

CITY COUNCIL

TRAVEL AUTHORIZATION REQUEST

I hereby request that I be authorized to proceed on official city business to the following named ^{city} places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed ^{city} policies and procedures applied to such reimbursement.

Richard Perez

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

Robert L. Woodson Jr. Award Ceremony
HUD Headquarters in Washington D.C.

Estimated date of departure from San Antonio:

Tuesday, June 28, 2005

Estimated date of return to San Antonio:

Wednesday, June 29, 2005

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR:

VALUE:

EXCEPTIONS:

- | | |
|-------------------------------------|----------------------------|
| <input checked="" type="checkbox"/> | Official Business only |
| <input type="checkbox"/> | Dual purpose-Goodwill |
| <input type="checkbox"/> | Dual purpose-Education |
| <input type="checkbox"/> | Dual purpose-City Business |

Financial Data:

Estimated cost of travel:

\$919.75

Travel Advance requested:

Fund, Account & Index Code to be charged:

Q10401 601245

Signature of Traveler

I hereby certify that the above request for travel authorization has been approved by the City Council on the _____ day of _____, 2005.

MAYOR

ATTEST

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CITY CLERK