

CITY OF SAN ANTONIO  
DEPARTMENT OF COMMUNITY INITIATIVES  
CITY COUNCIL AGENDA MEMORANDUM

ITEM NO. 30

**TO:** Mayor and City Council

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**SUBJECT:** Acceptance of a grant in an amount up to \$2,987,584 from the U.S. Department of Housing & Urban Development for the 2004 Continuum of Care Homeless Assistance Supportive Housing Program

**DATE:** May 19, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the submittal of Technical Submissions to the U.S. Department of Housing & Urban Development (HUD) for the 2004 Continuum of Care Homeless Assistance Supportive Housing Program. The ordinance also authorizes the acceptance of a grant award in an amount up to \$2,987,584 and further authorizes the execution of grant agreements with HUD and the execution of delegate agency contracts, which are continuations of current programs, with the following agencies, up to the amounts indicated: Center for Health Care Services Men's Safe Haven, \$355,624, Visitation House Transitional Housing Program, \$19,399, Seton Home Transitional Housing Program, \$14,700, Hope Action Care, \$144,373, The Salvation Army New Start Transitional Housing Program, \$89,786, The Salvation Army Scattered Site Program, \$210,904, American G.I. Forum NVOP - VIP, \$344,167, San Antonio AIDS Foundation, \$56,212, Family Violence Prevention Services Community Based Counseling, \$190,224, Family Violence Prevention Services Community Based Counseling Expansion, \$87,330, Family Violence Prevention Services Life Skills, \$59,985, Girls and Boys Town of San Antonio, \$280,664, St. Mary's School of Law, \$103,018, Child Care Delivery System #1, \$289,633, Child Care Delivery System #2, \$403,292, Dwyer Transitional Housing Program \$243,720. Finally, the ordinance approves a budget and a personnel complement.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

The Supportive Housing Program (SHP) promotes the development of housing and supportive services for homeless populations with the goal of self-sufficiency. The SHP is designed to help homeless persons:

- achieve residential stability,
- increase their skill levels and/or incomes, and
- obtain greater self-determination (i.e., more responsibility for decisions that affect their lives).

Agencies can apply to provide services within the following categories:

- Permanent Housing for Persons with Disabilities: long-term community-based housing and support services for homeless persons with disabilities.
- Transitional Housing: housing in which the homeless persons can live for up to 24 months while they receive supportive services.
- Safe Haven: supportive housing of unspecified duration for the hardest to reach homeless, who are dually diagnosed. Few demands are made of residents.
- Supportive Services Only: various services to the homeless other than housing services such as counseling, job training, legal services, etc...
- Innovative Supportive Housing: open to new program designs outside the scope of the other components.
- Samaritan Initiative: permanent housing and support services for the chronically homeless – funds up to 15% of City/County Pro Rata share.

HUD's SHP funding process requires that local, non-profit agencies submit their applications through the Department of Community Initiatives, which provides technical assistance to ensure HUD compliance. A Ranking and Rating Committee of Continuum of Care members, homeless or formerly homeless individuals, and other community representatives ranks all applications based on the results of a Needs Assessment and Gap Analysis, as well as the quality of the application. The Ranking and Rating Committee has the discretion to recommend the funding level and length of contract to HUD.

Applications are submitted as part of the consolidated application representing the San Antonio/Bexar County Continuum of Care. Funding each year is based on a number of factors including ratings assigned the various proposal categories and the type of renewal proposals entitled to apply for funding. Based on the department's rating and the fact that the proposals submitted were higher in supportive housing and lower in permanent housing, the department received fewer points and, accordingly, fewer SHP funds than the previous year.

Upon HUD's conditional approval, these agencies submit technical submissions for final HUD approval. HUD enters into grant agreements with the City of San Antonio to develop delegate agency contracts and administer programs up to the amount indicated on Attachment A, based on application requests made in July, 2004. The combined services will support a total of 2,217 participants. This continuation grant for the SHP requires a personnel complement of six staff, which is unchanged from the 2003 SHP.

### **POLICY ANALYSIS**

This ordinance continues existing City policy of leveraging grant funds to provide a safety net of comprehensive services to the homeless. SHP provides the core funding support for agencies that provide these homeless services. This renewal of the SHP is an integral part of the City's Ten Year Plan to end Hunger and Chronic Homelessness. *The 10-Year Plan to End Chronic Homelessness in San Antonio* incorporates the National Alliance to End Homelessness' four steps for planning: 1) Plan for Outcomes, 2) Homelessness Prevention, 3) Stabilization/Housing First, and 4) Build the Infrastructure. Each step includes objectives, strategies and action plans for prevention and intervention of homelessness to be carried out over 10 years. A timeline with milestones and target dates for completion is contained in the Plan.

The 2004 SHP will be regularly monitored by CAD and will be reviewed annually by Department of Community Initiative's (DCI) Quality Assurance section.

### **FISCAL IMPACT**

This ordinance authorizes the acceptance of a grant award in an amount up to \$2,987,584 from the U.S. Department of Housing & Urban Development. There is no General Fund commitment.

### **FUNDING BUDGET HISTORY**

	2000	2001	2002	2003	2004
Delegate Agencies	\$6,037,390	\$4,780,181	\$4,409,445	\$4,863,360	\$2,893,031
Administration	\$ 147,254	\$ 135,317	\$ 124,284	\$ 126,039	\$ 94,553
<b>Total Amount</b>	<b>\$6,184,644</b>	<b>\$4,915,498</b>	<b>\$4,533,729</b>	<b>\$4,989,399</b>	<b>\$2,987,584*</b>

\*The total award for the San Antonio/Bexar County Area is \$3,749,822.

Additional funding in the amount of \$762,238 was awarded directly by HUD to the following local social service agencies: The Salvation Army Stepping Forward Program, SAMMinistries Housing Program and the San Antonio Housing Authority.

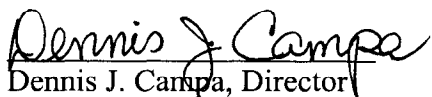
### **COORDINATION**

Coordination has taken place with the Finance Department, City Attorney's Office, Office of Management and Budget, Office of Asset Management and U.S. Department of Housing and Urban Development. The grant application reflects the local community's Continuum of Care strategy as addressed in the City of San Antonio's HUD Consolidated Plan.

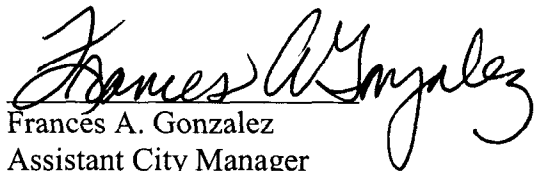
### **SUPPLEMENTARY COMMENTS**

The City of San Antonio Discretionary Contracts Disclosure Forms are attached.

Attachment A – List of Delegate Agencies



Dennis J. Campa, Director  
Department of Community Initiatives



Frances A. Gonzalez  
Assistant City Manager



J. Rolando Bono  
Interim City Manager

## Attachment A

**Renewal Projects:**

	<b><u>Dollar Amount</u></b>	<b><u>Length of Contract</u></b>	<b><u>Category</u></b>	<b><u>Projected Clients Served</u></b>
• <i>American GI Forum-NVOP-VIP</i> – to continue to provide employment assistance to homeless individuals, primarily veterans	\$ 344,167	1 year	Support Services Only	52
• <i>Center for Health Care Services- Safe Haven- For Men</i> –to continue to provide housing and support services for dually diagnosed men	\$ 355,624	1 year	Safe Haven	225
• <i>Visitation House Transitional Housing Program</i> -to continue its transitional housing program serves homeless families	\$ 19,399	1 year	Transitional Housing	18
• <i>Seton Home</i> - to continue their transitional housing program that serves homeless pregnant and parenting teen	\$ 14,700	1 year	Transitional Housing	10
• <i>Salvation Army Scattered Site program</i> -to provide transitional housing and support services to homeless individuals and families	\$ 210,904	1 year	Transitional Housing	13
• <i>Family Violence Prevention Service, Inc-Community Based Counseling Program</i> -to provide counseling services to homeless individuals	\$ 190,224	1 year	Support Service Only	500
• <i>Family Violence Prevention Service, Inc Community Based Counseling - Expansion</i> - to provided counseling and legal services to homeless individuals	\$ 87,330	1 year	Support Service Only	225
• <i>Family Violence Prevention Services, Inc Life Skills</i> – to provide Life Skills training to homeless individuals	\$ 59,985	1 year	Support Service Only	100
• <i>Hope Action Care-</i> to provide transitional housing and support services to homeless individuals and families	\$ 144,373	1 year	Transitional Housing	75
• <i>Child Care Delivery System-</i> to provide day care services to homeless families	\$ 289,633	1 year	Support Services Only	200

• <b>Child Care Delivery System-</b> to provide daycare services to homeless families	\$ 403,292	1 year	Support Services Only	208
• <b>Girls and Boys town of San Antonio-</b> to provide family preservation services to homeless families	\$ 280,664	1 year	Support Services Only	250
• <b>Salvation Army New Start Program</b> -to continue to provide transitional housing and support services to homeless young women who aged-out of state care	\$ 89,786	1 year	Transitional Housing	13
• <b>San Antonio AIDS Foundation</b> -to continue to provide transitional housing and support services to homeless individuals' w/HIV and/or AIDS	\$ 56,212	1 year	Transitional Housing	26
• <b>Dwyer Transitional Housing -</b> -to continue to provide transitional housing and support services to homeless families	\$ 243,720	1 year	Transitional Housing	52
• <b>St. Mary's School of Law Lawyering For the Homeless</b> -to continue to provide legal services to homeless individuals	\$ 103,018	1 year	Support Service Only	250
				<b>Total clients</b>
				<b>2,217</b>

<b>Program Totals</b>	<b>\$ 2,893,031</b>
<b>City Administrative Cost</b>	<b>\$ 94,553</b>
<b>Total</b>	<b>\$ 2,987,584</b>

At any point in time there will be contracts of different duration open at the same time from several different SHP years.

## AN ORDINANCE

RATIFYING THE SUBMISSION OF A PROPOSAL TO THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD) IN CONNECTION WITH THE 2004 CONTINUUM OF CARE HOMELESS ASSISTANCE SUPPORTIVE HOUSING PROGRAM; AUTHORIZING THE SUBMITTAL OF TECHNICAL SUBMISSIONS IN CONNECTION THEREWITH; AUTHORIZING THE ACCEPTANCE OF A GRANT IN AN AMOUNT UP TO \$2,987,584.00 IN CONNECTION WITH SAID PROPOSAL; AUTHORIZING THE EXECUTION OF GRANT AGREEMENTS WITH HUD; AUTHORIZING THE EXECUTION OF DELEGATE AGENCY CONTRACTS, WITH THE FOLLOWING AGENCIES IN AMOUNTS NOT TO EXCEED THE AMOUNT SHOWN: CENTER FOR HEALTH CARE SERVICES (MEN'S SAFE HAVEN) \$355,624.00, VISITATION HOUSE (TRANSITIONAL HOUSING PROGRAM) \$19,399.00, SETON HOME (TRANSITIONAL HOUSING PROGRAM) \$14,700.00, HOPE ACTION CARE \$144,373.00, THE SALVATION ARMY (NEW START TRANSITIONAL HOUSING PROGRAM) \$89,786.00, THE SALVATION ARMY (SCATTERED SITE PROGRAM) \$210,904, AMERICAN G.I. FORUM NATIONAL VETERAN'S OUTREACH PROGRAM \$344,167.00, SAN ANTONIO AIDS FOUNDATION (TRANSITIONAL HOUSING PROGRAM) \$56,212.00, FAMILY VIOLENCE PREVENTION SERVICES (COMMUNITY BASED COUNSELING) \$190,224.00, FAMILY VIOLENCE PREVENTION SERVICES (COMMUNITY BASED COUNSELING EXPANSION) \$87,330.00, FAMILY VIOLENCE PREVENTION SERVICES (LIFE SKILLS) \$59,985.00, GIRLS AND BOYS TOWN OF SAN ANTONIO (FAMILY PRESERVATION) \$280,664.00, ST. MARY'S SCHOOL OF LAW (LAWYERING FOR THE HOMELESS), \$103,018.00, THE DEPARTMENT OF COMMUNITY INITIATIVES CHILD CARE DELIVERY SYSTEM DIVISION - #1 \$289,633.00, THE DEPARTMENT OF COMMUNITY INITIATIVES CHILD CARE DELIVERY SYSTEM DIVISION - #2, \$403,292.00, THE DEPARTMENT OF COMMUNITY INITIATIVES DWYER TRANSITIONAL HOUSING PROGRAM \$243,720.00; AND APPROVING A BUDGET AND PERSONNEL COMPLEMENT.

\* \* \* \* \*

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) announced the availability of funding under its 2004 Continuum of Care Homeless Assistance Supportive Housing Program; and

**WHEREAS**, said funds were conditionally awarded to the City of San Antonio Department of Community Initiatives Community Action Division based on the community's Continuum of Care strategy to address the needs for housing and services for homeless persons; and

**WHEREAS**, it is now necessary to ratify the submission of a proposal, authorize the submittal of technical submissions, authorize the acceptance of the award, authorize the execution of grant agreements with HUD, authorize delegate agency contracts in conjunction with the grant, and approve a budget and a personnel complement; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The submission of the 2004 Supportive Housing Program (SHP) proposal to the U. S. Department of Housing and Urban Development (HUD) in connection with the 2004 Continuum of Care Homeless Assistance Supportive Housing Program is ratified. A copy of said proposal is on file in the Department Community Initiatives, Community Action Division.

**SECTION 2.** The submittal of Technical Submissions in connection with the 2004 SHP is authorized. A copy of said Technical Submissions is on file in the Department Community Initiatives, Community Action Division.

**SECTION 3.** The Interim City Manager, or his designee, or the Director of the Department of Community Initiatives is authorized to accept grant funds in an amount up to \$2,987,584.00 from HUD for the 2004 Supportive Housing Program. The Interim City Manager, or his designee, or the Director of the Department of Community Initiatives is further authorized to execute grant agreements with HUD in connection with said grant and to execute such certifications and assurances as the granting agency requires. A copy of the Standard Grant Agreement for Renewals of Existing Grants, in substantially final form, is attached hereto and incorporated herein for all purposes as Attachment I.

**SECTION 4.** The Interim City Manager, or his designee, or the Director of the Department of Community Initiatives is authorized to execute delegate agency contracts with the below listed agencies in an amount not to exceed that shown for the provision of services in connection with the SHP. A copy of each Standard Delegate Agency Contract, in substantially final form, is attached hereto and incorporated herein for all purposes as Attachment II.

<u>SERVICE PROVIDERS</u>	<u>AMOUNT UP TO</u>	<u>PERIOD</u>
Center for Health Care Services (Men's Safe Haven)	\$ 355,624.00	01/06-12/06
American GI Forum-National Veteran's Outreach Program, Inc. (VIP)	\$ 344,167.00	06/05-05/06
Family Violence Prevention Services, Inc. (Community Based Counseling)	\$ 190,224.00	07/05-06/06
Family Violence Prevention Services, Inc. (Community Based Counseling Expansion)	\$ 87,330.00	07/05-06/06
Family Violence Prevention Services, Inc. (Community Based Counseling Expansion)	\$ 59,985.00	07/05-06/06
The Salvation Army (Scattered Site Program)	\$ 210,904.00	06/05-05/06
The Salvation Army (New Start Housing Program)	\$ 89,786.00	09/05-08/06
Visitation House (Transitional Housing)	\$ 19,399.00	09/05-08/06
Hope Action Care	\$ 144,373.00	09/05-08/06
Girls and Boys Town of San Antonio (Family Preservation)	\$ 280,664.00	06/05-05/06

Seton Home (Transitional Housing)	\$ 14,700.00	06/05-05/06
San Antonio AIDS Foundation (Transitional Housing)	\$ 56,212.00	09/05-08/06
St. Mary's School of Law (Lawyering for the Homeless)	\$ 103,018.00	06/05-05/06

**Total** **\$ 1,956,386.00**

City of San Antonio- Child Care Delivery System Division	\$ 289,633.00	07/05-06/06
City of San Antonio- Child Care Delivery System Division	\$ 403,292.00	07/05-06/06
City of San Antonio – Community Initiatives – Dwyer Ctr	\$ 243,720.00	06/05-05/06
City Administration	\$ 94,553.00	

<b>Grand Total</b>	<b>\$ 2,987,584.00</b>
--------------------	------------------------

## SECTION 5

Fund No. 26-054000 entitled "SHP 2004" and the below listed Internal Order Number is designated for use in accounting for said program and ab amount not to exceed \$2,987,584.00 is appropriated for use in this program. The budget for Fund No. 26054000, attached hereto and incorporated herein for all purposes as Attachment II, is designated for use in accounting of said grant and is approved.

<b>Description</b>	<b>Internal Order Number</b>
SHP 2004 Seton Home	138000000320
SHP 2004 Visitation House	138000000321
SHP 2004 FVPS / CBC	138000000322
SHP 2004 Center for Health Care	138000000323
SHP 2004 FVPS / Life Skills	138000000324
SHP 2004 Girls and Boys Town	138000000325
SHP 2004 Hope Action Care	138000000326
SHP 2004 Leasing	138000000327
SHP 2004 NVOP / VIP	138000000328
SHP 2004 SAAF	138000000329
SHP 2004 Salvation Army New Start	138000000330
SHP 2004 Salvation Army Scattered Sites	138000000331
SHP 2004 St. Mary's	138000000332
SHP 2004 FVPS / CBC – EXP	138000000333
SHP 2004 Support Services	138000000334
SHP 2004 CCDS Homeless CC Initiative	138000000335
SHP 2004 Seamless CC Homeless Project	138000000336
SHP 2004 Administration	138000000337

The personnel complement, attached hereto and incorporated herein for all purposes as Attachment III, is approved.

**SECTION 6.** The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the



Interim City Manager, an Assistant City Manager or an Assistant to the City Manager, may correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 7.** This ordinance shall be effective on and after May 29, 2005.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2005.

M A Y O R

ATTEST: \_\_\_\_\_  
City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
City Attorney

## SUPPORTIVE HOUSING PROGRAM 2004

G/L Account	REVENUES:	BUDGET
4501100	<b>HUD Supportive Housing Program</b>	<b>\$ 2,987,584</b>
6500000	American GI Forum: NVOP - VIP / (Supportive Services)	\$ 335,774
6500000	American GI Forum: NVOP - VIP/ (Admin - Agency)	\$ 8,393
6500000	American GI Forum: NVOP - VIP/ (Admin - COSA)	\$ 8,394
6500000	The Center for Health Care Services / (Supportive Services)	\$ 254,955
6500000	The Center for Health Care Services / (Operations)	\$ 91,995
6500000	The Center for Health Care Services / (Admin - Agency)	\$ 8,674
6500000	The Center for Health Care Services / (Admin - COSA)	\$ 8,674
6500000	Children's Resources Division / (Supportive Services)	\$ 403,292
6500000	Children's Resources Division / (Admin - COSA)	\$ 20,164
6500000	Children's Resources Division / (Supportive Services)	\$ 289,633
6500000	Children's Resources Division / (Admin - COSA)	\$ 14,482
6500000	Family Violence Prevention Services: CBC Renewal / (Supportive Services)	\$ 185,585
6500000	Family Violence Prevention Services: CBC Renewal / (Admin - Agency)	\$ 4,639
6500000	Family Violence Prevention Services: CBC Renewal / (Admin - COSA)	\$ 4,640
6500000	Family Violence Prevention Services: Life Skills / (Supportive Services)	\$ 58,522
6500000	Family Violence Prevention Services: Life Skills / (Admin - Agency)	\$ 1,463
6500000	Family Violence Prevention Services: Life Skills / (Admin - COSA)	\$ 1,463
6500000	Family Violence Prevention Services: CBC Expansion / (Supportive Services)	\$ 85,200
6500000	Family Violence Prevention Services: CBC Expansion / (Admin - Agency)	\$ 2,130
6500000	Family Violence Prevention Services: CBC Expansion / (Admin - COSA)	\$ 2,130
6500000	Hope Action Care / (Supportive Services)	\$ 113,895
6500000	Hope Action Care / (Operations)	\$ 26,957
6500000	Hope Action Care / (Admin - Agency)	\$ 3,521
6500000	Hope Action Care / (Admin - COSA)	\$ 3,522
6500000	Girls & Boystown / (Supportive Services)	\$ 273,819
6500000	Girls & Boystown / (Admin - Agency)	\$ 6,845
6500000	Girls & Boystown / (Admin - COSA)	\$ 6,846
6500000	St. Mary's University / (Supportive Services)	\$ 100,506
6500000	St. Mary's University / (Admin - Agency)	\$ 2,512
6500000	St. Mary's University / (Admin - COSA)	\$ 2,512
6500000	The Salvation Army Scattered Site / (Leasing)	\$ 97,224
6500000	The Salvation Army Scattered Site / (Supportive Services)	\$ 108,536
6500000	The Salvation Army Scattered Site / (Admin - Agency)	\$ 5,144
6500000	The Salvation Army Scattered Site / (Admin - COSA)	\$ 5,144
6500000	The Salvation Army New Start / (Supportive Services)	\$ 42,779
6500000	The Salvation Army New Start / (Operations)	\$ 44,817
6500000	The Salvation Army New Start / (Admin - Agency)	\$ 2,190
6500000	The Salvation Army / New Start (Admin - COSA)	\$ 2,190
6500000	San Antonio AIDS Foundation / (Supportive Services)	\$ 28,086
6500000	San Antonio AIDS Foundation / (Operations)	\$ 26,755
6500000	San Antonio AIDS Foundation / (Admin - Agency)	\$ 1,371
6500000	San Antonio AIDS Foundation / (Admin - COSA)	\$ 1,371
6500000	Seton Home Transitional Home / (Supportive Services)	\$ 14,342
6500000	Seton Home Transitional Home / (Admin - Agency)	\$ 358
6500000	Seton Home Transitional Home / (Admin - COSA)	\$ 359
6500000	Visitation House / (Supportive Services)	\$ 18,926
6500000	Visitation House / (Admin - Agency)	\$ 473
6500000	Visitation House / (Admin - COSA)	\$ 473
6500000	THP Leasing	\$ 83,414
6500000	THP Supportive Services	\$ 160,306
6500000	THP (Admin)	\$ 12,189
	<b>TOTAL REVENUES</b>	<b>\$ 2,987,584</b>

**EXPENDITURES****Internal Order # 138000000327 / THP Leasing**

5201040	Fees to Professional Contractors	\$	83,414
	<b>TOTAL</b>	<b>\$</b>	<b>83,414</b>

**Internal Order # 138000000334 / THP Supportive Services**

5101010	Regular Salaries	\$	70,968
5101015	Temporary Salaries	\$	35,000
5103005	FICA and Medicare Expense	\$	5,429
5103007	Temporary FICA and Medicare Expense	\$	2,678
5105010	Retirement Expense	\$	8,963
5405040	Health Benefits Assessment	\$	16,260
5103010	Life Insurance	\$	550
5405020	Worker's Comp Assessment	\$	700
5103035	Personal Leave Buy Back	\$	1,200
5203090	Transportation Fees	\$	100
5407024	Direct Welfare - Clothing	\$	2,500
5407035	Direct Welfare - Educational	\$	4,000
5407032	Direct Welfare - Other	\$	2,458
5407021	Direct Welfare - Rent / Deposit	\$	6,000
5407026	Direct Welfare - Furniture / Fixtures	\$	3,500
	<b>TOTAL</b>	<b>\$</b>	<b>160,306</b>

**Internal Order # 138000000337 / Administration**

5101010	Regular Salaries	\$	70,694
5103005	FICA and Medicare Expense	\$	5,408
5105010	Retirement Expense	\$	8,929
5405040	Health Benefits Assessment	\$	9,429
5103010	Life Insurance	\$	92
	<b>TOTAL</b>	<b>\$</b>	<b>94,552</b>

**Internal Order # 138000000335 / CCDS Homeless CC Initiative**

5101010	Regular Salaries	\$	40,319
5101050	Language Skill Pay	\$	600
5103005	FICA and Medicare Expense	\$	3,037
5105010	Retirement Expense	\$	4,616
5405040	Health Benefits Assessment	\$	6,666
5103010	Life Insurance	\$	59
5405020	Worker's Comp Assessment	\$	313
5103035	Personal Leave Buy Back Pay	\$	815
5403020	Communications: Telephones	\$	512
5205010	Mail & Parcel Post	\$	350
5206010	Rental of Facilities	\$	5,481
5207010	Travel- Official	\$	1,000
5103065	Education	\$	1,000
5103055	Car Expense Allowance	\$	500
5201040	Fees to Prof. Contractors	\$	220,115
5203060	Binding Printing & Repro.	\$	500
5302010	Office Supplies	\$	1,500
5304075	Computer Software	\$	300
5304080	Other Commodities	\$	150
5501000	Computer Equipment	\$	1,800
	<b>TOTAL</b>	<b>\$</b>	<b>289,633</b>

	<b>Internal Order # 138000000336 / Seamless CC Homeless Project</b>	
5101010	Regular Salaries	\$ 38,050
5101050	Language Skill Pay	\$ -
5103005	FICA and Medicare Expense	\$ 2,687
5105010	Retirement Expense	\$ 4,085
5405040	Health Benefits Assessment	\$ 6,666
5103010	Life Insurance	\$ 53
5405020	Worker's Comp Assessment	\$ 313
5103035	Personal Leave Buy Back Pay	\$ 500
5403020	Communications: Telephones	\$ 500
5205010	Mail & Parcel Post	\$ 400
5206010	Rental of Facilities	\$ 5,481
5207010	Travel- Official	\$ 900
5103065	Education	\$ 900
5103055	Car Expense Allowance	\$ 500
5201040	Fees to Prof. Contractors	\$ 338,158
5203060	Binding Printing & Repro.	\$ 500
5302010	Office Supplies	\$ 1,475
5304075	Computer Software	\$ 250
5304080	Other Commodities	\$ 150
5501000	Computer Equipment	\$ 1,725
	<b>TOTAL</b>	<b>\$ 403,293</b>
5202025	<b>Internal Order # 138000000320</b>	
	Seton Home	\$ 14,700
	<b>TOTAL</b>	<b>\$ 14,700</b>
5202025	<b>Internal Order # 138000000321</b>	
	Visitation House	\$ 19,399
	<b>TOTAL</b>	<b>\$ 19,399</b>
5202025	<b>Internal Order # 138000000322</b>	
	Family Violence Prevention Services: CBC Renewal	\$ 190,224
	<b>TOTAL</b>	<b>\$ 190,224</b>
5202025	<b>Internal Order # 138000000323</b>	
	The Center for Health Care Services	\$ 355,624
	<b>TOTAL</b>	<b>\$ 355,624</b>
5202025	<b>Internal Order # 138000000324</b>	
	Family Violence Prevention Services: Life Skills	\$ 59,985
	<b>TOTAL</b>	<b>\$ 59,985</b>
5202025	<b>Internal Order # 138000000325</b>	
	Girls & Boystown	\$ 280,664
	<b>TOTAL</b>	<b>\$ 280,664</b>
5202025	<b>Internal Order # 138000000326</b>	
	Hope Action Care	\$ 144,373
	<b>TOTAL</b>	<b>\$ 144,373</b>
5202025	<b>Internal Order # 138000000328</b>	
	American GI Forum: NVOP / VIP	\$ 344,167
	<b>TOTAL</b>	<b>\$ 344,167</b>
5202025	<b>Internal Order # 138000000329</b>	
	San Antonio AIDS Foundation	\$ 56,212
	<b>TOTAL</b>	<b>\$ 56,212</b>

5202025	<b>Internal Order # 138000000330</b>	
	The Salvation Army - New Start	\$ 89,786
	<b>TOTAL</b>	<b>\$ 89,786</b>
5202025	<b>Internal Order # 138000000331</b>	
	The Salvation Army - Scattered Sites	\$ 210,904
	<b>TOTAL</b>	<b>\$ 210,904</b>
5202025	<b>Internal Order # 138000000332</b>	
	St. Mary's University	\$ 103,018
	<b>TOTAL</b>	<b>\$ 103,018</b>
5202025	<b>Internal Order # 138000000333</b>	
	Family Violence Prevention Services: CBC Expansion	\$ 87,330
	<b>TOTAL</b>	<b>\$ 87,330</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$ 2,987,584</b>

**SUPPORTIVE HOUSING PROGRAM 2004  
PERSONNEL COMPLEMENT**

<u>Job Class</u>	<u>Positions</u>	<u>Number Authorized</u>	<u>Added/ Deleted</u>	<u>Revised Authorized</u>
0046	Management Analyst	3	0	3
0067	Administrative Aide	1	0	1
0874	Accountant II	1	0	1
0999	Sr. Management Analyst	1	0	1
		<hr/>	<hr/>	<hr/>
TOTAL POSITIONS		6	0	6

**City of San Antonio**  
**Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity that is a **party** to the discretionary contract:

Seton Home

90.

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1).



No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.



No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.



No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:  Margaret Starnes	Title: Executive Director Company or D/B/A:	Date:  5/5/05
------------------------------------	---	---------------------

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



# City of San Antonio

## Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity<sup>1</sup> that is a party to the discretionary contract:

The Salvation Army, a Georgia Corporation

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, of any individual or business entity identified above in Box (1):

X No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.

X No subcontractor(s); or

List subcontractors:

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

X No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☒ No contributions made; if contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

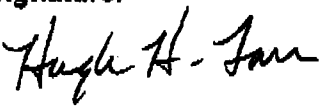
**(6) Disclosures In Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

<b>Signature:</b> 	<b>Title:</b> Director of Administrative Services  <b>Company or D/B/A:</b> The Salvation Army, a Georgia Corporation	<b>Date:</b> 5/10/2005
--	---	------------------------

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio**  
**Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity that is a party to the discretionary contract.

Girls and Boys Town of San Antonio

(2) Identify any individual or business entity which is a **partner, parent or subsidiary** business entity, for any individual or business entity identified above in Box (1).

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☒ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

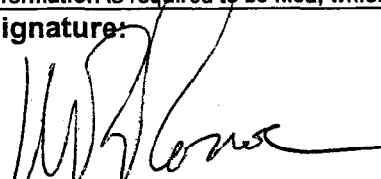

**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: C. E. O. / Pres. Company or D/B/A:  of San Antonio	Date: 5-4-05
--	---	--------------

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio**  
**Discretionary Contracts Disclosure**

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity that is a party to the discretionary contract.

**AMERICAN GI FORUM NATIONAL VETERANS OUTREACH PROGRAM**

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity of any individual or business entity identified above in Box (1).

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars or more made within the past twenty-four (24) months made to any member of the Council, any candidate for City Council, or to any political action committee of the City Council, either by any individual or business entity whose name must be disclosed under Box (1) (2) (3) or (4) above, or by the officers, owners or any business entity listed in Box (1) (2) (3) or (4) above.



**No contributions made; If contributions made, list below:**

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the City must disclose any known facts which reasonably understood, raise a question as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code) (conflicts of interest) by participating in official action relating to the discretionary contract.



**Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or**

**Party aware of the following facts:**

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

**Signature:**

*Carlos Martinez*

**Title:**

**PRESIDENT AND CEO  
Company or D/B/A:  
AMERICAN GI FORUM  
NATIONAL VETERANS  
OUTREACH PROGRAM, INC.**

**Date:**

**MAY 5, 2005**

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

# City of San Antonio

## Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity<sup>1</sup> that is a party to the discretionary contract.

St. Mary's University School of Law

(2) Identify any individual or business entity which is a **partner**, **parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):



No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.



No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.



No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former* member of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3).

☒ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

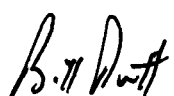
**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

<b>Signature:</b> 	<b>Title:</b> Dean of the Law School, St. Mary's University	<b>Date:</b> 5/5/05
--	---	------------------------

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



**City of San Antonio**  
**Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity which is a party to the discretionary contract.

**Family Violence Prevention Services, Inc.**

(2) Identify any individual or business entity which is a **partner, parent or subsidiary** business entity, or any individual or business entity identified above in Box (1).

☒ **No partner, parent or subsidiary; or**

**List partner, parent or subsidiary of each party to the contract and identify the corresponding party:**

(3) Identify any individual or business entity that would be a **subcontractor** of the discretionary contract.

☒ **No subcontractor(s); or**

**List subcontractors:**

(4) Identify any **lobbyist or public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ **No lobbyist or public relations firm employed; or**

**List lobbyists or public relations firms:**

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
N/A			

**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:



Title: President/CEO

Company or D/B/A:  
Family Violence Prevention  
Services, Inc.

Date:

05/05/05

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio**  
**Discretionary Contracts Disclosure**

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity that is a party to the discretionary contract.

Visitation House

05

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity of any individual or business entity identified above in Box (1).



No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.



No subcontractor(s); or

List subcontractors:

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.



No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

**(6) Disclosures in Proposals**

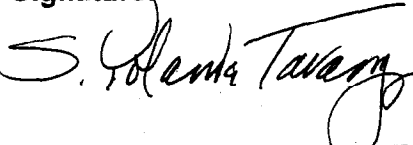
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

<b>Signature:</b> 	<b>Title:</b> Director <b>Company or D/B/A:</b> Visitation House	<b>Date:</b> 5/9/05
--	---	---------------------

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio  
Discretionary Contracts Disclosure**

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity<sup>1</sup> that is a party to the discretionary contract:

**The Center for Health Care Services**

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☒ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

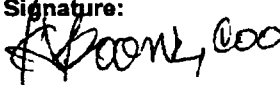
**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:  Charles H. Boone	Title: Chief Operating Officer Company or D/B/A: The Center for Health Care Services	Date:  May 5, 2005
---	--	--------------------------

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio**  
**Discretionary Contracts Disclosure**

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity that is a party to the discretionary contract:

Hope Action Care

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity of any individual or business entity identified above in Box (1).

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

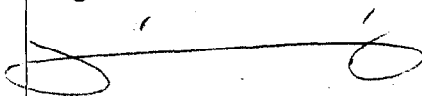


Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:



Title: CEO

Date: 05-04-05

Company or D/B/A:

Hope Action Care

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.



**City of San Antonio**  
**Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.*

**(1) Identify any individual or business entity that is a party to the discretionary contract.**

SAN ANTONIO AIDS FOUNDATION

**(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, or any individual or business entity identified above in Box (1).**

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

**(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.**

☒ No subcontractor(s); or

List subcontractors:

**(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.**

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:

*Paul Ewell*

Title:

*Executive Director*

Company or D/B/A:

*SAN ANTONIO AIDS FOUNDATION*

Date:

*5/4/05*

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.