

CONSENT AGENDA
ITEM NO. 17

**CITY OF SAN ANTONIO
PARKS AND RECREATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

SUBJECT: Gateway Terrace Park Development Project

DATE: October 6, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes payment in the amount of \$10,300.00 to Vickrey and Associates, Inc. (SBE/DBE/MBE) for civil engineering services under an existing professional services contract in connection with the Gateway Terrace Park Development Project in City Council District 4; authorizes \$8,100.00 for topographical fees and \$1,250.00 for environmental investigation fees for a total amount of \$19,650.00 from 1999-2003 Park Bond funds; appropriates funds; and provides for payment.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This ordinance will hire an engineering firm to design basic park improvements to the Gateway Terrace Park, located at Knollcrest and Merry Oaks in City Council District 4. Bexar County transferred the property of 5.747 acres to the City in 2004. It currently consists of a large drainage pit, which requires work to develop it into usable park space. Funds of \$250,000.00 were approved in the 1999 Park Bond Issue for this project. The scope of work will include civil engineering services including a topographic survey, drainage impact study, and grading plan. Concurrently, staff will design plans for a walking trail with associated lighting. A previous ordinance approved funds for land acquisition fees.

The firm of Vickrey and Associates, a SBE/DBE/MBE firm, has been selected to provide the engineering work for the Gateway Terrace Park Development Project. The consultant is one of three on-call professional engineering firms selected through Ordinance 97945 on August 7, 2003. This is the third project assigned to Vickrey & Associates, Inc. under the on-call contract with two prior contracts totaling \$57,500.00. The project is scheduled to begin in October 2005 and to be completed in November 2005.

POLICY ANALYSIS

This action is consistent with the approved 1999 Park Bond Issue that designated funds for this project. The consultant was chosen in accordance with the City's consultant selection procedures and approved by Ordinance 97945 on August 7, 2003.

FISCAL IMPACT

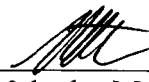
Funds of \$250,000.00 in 1999-2003 Park Bond funds were approved for the Gateway Terrace Park Development Project. A total of \$3,900.00 was previously encumbered for land acquisition fees. The proposed ordinance will allocate additional funds of \$19,650.00. The project will utilize \$10,300.00 for engineering fees, \$8,100.00 for topographical fees, and \$1,250.00 for environmental investigation fees. The General Fund budget is not impacted.

COORDINATION

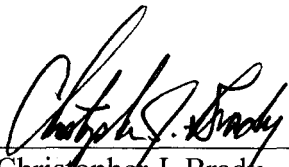
The Public Works Department, Finance Department, and the Office of Management and Budget have assisted with this action.

SUPPLEMENTARY COMMENTS

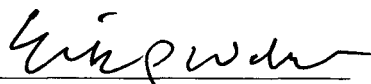
A Discretionary Contracts Disclosure Form is attached from Vickrey and Associates.



Malcolm Matthews
Director of Parks and Recreation



Christopher J. Brady
Assistant City Manager



J. Rolando Bono
City Manager

†

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

Vickrey & Associates, Inc.

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

X - No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

X - No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

X - No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

City of San Antonio

Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☐ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
Officers & Owners of entity listed in Box 1	Hardberger	\$500	1/05
"	Hardberger	\$500	5/05
"	Perez	\$500	2/05
"	Perez	\$500	2/05
"	Flores	\$500	1/05
"	Flores	\$500	2/05
"	Haas	\$250	1/05
"	Haas	\$500	2/05
"	Haas	\$500	2/05
"	Haas	\$500	6/04
"	Wolf	\$500	1/05
"	Wolf	\$250	2/05
"	Wolf	\$500	2/05
"	Wolf	\$200	4/05
"	Hall	\$500	6/04
"	Hall	\$500	4/05
"	Radle	\$500	2/04
"	Radle	\$250	2/04
"	Radle	\$500	2/05

(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

X - Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

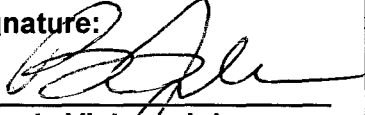
Party aware of the following facts:

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

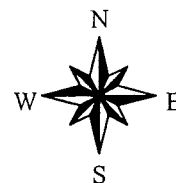
Signature:  Brenda Vickrey Johnson	Title: President Company or D/B/A: Vickrey & Associates, Inc.	Date: 07/5/05
---	--	----------------------

Site Map

Gateway Terrace Park

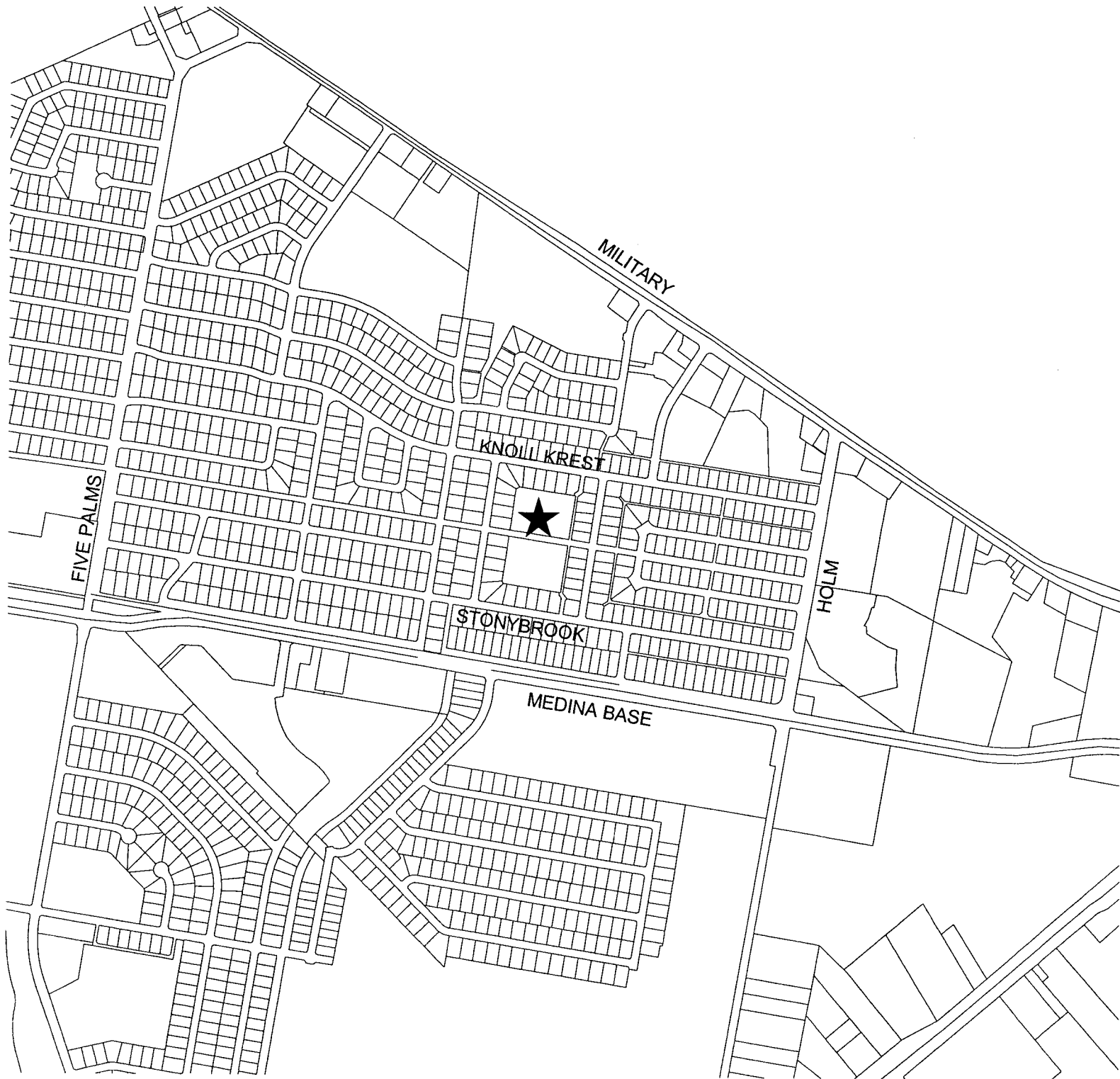


City of San Antonio
Parks & Recreation Dept.

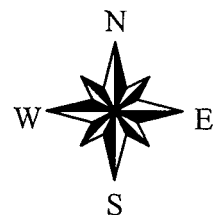


Site Map

Gateway Terrace Park



City of San Antonio
Parks & Recreation Dept.



Gateway Terrace Park Development
26-00355

<u>Index Code:</u>	<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
REVENUES:				
1999 Park Bonds (\$250,000)		3,900.00	19,650.00	23,550.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total:	3,900.00	19,650.00	23,550.00
EXPENDITURES:				
26-00355-03-02	Land Acquisition	3,900.00	0.00	3,900.00
26-00355-01-19-01	Topographical Survey	0.00	8,100.00	8,100.00
26-00355-01-19-02	Drainage & Grading Engineering	0.00	10,300.00	10,300.00
26-00355-01-19-03	Environmental Investigation	<u>0.00</u>	<u>1,250.00</u>	<u>1,250.00</u>
	Total:	3,900.00	19,650.00	23,550.00