

**CITY OF SAN ANTONIO
PARKS AND RECREATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

SUBJECT: Olmos Basin Park Improvement Project

DATE: March 24, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance accepts the low, qualified bid by Manuel Ortiz Construction LLC, a SBE/MBE firm, to perform construction work in connection with the Olmos Basin Park Improvement Project in the City Council District 9 for the base bid amount of \$75,190.00; authorizes the execution of a standard construction contract; allocates \$10,000.00 for construction contingency, \$1,000.00 for park materials, \$900.00 for mandatory project fees, and \$1,500.00 for bid advertising and printing fees; authorizes appropriations of \$88,590.00 from 1999-2004 Park Bond Funds; and provides for payment.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The Olmos Basin Park is a large, centrally located park in City Council Districts 1 and 9. Funding to improve this park in phases was approved in the 1999 Park Bond Issue and additional funds were approved in the 2003 Park Bond Issue. An initial construction project for a new parking area along Basse Road, with a restroom, trail, concrete walks and ramp, landscaping and drinking fountain has been completed. The second phase of the project is presently under design to rehabilitate existing park facilities and develop a trail system within the park that will connect various neighborhoods to the park.

The Olmos Party House is located within the park in the flood plain just north of the Olmos Basin Dam and to the east of McAllister Freeway. This stone building is reserved by the public for various functions and is popular because it is an enclosed facility with a patio. The structure has sustained significant damage in the last several floods and is in need of structural, cosmetic and code related analysis. Nored Shearer Architects, a WBE/SBE firm, was selected to complete the architectural design for the Party House renovation project, which will complete structural repairs and ADA improvements to the Olmos Party House.

The construction bid was advertised in November in the Commercial Recorder, San Antonio Informer, and La Prensa De San Antonio. Five qualified bids were received and Manuel Ortiz

Construction LLC, a SBE/MBE firm, was selected with a low bid of \$75,190.00. A standard construction contract will be executed. A summary of the bids is shown on Exhibit 1. The firm has two City projects that are in process of final approval with a total amount of \$828,850.00.

POLICY ANALYSIS

This action is consistent with the approved Park Bond Issues in 1999 and 2003. The construction contract was advertised and selected in accordance with the City's established bid procedures.

FISCAL IMPACT


The amount of \$88,590.00 will be appropriated from the 1999-2004 Park Bond Funds. The amount of \$75,190.00 is for the construction contract, \$10,000.00 is for construction contingency, \$1,000.00 is for park materials, \$900.00 is for mandatory project fees, and \$1,500.00 is for bid advertising and printing. The General Fund is not impacted.

COORDINATION

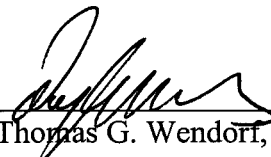
This action has been coordinated with the Texas Historical Commission, the Public Works Department, the Finance Department, and the Office of Management and Budget.

SUPPLEMENTARY COMMENTS

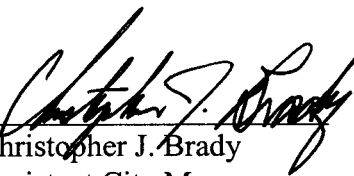
A Discretionary Contract Disclosure statement is not required.



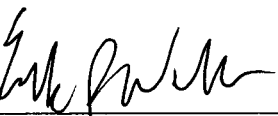
Malcolm Matthews
Director of Parks and Recreation



For Thomas G. Wendorf, P.E.
Director of Public Works



Christopher J. Brady
Assistant City Manager



J. Rolando Bono
Interim City Manager

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Exhibit I
Construction Bids
Olmos Basin Park Party House Structural Repairs

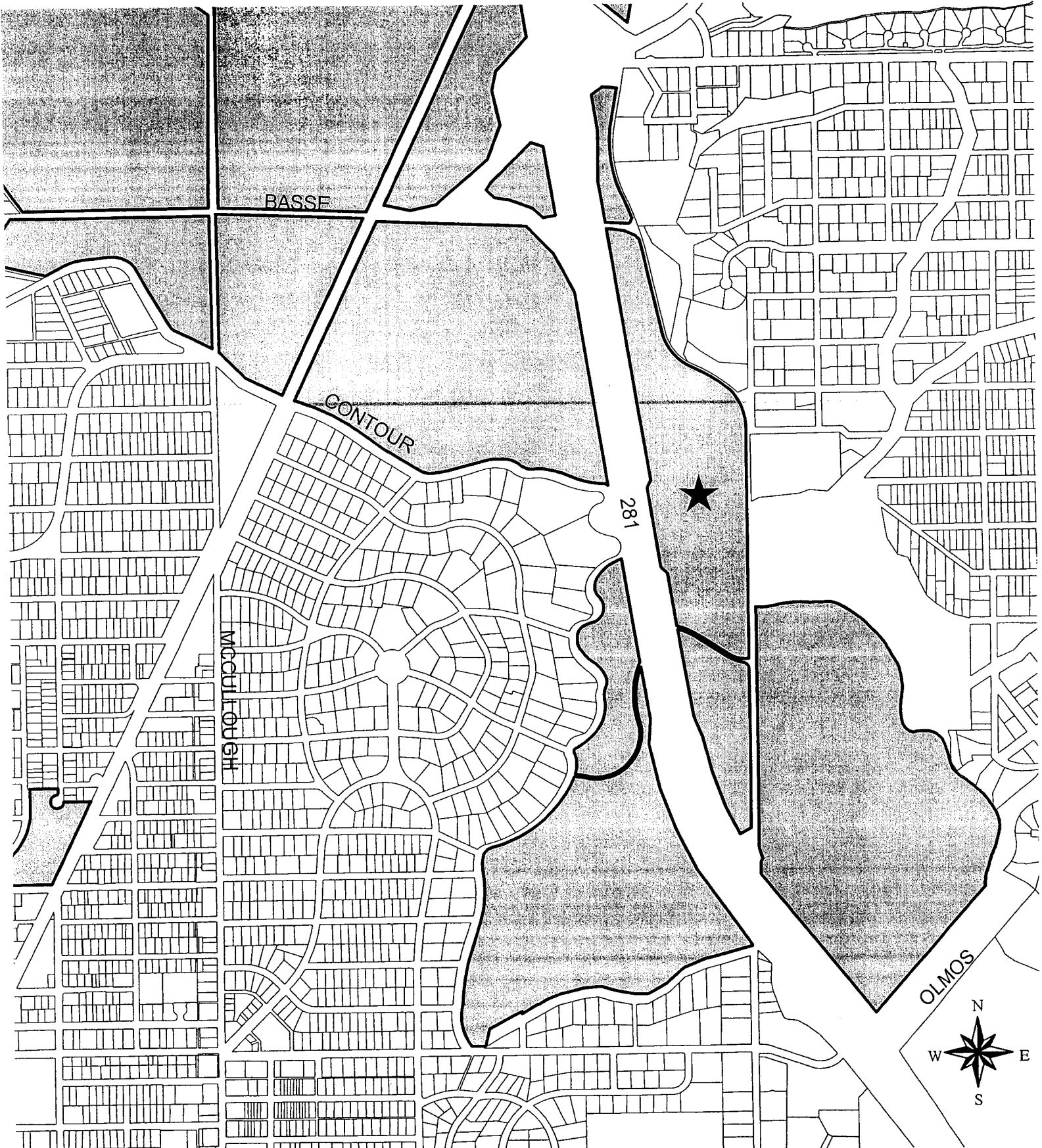
	<u>Bidder</u>	<u>Bid</u>
1	Manuel Ortiz Construction LLC	\$ 75,190.00
2	United Enterprise	\$ 81,245.00
3	Charlie and Company	\$ 84,000.00
4	MLP Ventures	\$ 90,390.00
5	H. Karp Company	\$ 94,520.00

Site Map Olmos Basin Park



City of San Antonio
Parks & Recreation Dept.

Site Map Olmos Basin Park



City of San Antonio
Parks & Recreation Dept.

Section 00300
**BID FORM SUBMITTED TO THE
CITY OF SAN ANTONIO, TEXAS
FOR THE CONSTRUCTION OF**

Olmos Basin Park Party House Structural Repairs

IN SAN ANTONIO, TEXAS

The undersigned, as Bidder, declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm, corporation; that Bidder has carefully examined the Project Manual and plans therein referred to, and has carefully examined the requirements of the proposed work; and agrees that the Bidder will provide all the necessary machinery, tools, apparatus, and other means of construction, and will do all the work and furnish all the materials called for in the Project Manual and plans in the manner prescribed therein and according to the requirements of the Director of Public Works as therein set forth.

It is understood and agreed that the work is to be completed in full on or before Ninety (90) calendar days.

Accompanying this Bid is a Bid Guaranty in the amount of five Percent (5%) percent of the greatest total amount of the Bid. Said Bid Guaranty, in the form of a Certified or Cashier's Check on a State or National Bank, or Bid Bond, is submitted as a guaranty of the good faith of the Bidder and that the Bidder will execute and enter into a written contract to do the work, if his bid is accepted. The Bidder by submitting this completed form hereby agrees that if he/she fails to execute the written contract and furnish satisfactory bond, within ten (10) calendar days after City Council award, the City of San Antonio shall, in any of such events, be entitled and is hereby given the right to retain said Bid Guaranty as liquidated damages. It is understood that the City of San Antonio reserves the right to reject any and all proposals whenever the City Council deems it in the interest of the City to do so, and also the right to waive any informalities in a bid.

In the event of the award of a contract to the undersigned, the undersigned will execute same on Construction Contract (General Form) and make bond for the full amount of the contract, to secure proper compliance with the terms and provisions of the contract, and to insure and ~~guarantee the work until final completion and acceptance or the end of the guarantee period~~ where so stipulated, and to guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the contract.

The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the Director of Public Works. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final.

06/04/04

00300 - 1

Bid Form

The Bidder by submitting this bid acknowledges that they have received
Addenda/Addendum number(s) ALL 1-5

The Bidder is:

☐ A sole proprietorship;

☐ A partnership composed of _____

and _____

☒ A corporation chartered under the laws of the State of TEXAS, acting by its
officers pursuant to its by-laws or a resolution of its Board of Directors.

(Affix Corporate Seal here)

MANUEL ORTIZ CONSTRUCTION LLC

Official Business name

By: MANUEL ORTIZ, OWNER

Type or print name/title of representative

Attest:

[Signature]

By: Manuel Ortiz 2/2/05

Signature

Date

I. BASE BID

Amount of Base Bid (Insert Amount in Words and Numbers):

SEVENTY FIVE THOUSAND ONE HUNDRED NINETY ~~100~~ \$ 75,190.00

II. Alternates

Amount of each Alternates (if applicable) insert in Numbers:

1 _____

2 _____

3 _____

III. Unit Prices Amount of each Unit Price (if applicable) insert in Numbers. Identify with "add"
or "deduct" in front of each amount.

1 _____

2 _____

MANUEL ORTIZ CONST. LLC

Official Name of Company (legal)

210 679 7385

Telephone No.

12211 POINCIANA

Address

SAN ANTONIO, TX. 78245

City, State and Zip Code

210 679 7619

Fax No.

bortiz@satx.net.com

E-mail Address

06/04/04

00300 - 2

Bid Form

Proposal Form Attachment

Certification of Non-Collusion

"The undersigned affirms that they are duly authorized to execute the proposed contract, that this company, corporation, firm, partnership or individual has not prepared this Bid in collusion with any other Bidder, and that the contents of this Bid as to prices, terms or conditions of said Bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this Bid.

By: MANUEL ORTIZ
(Print or Type Name)

OWNER
(Print or Type Title/Position with Business)

Manuel Ortiz
(Signature)

2/2/05
(Date)

End of Section 00300

06/04/04

00300 - 3

Bid Form

Attachment I
Olmos Basin Park Improvement Projects

<u>WBS Element</u>	<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
REVENUES:				
1999-2004 Park Bond Funds (\$1,258,727)		\$545,492.00	\$88,590.00	\$634,082.00
2003-2007 Park Bond Funds (\$324,000)		<u>\$918.37</u>	<u>\$0.00</u>	<u>\$918.37</u>
	Total	\$546,410.37	\$88,590.00	\$635,000.37
EXPENDITURES:				
<u>WBS 26-00192</u>	<u>Olmos Basin Park Rehab & Trail System Dev Project</u>			
	Park Specifications Project	918.37	\$0.00	\$918.37
05-09	Engineering Fees (Moran Engineering)	\$42,989.40	\$0.00	\$42,989.40
05-09-01	Engineering Contingency	\$0.00	\$0.00	\$0.00
01-18-03-01	Stormwater Participation License Fees	\$1,274.00	\$0.00	\$1,274.00
01-10	Bid Advertising & Printing Fees	\$2,705.00	\$0.00	\$2,705.00
05-08	Construction Contract - Basse Parking (3TI)	\$257,762.49	\$0.00	\$257,762.49
05-07	Construction Contingency - Basse Parking (3TI)	\$0.00	\$0.00	\$0.00
05-05-01	Consultant Fee (Ford, Powell, Carson)	\$140,361.00	\$0.00	\$140,361.00
05-07-01	Consultant Contingency	\$21,000.00	\$0.00	\$21,000.00
01-18-07	Topographic and Site Survey	\$53,900.00	\$0.00	\$53,900.00
05-010	Mandatory Project Fees	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$5,000.00</u>
	Subtotal	\$525,910.26	\$0.00	\$525,910.26
<u>WBS 26-00189</u>	<u>Olmos Basin Party House Rehab</u>			
05-05-01	Architectural Design Fees - Party House (Nored Shearer)	\$14,000.00	\$0.00	\$14,000.00
05-07-01	Architectural Design Contingency - Party House	\$2,500.11	\$0.00	\$2,500.11
05-08-01	Project Management Equipment	\$2,500.00	\$0.00	\$2,500.00
01-18-05-01	Environmental Testing Fees	\$1,500.00	\$0.00	\$1,500.00
01-10	Bid Advertising & Printing	\$0.00	\$1,500.00	\$1,500.00
05-09	Mandatory Project Fees	\$0.00	\$900.00	\$900.00
05-08	Construction Contract	\$0.00	\$75,190.00	\$75,190.00
05-07	Construction Contingency	\$0.00	\$10,000.00	\$10,000.00
05-08-01	Park Materials	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>
	Subtotal	\$20,500.11	\$88,590.00	\$109,090.11
	TOTAL	\$546,410.37	\$88,590.00	\$635,000.37