

**CITY OF SAN ANTONIO  
POLICE DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Albert A. Ortiz, Chief of Police

**SUBJECT:** Ordinance Request Accepting an Office of National Drug Control Policy (ONDCP) High Intensity Drug Trafficking Area (HIDTA) Grant.

**DATE:** May 19, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the Interim City Manager, or his designated representative, to accept an Office of National Drug Control Policy (ONDCP) High Intensity Drug Trafficking Area (HIDTA) grant in the amount of \$2,078,147. This grant funds the San Antonio HIDTA Initiative, which consists of the Multi-Agency Drug Courier & Apprehension Task Force, the South Texas Intelligence Center, and the Director's Administrative Support Element. The grant period is January 1, 2005 to December 31, 2005.

Staff recommends approval.

**BACKGROUND INFORMATION**

The HIDTA mission is to reduce drug trafficking in the San Antonio metropolitan area by instituting innovative narcotic enforcement investigations and the seizure of illegally obtained assets in an effort to reduce the profitability of narcotics trafficking.

The Multi-Agency Drug Courier & Apprehension Task Force is designed to enhance the Police Department's narcotics enforcement efforts by allowing the unit to utilize the task force concept to target narcotics organizations and interdiction efforts. A task force provides the capability to cross jurisdictional boundaries by employing law enforcement officers from the local, state, and federal levels. This grant targets the organizational aspects of the narcotics organizations by focusing on middle to upper level traffickers and conducting investigations of drug distribution and related enterprises. Members of this unit are trained to develop investigations in the area of money laundering, asset structuring, financial auditing, and surveillance techniques necessary to arrest offenders and develop intelligence.

The South Texas Intelligence Center has a two-fold responsibility. The center will respond to inquiries from San Antonio and surrounding counties' criminal justice agencies by providing timely intelligence reports gathered from databases of the respective member agencies. Secondly, the center will act as a de-confliction unit for South Texas, which covers the area from

Bexar County, south to Brownsville, and west to Del Rio. This section of the center is of paramount importance relative to officer safety. It will be responsible for maintaining up to date information gathered from all law enforcement agencies operating in South Texas. Utilizing information provided by these agencies, the unit will identify potential conflicts involving officer safety and immediately notify the affected agencies of the potential conflict in order to avoid possible tragic and disastrous consequences.

Since the Director's Administrative Support Element is responsible for the overall administration and operation of the South Texas HIDTA program, funds will be utilized for the rental of facilities for the director's office.

Fiscal Year 2005 is the ninth year that this grant has been awarded to the San Antonio Police Department. For FY2005 the total HIDTA budget is \$2,078,147, which is a \$44,579 increase over last year's budget. The increase covers the pay raise for grant personnel and the increase in operating costs for the grant (rental of facilities, lease of vehicles, etc.). The grant funds a total of nineteen (19) positions (see attached personnel complement). This grant serves the law enforcement agencies for San Antonio and surrounding counties.

Although the grant period is January 1, 2005 through December 31, 2005, the delay in being awarded the funds is due to the governmental process in appropriating the funds. First, Congress appropriates the funding and releases the funds to ONDCP. At that point, ONDCP has 120 days to award the funds to the approved recipients. This year the funds were not released until April 6, 2005, the 119<sup>th</sup> day. Because of this, the award letter was not received until after the starting date of the grant.

### **POLICY ANALYSIS**

This Ordinance continues City Council's policy of seeking intergovernmental financial assistance for crime prevention and enforcement programs addressing drug crime activity. This program will enhance the city's efforts in dealing with narcotics trafficking.

### **FISCAL IMPACT**

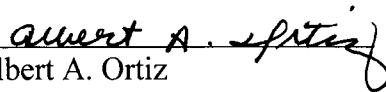
The program budget totals \$2,078,147. A General Fund cash match is not required.

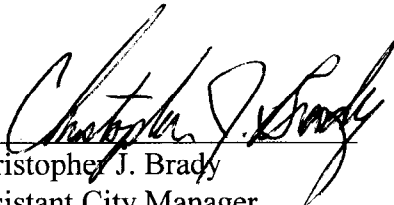
### **COORDINATION**

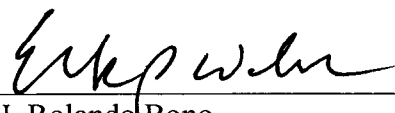
This ordinance request has been coordinated with the Finance Department, the City Attorney's Office, and the Office of Management and Budget.

**SUPPLEMENTARY COMMENTS**

The Discretionary Contracts Disclosure Form is not required.

  
Albert A. Ortiz  
Chief of Police

  
Christopher J. Brady  
Assistant City Manager

  
J. Rolando Bono  
Interim City Manager

**OFFICE of NATIONAL DRUG CONTROL POLICY**

**SAN ANTONIO HIDTA INITIATIVE  
GRANT NO. ISPSSP700Z  
JANUARY 1, 2005 to DECEMBER 31, 2005**

**PERSONNEL COMPLEMENT**

**Grant Funded Positions:**

**Internal Order No.: 117000000052**

<b><u>Cost Center</u></b>	<b><u>Job Class</u></b>	<b><u>Job Title</u></b>	<b><u>Number of Positions</u></b>
1710310001	0604	Police Sergeant	2
1710310001	0603	Police Detective	6
1710310001	0046	Management Analyst	1
1710310001	0067	Administrative Aide	<u>1</u>
		<b>Total 1710310001 Positions</b>	<b>10</b>

**Internal Order No.: 117000000053**

<b><u>Cost Center</u></b>	<b><u>Job Class</u></b>	<b><u>Job Title</u></b>	<b><u>Number of Positions</u></b>
1710440001	0889	Department Systems Supervisor	1
1710440001	0896	Department Systems Specialist	1
1710440001	0645	Sr. Crime Analyst	1
1710440001	0609	Crime Analyst	3
1710440001	0010	Office Assistant	<u>3</u>
		<b>Total 1710440001 Positions</b>	<b>9</b>
		<b>Total Grant Positions</b>	<b>19</b>

OFFICE of NATIONAL DRUG CONTROL POLICY			
SAN ANTONIO HIDTA INITIATIVE			
JANUARY 1, 2005 to DECEMBER 31, 2005			
GRANT NO. I5PSSP700Z			
		<b>REVENUES</b>	
<b>Internal</b>	<b>General</b>		
<b>Order No.</b>	<b>Ledger</b>	<b>Description</b>	<b>Budget</b>
117000000052	4501100	Office of National Drug Control Policy 1710310001	1,362,220
117000000053	4501100	Office of National Drug Control Policy 1710440001	657,827
117000000054	4501100	Office of National Drug Control Policy 1710400001	58,100
		<b>TOTAL REVENUE</b>	<b>2,078,147</b>
		<b>EXPENDITURES</b>	
117000000052	5101010	Regular Salaries & Wages	582,580
117000000052	5101040	Shift Differential	33,600
117000000052	5101050	Language Pay	2,400
117000000052	5103005	Social Security	5,750
117000000052	5103010	Life Insurance	802
117000000052	5103070	Clothing Allowance	3,840
117000000052	5104003	F&P Prepaid Health	55,000
117000000052	5104027	Police Pension	149,000
117000000052	5104033	CLEAT	17,371
117000000052	5104045	Police Certification Pay	15,810
117000000052	5104046	Education Incentive	10,080
117000000052	5105010	TMRS	7,250
117000000052	5206010	Rental of Facilities	358,238
117000000052	5404530	Gas & Electricity	61,499
117000000052	5405040	Flex Health	59,000
		<b>TOTAL EXPENDITURES 1710310001</b>	<b>1,362,220</b>

OFFICE of NATIONAL DRUG CONTROL POLICY			
SAN ANTONIO HIDTA INITIATIVE			
JANUARY 1, 2005 to DECEMBER 31, 2005			
GRANT NO. I5PSSP700Z			
Activity Code	General Ledger	EXPENDITURES Description	Budget
117000000053	5101010	Regular Salaries & Wages	250,288
117000000053	5101020	Overtime	24,000
117000000053	5103005	Social Security	19,147
117000000053	5103010	Life Insurance	574
117000000053	5105010	TMRS	29,757
117000000053	5201025	Educatiion	3,500
117000000053	5201040	On-Line Research	25,200
117000000053	5201040	Fees to Professional Contractors	34,683
117000000053	5204020	Maint & Rep-Commercial	1,800
117000000053	5204080	Maint & Rep-Mach & Equip	3,600
117000000053	5204090	Maint & Rep-Automotive	1,800
117000000053	5205010	Mail & Parcel Post	120
117000000053	5205030	Rental Other Equipment	9,000
117000000053	5206010	Rental of Facilities	102,326
117000000053	5207010	Travel	10,547
117000000053	5301030	Maint & Rep Matl-Mach & Equip	28,345
117000000053	5302010	Office Supplies	2,400
117000000053	5403010	Communications:Telephones	6,612
117000000053	5403030	Pagers	120
117000000053	5403040	Cellular Phones	4,800
117000000053	5403520	Automatic Data Processing	40,800
117000000053	5403545	Motor Fuel & Lubricants	1,200
117000000053	5404530	Gas & Electricity	18,058
117000000053	5405040	Flex Health	39,150
		<b>TOTAL EXPENDITURES 1710440001</b>	<b>657,827</b>

OFFICE of NATIONAL DRUG CONTROL POLICY			
SAN ANTONIO HIDTA INITIATIVE			
JANUARY 1, 2005 to DECEMBER 31, 2005			
GRANT NO. I5PSSP700Z			
Activity	General	EXPENDITURES	
Code	Ledger	Description	Budget
117000000054	5204080	Maint & Rep-Mach & Equip	600
117000000054	5206010	Rental of Facilities	50,000
117000000054	5208530	Alarm & Security Services	300
117000000054	5404530	Gas & Electricity	7,200
		<b>TOTAL EXPENDITURES 1710400001</b>	<b>58,100</b>
		<b>TOTAL PROJECT</b>	<b>2,078,147</b>