

**CITY OF SAN ANTONIO  
PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council  
**FROM:** Thomas G. Wendorf, P.E., Director of Public Works  
**SUBJECT:** Cardiff Area Drainage Improvements/Honey: Commerce to Aransas  
**DATE:** March 10, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance accepts the low responsive bid and awards a construction contract in the amount of \$1,551,911.88 payable to E-Z Bel Construction, Ltd., a MBE firm, authorizes \$111,305.96 for construction contingency expenses, \$77,914.17 for expense recovery, and \$1,000.00 for advertising expenses. This ordinance also amends the professional services agreement and authorizes funding in the amount of \$8,259.22 payable to Brown Engineering, Co., an SBE firm, for construction phase services and authorizes funds in the amount of \$825.92 for engineering contingency for an overall total of \$1,751,217.15 in connection with the Cardiff Area Drainage Improvements/Honey: Commerce to Aransas project, an authorized 2003-2007 General Obligation Drainage Improvement and Community Development Block Grant (CDBG) funded project located in Council District 2. Of the \$1,751,217.15 amount, \$1,112,364.85 is funded by 2003-2007 General Obligation Drainage Improvement funds, \$200,000.00 is funded by CDBG funds, \$385,854.80 is funded by San Antonio Water System (SAWS) and \$52,997.50 is funded by City Public Service (CPS).

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

The Cardiff Area Drainage Project provides for the construction of a storm sewer outfall along Aransas Avenue from IH-10 to Honey Boulevard and includes a street overlay.

The Honey: Commerce to Aransas project provides for the reconstruction of Honey Blvd from Commerce to Aransas to a 30-foot width street, including concrete curbs, sidewalks, wheelchair ramps, driveway approaches and drainage improvements. Project construction is anticipated to begin in April 2005 and be completed in December 2005.

These two projects were advertised for construction bids as one project in the Commercial Recorder, the San Antonio Informer, and La Prensa in December 2004. In addition, the bid announcement was made on TVSA through the Small Business Economic Development Advocacy (SBEDA) Office and Dodge Report. Plans were available for review by potential bidders at the office of SAI Engineering, Inc. located at 438 W. Maplewood, San Antonio, Texas 78216. Bids for the project were opened on January 12, 2005 with five (5) bidders responding. Of these, E-Z Bel Construction, Ltd., submitted the lowest responsive bid. A matrix of the bid outcome is included herein as Attachment 2 and the construction contract is included herein as Attachment 3.

The Economic Development Department has reviewed and approved the Good Faith Effort Plan submitted by E-Z Bel Construction, Ltd. and the contractor, a MBE firm, has committed to subcontract \$48,442 (3.2%) of the project work to a WBE firm. The Economic Development Department memorandum is included herein as Attachment 4. The contract provides for two hundred and forty (240) calendar days to complete the project. E-Z Bel Construction, Ltd. currently has four (4) active contracts with the City of San Antonio through the Public Works Department in the total amount of \$5,967,835.00 and no other contracts citywide. Additionally, E-Z Bel Construction has six (6) TxDOT/City funded projects in the total amount of \$15,436,842.00. A current list of projects is included herein as Attachment 5.

This ordinance also amends the professional services agreement and authorizes funds in the amount of \$8,259.22 payable to Brown Engineering, Co., an SBE firm, for construction phase services and authorizes funds in the amount of \$825.92 for engineering contingency.

This professional service contract was originally approved by City Ordinance Number 81037 on November 3, 1994 and initially authorized \$15,000.00. Subsequent ordinances have increased this contract amount to \$57,817.00. This ordinance will increase the total authorized for this professional service contract to \$66,076.22.

### **POLICY ANALYSIS**

Approval of this ordinance will be a continuation of City Council policy to participate in the development and construction of City selected and approved Community Development Block Grant projects.

### **FISCAL IMPACT**

This is a one-time capital improvement expenditure within budget and included in the FY 05-10 Capital Improvement Program Budget. Of the total amount of \$1,751,217.15, funds in the amount of \$1,112,364.58 are available from 2003-2007 General Obligation Drainage Improvement funds, funds in the amount of \$200,000 are available from Community Development Block Grant (CDBG) funds, and funds in the amount of \$385,854.80 are available from SAWS and \$52,997.50 are available from CPS and are authorized payable as follows:

\$ 1,551,911.88	payable to E-Z Bel Construction, Ltd. for construction expenses
\$ 111,305.96	payable for miscellaneous construction contingency
\$ 77,914.17	for expense recovery
\$ 1,000.00	payable for advertising expenses
\$ 8,259.22	payable to Brown Engineering, Co. for engineering services
\$ 825.92	payable for engineering contingency

## **COORDINATION**

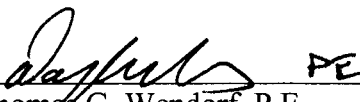
This request for ordinance has been coordinated with the Office of Management and Budget, the Housing and Community Development Department and the Finance Department.

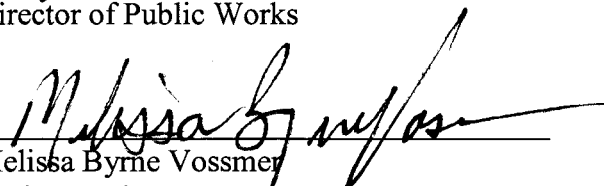
## **SUPPLEMENTARY COMMENTS**

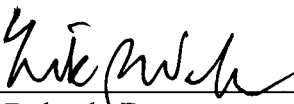
This construction contract with E-Z Bel Construction, Ltd. was developed utilizing the formal competitive bid process; therefore, a Discretionary Contracts Disclosure Form is not required. The Discretionary Contracts Disclosure Form submitted by the consultant, Brown Engineering, Co. is included herein as Attachment 6.

## **ATTACHMENTS**

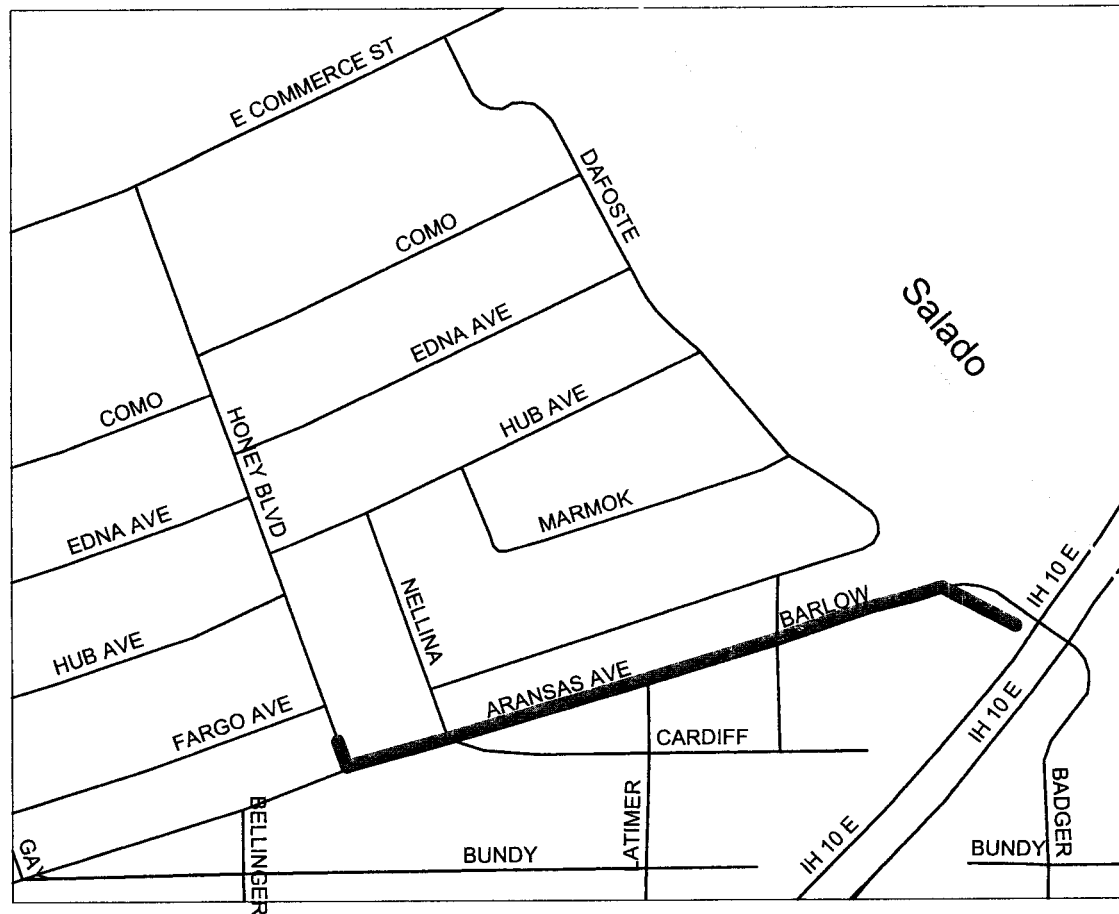
1. Project Map
2. Bid Tabulation
3. Construction Contract
4. Economic Development Department Memorandum dated January 24, 2005
5. Current Project List, E-Z Bel Construction, Ltd.
6. Discretionary Contracts Disclosure Form for Brown Engineering, Co.

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Thomas G. Wendorf, P.E.  
Director of Public Works

  
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Melissa Byrne Vossmer  
Assistant City Manager

  
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J. Rolando Bono  
Interim City Manager

# CARDIFF AREA DRAINAGE IMPROVEMENTS



CITY OF SAN ANTONIO  
DEPARTMENT OF PUBLIC WORKS  
CAPITAL PROGRAMS DIVISION



# HONEY: COMMERCE - ARANSAS



CITY OF SAN ANTONIO  
DEPARTMENT OF PUBLIC WORKS  
CAPITAL PROGRAMS DIVISION



**CITY OF SAN ANTONIO**  
**Interdepartmental Correspondence Sheet**

To: William E. Krause, Capital Programs Manager

From: Anibal A. Gutierrez, Jr. P.E., Project Manager

Copies: Plans & Records, File

Subject: Cardiff Area Drainage/Honey: Commerce - Aransas Council District 2

Date: January 27, 2005

**Bids opened and received:**

January 12, 2005

**Bid Tabulation Cardiff Pt.1/Honey Pt.2**

Contractor	Base Bid	S.A.W. S. Water	S.A.W. S. Sanitary Sewer	C.P.S. GAS WORK	Total Pt.1 & Pt. 2	Grand Total Pt.1 & Pt.2
1. E-Z Bel Construction, Ltd.	Pt.1 \$529,437.13 Pt.2 \$583,622.45	Pt.1 \$126,509.90 Pt.2 \$183,742.40	Pt.1 \$74,402.50 Pt.2 \$1,200.00	Pt.1 \$52,997.50 Pt.2 \$0	Pt.1 \$783,347.03 Pt.2 \$768,564.85	\$1,551,911.88
2. Salinas Construction Technologies, Ltd.	Pt.1 \$497,180.24 Pt.2 \$618,798.68	Pt.1 \$134,334.11 Pt.2 \$199,155.76	Pt.1 \$108,058.05 Pt.2 \$9,600.00	Pt.1 \$55,730.53 Pt.2 \$0	Pt.1 \$795,302.93 Pt.2 \$827,554.44	\$1,622,857.37
3. Pronto Sandblasting & Coating	Pt.1 \$587,349.00 Pt.2 \$592,796.00	Pt.1 \$165,558.00 Pt.2 \$212,790.00	Pt.1 \$89,840.00 Pt.2 \$807.00	Pt.1 \$58,768.00 Pt.2 \$0	Pt.1 \$901,515.00 Pt.2 \$806,393.00	\$1,707,908.00
4. R.L. Jones Co., Lp	Pt.1 \$542,295.90 Pt.2 \$643,575.25	Pt.1 \$144,408.00 Pt.2 \$228,772.50	Pt.1 \$125,401.00 Pt.2 \$1,350.00	Pt.1 \$50,399.50 Pt.2 \$0	Pt.1 \$862,504.40 Pt.2 \$873,697.75	\$1,736,202.15
5. KGME, Inc.	Pt.1 \$644,419.50 Pt.2 \$840,799.86	Pt.1 \$208,068.87 Pt.2 \$297,083.02	Pt.1 \$178,244.86 Pt.2 \$2,733.00	Pt.1 \$84,841.28 Pt.2 \$0	Pt.1 \$1,115,574.28 Pt.2 \$1,140,615.88	\$2,256,190.39

**Plans and specifications prepared by:**

Pt.1

Brown Engineering Co.  
1000 Central Pkwy. North  
San Antonio, Texas 78232  
210-494-5511

Pt.2


SIA Eng., Inc.  
438 W. Maplewood  
San Antonio, Texas 78216  
210-341-5500

**Funding:**

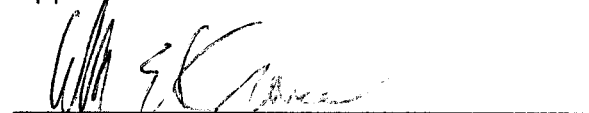
Cardiff Area Drainage project is funded with 2003 Drainage Bonds  
Honey: Commerce – Aransas is funded with 2003 Drainage bond & CDBG funds.

**Recommendation:**

Award the contract to the low bidder, E-Z Bel Construction, Ltd., whose bid including Base Bid, S.A.W.S. Water Work, S.A.W.S. Sewer Work & C.P.S. GAS Work totals \$1,551,911.88. A recommendation letter from the Consultant is attached.

  
Anibal A. Gutierrez, Jr., P.E.  
Project Manager

Approved:

  
William E. Krause  
Capital Programs Manager

AAG:pgr

## CONSTRUCTION CONTRACT

STATE OF TEXAS  
COUNTY OF BEXAR  
CITY OF SAN ANTONIO

### CONTRACT FOR CARDIFF AREA DRAINAGE (PART 1) / HONEY: COMMERCE TO ARANSAS (PART 2)

THIS AGREEMENT made and entered into in San Antonio, Bexar County, Texas between the City of San Antonio, a municipal corporation, in the State of Texas, hereinafter termed "City", and

E-Z BEL CONSTRUCTION LTD.,  
811 EL MONTE  
SAN ANTONIO, TEXAS 78201

hereinafter termed "Contractor", said agreement being executed by the City pursuant to the City Charter and Ordinances and Resolutions of the City Council, and by said Contractor,

**WITNESSETH:** That the parties hereto, each in consideration of the agreements on the part of the other herein made and referred to, have covenanted mutually, and hereby mutually covenant, the City for itself and its successors, and the Contractor for itself or himself or themselves and his or their heirs, executors and administrators or successors, as follows, to-wit:

#### A. DEFINITIONS & SCOPE OF CONTRACT

1. **CITY AND OFFICIALS.** Whenever in this contract is found the term "City", "City Council", "City Manager", "Director of Public Works", "Director of Finance", "City Clerk" or other designation of any City institution, officer, employee or title, or a pronoun in its, his or their place, the same shall, unless indicated otherwise, be understood to mean the City of San Antonio or its successors, or the governing body, or the person or persons now or hereafter holding or exercising the duties of such designated official position, office, employment or title, in said City, or any person or persons acting lawfully in the corresponding official capacity on behalf of said City at such time and within the powers and authority held by him or them;

2. **CONTRACTOR.** Whenever the term "Contractor" or a pronoun in its place is used herein, it shall be taken to include any person, association or persons, firm or corporation, notwithstanding such pronoun may be used in the masculine gender or singular number, and said term or pronoun shall include in their respective capacities, the President, Manager, or other officer or agent for the time being, representing or locally managing the work of any corporation contracting herein.

3. **INCLUDED INSTRUMENTS.** The notice to Contractors, specifications including any Special and General Conditions, plans, instructions to bidders, advertisement for bids, the bid proposal, and the construction bond, payment bond, and other bonds, if any, made by the Contractor, the Charter, Ordinances and Resolutions of the City, all in so far as prepared for or relating to said work herein undertaken are hereby made a part of this agreement and are included in this contract as if rewritten or copied in full herein, and shall be deemed "included instruments" when that term is used. This document and the included instruments taken together constitute the contract between the parties and may be referred to herein as the "Contract".

4. **CONTRACT INTERPRETATION.** In case of conflict or inconsistency between this document and the specifications or other included instruments, this contract shall control, but insofar as such provisions can stand together they shall all be regarded as cumulative.

5. **SCOPE OF CONTRACT AND SPECIAL PROVISIONS FOR SUPERVISION OF WORK.** It is contemplated that this contract shall be used as a general form of construction contract for public works projects and for some of said work independent consulting Architects or Engineers may be engaged, their identity and capacity shall be designated herein; however, Contractor understands that City may remove such consultant as provided in the terms of its contract relationship with the latter, and the Director of Public Works shall, in such event, be vested with all powers formerly exercised by such consultant, provided written notice of such substitution shall be immediately served on the Contractor in writing. Nothing herein shall authorize independent agreements between Contractor and such Engineer or Architect, nor shall the latter be deemed to bear a legal relationship to either Contractor or City other than as evidenced by the City's contract with such consultant.



**6. DEFAULT AND VIOLATIONS OF CONTRACT.** If Contractor shall fail or refuse to take such measures as the Director of Public Works may determine to be necessary to insure the completion of the work within the time allowed therefor, or if the work to be done under this contract shall be abandoned by Contractor, or if this contract, or any right or interest therein shall be assigned or sub-let by Contractor otherwise than is herein specified, or if at any time said Director of Public Works shall certify in writing that Contractor is willfully violating or refusing to observe any of the conditions, provisions or stipulations of this contract or of the specifications, or is executing the same in bad faith or not in accordance with the terms thereof, or if the work is not fully completed within the time allowed for its completion, then, in any such event, the City Manager shall be authorized at his election to order Contractor to discontinue all work under this contract by written notice given as herein provided; and Contractor and his employees shall thereupon discontinue all work upon said premises; and the City shall, upon such notice having been given, be authorized fully to enter upon said premises, through any designated officer, agent or contractor, and to take full possession of said work, and to order or contract for the completion of said work in any manner it may deem proper; and said City shall thereupon have a right to take full possession of, and to use for the purposes of said work, all materials, tools, implements or machinery previously provided by the Contractor for the performance of the work and located at the project site. All costs and expenses requisite to the completion of the work by the City whether accomplished by contract or otherwise, and including reasonable costs of supervision, together with damages for delay as herein specified, shall be charged to and paid by the Contractor. If the cost of such completion by the City shall be less than the amount agreed to be paid to the Contractor hereunder, the Contractor shall forfeit by virtue of his default the right to any difference unless otherwise specified by the City Manager; if, however, the cost of such completion shall exceed the amount herein agreed to be paid to the Contractor, then the Contractor or his bondsman shall pay to the City the amount of such additional costs and expenses to be fixed and determined as herein provided.

**7. COMMUNICATIONS BETWEEN CONTRACTOR AND CITY.** The Contractor agrees that the following address in the City of San Antonio, Texas, shall be used for the transmission to him of any notices or correspondence in connection with the performance of this contract:

**811 EL MONTE  
SAN ANTONIO, TEXAS 78201**

The above address may be changed only by filing written notice to that effect with the Director of Public Works. All communications, notices and other correspondence forwarded to the above address shall be presumed conclusively to have been delivered by regular course of mail to the Contractor.

**8. PREVAILING WAGE RATE AND GENERAL LABOR CONDITIONS.** The Provisions of Chapter 2258, Texas Government Code, are expressly made a part of this contract. In accordance therewith, a schedule of the general prevailing rate of per diem wages in this locality for each craft or type of workman needed to perform this contract is included with the Special Conditions and made a part hereof. The Contractor shall forfeit as a penalty to the City sixty dollars (\$60.00) for each laborer, workman, or mechanic employed, for each calendar day, or portion thereof, that such laborer, workman or mechanic is paid less than the said stipulated rates for any work done under said contract, by the contractor or any sub-contractor under him. The establishment of prevailing wage rates pursuant to Chapter 2258, Texas Government Code shall not be construed to relieve the Contractor from his obligation under any Federal or State Law regarding the wages to be paid to or hours worked by laborers, workmen or mechanics insofar as applicable to the work to be performed hereunder. The Contractor, in the execution of this project, agrees that he shall not discriminate in his employment practices against any person because of race, color, creed, sex or origin. The Contractor agrees that he/she will not engage in employment practices which have the effect of discriminating against employees or prospective employees because of race, color, religion, national origin, sex, age, handicap or political belief or affiliation. In addition, Contractor agrees that he/she will abide by all applicable terms and provisions of the Nondiscrimination Clause and the Small and/or Minority Business Advocacy Clause as contained in the City of San Antonio's current Affirmative Action Plan on file in the City Clerk's Office.

**9. ASSIGNMENTS AND SUBLETTING.** Contractor shall not assign, transfer, convey, sub-let or otherwise dispose of this contract, or any portion thereof, or any right, title or interest in, to or under the same, without previous consent in writing of the City, to be endorsed hereon or hereto attached; and Contractor shall not assign by power of attorney or otherwise any of the monies or other considerations to become due and payable by the City under this contract; unless by and with the consent signified in like manner. And in any event whatsoever, whether by such consent, by operation of law or otherwise, any and all such assignments, transfers or sub-letting, and the entire subject matter thereof, shall be and remain subject to all rights of the City herein or otherwise provided, and no waiver of this stipulation can be invoked against the City. In no event shall the City be liable in excess of the consideration of this contract in the case of any such assignment, transfer, conveyance or sub-letting of the work or performance which is the subject hereof. The City reserves the right to withhold any monthly payment hereafter provided for in the event of an assignment or sub-letting of a portion of the work without the consent and knowledge of the City and by reserving such right, the City shall not be deemed

to have waived its right to declare a full breach of this contract for Contractor's failure to comply with provisions hereof, such remedy being alternative only and exercisable at the option of the City.

## **B. SCOPE OF WORK**

1. **DESCRIPTION AND LOCATION.** The site of the work herein contemplated is located and described generally as follows:

### **CARDIFF AREA DRAINAGE (PART 1) / HONEY: COMMERCE TO ARANSAS (PART 2)**

and this contract is performable exclusively in Bexar County, Texas.

2. **GENERAL UNDERSTANDING.** Contractor at his own cost and expense shall furnish all supervision, tools, implements, machinery, labor, materials and accessories, such as are necessary and proper for the purpose, and pay all permit and license fees, and shall at his own cost and expense construct, build and complete, in a good, first class, substantial and workmanlike manner, the structures, work and improvements herein described or referred to in and upon a certain parcel or parcels of land hereinafter described or referred to, all according to this contract and the included instruments, prepared by

#### **BROWN ENGINEERING CO.**

and now on file in the office of the Engineering Division of the Public Works Department; and according to field interpretations to be furnished Contractor by the City upon request. If figures or quantities of materials, supplies or other items needed for this project are furnished in the plans and specifications, same shall be understood to be estimates only and the Contractor shall be responsible for any discrepancies between such estimates and the quantities required.

3. **WORK UNDERSTOOD BY CONTRACTOR.** Contractor declares that prior to the submission of his bid proposal on this contract he has thoroughly examined the location of the work to be performed, is familiar with local conditions, and has read and thoroughly understands the "included instruments" as they relate to the physical conditions prevalent or likely to be encountered in the performance of the work at such location. Contractor hereby accepts such "included instruments" as satisfactory in all respects to accomplish the proper performance of the work at the project site and accordingly assumes the risk of any delays or additional costs which might arise from errors or miscalculations in such "included instruments" or from erroneous assumptions upon which same may have been predicated as to the physical conditions at the work site including, but not by way of limitation, latent defects or conditions of the subsoil.

4. **IMPLIED WORK.** Any work or materials that may have been omitted in the description of said project, but the use of which is implied or necessary to the project's completion, shall be deemed to be included in this contract and shall be furnished by the Contractor as if the same had been stated specifically, without any additional charge to the City.

5. **INCIDENTAL WORK, CONNECTIONS AND PASSAGEWAYS.** The Contractor shall do and perform all implied or incidental work necessary to completion of this contract including, but not by way of limitation, the following:

- a) make and provide all suitable connections with existing improvements as are necessarily implied herein for proper completion of the project;
- b) provide passageways or leave open such thoroughfares in the work area as may be required by the City;
- c) protect and guard same at his own risk as more specifically detailed in Paragraph E-1 hereof;
- d) continuously maintain the work area in a clean and workman-like manner; and
- e) prior to final acceptance of the work, restore the site to its prior condition to the extent permitted by the improvement.

All of said incidental work to be done to the satisfaction of the City at Contractor's own cost and expense.

6. **WORK AND MATERIALS.** All materials used by the Contractor shall conform to the specifications. However, if the specifications are silent, only the best quality materials shall be used, and in the event of dispute as to the relative quality of materials, the selection of the Director of Public Works shall be final. All of said work shall be executed in a good, thorough and workman-like manner, to the satisfaction of the Director of Public Works, who, together with all assistants and inspectors under his direction, or in the employ of the City for the purpose of said work, shall at all times have free access to the project site, stores and materials, and shall be privileged to take such samples of all materials and to cause tests of materials or of any part of the work to be made except as otherwise provided in the specifications. Contractor shall render all assistance required of him by the Director of Public Works or his aforementioned assistants or inspectors in connection with any such tests, and if any part of the work or the materials used shall be found unsuitable or improper, either wholly or in part, Contractor shall correct or remove such defective work or materials from the project site. In connection with the visual inspection or materials testing contemplated herein, it is clearly understood that the City exercises no right to control the means of accomplishing the end product of the work and no approval of any phase of the construction project by any of the City's agents or inspectors shall relieve the Contractor from full compliance with the specifications

regarding the ultimate work product and any additional cost or delay occasioned by defects in the work or failure to meet specifications at any such phase shall be borne by the Contractor.

7. **CONTRACTOR'S RISK.** Contractor shall be responsible for the complete performance of and compliance with this contract, and for all materials on the ground or elsewhere, and for all the work performed under this contract, and shall protect the same from all loss or damage from any cause whatsoever until final completion and acceptance; and shall deliver said structures, work and improvements to the City in a completed and perfect condition in accordance with this contract.

C. **BEGINNING AND COMPLETION OF WORK, DAMAGES FOR DELAY**

1. **TIME TO BEGIN WORK.** The work embraced in this contract shall be begun by contractor within seven (7) days after City shall notify Contractor in writing to begin, and if such work be actually begun by Contractor before such notice, then the period of time herein allowed for the completion of the work shall begin to run from such date when work is actually commenced.

2. **COMPLETION OF WORK.**

a. **Calendar Day Contract** -- After beginning work as outlined in Paragraph C-1 above, the Contractor shall prosecute same continuously and diligently for and during the period of **Two Hundred and Forty Calendar Days**, during which period of time Contractor binds and obligates himself at all times to employ sufficient force and diligence to complete said structures, work and improvements, and to deliver same over to the City in a completed, undamaged, and clean condition; and the time of beginning, rate of progress and time of completion of said work are hereby declared and understood to be of the essence of this contract; provided, however, said Director of Public Works may suspend said work wholly or in part by his written order whenever in his opinion the interests of the City require the suspension of such work, such orders not to continue in effect longer than one week at any one time. The City may, at its discretion, establish phases of the project or areas of the work to be performed and in such order or sequence as the City shall deem best in the public interest.

Should the work be delayed necessarily by any damage that may happen thereto by any unusual, unavoidable accident, or by the condition of the weather, or by action of the elements, or by any general strike of employees, or by shortage of materials, or by suspension of the work, or by any injunction or other court action or by any delay which may exist for the City to procure any title to lands or any right or interest therein needed for the purposes of said work, Contractor shall have no claim for damages on account of such delay, but working days will not be charged during the period of any such delays.

b. **Date Certain Contract** -- After beginning work as outlined in Paragraph C-1 above, the Contractor shall complete the work during which period of time Contractor binds and obligates himself at all times to employ sufficient force and diligence to complete said structures, work and improvements, and to deliver same over to the City in a completed, undamaged and clean condition; and the time of beginning, rate of progress and time of completion of said work are hereby declared and understood to be of the essence of this contract; provided, however, said Director of Public Works may suspend said work wholly or in part by his written order whenever in his opinion the interests of the City require the suspension of such work, such orders not to continue in effect longer than one week at any one time. The City may, at its discretion, establish phases of the project or areas of the work to be performed and in such order or sequence as the City shall deem best in the public interest. No additional time for completion will be allowed unless granted in writing by the Director of Public Works.

3. **DAMAGES FOR DELAY.** If Contractor shall fail to complete the work within the time herein specified or otherwise allowed therefor, he shall be liable for the wages of any inspector or inspectors employed by the City on said work at the rate of one hundred dollars (\$100.00) per day per inspector from the end of said time allowed for the completion of the work, until actual completion thereof; and in addition to said wages of inspectors, the following sums per day for the period of such delay shall be paid or allowed by Contractor to City or be deducted by the City on final estimate and settlement, not as a penalty, but as liquidated damages due to City for expense, loss and public inconvenience resulting from failure to complete said work within the time allowed, such time of completion being an essential element and consideration, as a result of such delay:

<u>For Amount of Contract</u>	<u>Amount of Liquidated Damages per Day</u>
\$1,000,001 or over	\$700.00
\$ 750,001 to \$1,000,000	\$600.00
\$ 500,001 to \$ 750,000	\$500.00
\$ 250,001 to \$ 500,000	\$400.00

\$ 100,001 to \$ 250,000	\$300.00
\$ 50,001 to \$ 100,000	\$200.00
\$ 0 to \$ 50,000	\$100.00

The amount of all such damage shall be fixed and determined by the written certificate of Director of Public Works, whose judgment shall be final disposition thereof.

4. **COMPLETION.** Completion of the project will be considered only after all stipulations, requirements and provisions of this contract are faithfully completed and the project is delivered to the City for use. In the event that only minor items remain for completion, the Director of Public Works may issue a conditional approval in accordance with Paragraph D-2, listing the exceptions; however, the completion date will not be effective until all items noted as exceptions in the Conditional Approval have been corrected.

5. **NO WAIVER OF CITY'S RIGHTS.** Neither the inspection nor approval by said Director of Public Works or any inspector, officer or employee of the City, nor any order, measurement or certificate by said Director of Public Works, nor any estimate or payment by the City for any part of said work, or material or method or equipment, nor any extension of time, nor any possession of the work or place taken by the City, or any officer or employee thereof at any time before final acceptance, shall operate as a waiver of any provision or obligation of this contract or of any right or power herein given or reserved to said City, or of any right to claim any indemnity or damages herein provided for; nor shall any waiver of any breach of this contract be deemed as a waiver of any other or subsequent breach; and every right or remedy under this contract or included instruments shall be cumulative, and in addition to all other rights and remedies.

6. **OCCUPANCY.** The City, at the discretion of the Director of Public Works, shall have the right to take possession of and use any completed portion or partially completed portion of the structure or work, provided, in the opinion of the Director of Public Works, such possession or use does not materially affect the Contractor's ability to proceed with his work on the project. No additional time will be granted the Contractor for occupancy or possession and use of any partially completed or completed work, and such possession or use shall not constitute acceptance of the work.

#### **D. PAYMENT**

1. **PRICES AND CONSIDERATIONS.** In consideration of the faithful performance of this contract and the construction, completion, and delivery of said structures, work and improvements, the City of San Antonio agrees and shall be and is hereby bound and obligated to pay at the office of the Director of Finance of the City of San Antonio, in Bexar County, Texas, to the Contractor as hereinafter provided out of its fund

the following sum or amount or amounts, or prices, to-wit:

**FOR MATERIALS AND LABOR: ONE MILLION FIVE HUNDRED FIFTY ONE THOUSAND, NINE HUNDRED ELEVEN DOLLARS AND EIGHTY-EIGHT CENTS (\$1,551,911.88)**

the same being the amount or amounts or prices for said work named in the proposal of Contractor, attached hereto as an included instrument.

2. **MONTHLY ESTIMATES.** During the early part of each month as the work progresses said Director of Public Works shall make an estimate of the materials brought into the work and the labor performed during the preceding month, as well as the number of working days used during such month, and the City shall thereupon, about the middle of each month, make payments to Contractor of monthly installments based upon such estimate in a sum equivalent to ninety percent (90%) of each such monthly estimate. At the time the last monthly estimate is paid, a letter of conditional approval will be furnished the Contractor. The remaining ten percent (10%) of the estimated value shall be held by the City until the final settlement hereinafter provided for. However, where the contract price exceeds four hundred thousand dollars, installments shall be paid to Contractor at the rate of ninety-five (95%) percent of each monthly estimate, and the retainage held until final acceptance shall be five (5%) percent. The payments of such installments shall be held to be payments on account of the contract sum, and the certificates or estimates of the Director of Public Works upon which such monthly payments are based shall be held to have been given only for the purposes of fixing the sums to be so paid in compliance with Paragraph D-5 hereof and shall not in any way be deemed to have been an acceptance of any part of the work, or to prejudice said City in the final settlement of account or in requiring the completion of the work as herein provided.

3. **FINAL ESTIMATE.** Contractor shall not be entitled to receive payment of any sum in excess of the amounts paid upon such monthly estimates as outlined above for at least thirty (30) days after transmittal of the letter of conditional approval and not before all the stipulations, requirements and provisions of this contract are faithfully performed and complied with, and unless and until said structures, work and improvements shall be entirely completed, and delivered to and accepted by the City in accordance with this contract; and such completion, delivery and acceptance is evidenced by the final certificate of the Director of Public Works and such certificate of acceptance is approved by the City Manager.

Simultaneous with the transmittal of the final certificate of completion, delivery and acceptance, the Director of Public Works shall prepare his final estimate as the basis for final settlement upon this contract, whereupon the same having been first approved by the signature of the City Manager and Director of Finance, City shall pay to Contractor the amount of such final estimate, taking into account all amounts previously retained and deducted from such monthly estimates and remaining payable to Contractor, but deducting from the amount of such final estimate and retaining any and all sums which are to be deducted by the City or paid or allowed by the Contractor to City, or claimed for labor or materials furnished by any person, firm or corporation, or which are to be retained and held by City for any reason.

**4. CLAIMS FOR LABOR OR MATERIALS.** Contractor hereby agrees to promptly pay all persons supplying labor, services and materials in the prosecution of the work provided for in this contract and any and all duly authorized modifications of said contract that may hereafter be made, and shall and will fully indemnify and hold harmless the City against any and all claims, liens, suits or actions asserted by any person, persons, firm or corporation on account of labor, materials or services furnished such Contractor during the prosecution of the work herein undertaken and Contractor shall execute a bond for this purpose as hereinafter set out. Before the City shall be obliged to pay any amount to Contractor on final settlement, Contractor shall furnish to the satisfaction of the Director of Finance, evidence that all labor employed and all materials used in the construction of the work have been fully paid for by Contractor.

**5. DIRECTOR OF PUBLIC WORKS TO FINALLY DETERMINE ALL AMOUNTS PAYABLE OR CHARGEABLE.** It is specially understood and agreed that subject only to the prices, terms and provisions specifically set forth in this contract and included instruments, the written estimates and certificates of the Director of Public Works shall be final in fixing and determining amounts payable or chargeable hereunder to Contractor by City as required by the other terms and conditions hereof, also in case of controversy, in fixing and determining all unliquidated sums to be deducted and retained by City for any purpose whatever out of any funds estimated as payable to Contractor by City.

**6. ALTERATIONS AND EXTRA WORK.** Said Director of Public Works may, by his written order, approved by the signature of the City Manager, make deletions, alterations, modifications or additions in the specifications and plans for the work for the purpose of perfecting the work herein undertaken or the ramifications thereof, and the Contractor shall execute the work as so changed, provided the entire cost of such extra work as results from such changes, including the cost of extra work resulting from any prior alterations modifications, or additions so ordered, shall not exceed twenty-five percent (25%) of the original amount of the contract, as set out in paragraph D-1 hereof; and provided further that the price is agreed upon in writing before the work is done or materials furnished and that such agreement is signed by the Contractor and by the Director of Public Works and the City Manager, it being further agreed and understood that if no such agreement as to price can be reached after discussions, that payment by the City shall be upon the basis of cost of labor and materials plus ten percent (10%). The cost of such extra work shall be added to the estimates payable to the Contractor by the City, all of which shall be effected under the terms and provisions of this contract. The Director of Public Works may order the Contractor to omit any part or parts of the work remaining to be done and the City shall not be bound to pay for extra work so ordered to be omitted. No additional working time will be granted for alterations and/or extra work unless specified in said written order approving work.

## **E. INDEMNIFICATION**

**1. CARE TO AVOID ACCIDENTS OR INJURY TO PERSON OR PROPERTY.** During the performance of the work within the contemplation of this contract and until final completion and acceptance thereof, Contractor shall exercise the utmost care to avoid accident or injury to persons or property. He shall place and maintain all necessary barriers and safeguards, including watchmen, if necessary, about the work site for the prevention of accidents and at night shall maintain adequate lights and other warning devices, and generally shall take all precautions requisite to the protection of the general public and properties adjacent to the work site. Contractor shall and will indemnify and save harmless the City from and against any and all actions and claims, and against all costs, damages and expenses to which the City may be put by reason of any injury or alleged injury to person or property, resulting or alleged to result from or to be occasioned by the acts or omissions of the Contractor, whether negligent or otherwise, in the performance, conduct or maintenance of the work, or in guarding same, or from any improper methods, tools, implements or materials employed therein, or on account of any such acts or omissions of Contractor's agents, servants, employees, assignees or sub-contractors (including the agents, servants and employees of such sub-contractor); and Contractor or his insurer shall well and truly make payment of any and all sums recovered against the City in any suit or suits on account of such alleged injury or damage, to which the City may be made a party, together with all costs, damages and expenses borne by the City in connection with such suits, all in a manner as to save the City harmless from any expense connected with such actions and claims. The City is further authorized, upon the order of the Director of Public Works, to deduct or retain from any estimate or estimates or amounts retained hereunder, such sum as may be claimed for any injury or damage described above unless and until Contractor shall give a further and special bond or deposit adequate to cover such contingent liability as determined by the Director of Public Works or otherwise present evidence of full indemnification to the City in connection with such claims or actions.

2. **INTELLECTUAL PROPERTY RIGHTS, ETC.** Contractor agrees that he will at all times pay all fees, royalties or license charges on all patented, registered or copyrighted machines, materials, methods or processes used in the construction of said work and supplied as a part of the finished work, or appurtenant thereof; and that he will ever hold the City free and harmless from any and all claims on account of the use of any intellectual property.

#### F. **INSURANCE**

1. The following types of insurance shall be furnished for the duration of the project, and two copies of Certificates of Insurance showing compliance with the provisions of this paragraph shall be furnished to the Department of Public Works prior to or at the time this contract is executed by the Contractor and before a Work Order is issued.

a. General Insurance, Commercial General (Public) Liability, Builder's Risk and Business Automobile, Builder's Risk Insurance Coverage shall be carried as specified in the Included Documents.

b. Worker's Compensation Insurance Coverage -- Statutory, \$500,000.00 each occurrence.

##### A. Definitions:

Certificate of coverage ("certificate")- A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83, or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project - includes the time from the beginning of the work on the project until the Contractor's/person's work on the project has been completed and accepted by the governmental entity.

Persons providing services on the project ("subcontractor" in §406.096) - includes all persons or entities performing all or part of the services the Contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the Contractor and regardless of whether that person has employees. This includes, without limitation, independent Contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

B. The Contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the Contractor providing services on the project, for the duration of the project.

C. The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.

D. If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

E. The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

(1) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and

(2) no later than seven days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

F. The Contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.

G. The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within 10 days after the Contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.

H. The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

I. The Contractor shall contractually require each person with whom it contracts to provide services on a project, to:

- (1) provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all of its employees providing services on the project, for the duration of the project;

- (2) provide to the Contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;

- (3) provide the Contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

- (4) obtain from each other person with whom it contracts, and provide to the Contractor:

- (a) a certificate of coverage, prior to the other person beginning work on the project; and

- (b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;

- (5) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;

- (6) notify the governmental entity in writing by certified mail or personal delivery, within 10 days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and

- (7) contractually require each person with whom it contracts, to perform as required by paragraphs (1) - (7), with the certificates of coverage to be provided to the person for whom they are providing services.

J. By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the Contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the Contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

K. The Contractor's failure to comply with any of these provisions is a breach of contract by the Contractor which entitles the governmental entity to declare the contract void if the Contractor does not remedy the breach within ten days after receipt of notice of breach from the governmental entity.

The City shall be named as an additional insured in all coverage described above in paragraph a, above.

In the submission of the Certificates of Insurance, the insurance company in every case must agree to providing notice of cancellation of any insurance to the City ten (10) days prior to such cancellation of policies covered by the certificates.

#### **G. BONDS**

1. **PERFORMANCE BOND.** Contractor hereby agrees to execute with sureties and deliver to the City, at once, a "Performance Bond" in accordance with Chapter 252, Texas Local Government Code, in the total amount of the contract price, \$ 1,551,911.88, approved by the City as to form and sufficiency, conditioned that Contractor shall faithfully perform, observe and comply with all the terms, conditions and stipulations, undertakings and provisions of the contract, said Performance Bond to be attached hereto as an included instrument.

2. **PAYMENT BOND.** Contractor hereby agrees to execute with sureties and to delivery to the City, at once, a "Payment Bond" in accordance with Chapter 252, Texas Local Government Code, in an amount at least equal to the contract price, such as shall be satisfactory to the City as to form and sufficiency, as security for the payment of all persons supplying labor and material in the prosecution of the work provided for in this contract; said Payment Bond to be attached hereto as an included instrument.

3. **CONTRACTOR AND SURETIES STILL BOUND.** No assignment, transfer or subletting, whether with or without the consent of said City, and no order of said City for or approval or any alterations or modifications in said specifications, plans, or work, and no change in the requirements or order for extra work made by the City as provided in this contract, shall ever in any manner release or diminish the responsibility of Contractor or any surety on any bond of Contractor, but on the contrary, such responsibility shall extend to and comprehend all such changes and other matters.

#### **H. COMPLIANCE WITH FEDERAL REGULATIONS**

1. The Contractor is responsible for compliance with all Federal regulations included in the City of San Antonio Compliance Manual, as may occasionally be amended. The Compliance Manual is incorporated and made part of this contract.

#### **I. INTEREST IN CITY CONTRACT PROHIBITED**

1. No officer or employee of the City shall have a financial interest, direct or indirect, in any contract with the City, or shall be financially interested, directly or indirectly, in the sale to the City of any land, materials, supplies or service, except on behalf of the City as an officer or employee. Contractor acknowledges that it is informed that the Charter of the City of San Antonio and its Ethics Code prohibit a City officer or employee, as those terms are defined in the Ethics Code, from having a financial interest in any contract with the City and/or City agency such as City-owned utilities. An officer or employee has a "prohibited financial interest" in a contract with the City or in the sale to the City of Land, materials, supplies or service, if any of the following individual(s) or entities is a party to the contract or sale: a City officer or employee; his parent, child or spouse owns ten (10) percent or more of the voting stock or shares of the business entity; a business entity in which any individual or entity above-listed is a subcontractor on a City contract, a partner or a parent or subsidiary business entity.

#### **J. GENERAL PROVISIONS**

1. **MERGER.** This document and included instruments is the entire contract and recites the full consideration between the parties, there being no other written or parol agreement; it being understood that the Charter of the City of San Antonio requires all of its contracts to be written and made by ordinance.

2. **CHOICE OF LAWS, VENUE.** This Contract shall be construed under the laws of the State of Texas.

3. **CONSTRUCTION OF TERMS.** The headings preceding the text of the paragraphs hereof are inserted solely for the convenience of reference and shall not constitute a part of this Contract, nor shall they affect its meaning, construction or effect. The use herein of the singular number shall be deemed to include the plural and vice versa, and the use hereof of the masculine shall be deemed to mean the feminine or neuter and vice versa, wherever the sense of this contract so requires.

4. **SEVERABILITY.** If any term or provisions of this contract, or the application thereof, shall, for any reason and to any extent, be invalid or unenforceable, the remainder of this contract, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, but rather shall be enforced to the fullest extent permitted by law.



IN WITNESS WHEREOF, said City of San Antonio has lawfully caused these presents to be executed by the City Manager of said City, and the corporate seal of said City to be hereunto affixed and this instrument to be attested by the City Clerk; and the said Contractor, acting by MICHAEL R. RODRIGUEZ thereunto duly authorized PRESIDENT does now sign, execute and deliver this instrument.

EXECUTED in San Antonio, Texas on \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_.

(CITY SEAL)

CITY OF SAN ANTONIO

ATTEST: \_\_\_\_\_  
City Clerk

(CORPORATE SEAL)

BY: \_\_\_\_\_  
Interim City Manager

E-Z BEL CONSTRUCTION  
Contractor

ATTEST: \_\_\_\_\_  
Secretary

BY: Michael R. Rodriguez 12/12/05  
Michael R. Rodriguez, President

City of San Antonio  
Economic Development Department  
Interdepartmental Memorandum

RECEIVED  
FEB 9 2 2005  
CITY OF SAN ANTONIO  
PUBLIC WORKS, CAPITAL PROGRAMS

TO: William Krause, Capital Programs Manager, Public Works Department

FROM: Manuel Longoria, Jr., Assistant Director, Economic Development Department

COPIES: Leonor Grimaldo; Anita Uribe Martin; File

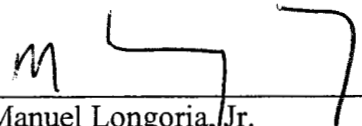
SUBJECT: List of Subcontractors Submitted for the Public Works Capital Improvement Project: CARDIFF AREA DRAINAGE IMPROVEMENTS & HONEY BLVD. - PART I

DATE: January 24, 2005

We have reviewed the Good Faith Effort Plan and list of subcontractors for the Public Works Capital Improvement Project: CARDIFF AREA DRAINAGE IMPROVEMENTS & HONEY BLVD. - PART I. The apparent low bidder has submitted contract amounts, which are reflected in the accurate percentages below.

<u>Total Project Cost</u>					
\$1,551,911					
FIRM	CERTIFIED	MBE	WBE	AABE	GFEP
E-Z BEL CONSTRUCTION, LTD.	YES	96.34% (\$1,495,069)	3.12% (\$48,442)	0%	APPROVED

If there are any questions, please feel free to contact me at (210) 207-3900.

  
Manuel Longoria, Jr.  
Assistant Director  
Economic Development Department

ML\ma

# Contractor List

**Contractor** E-Z Bel Construction Co., Inc.

Project Name	Team	District	Start	Completion	Amount
BELGIUM: PICARDE TO SBC PARKWAY	1	2	08/04	06/05	\$2,181,405
<del>TX</del> BITTERS RD: WEST AVE TO HEIMER	4	9	01/04	05/05	\$2,018,985
CARDIFF AREA DRAINAGE IMPROVEMENTS	1	2	04/05	12/05	\$0
HONEY ST: COMMERCE TO ARANSAS	1	2	04/05	12/05	\$542,000
<del>TX</del> HOUSTON - BOWIE TO PINE (MPO)	1	2	04/03	10/05	\$2,881,313
<del>TX</del> HOUSTON - PINE TO WALTERS	1	2	03/04	04/06	\$4,790,545
LARKSPUR: WEST AVE TO BALTIC	4	9	01/04	10/05	\$1,281,228
<del>TX</del> MISSION TRAILS PACKAGE 3	3	3	09/02	03/05	\$4,900,000
<del>TX</del> S. FLORES: MALONE TO OCTAVIA	2	3, 5	04/05	07/06	\$0
<del>TX</del> THOUSAND OAKS INTERSECTIONS	4	9, 10	04/05	10/05	\$846,000
WAVERLY PH I & II: BANDERA TO GLENMORE	5	7	12/03	02/05	\$1,963,202
Summary for 'Contractor' = E-Z Bel Construction Co., Inc. (11 detail records)					
<b>Sum of Contracts</b>					\$21,404,677
<b>Grand Total of Contracts</b>					\$21,404,677

**City of San Antonio**  
**Discretionary Contracts Disclosure \***

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1 & 2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.*

*\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five(5) business days after any change about which information is required to be filed.*

**Disclosure of Parties, Owners, and Closely Related Persons**

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

- (1) the identity of any individual who would be a party to the discretionary contract;

Not Applicable.

- (2) the identity of any business entity<sup>1</sup> that would be a party to the discretionary contract

Prime: Brown Engineering Co.

and the name of:

- (A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

Subcontractors:

and the name of:

- (B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary business** entity, of any individual or business entity who would be a party to the discretionary contract;

Not Applicable.

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio  
Discretionary Contracts Disclosure  
Page Two

- (3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

Not Applicable.

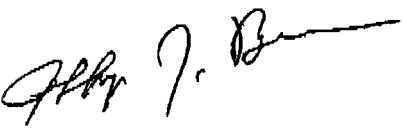
**Political Contributions**

Any individual or business entity seeking a discretionary contract from the City must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four(24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
John Clamp	\$500.00	March 2003

**Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the City shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup>, as to whether any City official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

Not Applicable.		
<b>Signature:</b> 	<b>Title:</b> President  <b>Company:</b> Brown Engineering Co.	<b>Date:</b>  January 18, 2005

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

# BROWN ENGINEERING CO.

ENGINEERING CONSULTANTS  
1000 CENTRAL PARKWAY N., S-100  
SAN ANTONIO, TEXAS 78232  
PHONE (210) 494-5511

February 23, 2005

Mr. Charles E. Bloom  
Engineering Associate  
Capital Projects Engineering  
City of San Antonio  
P. O. Box 839966  
San Antonio, Texas 78283-3966

Reference: Proposal for  
Construction Phase Services for  
Cardiff Area Drainage

Dear Charles,

Brown Engineering Company will provide the following construction phase services subject to your approval:

1. Attend Pre-Construction conference with City Representative and the Contractor
2. Perform staking and preparation of cut sheets in connection with the construction layout on the ground for the Project.
3. Make periodic visits to the project site to observe progress of construction.
4. Review shop drawings, product data and samples to conform to the design concept.
5. Review certificates of inspections, testing (to include Field, Laboratory, shop and Mill testing of materials).
6. Evaluate and determine the acceptability of substitute materials and equipment proposed by the Contractor(s).
7. Review monthly Contractor pay estimates.
8. Perform, with City Representative, a "conditional approval" and "final" inspection of the Project.
9. Provide City Representative with "Record Drawings" based on information provided from the Contractor and field inspector.
10. Develop, at the request of the City, any changes, alterations or modifications to the Project, which appear to be advisable and feasible, and in the best interest of the City.

February 23, 2005  
Mr. Charles E. Bloom  
Page 2

Compensation for these services will be on a fixed fee basis of \$8,259.22. This fee may be adjusted to cover design work associated with any unforeseen field alterations which are requested by the City. We appreciate the opportunity to work with you on this project.

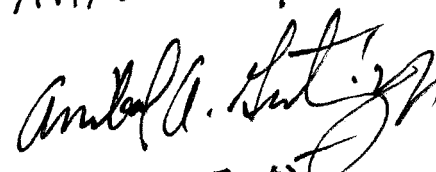
Sincerely,

BROWN ENGINEERING CO.



J. Steven Brown, P.E.

JSB/lar  
EP05-034ltr

APPROVED BY:  
  
2-23-05