CONSELL AGENDA CITY OF SAN ANTONIO TEM NO. DEPARTMENT OF COMMUNITY INITIATIVES CITY COUNCIL AGENDA MEMORANDUM

TO:

Mayor and City Council

FROM:

Dennis J. Campa, Director, Department of Community Initiatives

SUBJECT:

Acceptance of a grant in an amount up to \$2,987,584 from the U.S. Department of Housing & Urban Development for the 2004 Continuum of Care Homeless

Assistance Supportive Housing Program

DATE:

May 19, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the submittal of Technical Submissions to the U.S. Department of Housing & Urban Development (HUD) for the 2004 Continuum of Care Homeless Assistance Supportive Housing Program. The ordinance also authorizes the acceptance of a grant award in an amount up to \$2,987,584 and further authorizes the execution of grant agreements with HUD and the execution of delegate agency contracts, which are continuations of current programs, with the following agencies, up to the amounts indicated: Center for Health Care Services Men's Safe Haven, \$355,624, Visitation House Transitional Housing Program, \$19,399, Seton Home Transitional Housing Program, \$14,700, Hope Action Care, \$144,373, The Salvation Army New Start Transitional Housing Program, \$89,786, The Salvation Army Scattered Site Program, \$210,904, American G.I. Forum NVOP - VIP, \$344,167, San Antonio AIDS Foundation, \$56,212, Family Violence Prevention Services Community Based Counseling, \$190,224, Family Violence Prevention Services Community Based Counseling Expansion, \$87,330, Family Violence Prevention Services Life Skills, \$59,985, Girls and Boys Town of San Antonio, \$280,664, St. Mary's School of Law, \$103,018, Child Care Delivery System #1, \$289,633, Child Care Delivery System #2, \$403,292, Dwyer Transitional Housing Program \$243,720. Finally, the ordinance approves a budget and a personnel complement.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The Supportive Housing Program (SHP) promotes the development of housing and supportive services for homeless populations with the goal of self-sufficiency. The SHP is designed to help homeless persons:

- achieve residential stability,
- increase their skill levels and/or incomes, and
- obtain greater self-determination (i.e., more responsibility for decisions that affect their lives).

Agencies can apply to provide services within the following categories:

- Permanent Housing for Persons with Disabilities: long-term community-based housing and support services for homeless persons with disabilities.
- Transitional Housing: housing in which the homeless persons can live for up to 24 months while they receive supportive services.
- Safe Haven: supportive housing of unspecified duration for the hardest to reach homeless, who are dually diagnosed. Few demands are made of residents.
- Supportive Services Only: various services to the homeless other than housing services such as counseling, job training, legal services, etc...
- Innovative Supportive Housing: open to new program designs outside the scope of the other components.
- Samaritan Initiative: permanent housing and support services for the chronically homeless funds up to 15% of City/County Pro Rata share.

HUD's SHP funding process requires that local, non-profit agencies submit their applications through the Department of Community Initiatives, which provides technical assistance to ensure HUD compliance. A Ranking and Rating Committee of Continuum of Care members, homeless or formerly homeless individuals, and other community representatives ranks all applications based on the results of a Needs Assessment and Gap Analysis, as well as the quality of the application. The Ranking and Rating Committee has the discretion to recommend the funding level and length of contract to HUD.

Applications are submitted as part of the consolidated application representing the San Antonio/Bexar County Continuum of Care. Funding each year is based on a number of factors including ratings assigned the various proposal categories and the type of renewal proposals entitled to apply for funding. Based on the department's rating and the fact that the proposals submitted were higher in supportive housing and lower in permanent housing, the department received fewer points and, accordingly, fewer SHP funds than the previous year.

Upon HUD's conditional approval, these agencies submit technical submissions for final HUD approval. HUD enters into grant agreements with the City of San Antonio to develop delegate agency contracts and administer programs up to the amount indicated on Attachment A, based on application requests made in July, 2004. The combined services will support a total of 2,217 participants. This continuation grant for the SHP requires a personnel complement of six staff, which is unchanged from the 2003 SHP.

POLICY ANALYSIS

This ordinance continues existing City policy of leveraging grant funds to provide a safety net of comprehensive services to the homeless. SHP provides the core funding support for agencies that provide these homeless services. This renewal of the SHP is an integral part of the City's Ten Year Plan to end Hunger and Chronic Homelessness. The 10-Year Plan to End Chronic Homelessness in San Antonio incorporates the National Alliance to End Homelessness' four steps for planning: 1) Plan for Outcomes, 2) Homelessness Prevention, 3) Stabilization/Housing First, and 4) Build the Infrastructure. Each step includes objectives, strategies and action plans for prevention and intervention of homelessness to be carried out over 10 years. A timeline with milestones and target dates for completion is contained in the Plan.

The 2004 SHP will be regularly monitored by CAD and will be reviewed annually by Department of Community Initiative's (DCI) Quality Assurance section.

FISCAL IMPACT

This ordinance authorizes the acceptance of a grant award in an amount up to \$2,987,584 from the U.S. Department of Housing & Urban Development. There is no General Fund commitment.

FUNDING BUDGET HISTORY

	2000	2001	2002	2003	2004
Delegate Agencies	\$6,037,390	\$4,780,181	\$4,409,445	\$4,863,360	\$2,893,031
Administration	<u>\$ 147,254</u>	\$ 135,317	\$ 124,284	\$ 126,039	\$ 94,553
Total Amount	\$6,184,644	\$4,915,498	\$4,533,729	\$4,989,399	\$2,987,584*

^{*}The total award for the San Antonio/Bexar County Area is \$3,749,822.

Additional funding in the amount of \$762,238 was awarded directly by HUD to the following local social service agencies: The Salvation Army Stepping Forward Program, SAMMinistries Housing Program and the San Antonio Housing Authority.

COORDINATION

Coordination has taken place with the Finance Department, City Attorney's Office, Office of Management and Budget, Office of Asset Management and U.S. Department of Housing and Urban Development. The grant application reflects the local community's Continuum of Care strategy as addressed in the City of San Antonio's HUD Consolidated Plan.

SUPPLEMENTARY COMMENTS

The City of San Antonio Discretionary Contracts Disclosure Forms are attached.

Attachment A – List of Delegate Agencies

Dennis J. Campa, Director

Department of Community Initiatives

Frances A. Gonzalez

Assistant City Manager

J. Rolando Bono

Interim City Manager

Renewal Projects:

<u>Ke</u>	newai Projects:				D.,
•	American GI Forum-NVOP-VIP – to	<u>Dollar</u> <u>Amount</u>	Length of Contract	<u>Category</u> Support	Projected Clients Served
	continue to provide employment assistance to homeless individuals, primarily veterans	\$ 344,167	1 year	Services Only	52
•	Center for Health Care Services- Safe Haven- For Men –to continue to provide housing and support services for dually diagnosed men	\$ 355,624	1 year	Safe Haven	225
•	Visitation House Transitional Housing Program -to continue its transitional housing program serves homeless families	\$ 19,399	1 year	Transitional Housing	18
•	Seton Home - to continue their transitional housing program that serves homeless pregnant and parenting teen	\$ 14,700	1 year	Transitional Housing	10
•	Salvation Army Scattered Site program -to provide transitional housing and support services to homeless individuals and families	\$ 210,904	1 year	Transitional Housing	13
•	Family Violence Prevention Service, Inc- Community Based Counseling Program -to provide counseling services to homeless individuals	\$ 190,224	1 year	Support Service Only	500
•	Family Violence Prevention Service, Inc Community Based Counseling - Expansion - to provided counseling and legal services to homeless individuals	\$ 87,330	1 year	Support Service Only	225
•	Family Violence Prevention Services, Inc Life Skills – to provide Life Skills training to homeless individuals	\$ 59,985	1 year	Support Service Only	100
•	Hope Action Care- to provide transitional housing and support services to homeless individuals and families	\$ 144,373	l year	Transitional Housing	75
•	Child Care Delivery System- to provide day care services to homeless families	\$ 289,633	1 year	Support Services Only	200

•	Child Care Delivery System- to provide daycare services to homeless families	\$ 403,292	1 year	Support Services Only	208
•	Girls and Boys town of San Antonio- to provide family preservation services to homeless families	\$ 280,664	1 year	Support Services Only	250
•	Salvation Army New Start Program -to continue to provide transitional housing and support services to homeless young women who aged-out of state care	\$ 89,786	1 year	Transitional Housing	13
•	San Antonio AIDS Foundation -to continue to provide transitional housing and support services to homeless individuals' w/HIV and/or AIDS	\$ 56,212	1 year	Transitional Housing	26
•	Dwyer Transitional Housingto continue to provide transitional housing and support services to homeless families	\$ 243,720	1 year	Transitional Housing	52
•	St. Mary's School of Law Lawyering For the Homeless -to continue to provide legal services to homeless individuals	\$ 103,018	1 year	Support Service Only	250

Total clients 2,217

	\$ 2,893,031
City Administrative Cost	\$ 94,553
Total	\$ 2,987,584

At any point in time there will be contracts of different duration open at the same time from several different SHP years.

AN ORDINANCE

RATIFYING THE SUBMISSION OF A PROPOSAL TO THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD) IN CONNECTION WITH THE 2004 CONTINUUM OF CARE HOMELESS ASSISTANCE SUPPORTIVE HOUSING PROGRAM; AUTHORIZING THE SUBMITTAL OF TECHNICAL SUBMISSIONS IN CONNECTION THEREWITH; AUTHORIZING THE ACCEPTANCE OF A GRANT IN AN AMOUNT UP TO \$2,987,584.00 IN CONNECTION WITH SAID PROPOSAL: AUTHORIZING THE **EXECUTION** OF GRANT AGREEMENTS WITH HUD; AUTHORIZING THE EXECUTION OF DELEGATE AGENCY CONTRACTS, WITH THE FOLLOWING AGENCIES IN AMOUNTS NOT TO EXCEED THE AMOUNT SHOWN: CENTER FOR HEALTH CARE SERVICES (MEN'S SAFE HAVEN) \$355,624.00, VISITATION HOUSE (TRANSITIONAL HOUSING PROGRAM) \$19,399.00, SETON HOME (TRANSITIONAL HOUSING PROGRAM) \$14,700.00, HOPE ACTION CARE \$144,373.00, THE SALVATION ARMY (NEW START TRANSITIONAL HOUSING PROGRAM) \$89,786.00, THE SALVATION ARMY (SCATTERED SITE PROGRAM) \$210,904. AMERICAN G.I. FORUM NATIONAL VETERAN'S OUTREACH PROGRAM \$344,167.00, SAN ANTONIO AIDS FOUNDATION (TRANSITIONAL HOUSING PROGRAM) \$56,212.00, **FAMILY** VIOLENCE PREVENTION SERVICES (COMMUNITY BASED COUNSELING) \$190,224.00, **FAMILY** VIOLENCE PREVENTION **SERVICES** (COMMUNITY BASED COUNSELING EXPANSION) \$87,330.00, **FAMILY** VIOLENCE PREVENTION SERVICES (LIFE SKILLS) \$59,985.00, GIRLS AND BOYS TOWN OF SAN ANTONIO (FAMILY PRESERVATION) \$280,664.00, ST. MARY'S SCHOOL OF LAW (LAWYERING FOR THE HOMELESS), \$103,018.00, THE DEPARTMENT OF COMMUNITY INITIATIVES CHILD CARE DELIVERY SYSTEM DIVISION - #1 \$289,633.00, THE DEPARTMENT OF COMMUNITY INITIATIVES CHILD CARE DELIVERY SYSTEM DIVISION - #2, \$403,292.00, THE DEPARTMENT OF COMMUNITY **INITIATIVES** DWYER TRANSITIONAL HOUSING **PROGRAM** \$243,720.00; AND APPROVING A BUDGET AND PERSONNEL COMPLEMENT.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) announced the availability of funding under its 2004 Continuum of Care Homeless Assistance Supportive Housing Program; and

WHEREAS, said funds were conditionally awarded to the City of San Antonio Department of Community Initiatives Community Action Division based on the community's Continuum of Care strategy to address the needs for housing and services for homeless persons; and

WHEREAS, it is now necessary to ratify the submission of a proposal, authorize the submittal of technical submissions, authorize the acceptance of the award, authorize the execution of grant agreements with HUD, authorize delegate agency contracts in conjunction with the grant, and approve a budget and a personnel complement; NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The submission of the 2004 Supportive Housing Program (SHP) proposal to the U. S. Department of Housing and Urban Development (HUD) in connection with the 2004 Continuum of Care Homeless Assistance Supportive Housing Program is ratified. A copy of said proposal is on file in the Department Community Initiatives, Community Action Division.

SECTION 2. The submittal of Technical Submissions in connection with the 2004 SHP is authorized. A copy of said Technical Submissions is on file in the Department Community Initiatives, Community Action Division.

SECTION 3. The Interim City Manager, or his designee, or the Director of the Department of Community Initiatives is authorized to accept grant funds in an amount up to \$2,987,584.00 from HUD for the 2004 Supportive Housing Program. The Interim City Manager, or his designee, or the Director of the Department of Community Initiatives is further authorized to execute grant agreements with HUD in connection with said grant and to execute such certifications and assurances as the granting agency requires. A copy of the Standard Grant Agreement for Renewals of Existing Grants, in substantially final form, is attached hereto and incorporated herein for all purposes as Attachment I.

SECTION 4. The Interim City Manager, or his designee, or the Director of the Department of Community Initiatives is authorized to execute delegate agency contracts with the below listed agencies in an amount not to exceed that shown for the provision of services in connection with the SHP. A copy of each Standard Delegate Agency Contract, in substantially final form, is attached hereto and incorporated herein for all purposes as Attachment II.

SERVICE PROVIDERS	<u>A</u>	MOUNT UP TO	PERIOD
Center for Health Care Services (Men's Safe Haven)	\$	355,624.00	01/06-12/06
American GI Forum-National Veteran's Outreach Program, Inc. (VIP)	\$	344,167.00	06/05-05/06
Family Violence Prevention Services, Inc. (Community	•	2.1,107.00	00/02/00/00
Based Counseling) Family Violence Prevention Services, Inc. (Community	\$	190,224.00	07/05-06/06
Based Counseling Expansion)	\$	87,330.00	07/05-06/06
Family Violence Prevention Services, Inc. (Community			
Based Counseling Expansion)	\$	59,985.00	07/05-06/06
The Salvation Army (Scattered Site Program)	\$	210,904.00	06/05-05/06
The Salvation Army (New Start Housing Program)	\$	89,786.00	09/05-08/06
Visitation House (Transitional Housing)	\$	19,399.00	09/05-08/06
Hope Action Care	\$	144,373.00	09/05-08/06
Girls and Boys Town of San Antonio (Family Preservation	1)\$	280,664.00	06/05-05/06

Seton Home (Transitional Housing) San Antonio AIDS Foundation (Transitional Housing) St. Mary's School of Law (Lawyering for the Homeless)	\$ \$ \$	14,700.00 56,212.00	06/05-05/06 09/05-08/06
Total	·	103,018.00 1,956,386.00	06/05-05/06
City of San Antonio- Child Care Delivery System Division City of San Antonio- Child Care Delivery System Division City of San Antonio – Community Initiatives – Dwyer Ctr City Administration		289,633.00 403,292.00 243,720.00 94,553.00	07/05-06/06 07/05-06/06 06/05-05/06
Grand Total	\$ 2	2,987,584.00	

SECTION 5

Fund No. 26-054000 entitled "SHP 2004" and the below listed Internal Order Number is designated for use in accounting for said program and ab amount not to exceed \$2,987,584.00 is appropriated for use in this program. The budget for Fund No. 26054000, attached hereto and incorporated herein for all purposes as Attachment II, is designated for use in accounting of said grant and is approved.

Description	Internal Order
	Number
SHP 2004 Seton Home	138000000320
SHP 2004 Visitation House	138000000321
SHP 2004 FVPS / CBC	138000000322
SHP 2004 Center for Health Care	138000000323
SHP 2004 FVPS / Life Skills	138000000324
SHP 2004 Girls and Boys Town	138000000325
SHP 2004 Hope Action Care	138000000326
SHP 2004 Leasing	138000000327
SHP 2004 NVOP / VIP	138000000328
SHP 2004 SAAF	138000000329
SHP 2004 Salvation Army New Start	138000000330
SHP 2004 Salvation Army Scattered Sites	138000000331
SHP 2004 St. Mary's	138000000332
SHP 2004 FVPS / CBC – EXP	138000000333
SHP 2004 Support Services	138000000334
SHP 2004 CCDS Homeless CC Initiative	138000000335
SHP 2004 Seamless CC Homeless Project	138000000336
SHP 2004 Administration	138000000337

The personnel complement, attached hereto and incorporated herein for all purposes as Attachment III, is approved.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the

Interim City Manager, an Assistant City Manager or an Assistant to the City Manager, may correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

PASSED AND APPROVED this	day of				2005.		
		M	A	Y	О	R	
ATTEST:City Clerk		_					
APPROVED AS TO FORM:	Attorney	_					

SUPPORTIVE HOUSING PROGRAM 2004

G/L Account	REVENUES:		BUDGET
4501100	HUD Supportive Housing Program	\$	2,987,584
6500000	American GI Forum: NVOP - VIP / (Supportive Services)	\$	335,774
6500000	American GI Forum: NVOP - VIP/ (Admin - Agency)	\$	8,393
6500000	American GI Forum: NVOP - VIP/ (Admin - COSA)	\$	8,394
6500000	The Center for Health Care Services / (Supportive Services)	\$	254,955
6500000	The Center for Health Care Services / (Operations)	\$	91,995
6500000	The Center for Health Care Services / (Admin - Agency)	\$	8,674
6500000	The Center for Health Care Services / (Admin - COSA)	\$	8,674
6500000	Children's Resources Division / (Supportive Services)	\$	403,292
6500000	Children's Resources Division / (Admin - COSA)	\$	20,164
6500000	Children's Resources Division / (Supportive Services)	\$	289,633
6500000	Children's Resources Division / (Admin - COSA)	\$	14,482
6500000	Family Violence Prevention Services: CBC Renewal / (Supportive Services)	\$	185,585
6500000	Family Violence Prevention Services: CBC Renewal / (Admin - Agency)	\$	4,639
6500000	Family Violence Prevention Services: CBC Renewal / (Admin - COSA)	\$	4,640
6500000	Family Violence Prevention Services: Life Skills / (Supportive Services)	\$	58,522
6500000	Family Violence Prevention Services: Life Skills / (Admin - Agency)	\$ \$ \$	1,463
6500000	Family Violence Prevention Services: Life Skills / (Admin - COSA)	\$	1,463
6500000	Family Violence Prevention Services: CBC Expansion / (Supportive Services)	\$	85,200
6500000	Family Violence Prevention Services: CBC Expansion / (Admin - Agency)	\$	2,130
6500000	Family Violence Prevention Services: CBC Expansion / (Admin - COSA)	\$ \$ \$ \$	2,130
6500000	Hope Action Care / (Supportive Services)	\$	113,895
6500000	Hope Action Care / (Operations)	\$	26,957
6500000	Hope Action Care / (Admin - Agency)	\$	3,521
6500000	Hope Action Care / (Admin - COSA)	\$	3,522
6500000	Girls & Boystown / (Supportive Services)	\$ \$ \$	273,819
6500000	Girls & Boystown / (Admin - Agency)	\$	6,845
6500000	Girls & Boystown / (Admin - COSA)	\$ \$	6,846
6500000	St. Mary's University / (Supportive Services)	\$	100,506
6500000	St. Mary's University / (Admin - Agency)	\$	2,512
6500000	St. Mary's University / (Admin - COSA)	\$	2,512
6500000	The Salvation Army Scattered Site / (Leasing)	\$ \$ \$	97,224
6500000	The Salvation Army Scattered Site / (Supportive Services)	\$	108,536
6500000	The Salvation Army Scattered Site / (Admin - Agency)	\$	5,144
6500000	The Salvation Army Scattered Site / (Admin - COSA)	\$	5,144
6500000	The Salvation Army New Start / (Supportive Services)	\$	42,779
6500000	The Salvation Army New Start / (Operations)	\$ \$	44,817
6500000	The Salvation Army New Start / (Admin - Agency)		2,190
6500000	The Salvation Army / New Start (Admin - COSA)	\$	2,190
6500000	San Antonio AIDS Foundation / (Supportive Services)	\$	28,086
6500000	San Antonio AIDS Foundation / (Operations)	\$	26,755
6500000	San Antonio AIDS Foundation / (Admin - Agency)	\$	1,371
6500000	San Antonio AIDS Foundation / (Admin - COSA)	\$ \$	1,371
6500000	Seton Home Transitional Home / (Supportive Services)		14,342
6500000	Seton Home Transitional Home / (Admin - Agency)	\$	358
6500000	Seton Home Transitional Home / (Admin - COSA)	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	359
6500000	Visitation House / (Supportive Services)	\$	18,926
6500000	Visitation House / (Admin - Agency)	\$	473
6500000 6500000	Visitation House / (Admin - COSA)	\$	473
6500000 6500000	THP Supporting Services	ታ	83,414
6500000	THP Supportive Services	ው ወ	160,306
5500000	THP (Admin) TOTAL REVENUES	<u>*</u>	12,189
	LAIME VEACUACA	Þ	2,987,584

EXPENDITURES

	Internal Order # 138000000327 / THP Leasing		
5201040	Fees to Professional Contractors	\$	83,414
0201010	TOTAL	\$	83,414
		•	55,
	Internal Order # 138000000334 / THP Supportive Services		
5101010	Regular Salaries	\$	70,968
5101015	Temporary Salaries	\$	35,000
5103005	FICA and Medicare Expense	\$	5,429
5103007	Temporary FICA and Medicare Expense	\$	2,678
5105010	Retirement Expense		8,963
5405040	Health Benefits Assessment	\$ \$ \$ \$ \$ \$	16,260
5103010	Life Insurance	\$	550
5405020	Worker's Comp Assessment	\$	700
5103035	Personal Leave Buy Back	\$	1,200
5203090	Transportation Fees	\$	100
5407024	Direct Welfare - Clothing	\$	2,500
5407035	Direct Welfare - Educational	\$	4,000
5407032	Direct Welfare - Other	\$	2,458
5407021	Direct Welfare - Rent / Deposit	\$	6,000
5407026	Direct Welfare - Furniture / Fixtures	\$	3,500
	TOTAL	\$	160,306
	Internal Order # 138000000337 / Administration		
5101010	Regular Salaries	\$	70,694
5103005	FICA and Medicare Expense	\$	5,408
5105010	Retirement Expense	\$	8,929
5405040	Health Benefits Assessment	\$	9,429
5103010	Life Insurance	\$ \$ \$	92
	TOTAL	\$	94,552
	Internal Order # 138000000335 / CCDS Homeless CC Initiative		
5101010	Regular Salaries	\$	40,319
5101050	Language Skill Pay	\$	600
5103005	FICA and Medicare Expense	\$	3,037
5105010	Retirement Expense	¢	4,616
5405040	Health Benefits Assessment	Ψ ¢	6,666
5103010	Life Insurance	\$	59
5405020	Worker's Comp Assessment	\$	313
5103035	Personal Leave Buy Back Pay	\$	815
5403020	Communications: Telephones	\$ \$ \$ \$ \$	512
5205010	Mail & Parcel Post	\$	350
5206010	Rental of Facilities	\$	5,481
5207010	Travel- Official	\$	1,000
5103065	Education	\$	1,000
5103055	Car Expense Allowance	\$	500
5201040	Fees to Prof. Contractors	\$	220,115
5203060	Binding Printing & Repro.	Ψ \$	500
5302010	Office Supplies	Ψ 2	1,500
5304075	Computer Software	Ψ \$	300
5304080	Other Commodities	\$	150
5501000	Computer Equipment	\$	1,800
	TOTAL	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	289,633
		•	,

	Internal Order # 138000000336 / Seamless CC Homeless Project		
5101010	Regular Salaries	\$	38,050
5101050	Language Skill Pay	\$	· <u>-</u>
5103005	FICA and Medicare Expense		2,687
5105010	Retirement Expense	\$	4,085
5405040	Health Benefits Assessment	\$	6,666
5103010	Life Insurance	\$ \$ \$ \$ \$ \$	53
5405020	Worker's Comp Assessment	\$	313
5103035	Personal Leave Buy Back Pay	\$	500
5403020	Communications: Telephones	\$	500
5205010	Mail & Parcel Post	\$	400
5206010	Rental of Facilities	\$	5,481
5207010	Travel- Official	\$ \$ \$ \$ \$ \$	900
5103065	Education	\$	900
5103055	Car Expense Allowance	\$	500
5201040	Fees to Prof. Contractors	\$	338,158
5203060	Binding Printing & Repro.	\$	500
5302010	Office Supplies	\$	1,475
5304075	Computer Software	\$	250
5304080	Other Commodities	\$	150
5501000	Computer Equipment	\$	1,725
	TOTAL	\$	403,293
			·
5202025	Internal Order # 138000000320		
	Seton Home	<u>\$</u>	14,700
		\$	14,700
	Internal Order # 138000000321		
5202025	Visitation House	<u>\$</u>	19,399
	TOTAL	\$	19,399
	Internal Order # 138000000322		
5202025	Family Violence Prevention Services: CBC Renewal	<u>\$</u>	190,224
	TOTAL	\$	190,224
	Internal Order # 138000000323		
5202025	The Center for Health Care Services	_\$	355,624
	TOTAL	\$	355,624
5000005	Internal Order # 138000000324		
5202025	Family Violence Prevention Services: Life Skills	\$	59,985
	TOTAL	\$	59,985
	14 10 4 #40000000		
FORCE	Internal Order # 138000000325	_	
5202025	Girls & Boystown	\$	280,664
	TOTAL	\$	280,664
	Internal Code of # 400000000		
E00000F	Internal Order # 138000000326	_	
5202025	Hope Action Care	<u>\$</u>	144,373
	TOTAL	\$	144,373
	Internal Order # 138000000328		
5202025		•	044 407
5202025	American GI Forum: NVOP / VIP TOTAL	\$	344,167
	TOTAL	2	344,167
	Internal Order # 138000000329		
5202025	San Antonio AIDS Foundation	r	E6 040
9202020	TOTAL	<u>\$</u>	56,212
	IVIAL	>	56,212

	TOTAL EXPENDITURES	\$	2,987,584
	TOTAL	\$	87,330
5202025	Internal Order # 138000000333 Family Violence Prevention Services: CBC Expansion	_\$_	87,330
	TOTAL	\$	103,018 103,018
5202025	Internal Order # 138000000332 St. Mary's University	¢	102.019
	TOTAL	\$	210,904
5202025	Internal Order # 138000000331 The Salvation Army - Scattered Sites	\$	210,904
	TOTAL	\$	89,786
5202025	Internal Order # 138000000330 The Salvation Army - New Start	\$	89,786

SUPPORTIVE HOUSING PROGRAM 2004 PERSONNEL COMPLEMENT

Job <u>Class</u>	<u>Positions</u>	Number <u>Authorized</u>	Added/ <u>Deleted</u>	Revised <u>Authorized</u>
0046	Management Analyst	3	0	3
0067	Administrative Aide	1	0	1
0874	Accountant II	1	0	1
0999	Sr. Management Analyst	1	0	1
	TOTAL POSITIONS	6	0	6

City of San Antonio Discretionary Contracts Disclosure For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity that is a party to the discr	etionary contract:
Seton Home	30.
(2) Identify any individual or business entity which is a partner, parel	nt or subsidiary bitsiness
entity, of any individual or business entity identified above in Box (1):	
No partner, parent or subsidiary; or	A rough
I to the second	f. the corresponding
List partner, parent or subsidiary of each party to the contract and identiparty:	Ty the corresponding
party.	
(3) Identify any individual or business entity that would be a subconti	ractor on the discretionary
contract.	
	•
No subcontractor(s); or	
List subcontractors:	•
(4) Identify any lobbyist or public relations firm employed by any page 1	arty to the discretionary
contract for purposes related to seeking the discretionary contract.	
No lobbyist or public relations firm employed; or	
List lobbyists or public relations firms:	

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

140 CONTRIBUTIONS MADE	; If contributions made, list below:		
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
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List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-

(5) Political Contributions

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio

Discretionary Contracts Disclosure
For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Altach additional sheets if space provided is not sufficient.

(1) identify any individual or business entity that is a party to the dis	cretionary contract:
The Salvation Army, a Georgia Coporation	
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(2) Identity any individual or business entity which is a partner, pan entity, of any individual or business entity identified above in Box (1):	ent or subsidiary preiness
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List partner, parent or subsidiary of each party to the contract and ider party:	ntify the corresponding
(3) dentify any individual or business entity that would be a subcon	tractor on the discretionary
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X No subcontractor(s); <i>or</i>	
List subcontractors:	A
(4) Identify any <i>lobbyist</i> or <i>public relations firm</i> employed by any contract for purposes related to seeking the discretionary contract.	party to the discretionary
X No lobbyist or public relations firm employed; or	
List lobbyists or public relations firms:	

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(6) Disclosures in Proposals Any individual or business entity seeking a discretionary contract with the city must disc known facts which, reasonably understood, raise a question ² as to whether any city employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interparticipating in official action relating to the discretionary contract. X Party not aware of facts which would raise a "conflicts-of-interest" issue under Section the City Code; or	Vhom Made:	To Whom Made:	Amount:	Date of
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.

(i) deadify any individual or business entity at hat is a party to the discretion ary contract: Gills and Boys Town of San Antonio 2) Identilyanyandividual of business entity which is a partner, parent or subsidiary business /notany/individual or business entity/identified above in Box (di) -No partner, parent or subsidiary; or List partner, parent or subsidiary of each party to the contract and identify the corresponding party: (3) Identify any individual of abusiness emily that would be a subcontractor on the discretionary No subcontractor(s); or List subcontractors: (4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract. No lobbyist or public relations firm employed; or List lobbyists or public relations firms:

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

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(5) Rolitical Contributions

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio

Discretionary Contracts Disclosure
For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.

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¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

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Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or
Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:

Title:

Date:

PRESIDENT AND CEO Company or D/B/A:

Duto

Company or D/B/A:
AMERICAN GI FORUM

MAY 5, 2005

AMERICAN GI FORUM NATIONAL VETERANS

OUTREACH PROGRAM, INC.

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio

Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity that is a party to the discretionary contract.
St. Mary's University School of Law
(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity of any individual or business entity identified above in Box (1):
No partner, parent or subsidiary; <i>or</i>
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.
H
No subcontractor(s); or
List subcontractors:
(4) Identify any lobbylst or public relations firm employed by any party to the discretionary
contract for purposes related to seeking the discretionary contract.
No lobbyist or public relations firm employed; <i>or</i>
List lobbyists or public relations firms:

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(5) Political Contributions List all political contributions total four (24) months made to any collicity or to any political action Individual or business entity which above, or by the officers, owners	ling one hundred dollars (\$100) ourrent or former member of City of committee that contributes to	Council, any of City Council Under Box (1	candidate for City elections; by any), (2), (3) or (4)
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	ted in the event there is any change in t tion, and no later than five (5) busines never occurs first.		
Signature:	Title: Dean of the Law School, St. Mary's University	Date: 5/5/0.	5

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio

Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

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Family Violence Prevention Services, Inc.
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List lobbyists or public relations firms:

A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

List all political contributions tot four (24) months made to any council, or to any political action individual or business entity w	aling one hundred dollars (\$100) ocurrent or former member of City on committee that contributes to hose identity must be disclosed its of any business entity listed in B	Council, any City Council under Box ('	candidate for City elections, by any 1), (2), (3) or (4)	
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This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.				
Signature:	Title: President/CEO	Date:		
MBlee	Company or D/B/A: Family Violence Prevention	05/0	5/05	

Services, Inc.

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio Discretionary Contracts Disclosure For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

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List lobbyists or public relations firms:		

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	ers of any business entity listed in contributions made, list below:		
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
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Vanita De Leon - Discretionary Disclosure 2005 Master_.doc

Page 1

4) (4-4)	have a settle of the set of the s
	business entity that is a party to the discretionary contract:
The Center for Heal	th Care Services
	business entity which is a <i>partner</i> , <i>parent</i> or <i>subsidiary</i> business entity identified above in Box (1):
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COSA Form 1050-33-2, 09/12/02, revised 04/02/05

05-05-2005

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(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

 Made:		Amount:	Date of Contribution:
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	,		

(6) Disclosures In Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate <u>Section 2-43 of the City Code (Ethics Code)</u>, ("conflicts of interest") by participating in official action relating to the discretionary contract.

Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:

Charles H. Boone

Title: Chief Operating

Officer Company or D/B/A: The Center for Health

Care Services

Date

May 5, 2005

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio Discretionary Contracts Disclosure

Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

(4) Identify any individual or business entity. That is apparty to the discretionary contract:

Hope Action Care

· ·	
(2) Identify any including tousiness entity which is a partner parent entity to say and included to sous mess tentify identified above in Box (1).	or esubsidiany business
No partner, parent or subsidiary; or	
List partner, parent or subsidiary of each party to the contract and identify party:	the corresponding
(3) Identify any individual of business entity that would be a subcontract.	ctor on the discretionary
No subcontractor(s); or	
List subcontractors:	
(4) Identify any <i>lobbyist</i> or <i>public relations firm</i> employed by any pa contract for purposes related to seeking the discretionary contract.	rty to the discretionary
No lobbyist or public relations firm employed; or	
List lobbyists or public relations firms:	

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

	hose identity must be disclosed in larger any business entity listed in larger		
No contributions made; If	contributions made, list below:		
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
(z'	elating to the discretionary contract		under Section 2-4
Party aware of the following fac	ts:		
This form is required to be suppleme contract is the subject of council a information is required to be filed, whi	nted in the event there is any change in ction, and no later than five (5) busine chever occurs first.	the information be ss days after an	pefore the discretiona y change about which
Signature:	Title: CEO	Date: Of	0-04-05
	Company or D/B/A:		
	Hope Action Care		

List all political Contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any

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City of San Antonio Discretionary Contracts Disclosure For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

(4) Identify apy inclyidual or business entity that is a party to the discretionary contract:

SAN ANTONIO AIDS FOUNDATION

	· · · · · · · · · · · · · · · · · · ·		and the state of t
(2) Identity any individual for business entity white	hasayoardner.	parentorsubs //	idiary: business
entilyaotany individual enteusiness entityüdentilie	CRODINAC WITHOUX	Mein Transaction and the second	The service of the se
No partner, parent or subsidiary; or			
List partner, parent or subsidiary of each party to	he contract and	identify the corr	esponding
party:			
	•		4 - 4 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
7.			
(3) Identify any individual for business entity that	would becausub	ल् ा। स्टब्स्	herdiscretionary
contract value of the			
No subcontractor(s); or			••
,		•	
List subcontractors:			· -
(4) Identify any lobbyist or public relations fir	m employed by	any party to the	discretionary
contract for purposes related to seeking the disc	retionary contra	ict.	
No lobbyist or public relations firm employed	: or		
140 loppyist of public relations firm employee	., 0.	•	
List lobbyists or public relations firms:			
		. 21	

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

four (24) months made to any c	<i>urrent</i> or <i>former member</i> of City 0	Council, any o	candidate for City
Council, or to any political action	on committee that contributes to	City Council (elections, by any
individual or business entity wh	nose identity must be disclosed u	inder Box (1)), (2), (3) Or (4)
above, or by the officers, owner	s of any business entity listed in B	ox (1), (2) or	(3).
No contributions made; If c	ontributions made, list below:		
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
		<u></u>	<u> </u>
		No. di	Construction of the Constr
(6) Disclosums in Proposals			
Any individual or business entit	y seeking a discretionary contract	with the city	must disclose any
known facts which, reasonably	understood, raise a question ² as	s to whether	any city official of
employee would violate Section	2-43 of the City Code (Ethics C	ode), (comin	cis or interest) by
	lating to the discretionary contract	•	
Party not aware of facts wh	nich would raise a "conflicts-of-int	erest" issue ı	under Section 2-43
of the City Code; or			
Party aware of the following fac	ts:	*	
		-	
This form is required to be supplement contract is the subject of council actinformation is required to be filed, which	nted in the event there is any change in t ction, and no later than five (5) busines chever occurs first.	he information to s days after an	pefore the discretionary y change about which
Signature:	Title: Executive Director	Date:	
	Company or D/B/A:		14/05
Kad Civel	SAN ANTONIO AIDS TOUNDAT	·	
	1 10.01-0	,	

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-

(5) Political Contributions

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