

**CITY OF SAN ANTONIO
PURCHASING & GENERAL SERVICES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA
12
ITEM NO. _____

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

SUBJECT: Passenger Shuttle Buses

DATE: April 14, 2005

SUMMARY & RECOMMENDATION

This ordinance authorizes the Purchasing & General Services Department to accept the bid submitted by Texas Bus Sales utilizing the Houston/Galveston Area Council of Governments contract to provide the City of San Antonio Aviation Department with three passenger shuttle buses for a total of \$162,459.00. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Submitted for council consideration and action is a bid from Texas Bus Sales utilizing the Houston/Galveston Area Council of Governments contract to provide the City of San Antonio Aviation Department with three 20-passenger diesel shuttle buses for a total of \$162,459.00.

This purchase will provide passenger shuttle buses to be used for Airport parking operations. These units will replace three existing vehicles, which have become too costly to maintain due to constant use resulting in exceedingly high mileage and downtime for repairs. Currently, the Airport supports a fleet of nine smaller 20-passenger shuttle buses, four of which must be operational on a 24 hour/7 day a week basis.

The purchase of these three fully ADA compliant passenger shuttle buses are required to accommodate the increased number of employees as a result of additional security at the Airport. In addition, there is increased activity with the completion of terminal renovations, which nearly doubled the number on concessions. New parking garage construction scheduled to start in the Summer 2005 will also require long-term parking shuttle operations to be at its highest capacity. These vehicles will accumulate 150 to 200 miles per unit daily.

POLICY ANALYSIS

This contract will provide three 20-passenger shuttle buses to be utilized to transport Airport employees as well as passengers to and from the various parking lots. These units are covered by a one-year warranty for parts and service on all major vehicle components. Additional warranties include chassis structure for 3 years/36,000 miles, body structure for 5 years/100,000 miles and air conditioning system for 2 years/unlimited miles.

FISCAL IMPACT

The total cost of this contract is \$162,459.00. Funding will be from the Airport Fund. All expenditures will be in accordance with the FY2004-2005 Budget approved by City Council.

COORDINATION

This item has been coordinated with the City of San Antonio Aviation Department.

SUPPLEMENTAL INFORMATION:

This purchase is being made from Texas Bus Sales utilizing the Houston/Galveston Area Council of Governments Cooperative Purchasing Program as approved by resolution for the City of San Antonio and Houston/Galveston Area Council of Governments Cooperative Purchasing Agreement, Resolution No. 96-41-48.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services



Erik J. Walsh
Assistant to the City Manager

CITY OF SAN ANTONIO
BID TABULATION

PASSENGER SHUTTLE BUSES

TEXAS BUS SALES
1605 W. 34th STREET
HOUSTON, TX 77018

	<u>UNIT</u>	<u>TOTAL</u>
3 EACH – TYPE III PASSENGER SHUTTLE BUSES BASE PRICE	\$53,078.00	\$159,234.00
MAKE & MODEL: EL DORADO AEROTECH 240		
DELIVERY		\$ 2,625.00
HGAC ADMINISTRATIVE FEE		\$ 600.00
GRAND TOTAL		\$162,459.00

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This purchase is being made through the Houston-Galveston Area Council of Governments Cooperative Purchasing Program.