

AGENDA ITEM NO. **35**

**CITY OF SAN ANTONIO  
COMMUNITY INITIATIVES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Dennis J. Campa, Director

**SUBJECT:** San Antonio Education Partnership (SAEP) Professional Services Contract for the Ambassador Program

**DATE:** June 16, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes execution of a Professional Services Contract with the San Antonio Education Partnership (SAEP) in an amount not to exceed \$71,500 to provide program administration and oversight in support of the internship portion of the San Antonio Ambassador Program for the period June 16, 2005 through September 1, 2005.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

The San Antonio Education Partnership (SAEP) is currently in its 16<sup>th</sup> year as a high school success and college access program. The program focuses on providing services to students that improve high school attendance, enhance academic performance, promote high school graduation, increase college enrollment and strengthen San Antonio's workforce.

The Ambassador Program is a workforce development initiative designed to attract college students, through paid summer internships and training in high pay/high demand occupations, to remain in or return to the city of San Antonio to live and work after graduation from a college or university. Through partnership with SAEP, Alamo WorkSource (AWS), and local businesses, as many as 40 first year college students will participate in the program each year, with approximately half of the students attending a local college or university.

**POLICY ANALYSIS**

This ordinance continues existing policy supporting the City's Human Development and Workforce Development efforts by providing education and training for the community, raising the education level of all residents and preparing the workforce for productive employment.

The Partnership represents true collaboration between the City of San Antonio, the private sector, school districts, institutions of higher education and community based organizations.

### **FISCAL IMPACT**

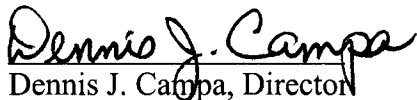
This ordinance authorizes the use of General Funds that were allocated for this purpose in the FY 2005 adopted budget. There is no additional General Fund commitment required.

### **COORDINATION**

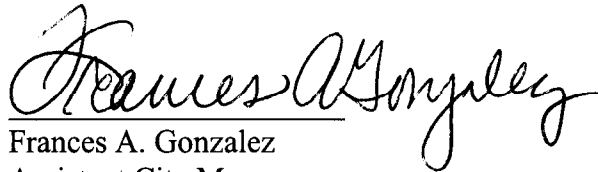
The Department of Community Initiatives coordinated with the San Antonio Education Partnership Board of Directors, Alamo WorkSource, Alamo Community College District, Office of Management and Budget, City Attorney's Office and the Finance Department.

### **SUPPLEMENTARY COMMENTS**

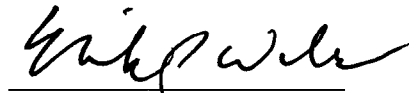
Provisions of the Ethics Ordinance do not apply.



Dennis J. Campa, Director  
Department of Community Initiatives



Frances A. Gonzalez  
Assistant City Manager



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J. Rolando Bono  
Interim City Manager

## **AN ORDINANCE**

AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT NOT TO EXCEED \$71,500.00 WITH THE SAN ANTONIO EDUCATION PARTNERSHIP FOR PROGRAM ADMINISTRATION AND OVERSIGHT IN SUPPORT OF THE SAN ANTONIO AMBASSADOR PROGRAM FOR THE PERIOD JUNE 16, 2005 THROUGH SEPTEMBER 30, 2005; AND AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH.

\* \* \* \* \*

**WHEREAS**, since 1988, the San Antonio Education Partnership (SAEP) has provided at-risk students the opportunity to earn scholarship to local colleges and universities in exchange for earning an 80 grade average and 95% attendance at graduation; and

**WHEREAS**, the City Council has authorized the expenditure of \$135,000.00 in the Fiscal Year 2005 Adopted Budget to provide the San Antonio Ambassador Program to provide summer internships and training to students attending institutions of higher education; and

**WHEREAS**, The Ambassador Program is a workforce development initiative designed to attract college students, through summer internships and training in high pay/high demand occupations, to remain in or return to the city of San Antonio to live and work after graduation from college; and

**WHEREAS**, Through partnership with SAEP, Alamo WorkSource (AWS), and local businesses, as many as 40 first year college students will participate in the program; and

**WHEREAS**, it is now necessary to authorize execution of a Professional Services Agreement with the SAEP to provide administration and program oversight of the summer internship portion of the Ambassador program so that services of the program may be provided; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The Interim City Manager, or his designee, or the Director of the Department of Community Initiatives is authorized to execute a professional services agreement in the amount not to exceed \$71,500.55 with the San Antonio Education Partnership (SAEP) for the administration and oversight in support of the summer internship portion of the San Antonio Ambassador Program for the period June 16, 2005 through September 1, 2005. A copy of said professional services agreement is attached hereto and incorporated herein for all purposes as Attachment I.

**SECTION 2.** The Interim City Manager, or his designee, or the Director of the Department of Community Initiatives is authorized to execute any and all necessary documents with San Antonio Education Partnership (SAEP) in connection with said professional services contract.

**SECTION 3.** The amount not to exceed \$71,500.00 in SAP Sub-Fund 11001000, Cost Center 3816070001, General Ledger Account 5201040 is authorized for appropriation and is made payable to the SAEP in accordance with said agreement..

**SECTION 4.** This ordinance shall become effective on and after June 26, 2005.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2005.

**M A Y O R**

ATTEST:

City Clerk

APPROVED AS TO FORM: \_\_\_\_\_

City Attorney