

**CITY OF SAN ANTONIO  
PARKS AND RECREATION DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council  
**FROM:** Malcolm Matthews, Director, Parks and Recreation Department  
**SUBJECT:** 2005 Summer Food Service Project  
**DATE:** May 12, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the submission of an application and acceptance of a grant from the Texas Department of Human Services (TDHS) for \$795,690.00 to fund the 2005 Summer Food Service Project operated by the Department of Parks and Recreation (DPAR) for the period June 6, 2005 through July 29, 2005.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

This application will allow the continuation of the Summer Food Service Program that has provided nutritional meals to children age eighteen and below in our community during the summer months since 1969. This program should serve over 4,862 children each day, providing over 185,515 lunches and 189,610 snacks in conjunction with the DPAR's Summer Recreation programs and other city-wide non-profit organization programs at over seventy-seven (77) sites throughout our community.

In addition to authorizing the grant application, if the grant is awarded this ordinance allows the establishment of a fund, budget and temporary employee positions to coordinate the food program. The positions will meet all applicable guidelines regarding temporary employees. Finally, this ordinance allows the City to accept any additional TDHS funds for food services awarded during the term of this grant.

**POLICY ANALYSIS**

This ordinance follows City policy in utilizing State and Federal funds to provide health, social and recreational support services for our community.

**FISCAL IMPACT**

In addition to the \$795,690.00 grant, remaining funds from the 2004 program of \$115,252.00 will be added for a total program budget of \$910,942.00. This will provide for all project costs, including personnel and support services. Over 83% or \$753,108.00 is allocated for the purchase of food, with the remainder utilized for support services, including personnel, transportation and

fees. The food service purveyor bids, funded through this grant, will be accepted in a subsequent ordinance. This action will place no demands on the City General Fund.

### **COORDINATION**

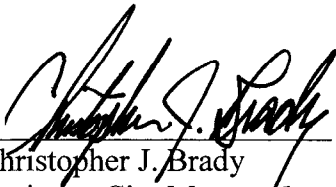
This item has been coordinated with the Purchasing Department and the Finance Department. Project services are coordinated each summer with the Health Department and the Community Initiatives Department.

### **SUPPLEMENTARY COMMENTS**

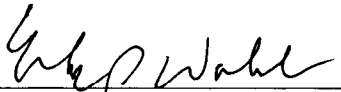
A Discretionary Contracts Disclosure Form is not required.



Malcolm Matthews  
Director of Parks and Recreation



Christopher J. Brady  
Assistant City Manager



J. Rolando Bono  
Interim City Manager



## Attachment I

CITY OF SAN ANTONIO  
PARKS AND RECREATION DEPARTMENT  
Summer Food Service Program 2005  
Fund No. 26-017000  
Budget for period June 6, 2005 to July 29, 2005

COST ELEMENTS		AMOUNT	
REVENUES			
4501110	Texas Department of Human Services Grant	\$795,690	
4501100	Trf. From 26-017104	\$115,252	
Total Revenues:			<b>\$910,942</b>
EXPENDITURES			
5101015	Temporary Employees Salaries	\$63,824	
5103007	Temporary Employees Social Security	\$4,883	
Total Personnel:			<b>\$68,707</b>
5205010	Mail & Parcel Post	\$239	
5205020	Rental of Equipment	\$12,500	
5103055	Car Expense Allowance	\$8,120	
5203060	Binding and Printing	\$2,500	
Total Contractual:			<b>\$23,359</b>
5302010	Office Supplies	\$1,965	
5303010	Janitor Supplies	\$600	
5304010	Food	\$753,108	
530450	Tools & Apparatus	\$4,839	
5304075	Computer Software	\$7,936	
Total Commodities:			<b>\$768,448</b>
5406530	Indirect Costs @ 11.55% (x Salaries only)	\$7,371	
Total Other:			<b>\$7,371</b>
5501000	Computer Equipment	\$25,372	
5501065	Furniture	\$17,685	
Total Capital			<b>\$43,057</b>
Total Expenditures:			<b>\$910,942</b>

Organization Code: 26-14-09

PERSONNEL COMPLEMENT (TEMPORARY EMPLOYEES)

<u>Class No.</u>	<u>Title</u>	<u># of Positions</u>
0445	Program Coordinator	1
0451	Senior Recreation Specialist	13
0871	Account Technician	<u>3</u>
Total Personnel:		17