

**CITY OF SAN ANTONIO
SAN ANTONIO METROPOLITAN HEALTH DISTRICT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Fernando A. Guerra, MD, MPH, Director of Health

SUBJECT: ORDINANCE ACCEPTING FUNDS FROM THE AGENCY FOR
TOXIC SUBSTANCES AND DISEASE REGISTRY (ATSDR)

DATE: May 12, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the Interim City Manager to accept a grant award which provides an additional \$23,474.00 from the Agency for Toxic Substances and Disease Registry (ATSDR) for the ongoing Environmental Health and Wellness Center (EHWC) Program in the San Antonio Metropolitan Health District (SAMHD) and extends the grant period of said program through September 29, 2005. This ordinance will also revise the program budget and authorize payments for contractual services.

Staff recommends approval.

BACKGROUND INFORMATION

A number of residents living near the former KAFB and former KAFB workers have reported health problems such as rashes, headaches, nosebleeds, cancer, nervous disorders and chronic diseases (i.e. diabetes and lupus). A significant number of these residents believe that chemical exposures from the former KAFB have been the cause of these health effects. Data gathered and analyzed by federal, state and local agencies have not demonstrated a link at this time. However, residents in neighborhoods near KAFB as well as former KAFB workers still have health concerns that need to be investigated.

In order to address these concerns, the SAMHD Environmental Health and Wellness Center (EHWC) was established through an ordinance passed and approved November 2, 2000. Initial funding for the Center was obtained through the Texas Department of Health. However, since September 30, 2002, the program has been supported through a grant from ATSDR. Currently, funding from this agency of the U.S. Department of Health and Human Services totals \$602,089.00. This ordinance will authorize the acceptance of an ATSDR grant award offering additional support of \$23,474.00 and extending the grant period through September 29, 2005.

Since its inception, the EHWC has performed 1,886 clinical health assessments of the residents in neighborhoods near KAFB and former KAFB workers. Now, in addition to a letter campaign inviting KAFB area residents into the clinic, EHWC staff is going door-to-door in the neighborhoods offering home assessments. To date 250 houses within the targeted area have been canvassed twice resulting in 33 home interview assessments being completed. In May 2005, a different neighborhood near the former KAFB will be targeted for this service.

The EHWC also has been serving participants at a Senior Nutrition Project in the target area since October 2004 and has completed 65 personal health assessments with these individuals. The assessments include blood pressure check, health counseling, medicine review, home safety recommendations, and checks for cholesterol, glucose, and hemoglobin. Referrals are also made when required.

The personnel complement remains at two, the same as last year. Payments for contractual services will continue to be made for contract respiratory therapists, physicians, registered nurses, sanitarians, epidemiologists, health educators and outside laboratories for the processing of specimens on a fee-for-service basis as needed.

POLICY ANALYSIS

This ordinance follows the City practice of utilizing Federal, State and other funds to provide public health services for the residents of our community.

FISCAL IMPACT

This ordinance will allow the City to accept an additional \$23,474.00 for the EHWC, bringing the total grant funding from ATSDR to \$625,563.00. It also extends the grant period through September 29, 2005. This should be the last change to this (now) three-year federal grant. New FY 2006 grant funding of \$317,000.00 is anticipated to continue EHWC Program activities beginning September 30, 2005.

Acceptance of this grant will place no demand on the City General Fund.

COORDINATION

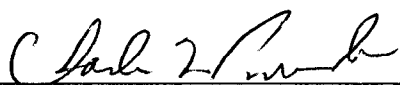
This request for ordinance has been coordinated with the City Attorney's Office, the Human Resources Department, the Office of Management and Budget, and the Finance Department.

SUPPLEMENTARY COMMENTS

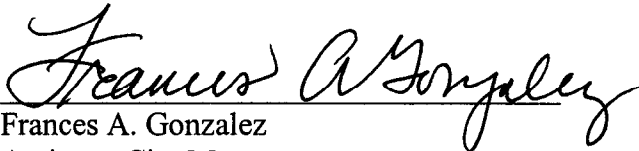
Provisions of the Ethics Ordinance do not apply.

Attachments:

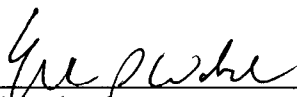
- Attachment I: Environmental Health and Wellness Center Program
Budget and Personnel Complement
- Attachment II: ATSDR Notice of Grant Award No. H75/ATH672047-
02-3



Fernando A. Guerra, MD, MPH
Director of Health



Frances A. Gonzalez
Assistant City Manager



J. Rolando Bono
Interim City Manager

AN ORDINANCE

AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD WHICH PROVIDES AN ADDITIONAL \$23,474.00 FROM THE AGENCY FOR TOXIC SUBSTANCES AND DISEASE REGISTRY FOR THE ONGOING ENVIRONMENTAL HEALTH AND WELLNESS CENTER PROGRAM IN THE SAN ANTONIO METROPOLITAN HEALTH DISTRICT AND EXTENDS THE GRANT PERIOD OF SAID PROGRAM THROUGH SEPTEMBER 29, 2005; REVISING THE PROGRAM BUDGET AND AUTHORIZING PAYMENTS FOR CONTRACTUAL SERVICES.

* * * * *

WHEREAS, the San Antonio Metropolitan Health District (SAMHD) operates the Environmental Health and Wellness Center Program, a project that provides health screenings, health education and medical referrals for residents near the former Kelly Air Force Base (KAFB) as well as former KAFB workers who have health concerns regarding potential exposure from the release of hazardous substances at the former base; and

WHEREAS, the Agency for Toxic Substances and Disease Registry (ATSDR), a component of the U.S. Department of Health and Human Services that protects the public from harmful exposures and disease related to toxic substances, provides funding for the Environmental Health and Wellness Center as needed to maintain operations; and

WHEREAS, through Ordinance 98356, passed and approved October 23, 2003, the City accepted a grant award from ATSDR totaling \$602,089.00 for the SAMHD to continue the Environmental Health and Wellness Center through September 29, 2004; and

WHEREAS, the ATSDR has now offered to extend said grant through September 29, 2005 and provide additional funding of \$23,474.00 for the program; and

WHEREAS, it is now necessary to accept this additional support, extend the grant period, revise the program budget and authorize payments for contractual services; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Interim City Manager, or his designee, is hereby authorized to accept an additional grant award of \$23,474.00 from the Agency for Toxic Substances and Disease Registry (ATSDR), Notice of Grant Award No. H75/ATH672047-02-3, for the San Antonio Metropolitan Health District to continue the ongoing Environmental Health and Wellness Center Program through September 29, 2005. A copy of the ATSDR Notice of Grant Award No. H75/ATH672047-02-3 is set out in Attachment II and incorporated herein for all purposes.

SECTION 2. SAP Fund 26022000 has been designated for use in the accounting for the above project.

SECTION 3. The additional sum of \$23,474.00 is hereby appropriated in the above-designated fund for the Environmental Health and Wellness Center Program and the budget set out in Attachment I is approved and adopted for entry on the City books.

SECTION 4. The payments previously authorized for professional services in support of said Program from SAP Fund 26022000, Cost Center 3611080001, Internal Order 136000000164, SAP GL No. 5201040 are hereby reduced from \$191,719.00 to \$127,734.00.

SECTION 5. The Director of Finance may, subject to concurrence by the Interim City Manager or the Interim City Manager's designee, correct allocation to specific fund numbers, account numbers, and internal order numbers as necessary to carry out the purpose of this ordinance.

SECTION 6. Should the grant be in an amount other than that budgeted for, or should the grant contain terms and conditions different than those currently existing, acceptance of the grant and budget will be subject to subsequent City Council ordinance.

SECTION 7. This ordinance shall be effective on and after the tenth day after passage hereof.

PASSED AND APPROVED this _____ day of May, 2005.

M A Y O R

ATTEST:

City Clerk

APPROVED AS TO FORM: _____
City Attorney

Attachment I
Environmental Health and Wellness Center Program 2003-2005
Functional Area 3600300000050003
Fund 26022000
Funds Center 3611080000
Budget for period: September 30, 2003 through September 29, 2005

<u>ESTIMATED REVENUES</u>	<u>SAP GL No.</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>AMOUNT</u>
Centers for Disease Control Prevention (ATSDR)	4501100	\$ 602,089	23,474	
Total Estimated Revenues				\$ 625,563

APPROPRIATIONS

Activity: 36-11-08
Cost Center 3611080001
Internal Order 136000000164

Regular Salaries & Wages	5101010	197,148	59,927	257,075
Social Security	5103005	15,085	3,250	18,335
TMRS	5105010	22,515	7,485	30,000
Group Health Insurance	5405040	25,385	(7,485)	17,900
Life Insurance	5103010	455	0	455
Workers' Disability Compensation	5405020	0	0	0
Personal Leave Buy Back Pay	5103035	0	0	0
Communications: Telephones	5403010	9,000	3,000	12,000
Pagers	5403030	0	180	180
Mail and Parcel Post Service	5205010	13,800	(12,000)	1,800
Cellular Phones	5403040	1,824	0	1,824
Rental of Equipment	5204070	0	25,600	25,600
Travel-Official	5207010	12,000	2,245	14,245
Education/Training	5201025	17,000	0	17,000
Transportation	5203090	180	0	180
Maintenance & Repair - Bldgs & Improvements	5204050	2,000	0	2,000
Cleaning Services	5204060	0	0	0
Maintenance & Repair - Auto	5204090	500	0	500
Alarm & Security Services	5208530	0	600	600
Fees to Professional Contractors	5201040	191,719	(63,985)	127,734
Vehicle Management Fee	5404510	90	0	90
Procurement Fee	5203030	300	0	300
Automatic Data Processing Services	5403520	0	10,000	10,000
Advertising & Publication	5203040	5,077	(600)	4,477
Membership Dues & Licenses	5203050	500	0	500
Binding, Printing & Reproduction	5203060	10,000	(6,430)	3,570
Subscriptions to Publications	5203070	2,000	0	2,000
Office Supplies	5302010	2,000	2,000	4,000
Food	5304020	2,000	0	2,000
Motor Fuel & Lubricants	5403545	2,000	0	2,000
Chemicals, Medical & Drugs	5304040	42,500	(6,373)	36,127
Computer Software	5304075	7,781	0	7,781
Other Commodities	5304080	0	0	0
Indirect Cost	5406530	19,230	5,860	25,090
Computer Equipment	5501000	0	200	200
Machinery & Equipment - Other	5709060	0	0	0
Total Appropriations		\$ 602,089	\$ 23,474	\$ 625,563

PERSONNEL COMPLEMENT

Cost Center 3611080001
Internal Order 136000000164

Class No.	Title	Previous Positions	Add (Deduct)	Revised Positions
0244	Senior Public Health Nurse	1	0	1
0985	Case Aide	1	0	1
Total:		2	0	2

12/20/2004

93.161

DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH SERVICE
AGENCY FOR TOXIC SUBSTANCES AND DISEASE REGISTRY

NOTICE OF GRANT AWARD

AUTHORIZATION (LEGISLATION/REGULATION)

CERCLA 104(I)(1)(E)(7)(15)

ATTACHMENT II

1. SUPERSEDES AWARD NOTICE DATED EXCEPT THAT ANY ADDITIONS OR RESTRICTIONS PREVIOUSLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.		09/09/2004	
4. GRANT NO. H75/ATH672047-02-3		5. ADMINISTRATIVE CODES ATH75	
6. PROJECT PERIOD FROM 09/30/2002		THROUGH 09/29/2005	
7. BUDGET PERIOD FROM 09/30/2003		THROUGH 09/29/2005	

3. TITLE OF PROJECT (OR PROGRAM)

ASSESS HUAMN EXPOSURES TO CONTAMINANTS NEAR KELLY AIR FORCE BASE, TEXAS

7. GRANTEE NAME AND ADDRESS

SAN ANTONIO METROPOLITAN HLTH DIST
DIRECTOR OF HEALTH
332 W. COMMERCE STREET
SAN ANTONIO, TX 78205

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)

SAM SANCHEZ, ENVIR HLTH ADMINISTRATOR
SAN ANTONIO METROPOLITAN HEALTH DISTRICT
332 W. COMMERCE STREET
SAN ANTONIO, TX 78205

1. APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

PHS GRANT FUNDS ONLY
I TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION

(PLACE NUMERAL ON LINE)

I

.. SALARIES AND WAGES.....\$	257,075
.. FRINGE BENEFITS.....\$	66,690
.. TOTAL PERSONNEL COSTS	323,765
.. CONSULTANT COSTS.....	0
.. EQUIPMENT.....	200
.. SUPPLIES.....	42,127
.. TRAVEL.....	14,425
.. PATIENT CARE-INPATIENT.....	0
.. PATIENT CARE-OUTPATIENT.....	0
.. ALTERATIONS AND RENOVATIONS.....	0
.. OTHER.....	0
.. CONSORTIUM/CONTRACTUAL COSTS.....	219,956
.. TRAINEE RELATED EXPENSES.....	0
.. TRAINEE STIPENDS.....	0
.. TRAINEE TUITION AND FEES.....	0
.. TRAINEE TRAVEL.....	0
.. TOTAL DIRECT COSTS.....\$	600,473
.. INDIRECT COSTS (9.75 % OF S&W/TADC) \$	25,090
.. TOTAL APPROVED BUDGET.....\$	625,563
.. SBIR FEE.....\$	0
.. FEDERAL SHARE.....\$	625,563
.. NON-FEDERAL SHARE.....\$	0

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.0).....\$	625,563
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	289,337
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD...\$	336,226
D. AMOUNT OF FINANCIAL ASSIST. THIS ACTION \$	0

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 0	0	D. 0	0
B. 0	0	E. 0	0
C. 0	0	F. 0	0

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. AMOUNT OF PHS DIRECT ASSISTANCE.....\$	0
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	0
C. LESS CUMULATIVE PRIOR AWARDS FROM THIS BUDGET PERIOD \$	0
D. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$	0

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25, SHALL BE USED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES: (SELECT ONE AND PUT LETTER IN BOX.)

- A. DEDUCTION
B. ADDITIONAL COSTS
C. MATCHING
D. OTHER RESEARCH (ADD/DEDUCT OPTION)
E. OTHER (SEE REMARKS)



THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE PHS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

A. THE GRANT PROGRAM LEGISLATION CITED ABOVE. B. THE GRANT PROGRAM REGULATION CITED ABOVE. C. THIS AWARD NOTICE INCLUDING TERMS AND CONDITIONS, IF ANY, NOTED BELOW UNDER REMARKS. D. PHS GRANTS POLICY STATEMENT INCLUDING ADDENDA IN EFFECT AS OF THE BEGINNING DATE OF THE BUDGET PERIOD. E. 45 CFR PART 74 OR 45 CFR PART 92 AS APPLICABLE. IN THE EVENT THERE ARE CONFLICTING OR OTHERWISE INCONSISTENT POLICIES APPLICABLE TO THE GRANT, THE ABOVE ORDER OF PRECEDENCE SHALL PREVAIL. ACCEPTANCE OF THE GRANT TERMS AND CONDITIONS IS ACKNOWLEDGED BY THE GRANTEE WHEN FUNDS ARE DRAWN OR OTHERWISE OBTAINED FROM THE GRANT PAYMENT SYSTEM.

REMARKS (OTHER TERMS AND CONDITIONS ATTACHED - YES ☒ NO)

SPONSOR:

*IDC RATE BASE: SEE ATTACHED

PHS GRANTS MANAGEMENT OFFICER: (SIGNATURE)

(NAME-TYPED/PRINT)

(TITLE)

SHARRON P. ORUM

GRANTS MANAGEMENT OFFICER

7. OBJ. CLASS. 41.51

18. CRS.EIN: 1-746002070-A2

19. LIST NO.: CS-001-U05

FY-CAN	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT. ACTION FIN. ASST	AMT. ACTION DIR. ASST
0.A	B.	C.	D.	E.
1.A	B.	C.	D.	E.
2.A	B.	C.	D.	E.



DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

Agency for Toxic Substances
and Disease Registry
Atlanta GA 30333

DEC 29 2004

San Antonio Metropolitan Health District
Attn: Sam Sanchez
Environmental Health Administrator
332 W. Commerce Street
San Antonio, Texas 78205-2409

Reference: Grant Award Number H75/ATH672047-02-3, Assess Human Exposures to
Contaminants near Kelly Air Force Base, Texas

Dear Mr. Sanchez:

Enclosed is Amendment 1 to the above referenced award. This amendment is issued in response to your letter dated November 23, 2004. We have completed our review of the request and revised budget. Your request to redirect funds from the Supplies (\$6,585) and Contractual (\$63,985) cost categories to the Salary, Fringe, Equipment, Travel, and Indirect Cost categories, is hereby approved. These funds have been approved for activities to be completed by the end of the current extended budget period.

We trust your program is progressing as planned. If you have any questions, contact Edna Green, Grants Management Specialist, at (770) 488-2743 or e-mail egreen@cdc.gov.

Sincerely,

Sharron P. Orum
Grants Management Officer
Acquisition and Assistance Branch B
Procurement and Grants Office

Enclosures

cc: Business Office
Ann Walker, ATSDR, MS E-32

Notice of Award

(Continuation Sheet)

**PAGE
2 OF 2****DATE ISSUED****DEC 20 2004****AWARD NO. H75/ATH 672047-02-3****TERMS AND CONDITIONS OF THIS AWARD**

NOTE 1: The purpose of this amended Notice of Award is to redirect \$70,570 in current 02 year funds in accordance with the following budget as requested in the recipient's letter dated November 23, 2004. These funds are for activities to be completed within the current budget period. All other terms and conditions remain in full force unless rescinded in writing by the Grants Management Officer. The funds will be redirected to the cost categories as listed below:

Cost Category	Approved Year 02 Award	Redirect Funds	Revised Year 02 Award
Personnel	\$ 197,148	\$ 59,927	\$ 257,075
Fringe	63,440	3,250	66,690
Travel	13,092	1,333	14,425
Equipment	-	200	200
Supplies	48,712	(6,585)	42,127
Other	-	-	-
Contractual	<u>283,941</u>	<u>(63,985)</u>	<u>219,956</u>
Total Direct Costs	\$ 606,333	\$ (5,860)	\$ 600,473
Indirect Costs	<u>19,230</u>	<u>5,860</u>	<u>25,090</u>
Total Award	<u>\$ 625,563</u>	<u>\$ -</u>	<u>\$ 625,563</u>