure: STARVING ARTIST ART SHOW ARTISTS/ CRAFTSMEN TO SELL THEIR WORKS
7. Estimated number of people: ESTIMATED ATTENDANCE: 20,000 TO 25,000
8. What will be happening in the closed area? ARTISTS & CRAFTSMEN WILL BE SELLING THEIR WORKS
9. Will vehicles be allowed inside closure? NO
10. Applicant's name: LITTLE CHURCH OF LA VILLITA (43RD ANNUAL STARVING ARTIST ART SHOW)
11. Applicant's address: 508 PASEO DE LA VILLITA, SAN ANTONIO, TX 78205
12. Applicant's telephone number: 210/226-3593
13. Certified Barricade Company used for closure: FLASHER EQUIPMENT CO.
14. Contact person with certified barricade company: ISRAEL RAMIREZ
15. Has a detailed traffic control plan been submitted and approved by Public Works?
 (Circle one) YES or NO
16. Are off-duty Police Officers being hired for traffic control? (YES) or NO
17. Off-duty Police Officers' name: HARVEY JACKSON WILL ASSIGN OFFICERS
18. Off-duty Police Officers' phone number: 207-7020
19. Off-duty Police Officers' Department name: HARVEY JACKSON, OFF-DUTY POLICE OFFICERS
20. Locations around street closure that officers will be placed: ALAMO & NUEVA, PRESA & NUEVA, AND OTHER AREAS AT LA VILLITA

I certify that the information provided above is true and correct to the best of my knowledge.

(Signature) [Signature] (Date) 01/07/05

Operations Director

This document has been reviewed by the Engineering & Traffic Division of Public Works and the street requested DOES / DOES NOT fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division WILL / WILL NOT recommend this closure to Council.

(The following will be completed by San Antonio Police Department- Traffic Section)

1. Based on the information provided above the applicant (WILL) or WILL NOT (circle one) need to have Off-duty Police officers assigned to work traffic around the street closure
2. Officers will need to be placed at the following locations:
Sec 20
3. The San Antonio Police Department DOES or DOES NOT recommend approval of your street closure application. Signature / Date: [Signature] 2-7-05
4. Reason for denial (if applicable): _____

ACKNOWLEDGEMENT FORM SAN ANTONIO FIRE DEPARTMENT

Please provide the San Antonio Fire Department with the following information:

1. Street to be closed: NORTH SIDE OF NUEVA STREET AND MEDIAN
2. Closed from (intersecting street name): S. ALAMO STREET
To (intersecting street name): S. PESA STREET
3. City Council District #: 1
4. Date of Closure: FRIDAY, APRIL 1, 2005
5. Beginning Time of Closure: FRIDAY, APRIL 1, 6:00 P.M.
6. Ending Time of Closure: SUNDAY, APRIL 3, 2005, 8:00 P.M.
7. The persons' name and telephone number responsible for the request:
LITTLE CHURCH OF LA VILLITA, CLEO EDMUNDS OR GLORIA VAZQUEZ AT 226-3503
8. Please prepare a site plan and call Fire Prevention at 207-8410 to schedule an inspection of proposed site closure.

This document has been reviewed by the Engineering & Traffic Division of Public Works and the street requested DOES / DOES NOT fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division WILL / WILL NOT recommend this closure to Council.

(The following will be completed by San Antonio Fire Department)

1. We have reviewed the site plan showing any and all obstructions on the road way, and this site plan WILL / WILL NOT leave access for the 20' wide fire lane for emergency vehicle access.
2. The San Antonio Fire Department DOES / DOES NOT recommend approval of this street closure application.

Signature: Capit Denis Rodriguez

Title: Fire Inspector

Date: 2-7-05

CONTACT:
Fire Marshall's Office
San Antonio Fire Department
115 Auditorium Circle
San Antonio, TX 78205
Office: 207-8410 Fax: 207-7949
Capt. Rodriguez

STREET CLOSURE ACKNOWLEDGEMENT FORM

We, the undersgins, APPROVE or DISAPPROVE the temporary street closure of

(street name) MEDIAN AND NORTH SIDE OF NUEVA STREET

from (street name) ALAMO STREET

to (street name) PRESA STREET

• This street closure is requested by LITTLE CHURCH OF LA VILLITA
Located in City Council District # 1


• We understand that during the time of closure we will be denied vehicular access to our property.

• Acknowledgment in writing from all persons whose houses or businesses front the street being closed and from those whose driveways are on that street, regardless if attending the event or not.

ONLY ONE TENANT ON THAT BLOCK FACING THE STREET & NO DRIVEWAYS.

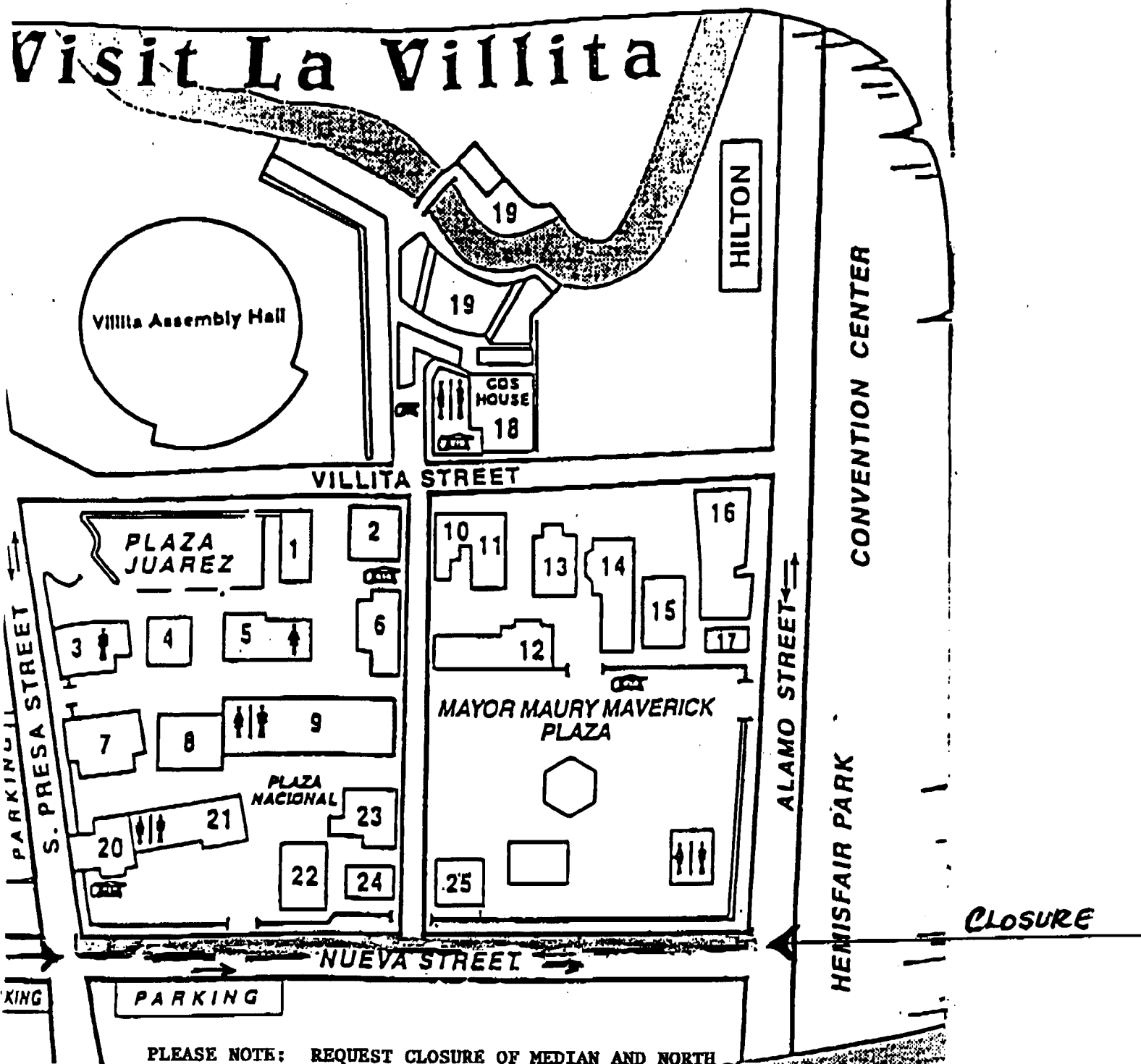
DO NOT SIGN BELOW IF TOP PORTION HAS NOT BEEN FILLED OUT

SIGNATURE	ADDRESS	APPROVAL/DISAPPROVAL
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✓ 1. 	NUEVA STREET GALLERY 507 E. NUEVA ST	APPROVED
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

(RICHARD CONN)

STREET CLOSURE



PLEASE NOTE: REQUEST CLOSURE OF MEDIAN AND NORTH SIDE OF NUEVA STREET FROM ALAMO STREET TO S. PRESA STREET TO ACCOMMODATE 80 ARTISTS AND CRAFTSMEN AS WE DO EVERY YEAR.