

**CITY OF SAN ANTONIO
OFFICE OF THE CITY MANAGER
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Roland Lozano, Assistant to the City Manager

SUBJECT: Temporary Street closure of northbound and southbound Legend Lane and La Sierra Boulevard from Camp Bullis Road.

DATE: June 16, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance approves the temporary street closure of northbound and southbound Legend Lane and La Sierra Boulevard from Camp Bullis Road on Monday July 4, 2005 from 6:00 p.m. to 11:59 p.m. in order for Crownridge of Texas Owners Association, Inc. to hold its prevention of non-resident vehicles and/or persons intrusion during the "Fiesta Texas 4th of July Event," preventing property damage, disturbance of the peace, and maintain public safety. The closure is requested by Crownridge of Texas Owners Association and located in City Council District 8.

Staff recommends approval.

BACKGROUND INFORMATION

This closure has occurred for the past several years and is a recurring event.

POLICY ANALYSIS

This request is consistent with the City policy for the closure of public streets.

FISCAL IMPACT

The City will receive revenues of \$225 from this event and there will be no additional costs incurred.

COORDINATION

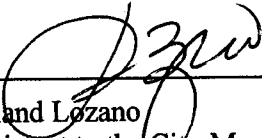
The temporary street closure plan has been coordinated with the Public Works Department, the Traffic Division of the Police Department, the E.M.S. Division of the Fire Department, and VIA Metropolitan Transit.

SUPPLEMENTARY COMMENTS

All signs, barricades, fees, clean-ups, and off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the user.

ATTACHMENTS

- Letter of request
- Street Closure Acknowledgment Form, approved by all businesses and residences fronted by this closure
- Grid map



Roland Lozano
Assistant to the City Manager



**STREET CLOSURE ACKNOWLEDGEMENT FORM
SAN ANTONIO POLICE DEPARTMENT**

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-20 then forward to the above address or fax:

1. Street to be closed: Streets - La Sierra & Camp Bullis and Legend Lane & Camp Bullis (North-South)
2. Closed from (intersecting street name): La Sierra to Wittenberg @ Legend Lane to Wittenberg @ Legend Lane to Goring Forest
To (intersecting street name): _____
3. Date to be closed: 7/4/05
4. Time to be closed: 12:00 pm
5. Time to be re-opened: 12:00 am (midnight)
6. Purpose of Closure: traffic prevention of non-residents
7. Estimated number of people: _____
8. What will be happening in the closed area? only residents allowed in residential neighborhoods
9. Will vehicles be allowed inside closure? residents only
10. Applicant's name: Crownridge of Texas Owners Association, Inc.
11. Applicant's address: 1600 N.E. Loop 410, Suite 202, San Antonio, TX 78209
12. Applicant's telephone number: 210-829-7202
13. Certified Barricade Company used for closure: Flasher Equipment
14. Contact person with certified barricade company: Isreal
15. Has a detailed traffic control plan been submitted and approved by Public Works?
(Circle one) YES or NO
16. Will off-duty Police Officers be hired for traffic control? (Circle one) YES or NO Sheriff's Dept.
17. Off-duty Police Officers' name: Roger Terry - Chief Deputy
18. Off-duty Police Officers' phone number: 235-4750
19. Off-duty Police Officers' Department name: Bexar County Sheriff's #3 Constable
20. Locations around street closure that officers will be placed: at Legend Lane and 1 at La Sierra

I certify that the information provided above is true and correct to the best of my knowledge.

(Signature) [Signature] (Date) 5-20-05

OFFICE USE ONLY

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document and the street requested **DOES / DOES NOT** fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division **WILL / WILL NOT** recommend this closure to Council.

San Antonio Police Department - Traffic Section will complete the following:

1. Based on the information provided above the applicant (WILL) **WILL NOT** need to have Off-duty Police officers assigned to work traffic around the street closure.
2. Officers will need to be placed at the following locations: 5 < 20
3. The San Antonio Police Department **DOES / DOES NOT** recommend approval of your street closure application.
Signature / Date: [Signature] 5-28-05
4. Reason for denial (if applicable): _____

ACKNOWLEDGEMENT FORM SAN ANTONIO FIRE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-7 then forward to the above address or fax:

1. Street to be closed: 3 streets: La Sierra + Camp Bullis and Legend Lane + Camp Bullis (North + South)
2. Closed from (intersecting street name): Legend Lane to Singing Forest; Legend Lane to Wittenberg; La Sierra to Wittenberg
To (intersecting street name): _____
3. City Council District #: 8
4. Date of Closure: July 4, 2005
5. Beginning Time of Closure: 6:00 pm
6. Ending Time of Closure: 12:00 am (midnight)
7. The persons' name and telephone number responsible for the request:
(Name) Sandra Vela, Administrator (Phone #) 210-829-7202

- OFFICE USE ONLY -

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document, and the street requested ~~DOES~~ **DOES NOT** fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division ~~WILL~~ **WILL NOT** recommend this closure to Council.

The San Antonio Fire Department will complete the following:

1. We have reviewed the site plan showing any and all obstructions on the roadway, and this site plan **WILL / WILL NOT** leave access for the 20' wide fire lane for emergency vehicle access.
2. The San Antonio Fire Department **DOES / DOES NOT** recommend approval of this street closure application.

Signature: _____

Title: _____

Date: 6-1-05

Reason for Denial (if applicable): _____

CITY OF SAN ANTONIO
STREET CLOSURE AGREEMENT

WHEREAS, Applicant (undersigned) has requested the temporary closure of certain streets to vehicular traffic in order to hold a special event, to wit: La Sierra + Camp Bullis and (street name)
Legend Lane + Camp Bullis (North + South)

WHEREAS, the City of San Antonio requires the execution of this agreement establishing the legal obligations of the person or organization requesting said street closure before reviewing said request;

NOW THEREFORE: The undersigned, by requesting this special use of a public right-of-way agrees to the following terms and conditions:

TERMS

1. The user organizations will provide signs, barriers, and off duty police personnel as may be required by the Police Department or the Public Works Department for the requested closure, to protect participants in the activities, or rerouted traffic.
2. Pay all fees and license charges, and be responsible for clean up afterwards.
3. Assume all risk inherent in this undertaking, and to identify and hold harmless the City of San Antonio from any and all cost, liability, or damage arising from or growing out of the requested usage.
4. A 20-foot wide unobstructed lane must be maintained through the entire length of the right-of-way closure for emergency vehicle access.
5. If the requesting party elects to set up and maintain traffic control devices (including barricades), they must comply with the training requirements of section 6A-6 of the *Texas Manual on Uniform Traffic Control Devices*.

AUTHORITY

The undersigned hereby represents and warrants that he or she has full authority to execute this agreement on behalf of the requesting party.

ACCEPTED AND AGREED TO THIS 20th day of May, 2005.

Applicant
(Requesting Party)

BY: 

TITLE: Administrator

* Street closure + officers
(3 areas)

