

**CITY OF SAN ANTONIO
SAN ANTONIO METROPOLITAN HEALTH DISTRICT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Fernando A. Guerra, MD, MPH, Director of Health

SUBJECT: ORDINANCE REVISING FUNDS FROM THE TEXAS DEPARTMENT OF HEALTH FOR THE SEXUALLY TRANSMITTED DISEASE CONTROL PROGRAM

DATE: March 31, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the Interim City Manager to execute a contract change to reduce the grant period of the ongoing Sexually Transmitted Disease (STD) Control Program in the San Antonio Metropolitan Health District (SAMHD), ending said program on December 31, 2004 instead of August 31, 2005 and reducing program support by \$51,364.00. In addition, this ordinance will revise the program budget.

Staff recommends approval.

BACKGROUND INFORMATION

The Interim City Manager was authorized to execute the Public Health State Support Project 2004/2005 contract with TDSHS through an ordinance passed and approved on December 4, 2003 providing annual assistance to the City in support of the core public health activities provided by the SAMHD. TDSHS has previously offered a contract change totaling \$77,046.00 through Contract Change Notice No. 10, Attachment 09, to renew support for the ongoing Sexually Transmitted Disease (STD) Program in the SAMHD for the period September 1, 2004 through August 31, 2005. Following the grant award, TDSHS decided to change the grant period of the STD Control Program in order to consolidate two sexually transmitted disease programs into one grant funding. TDSHS has now requested Contract Change 19, Attachment 09A to reduce the grant period of the STD Control Program, ending said program December 31, 2004 instead of August 31, 2005 and consequently reducing the program budget by \$51,364.00. Program funding for calendar year FY 2005 for these consolidated STD Programs has already been received.

Through State and Federal grants along with support from the City General Fund, the SAMHD provides diagnosis, treatment and partner notification to approximately 10,000 patients each year for sexually transmitted diseases.

This contract change brings the total support for the Public Health State Support Project 2004/2005 Federal and State component to \$4,290,483.00.

POLICY ANALYSIS

Acceptance of this contract change from TDSHS will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

FISCAL IMPACT

This TDSHS contract change reduces the grant period of the ongoing Sexually Transmitted Disease (STD) Control Program in the SAMHD, ending said program December 31, 2004 instead of August 31, 2005, and reduces the budget by \$51,364.00 accordingly.

Acceptance of this contract change will place no demand on the City General Fund.

COORDINATION

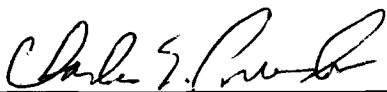
The City Attorney's Office and the Human Resources Department Risk Management Division, have reviewed the contract with TDSHS.

SUPPLEMENTARY COMMENTS

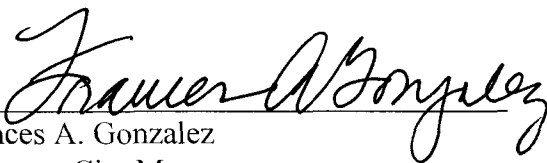
Provisions of the Ethics Ordinance do not apply.

Attachments:

- Attachment I: Public Health State Support Project 2004-2005 (State) Budget and Personnel Complement
- Attachment II: TDH 7460020708 2005 Contract Change Notice No. 19, Attachment No. 09A



1 Fernando A. Guerra, MD, MPH
Director of Health



Frances A. Gonzalez
Assistant City Manager



for J. Rolando Bono
Interim City Manager

AN ORDINANCE

AUTHORIZING THE ACCEPTANCE OF A CONTRACT CHANGE FROM THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES (TDSHS) TO REDUCE THE GRANT PERIOD OF THE ONGOING SEXUALLY TRANSMITTED DISEASE (STD) CONTROL PROGRAM IN THE SAN ANTONIO METROPOLITAN HEALTH DISTRICT ENDING SAID PROGRAM ON DECEMBER 31, 2004 INSTEAD OF AUGUST 31, 2005 AND REDUCING PROGRAM SUPPORT BY \$51,364.00; APPROVING THE EXECUTION OF A CHANGE TO THE CONTRACT WITH TDSHS; AND REVISING THE PROGRAM BUDGET.

* * * * *

WHEREAS, the Texas Department of State Health Services (TDSHS) provides annual financial assistance to the San Antonio Metropolitan Health District (SAMHD) to supplement the delivery of various comprehensive public health services to protect the health of all residents within the jurisdiction of the District; and

WHEREAS, Ordinance 98536, passed and approved on December 4, 2003, authorized the execution of Contract 7460020708 2005 between the City of San Antonio and TDSHS covering operation of the Public Health State Support Project 2004/2005 in the SAMHD; and

WHEREAS, Ordinance 99542, passed and approved on August 12, 2004, authorized the acceptance of \$77,046.00 to renew support for the ongoing Sexually Transmitted Disease (STD) Control Program in the SAMHD through Contract Change Notice No. 10, Attachment No. 09, to the above contract for the period September 1, 2004 through August 31, 2005; and

WHEREAS, TDSHS desires to change the grant period of the STD Control Program in order to consolidate two sexually transmitted disease programs into one grant funding; and

WHEREAS, TDSHS has therefore requested Contract Change Notice No. 19, Attachment No. 09A, to the above contract to reduce the grant period of the STD Control Program, ending said program on December 31, 2004 instead of August 31, 2005 and consequently reducing the program budget by \$51,364.00; and

WHEREAS, it is now necessary to authorize the acceptance and execution of the contract change from TDSHS, and revise the program budget; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Interim City Manager, or his designee, is authorized to accept Contract Change Notice No. 19, Attachment No. 09A, to Grant Contract 7460020708 2005, with TDSHS,

to reduce the grant period of the ongoing Sexually Transmitted Disease (STD) Control Program in the SAMHD, ending said program on December 31, 2004 instead of August 31, 2005 and reducing program support by \$51,364.00. The Interim City Manager, or his designee, is hereby authorized to execute Contract Change Notice No. 19 with TDSHS. A copy of Contract Change Notice No. 19 is set out in Attachment II and incorporated herein for all purposes.

SECTION 2. SAP Fund No. 26016000, Funds Center 3607060000, Cost Center 3607060001, Internal Order 136000000237 has been previously designated for use in accounting for the fiscal transactions of this project. This fund is authorized to be revised in accordance with Contract Change Notice No. 19.

SECTION 3. The reduction of \$51,364.00 to the budget of the STD Control Program is hereby authorized and the amended budget set out in Attachment I is approved and adopted for entry on the City books.

SECTION 4. The Director of Finance may, subject to concurrence by the Interim City Manager or the Interim City Manager's designee, correct allocation to specific fund numbers, account numbers, and internal order numbers as necessary to carry out the purpose of this ordinance.

SECTION 5. Should the grant awarded require adjustments other than that budgeted for, or should the grant contain terms and conditions different than those currently existing, acceptance of the grant, budget and corresponding personnel complement will be subject to subsequent City Council ordinance.

SECTION 6. This ordinance shall be effective on and after the tenth day after passage hereof.

PASSED AND APPROVED this _____ day of March, 2005.

M A Y O R

ATTEST:

City Clerk

APPROVED AS TO FORM: _____
City Attorney

ATTACHMENT I
Public Health State Support Project 2004-2005 (State)
Fund 26016000
Funds Center 3607060000
Functional Area 9900013600010052
TDSHS Contract No. 7460020708 2005

<u>ESTIMATED REVENUES</u>	OBJECT CODE	PREVIOUS BUDGET	ADD (DEDUCT)	REVISED BUDGET
Attachment #09A	4501110	\$ 77,046	(51,364)	25,682
Total Estimated Revenues		\$ 77,046	(51,364)	25,682

APPROPRIATIONS

STD Control Program

Cost Center 3607060001

09/01/04 to 12/31/04

Internal Order 136000000237

Regular Salaries & Wages	5101010	45,132	(26,741)	18,391
Language Skill Pay	5101050	1,200	(800)	400
Retirement Benefits - Soc. Sec.	5103005	3,544	(2,045)	1,499
Retirement Benefits - TMRS	5105010	5,291	(3,053)	2,238
Flexible Benefits Contribution	5405040	10,896	(8,172)	2,724
Life Insurance	5103010	64	(40)	24
Workers' Disability Compensation	5405020	300	(300)	0
Personal Leave Buy Back Pay	5103035	650	(500)	150
Communications: Telephones	5403010	800	(800)	0
Pagers	5403030	0	0	0
Mail & Parcel Post Service	5205010	100	(44)	56
Travel-Official	5207010	1,000	(800)	200
Car Expense Allowance	5103055	0	0	0
Temporary Services	5202010	3,000	(3,000)	0
Office Supplies	5302010	2,069	(2,069)	0
Chemicals, Medical & Drugs	5304040	3,000	(3,000)	0
Liab., Hazard & Fidelity Ins.	5405030	0	0	0
Total 36-07-06		0	0	0
Total Appropriations		\$ 77,046	(51,364)	25,682

PERSONNEL COMPLEMENT:

Cost Center 3607060001

Internal Order 136000000237

	PREVIOUS POSITIONS	ADD (DEDUCT)	REVISED POSITIONS
0010 Office Assistant	1	0	1
0067 Administrative Aide	1	0	1
0282 Health Program Specialist	1	0	1
	3	0	3



ATTACHMENT II

DEPARTMENT OF STATE HEALTH SERVICES
1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

STATE OF TEXAS
COUNTY OF TRAVIS

DSHS Document No. 7460020708 2005
Contract Change Notice No. 19

The Department of State Health Services, hereinafter referred to as RECEIVING AGENCY, did heretofore enter into a contract in writing with SAN ANTONIO METROPOLITAN HEALTH DISTRICT hereinafter referred to as PERFORMING AGENCY. The parties thereto now desire to amend such contract attachment(s) as follows:

SUMMARY OF TRANSACTION:
ATT NO. 09A : STD - HIV

All terms and conditions not hereby amended remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES SHOWN.

Authorized Contracting Entity (type above if different
from PERFORMING AGENCY) for and in behalf of:

PERFORMING AGENCY:

**SAN ANTONIO METROPOLITAN HEALTH
DISTRICT**

By: _____
(Signature of person authorized to sign)

(Name and Title)

Date: _____

RECOMMENDED:

By: _____
(PERFORMING AGENCY Director, if different
from person authorized to sign contract)

RECEIVING AGENCY :

DEPARTMENT OF STATE HEALTH SERVICES

By: _____
(Signature of person authorized to sign)

Bob Burnette, Director
Procurement and Contracting Services Division

(Name and Title)

Date: _____

DB PCSD - Rev. 6/04

DETAILS OF ATTACHMENTS

Att/ Amd No.	DSHS Program ID/ DSHS Purchase Order Number	Term		Financial Assistance		Direct Assistance	Total Amount (DSHS Share)
		Begin	End	Source of Funds*	Amount		
01	TB/PC 0000001629	01/01/04	12/31/04	93.116	356,700.00	0.00	356,700.00
02	HIV/PREV 0000001706	01/01/04	12/31/04	93.940	232,350.00	0.00	232,350.00
03A	STD/HIV 0000001818	01/01/04	12/31/04	93.977	258,617.00	0.00	258,617.00
04B	IMM/LOCALS 0000001769	01/01/04	12/31/04	State	429,812.00	0.00	429,812.00
05A	HIV/SURV 0000002157	04/01/04	12/31/04	93.944	86,303.00	0.00	86,303.00
06	EPI/LEAD 0000002255	07/01/04	06/30/05	93.262	45,000.00	0.00	45,000.00
07	DIAB/CDSP 0000002262	07/01/04	03/29/05	93.988	90,000.00	0.00	90,000.00
08	TB/PC C038632000	09/01/04	08/31/05	State	199,444.00	0.00	199,444.00
09A	STD/HIV C038634000	09/01/04	12/31/04	State	25,682.00	0.00	25,682.00
10	ACFH/POP C038831000	09/01/04	08/31/05	93.994	66,000.00	0.00	66,000.00
11	OPHP/LPHS C039361000	09/01/04	08/31/05	State 93.991	305,776.00	0.00	305,776.00
12	BNS/WIC-CARD C039468000	10/01/04	09/30/05	10.557	0.00	0.00	0.00
13	OPHP/BIOTERR 0000300716	09/01/04	08/31/05	93.283	2,001,304.00	0.00	2,001,304.00
14	BWH/TITLE X 0000300863	09/01/04	08/31/05		50,000.00	0.00	50,000.00
15	REFUGEE 0000301008	10/01/04	09/30/05	93.566 93.576	143,495.00	0.00	143,495.00
DSHS Document No.7460020708 2005 Change No. 19					Totals	\$ 0.00	\$4,290,483.00

*Federal funds are indicated by a number from the Catalog of Federal Domestic Assistance (CFDA), if applicable. REFER TO BUDGET SECTION OF ANY ZERO AMOUNT ATTACHMENT FOR DETAILS.

DEPARTMENT OF STATE HEALTH SERVICES

RECEIVING AGENCY PROGRAM: HIV/STD COMPREHENSIVE SERVICES BRANCH

PERFORMING AGENCY: SAN ANTONIO METROPOLITAN HEALTH DISTRICT

CONTRACT TERM: 09/01/2004 THRU: 12/31/2004

BUDGET PERIOD: 09/01/2004 THRU 12/31/2004

DSHS DOC. NO. 7460020708 200509A CHG. 19

REVISED CONTRACT BUDGET

FINANCIAL ASSISTANCE			
OBJECT CLASS CATEGORIES	CURRENT APPROVED BUDGET (A)	CHANGE REQUESTED (B)	NEW OR REVISED BUDGET (C)
Personnel	\$68,768.00	\$(45,845.00)	\$22,923.00
Fringe Benefits	8,278.00	(5,519.00)	2,759.00
Travel	0.00	0.00	0.00
Equipment	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Contractual	0.00	0.00	0.00
Other	0.00	0.00	0.00
Total Direct Charges	\$77,046.00	\$(51,364.00)	\$25,682.00
Indirect Charges	0.00	0.00	0.00
TOTAL	\$77,046.00	\$(51,364.00)	\$25,682.00
PERFORMING AGENCY SHARE:			
Program Income	0.00	0.00	0.00
Other Match	0.00	0.00	0.00
RECEIVING AGENCY SHARE	\$77,046.00	\$(51,364.00)	\$25,682.00
PERFORMING AGENCY SHARE	\$0.00	\$0.00	\$0.00
Detail on Indirect Cost Rate Type:			
Rate	0.00	Base	\$0.00
		Total	\$0.00
Budget Justification: Decrease in funding due to change in term from 12 months to 4 months. STD Services will continue under the Federal STD contract.			

Form No. GC-9 ECPS - Rev. 10/04

The financial status report is due the 31st of March.