

CONSENT AGENDA  
ITEM NO. 34

**CITY OF SAN ANTONIO  
FINANCE DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Milo Nitschke, Director, Finance Department

**SUBJECT:** Ordinance to approve services provided by Padgett Stratemann & Company LLP for accounting support services for Finance

**DATE:** May 19, 2005

**SUMMARY AND RECOMMENDATIONS:**

This ordinance authorizes the execution of a professional services contract with Padgett Stratemann & Company LLP in an amount not to exceed \$100,000. The contract will terminate upon completion of the contract's objectives. The ordinance will authorize the Interim City Manager or his designee to execute the agreements for Padgett Stratemann & Company LLP to provide accounting support services to the Department of Finance.

Staff recommends approval.

**BACKGROUND INFORMATION:**

The City has implemented an information systems accounting application known as SAP and needs additional temporary staffing assistance to complete various accounting tasks as well as to maintain the day-to-day operations in the Finance Department. Tasks that need to be completed include verification of the accuracy and completeness of the financial data transferred from the FAMIS application to SAP.

The Finance Department also needs to verify and document the flow of data through SAP to ensure that applications are providing accurate information to application users.

The Finance Department wishes to engage an accounting firm to assist with completing the outstanding reconciliation tasks, verify the accuracy and completeness of the financial data migrated into SAP, assist with the month-end closing process for the interim months and assist with the day-to-day department operations.

Padgett, Stratemann, and Co. LLC (PSC) is a local CPA firm that was established in 1945. PSC is associated with RSM McGladrey Network, which is part of the eighth largest accounting and consulting firm in the world, and enables PSC to access skills of over 18,000 professionals worldwide. Due to this association, PSC is able to offer numerous resources that the City will be able to utilize. PSC also has a governmental section within their firm. Their understanding of governmental accounting and the experience they have in various audits and consultation work relating to non-profits and governmental agencies enhances their service capability. This knowledge base would be of great benefit to the City in augmenting current resource levels.

Padgett Stratemann & Company LLP will provide these services from the date the contract is approved through November 30, 2005.

**POLICY ANALYSIS:**

Hiring Padgett Stratemann & Company LLP to provide post implementation support services will assist the City by ensuring a timely, accurate review of the accounting records and effective management of accounting procedures in the future.

**FINANCIAL IMPACT**

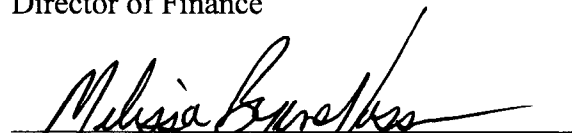
Funding for this contract in the amount not to exceed \$100,000 will be expensed to the FY 2005 Finance Department Budget.

**COORDINATION**

The disclosures required by the City's Ethics Ordinance for each of the firms are attached.



Milo Nitschke  
Director of Finance



Melissa Byrne Vossmer  
Assistant City Manager



J. Rolando Bono  
Interim City Manager

jr