

**CITY OF SAN ANTONIO
CITY CLERK'S OFFICE
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council
FROM: Leticia Vacek, City Clerk *LV*
SUBJECT: Appointments to the Board of Directors of the City South Management Authority
DATE: June 16, 2005

SUMMARY AND RECOMMENDATIONS

This is a request for consideration to appoint Diane Cortez, Allison Elder, Jess Jenkins, Orlando Salazar, Steve Tillotson, and Charles Villafranca as the six (6) City members of the board of directors ("Board") for the City South Management Authority (the "Authority"), to serve two-year terms of office. Section 2-402 of the City Code regarding the process for at-large appointments will not be applicable for the six appointees, as requested by Mayor Edward D. Garza.

BACKGROUND INFORMATION

One of the goals of the City is to balance San Antonio's growth by attracting new residents and businesses by promoting sustainable development and economic growth in an area rich with environmental, historical, human and economic resources. One method to achieve that goal was the creation of a Municipal Management District called a Defense Adjustment Management Authority (DAMA) in the statutorily eligible area known as City South, under the provisions of Chapter 375 of the Local Government Code (the "Act").

The City South Management Authority (the "Authority") was created on May 19, 2005, and is located within the geographic boundaries of the City South, and comprises that land within City South that has been annexed for limited purposes. The Authority is a governmental entity and a political subdivision of the state of Texas. As such, the Board is granted the power to generate and approve the Master Plan of the Authority, which shall detail the plans and design for the development, construction, and financing of eligible projects within the Authority. The Board may issue notes and bonds with prior approval of the City, but may not levy ad valorem taxes within the Authority.

The Board consists of 15 members. Six (6) are appointed by the City; six (6) are appointed by the County; and three (3) are collectively appointed by the school districts within the Authority.

Directors are appointed for two-year terms, which may be staggered, and members may be reappointed to serve successive terms. A vacancy is filled for the unexpired term by the appointing entity. Directors may be removed from office by the City Council after posting notice and holding a hearing. The Mayor and the Bexar County Judge shall alternatively appoint

the presiding officer of the Board to a four-year term, with the Mayor making the first appointment. The Board may, at its discretion, elect an assistant presiding officer and any additional officers it considers appropriate.

The Act provides that a majority of the directors of the Authority must meet the qualifications of Section 375.063, which states that to be eligible to serve on the board, a person must be at least 18 years old and at least one of the following:

- _____ An owner of property in the district;
- _____ An owner of stock of a corporate owner of property in the district;
- _____ An owner of a beneficial interest in a trust that owns property in the district; or
- _____ an agent, employee or tenant of one of the above.

In addition, representatives or agents of a school district whose boundaries overlap those of the Authority, or of an institution of higher education that operates facilities within the Authority, may serve on the board.

Section 375.064 contains further requirements for municipal appointees to the board of a Municipal Management District. Specifically, the governing body of the municipality shall make appointments to the board so that places on the board are occupied by persons with experience in one or more of the following areas:

- (1) energy matters;
- (2) commercial banking;
- (3) real estate development;
- (4) finance and insurance matters;
- (5) matters relating to retail or the provision of services;
- (6) provision of utilities; or
- (7) general issues the district will address.

The matrix below illustrates how each of the appointees above meets the statutory requirements for appointment to the Board:

Applicant	Section 375.063 criteria	Section 375.064 criteria
Diane Cortez	Business representative, Chair-Elect of the South San Antonio Chamber of Commerce	Experience with provision of services
Allison Elder	Employee of Bexar Land Trust, which is an owner of property in district	Experience with real estate development and general issues the district will address
Jess Jenkins	An owner of property in the district	Experience with general issues the district will address
Orlando Salazar	An owner of property in the district	Experience with real estate development
Steve Tillotson	Business representative, employee	Experience with real estate

	of Kell Munoz Architects, Inc.	development and general issues the district will address
Charles Villafranca	An owner of property in the district	Experience with energy matters

POLICY ANALYSIS

Appointments to the Board will further the implementation of City South through land use controls to the area and will facilitate educational enhancement opportunities in the area, ensure the protection of the investment that has been made in City South.

On December 17, 2004, City Council passed and approved Ordinance Number 100199, which governs the creation and operation of all boards and commissions created by ordinance or resolution passed by the City of San Antonio City Council. The boards and commissions policies of the City of San Antonio do apply to this Board, except as provided otherwise by state law.

Due to the unique nature of this Board, staff requests that this round of board appointments be exempted from Chapter 2, Article VIII, Section 2-402 of the City of San Antonio City Code regarding at-large appointments, for their initial appointment.

FISCAL IMPACT

There is no fiscal impact with the adoption of this ordinance.

COORDINATION

This item was coordinated with the City Attorney's Office and Planning Department.


 Leticia Vacek,
 City Clerk

**CITY OF SAN ANTONIO
MAYOR'S OFFICE
INTERDEPARTMENTAL MEMORANDUM**

TO: Leticia Vacek, *City Clerk*

FROM: Edward D. Garza, *Mayor of San Antonio*

COPIES: City Council Members; Rolando Bono, *Interim City Manager*; Jelynn Burley, *Assistant City Manager*; Walter Ague, *Assistant to the Mayor*; Lisa A. Lopez, *Boards and Commissions Coordinator*; Martha Sepeda, *Interim City Attorney*

SUBJECT: Board and Commission Appointment

DATE: June 10, 2005

Please bring to Council for action on June 16, 2005, the following appointments to Boards and / or Commissions indicated:

City South Management Authority:

- Diane Cortez
- Allison Elder
- Jess Jenkins
- Orlando Salazar
- Steve Tillotson
- Charles Villafranca

Zoning Commission (Mayoral Appointment)

- Jim Gray

Applications are attached, or on file. If you have any questions, please call Walter Ague, 207.6566



EDWARD D. GARZA
Mayor

Attachments:

City of San Antonio Application for Appointment



Board/Commission/Committee City South Board

Name: P.E. JENKINS Jesse Frank
(Title) (Last) (First) (Middle)

Mailing Address: 2644 Wadsworth 78210
(Street) (Zip Code)

Preferred Phone and Fax: 210 534-7687 jenkinepe73345@stic.net
(Phone) (Fax)

Employer F. G. Jenkins Trust Occupation: Trustee (and engineer)

Are you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ No

Are you a City of San Antonio resident? ☒ Yes ☐ No How Long? 86 years

In which City Council District do you reside? 3 Length of residence: 86 years

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?
☐ Yes ☒ No

Do you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?
☐ Yes ☒ No

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?
☐ Yes ☒ No

Ordinance 100199 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup. As such, please complete the following optional information.

ETHNIC CODE: ☒ W
W = Non-Minority
H = Hispanic*
* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.
B = African American
P = Asian or Pacific Islander
O = Other
I = American Indian/Alaska Native Aleutian

GENDER CODE: ☒ M
M = Male
F = Female

(Revised Feb., 2005)

Name: Jesse F. Jenkins

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Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

NONE

Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

NONE

BACKGROUND

Education: B.S. Mechanical Engineer Degree U.T. Austin
Major Aeronautical Engineering credit Texas University

Professional: Lt. Col. Air Force Retired, C.O. 3rd Av Depot @ Naval Air Repair
General Mgr. Service South & West, President/owner of Serrano Mfg. Co.,
Chief production control MOATSC Mobile Ala, George Skew Hotel,
in design of Test Stands for A.F. Home Builders & etc.

Volunteer Experience/Community Service:

Board of Adjustment since 97, CAL City Public Sv. Bd 98 thru 04,
W.P. Neighborhood Org., Building Committee St. M. Mary's Church,
President Optimist Club, + + +

Areas of interest: All civic organizations and functions.

Have you ever been hired for a position with the City? Yes ☒ No

If yes, list the department(s) and dates below.

Department: NA

From: _____ To: _____

Reason for leaving City employment: NA

Please specify membership on any other governmental Board/Commission/Committee.

NA

Name: Jesse F. Jenkins

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List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and/or employed by, and give the title and dates of any position which you have held in such organization. *Also see Page 2 (Volunteer Experience)*

Organization: Board of AdjustmentTitle: Member Dist 3Dates: 1997 thru currentOrganization: City Public Service Bd CACTitle: Member Dist 3Dates: 1998 thru 2004

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission. (Resume or additional information may be attached.)

I have lived in district 3 and had a farm on Southton Road all my life and am highly motivated to help any way possible to promote the area.

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

Jesse F. Jenkins
Signature

6/12/05
Date

PLEASE RETURN COMPLETED FORM TO CITY CLERK'S OFFICE FOR PROCESSING:

City Clerk's Office
City Hall, 2nd Floor
P.O. Box 839966
San Antonio, Texas 78283-3966
Fax No. City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)

Note: All information provided herein or pursuant hereto is considered public record upon receipt.

(Revised Feb., 2005)

Jesse F. Jenkins P.E.
2644 Waleetka,
San Antonio, TX 78210-5431
Consulting Engineer> Reg#73345
jenkinspe73345@stic.net
210-534-7687>MO>240-1241

The Honorable Ed Garza
Mayor of San Antonio
P.O. Box 839966
San Antonio, TX 78263-3966

1/8/2005

Dear Sir:

This is to thank you for the interview yesterday; it is an honor to be considered for a position on the DAMA Board. This is to verify that I am highly interested in this position, as my whole live has been involved in working with the South Side and its entities.

Besides having been being born and raised in this area I have paid taxes, hunted, worked, farmed, attended school and church and know many pcople here. If you need any rferences I will be happy to supply them.

>>>>>>>Briefly the highlights of my history are>>>

- Degree in Mechanical engineering form UT Austin
- Lt Col US Air force retired
- Bronze star Award
- Commanding Officer of Third Air Depot Repair Sqdn.
- General contractor, Self employed
- General Manager Steve's Sash and Door
- President and owner of Stinson Manufacturing Co.
- 50 Year (award In 1980) Boy Scouts of America
- Member of Southeast Development Assoc.

>>>>>>>Currently >>>

- VP Highlands Southeast Optimist Club since '62. Former president
- Member CBI Association (WW2 China Burma India)
- City Board Of Adjustment since 96
- CAC board of CPS since 98
- President 3rd Air Depot Group association
- VP College Hcights Neighborhood assoc.
- Bldg Committee St Margaret Mary's Church
- Trustee for F. G. Jenkins Trust
- Consulting Engineer (73345 License)

I do plan to attend the Meeting on Jan. 24 11:00AM per Mr. Ague.

Sincerely

Jess Jenkins
Cc Mr. Ron Segovia District 3

City of San Antonio Application for Appointment



AR -
Set up
appt
this
week
w/ Rich
Rene

Board/Commission/Committee

CITY SOUTH

MANAGEMENT AUTHORITY

Name:

MR

SALAZAR

ORLANDO

(Title)

(Last)

(First)

(Middle)

Mailing Address:

1911 Applewhite

78264

(Street)

(Zip Code)

Preferred Phone and Fax:

210-663-6803

210-628-1774

(Phone)

(Fax)

Employer

ADVANTAGE-RENT-A-CAR

Occupation:

SYSTEM ANALYST

Are you or can you be qualified to vote in a City of San Antonio Election?

☒ Yes☐ No

Are you a City of San Antonio resident?

☒ Yes☐ No

How Long?

In which City Council District do you reside?

4

Length of residence:

10 years

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

☐ Yes☒ No

Do you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?

☐ Yes☒ No

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes☒ No

Ordinance 100199 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup. As such, please complete the following optional information.

ETHNIC CODE:

☒ H

W = Non-Minority

H = Hispanic

* - Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

GENDER CODE:

☒ M

M = Male

F = Female

(Revised Feb., 2005)

* Currently under limited ANNUATION.

Name: SALAZAR, ORLANDO

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Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

N/A

Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

N/A

BACKGROUND

Education: Completed 70 Hours of a BSEE @ SMU in Scholarship
Taken an additional 30 hours for a BA in Business at O.L.C.U.

Professional: TECHNICAL AND BUSINESS BACKGROUND. POSITIONS INCLUDE:
ENGINEER, SOFTWARE DESIGNER, NATIONAL DIVISIONAL SALES REPRESENTATIVE
OF WIND DUCK SYSTEMS, SR. SYSTEMS ANALYST, BUSINESS MANAGER

Volunteer Experience/Community Service: PRESIDENT, ST. LEONARDS CYO 5 YEARS
PRESIDENT, TREVINO WELLS MIDDLE SCHOOL BAND BOOSTER CLUB
MENTOR AT VESTAL ELEMENTARY

Areas of interest: THE COMMUNITY GROWTH ISSUES, YOUTH EDUCATION

Have you ever been hired for a position with the City? Yes ☒ No

If yes, list the department(s) and dates below.

Department: N/A

From: N/A To: N/A

Reason for leaving City employment: N/A

Please specify membership on any other governmental Board/Commission/Committee.

N/A

(Revised Feb., 2005)

Name: SALAZAR, ORLANDO

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List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and/or employed by, and give the title and dates of any position which you have held in such organization.

Organization: N/A

Title: _____ Dates: _____

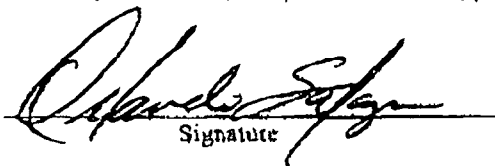
Organization: _____

Title: _____ Dates: _____

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission. (Resume or additional information may be attached.)

BEING PART OF THE AREA FOR 11 YEARS AND UNDERSTANDING
BUSINESS AND HEALTH ISSUES, GIVE ME AN EDUCATED AND
INFORMED BASIS FROM WHICH TO PROVIDE INPUT INTO POLICY & DECISIONS BEING MADE.

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.


Signature

6/2/05
Date

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(Revised Feb., 2005)

City of San Antonio Application for Appointment

Board/Commission/Committee zoning City SouthName: Mr. Villabrana Charles Edward
(Title) (Last) (First) (Middle)Mailing Address: 2018 Black Bass 78224
(Street) (Zip Code)Preferred Phone and Fax: (210) 326-1777 (210) 579-1000
(Phone) (Fax)Employer Valero Occupation: IS Systems SpecialistAre you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ NoAre you a City of San Antonio resident? ☒ Yes ☐ No How Long? '91-'92, 2003-PRESENTIn which City Council District do you reside? 3 Length of residence: 2 years

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

☐ Yes ☒ No

Do you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?

☐ Yes ☒ No

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No NONE THAT I AM AWARE OF.

Ordinance 100199 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup. As such, please complete the following optional information.

ETHNIC CODE:

☒ H

W = Non-Minority

H = Hispanic*

* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

F = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

GENDER CODE:

☒ M

M = Male

F = Female

(Revised Feb., 2005)

Name: Villafraza, Charles

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Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

N/A

Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

N/A**BACKGROUND**

Education: B.A. - BUSINESS ANALYSIS TEXAS A&M UNIVERSITY 1997
Gradually: EXECUTIVE MBA - UTSA - 2006

Professional: Retail Management; Management Consulting with
ACCENTURE; Independent IT Consulting; VALERO - INFORMATION
SERVICES SPECIALIST

Volunteer Experience/Community Service: LEADERSHIP ACHIEVEMENT, MEALS
ON WHEELS

Areas of interest: BUSINESS PLANNING; TECHNOLOGY; COMMUNITY ISSUES

Have you ever been hired for a position with the City? Yes ☒ No
If yes, list the department(s) and dates below.

Department: N/A
From: _____ To: _____

Reason for leaving City employment: N/A

Please specify membership on any other governmental Board/Commission/Committee.

N/A

(Revised Feb., 2005)

Name: Villafraza, Charles

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List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and/or employed by, and give the title and dates of any position which you have held in such organization.

Organization: N/A

Title: _____ Date: _____

Organization: N/A

Title: _____ Date: _____

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission. (Resume or additional information may be attached.)

I would like to serve on the Longview commission for two main reasons that I have included in the additional page included with this document.

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.


Signature

6-10-2005
Date

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(Revised Feb., 2005)

CHARLES EDWARD VILAFRANCA2018 BLACK BASS
SAN ANTONIO, TEXAS 78224

SUMMARY

Highly skilled MANAGEMENT / TECHNOLOGY / MARKETING / SALES / QUALITY MANAGEMENT professional with over 16 years of successful experience, including:

- 6 + years working for Oil/Gas (downstream, lubricants) and Chemical (fluorochemicals, engineering polymers) companies
- Development and design of electronic commerce related technologies including web based storefronts (click and mortar), Internet portals, and online exchanges
- Implementation of aggressive offshore technology work centers for client
- Wide range of hands on experience with enterprise resource planning software
- 2 years quality management / client delivery experience
- 1 + years as an independent business process architect with focus on internal training and development
- 8 years operating as a lead performer sales position within the retail sales market

Strengths include: excellent sales and leadership qualities, strong negotiating and problem solving skills; excellent organizational skills in both the physical and digital arenas; very strong interpersonal and communication attributes; broad range of knowledge around the oil/gas and chemicals industries

EDUCATION / SKILLS

Executive MBA, University of Texas San Antonio, Class of 2006

Bachelor of Arts, Business Analysis, Texas A&M University, 1997

Technical Experience: Broad Vision, SAP, Top Tier, Plum Tree, VBA, C++, Web Development using HTML/DHTML, JavaScript, Dreamweaver. Graphics experience using Adobe Photoshop

EXPERIENCE**Valero****Oct 2004 - Present****Information Services Specialist**

Operating in the role of Project Manager, my responsibilities include the generation of new software solutions as well as the maintenance of existing business service applications, delivering of presentations, selling of new ideas and overall delivery of the solution.

3BM Solutions, Inc.**Feb 2003 - Oct 2004****Marketing, Software and Technology Consultant**

As the sole owner of this company I am responsible for the marketing, budgeting, and execution of all tasks pertaining to the back office operations for the company. Based out of a home office, I currently conduct all business planning and training development for existing client. At present, I am functioning as the National Programs Director for a finance company while at the same time redesigning their business and training operations.

Accenture**Sep 1997 - Nov 2002****Software, Technology, Business Process Consultant**

I have operated in both a technical role as a systems programmer and in non-technical roles conducting business and operations planning and redesign and as a systems testing lead for both hardware and software projects.

- 2 of 3 -

Working for a fluorochemical client, I operated in the capacity of Defect Manager where I was responsible for tracking and resolving of all defects within the manufacturing strategic business unit of SAP. While on this project I also led the manufacturing team configuration effort for two of the clients business units and was responsible for the successful delivery of the fully configured business scenarios for both the Quality Management and Manufacturing workstreams.

While working for a leading energy broker, I successfully redesigned and rebuilt a defective commodity pricing tool. At this same client I also operated as a quality control testing lead for their proprietary online sales tool that was being re-platformed on more robust hardware. The testing effort was built to uncover data inconsistencies, CPU memory overcapacity, and unacceptable system response times. I was also responsible for the quality testing for a software migration effort onto new system platforms. This required detailed schedules and planning across the different teams.

I have assisted in the pre-design and phased roll out for a click and mortar solution for a leading gas manufacturer. This solution involved working with a software package called BroadVision, which was customized using the JavaScript language. The focus of this project was to realign the company's principal way of transacting with its customers.

My experience with the retail side of the oil and gas business revolves around a project designed to link up a principal energy company's storefronts with that company's corporate office and the design of an internal commodity internet exchange. With corporate portal software still in an infancy stage, this solution was custom built and reusable across many clients. By linking the sales management, profit and loss analysis, and online trades to specialized corporate central facilities, it freed the customer facing storefront manager to focus on daily customer activity.

My initial involvement within the oil/natural resources arena was focused around SAP's Production Planning development. My work with SAP involved meeting with the client in order to gain an understanding of the manufacturing business operations so as to model this within their SAP environment. The design of the client's planning systems and their warehousing operations were two key areas that I worked in. Utilizing my technical abilities, I also worked with SAP Business Workflow to assist in the automating of business and control activities within the SAP system.

Information Systems Professionals, Inc.
Computer Hardware Consultant

1995 - 1997

While in college at Texas A&M University, I created this company in order to answer the local market's demand for technology skills.

My most notable achievement was the design, pricing, and contracting out of the construction for a computer lab built at my apartment building. This included the hardware specifications for the local area network as well as the computer systems themselves. Other jobs required programming of C++ and Cobol for local merchants.

Texas A&M University
Web Developer

1994 - 1997

Working at Texas A&M for the archives department of Cushing Library, my role involved restoring old photographs (digitally) and archiving them onto optical media. This role evolved into the design, development, and implementation of Texas A&M's first web site dedicated to interactive viewing of prized collections within the archives.

JCPenney, JRiggins, Chess King
Retail Sales & Sales Management

1988 - 1994

Before beginning my technical career path, I enjoyed a successful sales career in the retail clothing market. During this period I operated not only in the daily forward facing sales operations, but also in the planning and

- 3 -

June 10, 2005

display of the sales floor, interviewing and termination of applicants and employees, enforcement of theft control systems and training, and attrition management.

I would like to serve on the Zoning Commission for two main reasons:

One is to play an integral role with moving our city forward. I would be interested in learning about all the aspects required when zoning an area and how our decisions would impact communities and the city at large.

The second reason is to share my experience having extensive travel (both professionally and personally) and witnessing first hand how zoning helps to shape a city and allow for future structured growth and human development.

Regards,



Charles Villafranca

City of San Antonio
Application for Appointment



Board/Commission/Committee C S M A
Name: MS. CORTES DIANE M.
(Title) (Last) (First) (Middle)
Mailing Address: 3915 SAN PEDRO SAN ANTONIO, TX 78212
(Street) (Zip Code)

Preferred Phone and Fax: (210) 735-6500 (210) 735-5808
(Phone) (Fax)

Employer ABSOLUTELY EVERYTHING Occupation: OWNER
CATERING SERVICES

Are you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ No

Are you a City of San Antonio resident? ☒ Yes ☐ No How Long? 54 YRS.

In which City Council District do you reside? 3 Length of residence: 36 YRS.

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?
☐ Yes ☒ No

Do you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?
☒ Yes ☐ No

RK LLC MINORITY PARTNER

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?
☐ Yes ☒ No

Ordinance 100199 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup. As such, please complete the following optional information.

ETHNIC CODE:

W = Non-Minority

H = Hispanic*

* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

GENDER CODE:

M = Male

F = Female

(Revised Feb., 2005)

Name:

DIANE CORTER

Page 2

Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

NO

Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

NO

BACKGROUND

Education:

High School + Some College Hours

Professional:

VALERO Energy for 22 years, CURRENTLY OWNER & PRESIDENT OF ABSOLUTELY EVERYTHING CATERING SERVICES

Volunteer Experience/Community Service:

Board of South Chamber + Chair Elect; Executive Board of NACF (INDUSTRY DRG); Board of AKAMO WORK SOURCE; Board of Westside YMAA

Areas of interest:

Have you ever been hired for a position with the City? ☐ Yes ☒ No

If yes, list the department(s) and dates below.

Department:

From:

To:

Reason for leaving City employment:

N/A

Please specify membership on any other governmental Board/Commission/Committee.

AKAMO WORK SOURCE

(Revised Feb., 2005)

Name:

DIANE M. CORTER

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List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and/or employed by, and give the title and dates of any position which you have held in such organization.

Organization: See attached

Title: _____ Dates: _____

Organization: _____

Title: _____ Dates: _____

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission. (Resume or additional information may be attached.)

I feel that I can make a difference in the development & growth of the downtown of San Antonio.

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

Siorena Coet
Signature

6/12/05
Date

PLEASE RETURN COMPLETED FORM TO CITY CLERK'S OFFICE FOR PROCESSING:

City Clerk's Office
City Hall, 2nd Floor
P.O. Box 839966
San Antonio, Texas 78283-3966
Fax No. City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)

Note: All information provided herein or pursuant hereto is considered public record upon receipt.

(Revised Feb., 2005)

Diane M. Cortez

South San Antonio Chamber
Board of Directors - Treasurer for two years
2002-2005

2006 Chair Elect of South San Antonio Chamber

Alamo Work source - Board Member
2002-2005

Westside YMCA
Board Member - 2004 - 2005

National Association of Catering Executives (NACE)
Executive Board - Currently Treasurer
2001- 2005

ABSOLUTELY

EVERYTHING CATERING

3915 San Pedro, San Antonio, Texas 78212
(210) 735-6500 / (210) 735-5808 Fax

Awards List – Diane Cortez– Absolutely Everything Catering

2000 – Minority Business Development Center – Finalist for Entrepreneur of the Year

2001 – Finalist – Hispanic Chamber Emerging Business Award

2001 – Finalist – Taste of San Antonio – sponsored by Texas Restaurant Association

2001 – Winner – “Women in Business Award” by Minority Business Development and San Antonio Business Journal

2002 – Finalist – Taste of San Antonio – sponsored by San Antonio Restaurant Association

2002 – Finalist and Recipient of the “People’s Choice Award” at the Taste of San Antonio - sponsored by San Antonio Restaurant Association

2002 – Awarded the Partnership contract with the Witte Museum for the “American Original’s Exhibit” from Washington DC.

2003 – Awarded Recipient of the Top Emerging Business Award by the San Antonio Hispanic Chamber of Commerce

2003 – Finalist and Recipient of the “People’s Choice Award” and “Best Decorated” at the Taste of San Antonio sponsored by San Antonio Restaurant Association’s.

Diane Cortez, owner and president, Absolutely Everything Catering

Diane Cortez, a lifelong resident of San Antonio's South Side, is a former career information technology professional who used her business acumen and organizational abilities to create a successful catering company. Under Diane's direction, Absolutely Everything Catering, a young, minority-owned South Side company, is making waves in the special events market.

While still working in corporate America, Diane began working with executive chef Jerry Olivarri, a native San Antonian, during the 1998 holiday season. In March 1999, they catered their first wedding reception officially as Absolutely Everything Catering. Diane left corporate America in November 1999. She incorporated the business in January 2000.

Business was growing and Absolutely Everything Catering was looking for larger kitchen facilities for its catering business. St. Francis Academy, a south side parochial school, was looking for a creative source of revenue and a food-service provider. The two entered into an agreement that satisfied both needs - the caterer leased the school's kitchen facilities and handled the breakfast and lunch program for the school.

Within a year's time, many other private and charter schools had signed on for the breakfast and lunch program. The woman who attended St. Gerard's is now ensuring that hundreds of children in private and charter schools receive healthful, well-balanced meals every day.

Absolutely Everything Catering's workday doesn't follow the school day, however. Cortez and Olivarri work on all types of special events, morning, noon and night.

Whether the dress is black tie or blue jeans, her company provides the perfect meal and setting. International dishes, ice sculpture and fruit carvings are among the signature touches that Absolutely Everything Catering offers to make any event special.

Diane attended Our Lady of the Lake, UTSA and participated in the UTSA entrepreneurial development program sponsored by UTSA and the Minority Business Development.