

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA
ITEM NO. 12

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

SUBJECT: Linda Lou - Presa to Hackberry Project

DATE: May 19, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance accepts a proposal and authorizes payment in the amount of \$8,000 for structural engineering services to be provided by Bill Reiffert & Associates Inc., under a previously authorized Indefinite Delivery Professional Services Agreement, in connection with the Linda Lou - Presa to Hackberry, an authorized 2003–2007 General Obligation Drainage Improvement Bond funded project located in Council District 3.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This ordinance authorizes compensation to Bill Reiffert & Associates Inc., in the amount of \$8,000 for structural engineering services necessary to design a transition junction box to connect a 48 inch diameter pipe into the existing two 7-foot by 3-foot box culverts, in connection with the Linda Lou - Presa to Hackberry project. Proposal from Bill Reiffert & Associates Inc. is attached herein.

The Linda Lou - Presa to Hackberry project provides for underground drainage improvements necessary to eliminate standing water and for the rehabilitation of the existing pavement and curbs. The Linda Lou storm water drainage system will run along Boxelder Lane and tie into the existing stub-out placed as part of the Metropolitan Planning Organization (MPO) Southcross - Presa to New Braunfels Project. This project is scheduled for advertising in November 2005. Construction is anticipated to begin in January 2006 and to be completed by January 2007.

A previously executed Indefinite Delivery Professional Services Agreement for professional engineering services with Bill Reiffert & Associates Inc., in an amount not to exceed \$100,000 was approved by City Council on September 2, 2004, through Ordinance No. 99638. This is the second time the services of Bill Reiffert & Associates Inc., are being utilized under this Professional Services Agreement. Their first project was for the design of Bus Deceleration Pads in the amount of \$6,900. This brings the total amount expended under this contract to \$14,900.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to participate in the development and construction of previously approved 2003-2007 General Obligation Drainage Improvement Bond funded projects.

FISCAL IMPACT

This is a one-time capital improvement expenditure and is included in the FY 05-10 Capital Improvement Budget. Funds in the amount of \$8,000 are available from 2003-2007 General Obligation Drainage Improvement Bond funds and are authorized payable to Bill Reiffert & Associates Inc.

COORDINATION

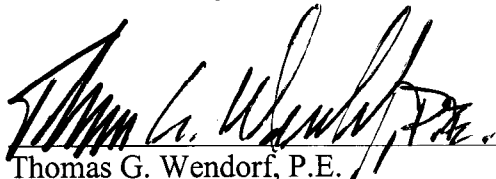
This request for ordinance has been coordinated with the Office of Management and Budget, and the Finance Department.

SUPPLEMENTARY COMMENTS

The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is included herein.

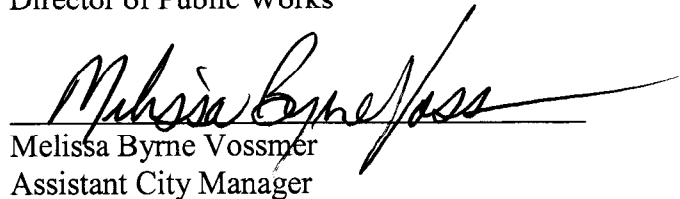
ATTACHMENTS

1. Project Map
2. Proposal
3. Discretionary Contracts Disclosure Form




Thomas G. Wendorf, P.E.

Director of Public Works



Melissa Byrne Vossmer

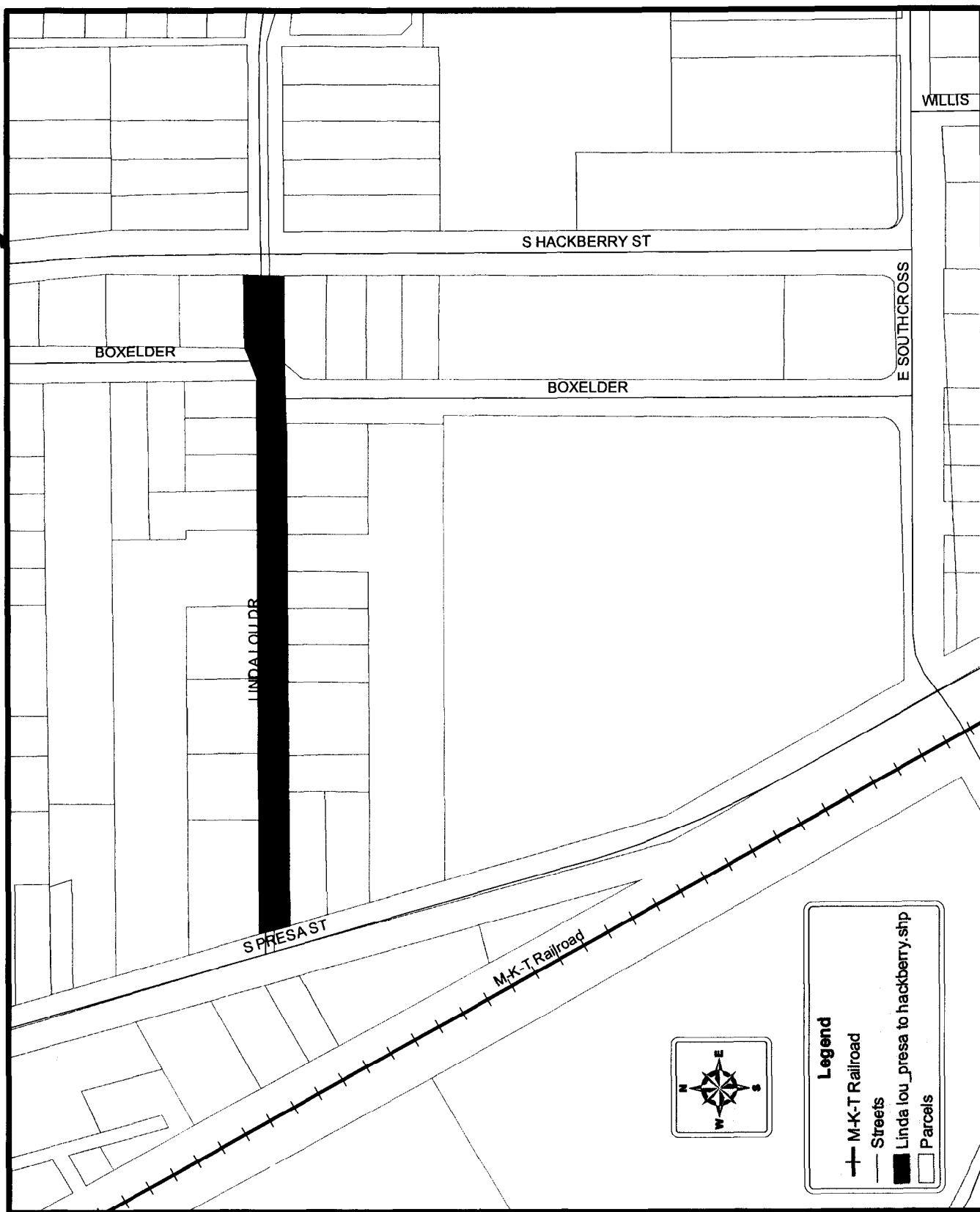
Assistant City Manager

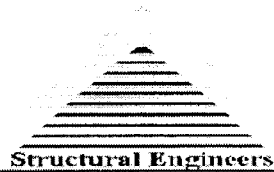


J. Rolando Bono

Interim City Manager

Linda Lou: Presa to Hackberry





BILL REIFFERT & ASSOCIATES, INC.

GPM Building
800 N.W. Loop 410, Suite 512N
San Antonio, TX 78216

(210) 366-9313
FAX (210) 366-9318

April 15, 2005

Mr. Razi S. Hosseini, P.E., R.P.L.S.
Assistant City Engineer
City of San Antonio
PO Box 839966
San Antonio, Texas 78283-3966

RE: Professional Engineering Services for On Call Engineering
Consulting Services for the City of San Antonio

Project: Design of **Transition Junction Box** at Boxelder Lane
BRAI Project # 05-047

Dear Mr. Hosseini:

Thank you for your consideration of our firm for the above referenced project. We are pleased to submit this proposal to provide On Call Engineering services for the proposed Transition Junction Box.

Background

This project is a portion of the street and drainage improvements at Boxelder Lane.

Purpose and Objectives

This project involves the design of a Transition Junction Box to connect a 48" diameter pipe to two (2) - 7 ft. X 3 ft. box culverts.

Scope of Work

1. Work with City Public Works dept. and coordinate requirements into design.
2. Attend meetings with City personnel as required.
3. Structural design of Junction Box.
4. Produce structural drawings (microstation format) for junction boxes.
5. Submit electronic files to the City.
6. Review of rebar shop drawings.

Site visits are not included in our scope of work. Specifications will consist of references to standard City specs.

April 15, 2005

Mr. Razi S. Hosseini, P.E., R.P.L.S.

Assistant City Engineer

City of San Antonio

RE: Professional Engineering Services for On Call Engineering Consulting Services for the City of San Antonio

Project: **Transition Junction Boxes at Boxelder Lane**

Page 2

Completion Schedule

April 27, 2005: 98% submittal for City review.

May 15, 2005 Final drawings due.

Structural Engineering Fee

We propose a fee of \$ 8,000.00 based on the following:

Sr. Engineer/ Principal: 40 hours X \$ 150.00/hr. = \$ 6,000.00

CADD: 40 hours X \$ 50.00/hr. = \$ 2,000.00

Total = \$ 8,000.00

Reimbursable Expenses

None

Acceptance

Please return one signed copy of this letter proposal to provide written authorization for our firm to commence work on the services outlined herein. Should you have any questions concerning this proposal or require additional information, please contact the undersigned.

Sincerely,



Bonnie Reiffert
President

Accepted by: _____
Razi Hosseini, P.E., R.P.L.S.
City Engineer

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

N/A

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors: NONE

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms: NONE

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:

William C. Reiffert

Title: *PRINCIPAL*

Company or D/B/A:

BILL REIFFERT & ASSOC.

Date:

5-2-05

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.