

CONSENT AGENDA
ITEM NO. 9

**CITY OF SAN ANTONIO
SAN ANTONIO METROPOLITAN HEALTH DISTRICT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Fernando A. Guerra, MD, MPH, Director of Health

SUBJECT: ORDINANCE ACCEPTING FUNDS FROM THE TEXAS DEPARTMENT
OF STATE HEALTH SERVICES FOR TITLE V PROGRAMS

DATE: July 7, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to accept and execute two (2) contract changes from the Texas Department of State Health Services (TDSHS) to transfer \$100,000.00 of previously approved funding support from the ongoing Title V Family Planning Program to the ongoing Title V Maternal & Child Health Program in the San Antonio Metropolitan Health District (SAMHD) for the period September 1, 2004 through August 31, 2005. This ordinance will also revise the program budgets, revise the personnel complements, and authorize payments for contractual services.

Staff recommends approval.

BACKGROUND INFORMATION

The City Manager was authorized to execute the Public Health State Support Project 2004/2005 contract with TDSHS through an ordinance passed and approved on August 12, 2004 providing annual assistance to the City in support of the core public health activities provided by the SAMHD. In an ordinance passed and approved on August 19, 2004, TDSHS offered a contract change totaling \$899,073.00 through Contract Change Notice No. 01, Attachment No. 02 to renew support for the ongoing Title V Maternal and Child Health Program and Attachment No. 03 to renew support for the ongoing Family Planning Program in the SAMHD for the period September 1, 2004 through August 31, 2005.

TDSHS has now issued two (2) contract changes to transfer \$100,000.00 of previously approved funding as follows: Contract Change Notice No. 04, Attachment 03A, to reduce the program funding of the Title V Family Planning Program by \$100,000.00 (See Attachment II), and Contract Change Notice No. 05, Attachment 02A, to increase the program funding of the Title V Maternal and Child Health Program by \$100,000.00 (See Attachment III).

The Title V grant is a fee-for-service contract with funding ceilings. This grant supplements SAMHD efforts to provide comprehensive preventive health services to uninsured, low income women and children who are not eligible for other medical assistance such as Medicaid and

CHIP. In Bexar County approximately 100,000 women would qualify for Title V benefits if they become pregnant.

Our Title V funding has two components:

The **Title V Maternal & Child Health Program** provides a variety of activities including prenatal care, well child care, dental care for children and adolescents, and high-risk case management. The level of funding for this fiscal year will support prenatal services to over 800 women, well-child examinations for approximately 500 children and dental examinations for approximately 700 children and pregnant women who otherwise would not have access to preventive health care.

The personnel complement of this activity remains at seventeen (17) positions (See Attachment I). This grant also supports payments for professional services on a fee-for-service basis for contract sonogram services and contract dentists.

The **Title V Family Planning Program** provides family planning services for women who do not qualify for Medicaid or have no health insurance and live below 185% of the Federal Poverty Level (e.g., a total yearly income of up to \$34,872.00 for a family of four). Annually, this funding assists SAMHD in providing services to 5,100 women of child-bearing age, providing physical examinations, health counseling, follow-up and referral to other agencies. The services are provided at ten public health clinics located throughout the city.

The personnel complement of this activity remains at twenty-one (21) positions (See Attachment I). This grant also supports payments for professional services on a fee-for-service basis for contract Physicians (MD), Nurse Practitioners (NP), Physician Assistants (PA), Registered Nurses (RN), and Licensed Vocational Nurses (LVN).

These transactions are necessary to pay for additional professional services above what was originally anticipated. With TDSHS approving the transfer of available grant funds, there will be no cost to the City General Fund. With these two (2) contract changes, the total support for the Public Health State Support Project 2004/2005 Federal and State component from TDSHS remains at \$1,261,330.00.

POLICY ANALYSIS

Acceptance of this grant from TDSHS will continue the long-standing practice of utilizing Federal and State aid to support local public health programs of the City.

FISCAL IMPACT

These two (2) contract changes will transfer \$100,000.00 of previously approved funding support and revise the program budgets of the Title V Family Planning Program and the Title V Maternal & Child Health Program. The level of funding from TDSHS remains unchanged.

This ordinance will place no demand on the City General Fund.

COORDINATION

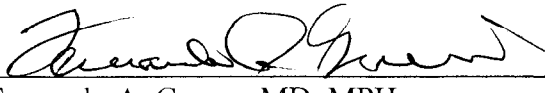
The City Attorney's Office and the Human Resources Department, Risk Management Division, have reviewed and approved the contract with TDSHS. The Office of Management and Budget and the Finance Department have approved the budget.

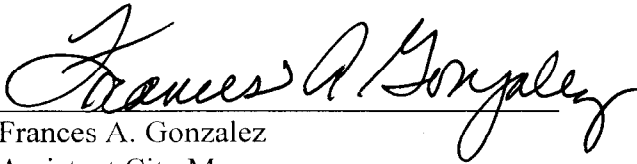
SUPPLEMENTARY COMMENTS

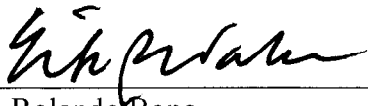
Provisions of the Ethics Ordinance do not apply.

Attachments:

- Attachment I: Title V Project 2004-2005 Budgets and Personnel Complements
- Attachment II: TDSHS 7460020708A 2005 Contract Change Notice No. 04, Attachment No. 03A
- Attachment III: TDSHS 7460020708A 2005 Contract Change Notice No. 05, Attachment No. 02A


Fernando A. Guerra, MD, MPH
Director of Health


Frances A. Gonzalez
Assistant City Manager


+ J. Rolando Bono
City Manager

AN ORDINANCE

AUTHORIZING THE ACCEPTANCE OF TWO CONTRACT CHANGES FROM THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES (TDSHS) TO TRANSFER \$100,000.00 OF PREVIOUSLY APPROVED FUNDING SUPPORT FROM THE ONGOING TITLE V FAMILY PLANNING PROGRAM TO THE ONGOING TITLE V MATERNAL & CHILD HEALTH PROGRAM IN THE SAN ANTONIO METROPOLITAN HEALTH DISTRICT FOR THE PERIOD SEPTEMBER 1, 2004 THROUGH AUGUST 31, 2005; AUTHORIZING THE EXECUTION OF THE TWO CONTRACT CHANGES WITH TDSHS; REVISING THE PROGRAM BUDGETS; REVISING THE PERSONNEL COMPLEMENTS; AND AUTHORIZING PAYMENTS FOR CONTRACTUAL SERVICES.

* * * * *

WHEREAS, the Texas Department of State Health Services (TDSHS) provides annual financial assistance to the San Antonio Metropolitan Health District (SAMHD) to supplement the delivery of comprehensive public health services to protect the health of all residents within the jurisdiction of the District; and

WHEREAS, these services include maternal and child health examinations and family planning services for individuals who do not qualify for Medicaid but are eligible under Title V; and

WHEREAS, Ordinance 99544, passed and approved on August 12, 2004, authorized the execution of Contract 7460020708A 2005 between the City of San Antonio and TDSHS covering operation of the Public Health State Support Project 2004/2005 in the SAMHD; and

WHEREAS, Ordinance 99599, passed and approved on August 19, 2004, authorized the execution of Contract Change Notice No. 01, Attachment No. 02 to the above contract, and acceptance of \$261,633.00 to renew support for the ongoing Title V Maternal and Child Health Program in the SAMHD for the period September 1, 2004 through August 31, 2005; and

WHEREAS, said Ordinance 99599 also authorized the execution of Contract Change Notice No. 01, Attachment No. 03 to the above contract, and acceptance of \$637,440.00 to renew the ongoing Title V Family Planning Program in the SAMHD for the period September 1, 2004 through August 31, 2005; and

WHEREAS, TDSHS has now issued two (2) changes to the above contract to transfer \$100,000.00 of previously approved funding as follows: Contract Change Notice No. 04, Attachment 03A, to reduce the program funding of the Title V Family Planning Program, and Contract Change Notice No. 05, Attachment 02A, to increase the program funding of the Title V Maternal and Child Health Program; and

WHEREAS, it is now necessary to authorize the acceptance and execution of the two (2) contract change notices from TDSHS, revise the program budgets, revise the personnel complements, and authorize payments for contractual services; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Interim City Manager, or his designee, is hereby authorized to accept and execute Contract Change Notice No. 04, Attachment No. 03A to Grant Contract 7460020708A 2005, with TDSHS, to reduce the program funding of the Title V Family Planning Program in the SAMHD by \$100,000.00 for the period September 1, 2004 through August 31, 2005. A copy of Contract Change Notice No. 04 is set out in Attachment II and incorporated herein for all purposes.

SECTION 2. The Interim City Manager, or his designee, is hereby authorized to accept and execute Contract Change Notice No. 05, Attachment No. 02A to Grant Contract 7460020708A 2005, with TDSHS, to increase the program funding of the Title V Maternal and Child Health Program in the SAMHD by \$100,000.00 for the period September 1, 2004 through August 31, 2005. A copy of Contract Change Notice No. 05 is set out in Attachment III and incorporated herein for all purposes.

SECTION 3. Fund No. 26016000, Funds Center 3606290000, Internal Order 136000000250, has been designated for use in accounting for the fiscal transactions of Title V Family Planning Program. Said fund and funds center are authorized to be revised in accordance with Contract Change Notice No. 04.

SECTION 4. Fund No. 26016000, Funds Center 3606300000, Internal Order 136000000234, has been designated for use in accounting for the fiscal transactions of Title V Maternal and Child Health Program. Said fund and funds center are authorized to be revised in accordance with Contract Change Notice No. 05.

SECTION 5. A transfer of project funds in the amount of \$100,000.00 is hereby authorized from Fund No. 26016000, Funds Center 3606290000, Internal Order 136000000250, to Fund No. 26016000, Funds Center 3606300000, Internal Order 136000000234.

SECTION 6. Appropriations in Fund No. 26016000, Funds Center 3606290000, Internal Order 136000000250, are hereby authorized to be reduced by \$100,000.00, and the amended budget set out in Attachment I is approved and adopted for entry on the City books.

SECTION 7. The additional sum of \$100,000.00 is hereby appropriated in Fund No. 26016000, Funds Center 3606300000, Internal Order 136000000234, and the amended budget set out in Attachment I is approved and adopted for entry on the City books.

SECTION 8. Payments in an aggregate amount not to exceed \$55,000.00 are hereby authorized to be paid for professional contract sonogram services for the period September 1, 2004 through August 31, 2005. These payments will be made from Fund No. 26016000, Funds Center 3606300000, Internal Order 136000000234, GL No. 5201040, Fees to Professional Contractors, on a fee-for-service basis.

SECTION 9. Payments in an additional aggregate amount not to exceed \$30,000.00 are hereby authorized to be paid for professional services of various contract dentists for the period September 1,

2004 through August 31, 2005. These payments will be made from Fund No. 26016000, Funds Center 3606300000, Internal Order 136000000234, GL No. 5202025, on a fee-for-service basis.

SECTION 10. Payments in an aggregate amount not to exceed \$55,000.00 are hereby authorized to be paid for professional services of various contract Physicians (MD), Nurse Practitioners (NP), Physician Assistants (PA), Registered Nurses (RN), and Licensed Vocational Nurses (LVN) for the period September 1, 2004 through August 31, 2005. These payments will be made from Fund No. 26016000, Funds Center 3606290000, Internal Order 136000000250, GL No. 5201040, on a fee-for-service basis.

SECTION 11. The thirty-eight (38) personnel positions set out in Attachment I are hereby authorized for the activities thereon.

SECTION 12. Co-payments obtained from patients receiving services through the Title V Maternal & Child Health Program, Funds Center 3606300000, will be deposited in Fund No. 26016000, GL No. 4501160.

SECTION 13. Co-payments obtained from patients receiving services through the Title V Family Planning Program, Funds Center 3606290000, will be deposited in Fund No. 26016000, GL No. 4501160.

SECTION 14. The Director of Finance, may, subject to concurrence by the Interim City Manager or the Interim City Manager's designee, correct allocation to specific fund numbers, internal order numbers, and account numbers as necessary to carry out the purpose of this ordinance.

SECTION 15. Should the grant awarded be in an amount other than that budgeted for, or should the grant contain terms and conditions different than those currently existing, acceptance of the grant, budget and corresponding personnel complement will be subject to subsequent City Council ordinance.

SECTION 16. This ordinance shall be effective on and after the tenth day after passage hereof.

PASSED AND APPROVED this _____ day of July, 2005.

M A Y O R

ATTEST:

City Clerk

APPROVED AS TO FORM: _____
City Attorney

ATTACHMENT I
Title V Project 2004-2005
TDSHS Contract No. 7460020708A 2005
Fund No. 26016000

<u>ESTIMATED REVENUES</u>	<u>SAP GL No.</u>	<u>CURRENT BUDGET</u>	<u>ADD (DEDUCT)</u>	<u>REVISED BUDGET</u>
Attachment #02A	4501110	\$ 261,633	100,000	361,633
Title V MCH Patient Co-pay	4501160	7,500	0	7,500
Transfer from 26-016064	6101100	50,000	0	50,000
Attachment #03A	4501110	637,440	(100,000)	537,440
Title V FP Patient Co-pay	4501160	10,000	0	10,000
Total Estimated Revenues		<u>966,573</u>	<u>0</u>	<u>966,573</u>

APPROPRIATIONS

Title V Maternal & Child Health Program
Activity: 36-06-30 09/01/04 to 08/31/05
Cost Center 3606300001
Internal Order 136000000234

Regular Salaries & Wages	5101010	125,000	0	125,000
Language Skill Pay	5101050	1,200	1,000	2,200
Retirement Benefits - Soc. Sec.	5103005	9,563	0	9,563
Retirement Benefits - TMRS	5105010	14,538	0	14,538
Flexible Benefits Contribution	5405040	25,240	0	25,240
Life Insurance	5103010	285	0	285
Workers' Disability Compensation	5405020	2,724	0	2,724
Personal Leave Buy Back Pay	5103035	3,775	0	3,775
Communications: Telephones	5403010	1,500	0	1,500
Pagers	5403030	1,400	0	1,400
Mail and Parcel Post Service	5205010	50	400	450
Cellular Phone	5403040	950	0	950
Travel - Official	5207010	1,000	1,000	2,000
Education	5201025	1,200	0	1,200
Car Expense Allowance	5103055	500	0	500
Fees to Professional Contractors	5201040	55,000	0	55,000
Temporary Services	5202010	500	21,500	22,000
Fees to Other Contractors	5202025	25,000	30,000	55,000
Automatic Data Processing Services	5403520	1,000	12,000	13,000
Membership Dues and Licenses	5203050	150	0	150
Binding, Printing & Reproduction	5203060	1,500	0	1,500
Office Supplies	5302010	7,587	1,913	9,500
Chemicals, Medical & Drugs	5304040	20,000	27,498	47,498
Tools, Apparatus & Accessories	5304050	100	0	100
Liability, Hazard & Fidelity Insurance	5405030	2,172	0	2,172
Computer Equipment	5501000	4,000	0	4,000
Machinery and Equipment	5501055	12,000	0	12,000
Furniture & Fixtures	5501065	1,200	0	1,200
Indirect Cost	5406530	0	4,689	4,689
Total 36-06-30		\$ 319,133	100,000	419,133

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Title V Family Planning Program

Activity: 36-06-29 09/01/04 to 08/31/05

Cost Center 3606290001

Internal Order 136000000250

Regular Salaries & Wages	5101010	354,500	(109,500)	245,000
Language Skill Pay	5101050	1,800	0	1,800
Retirement Benefits - Soc. Sec.	5103005	27,119	(8,376)	18,743
Retirement Benefits - TMRS	5105010	41,228	(12,735)	28,493
Flexible Benefits Contribution	5405040	25,240	0	25,240
Life Insurance	5103010	808	(250)	558
Workers' Disability Compensation	5405020	2,724	0	2,724
Personal Leave Buy Back Pay	5103035	2,200	0	2,200
Communications: Telephones	5403010	50	0	50
Pagers	5403030	0	0	0
Mail and Parcel Post Service	5205010	50	0	50
Travel - Official	5207010	250	0	250
Education	5201025	0	0	0
Car Expense Allowance	5103055	1,500	0	1,500
Fees to Professional Contractors	5201040	55,000	0	55,000
Temporary Services	5202010	500	0	500
Automatic Data Processing Services	5403520	1,000	0	1,000
Membership Dues and Licenses	5203050	500	0	500
Binding, Printing & Reproduction	5203060	250	0	250
Maintenance & Repair-Buildings & Imprv	5204050	0	5,000	5,000
Office Supplies	5302010	6,548	0	6,548
Chemicals, Medical & Drugs	5304040	115,000	17,322	132,322
Liability, Hazard & Fidelity Insurance	5405030	2,172	0	2,172
Computer Equipment	5501000	5,000	0	5,000
Furniture & Fixtures	5501065	4,000	0	4,000
Indirect Cost	5406530	0	8,539	8,539
Total 36-06-29		\$ 647,440	(100,000)	547,440
Total Appropriations		\$ 966,573	0	966,573

Fund Only Index Code: 000445

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PERSONNEL COMPLIMENT

Class No.	Title	PREVIOUS POSITIONS	ADD (DEDUCT)	CURRENT POSITIONS
	Activity 36-06-30			
	Cost Center 3606300001			
	Internal Order 136000000234			
0067	Administrative Aide	2	1	3
0239	Public Health Aide	4	(2)	2
0239	Public Health Aide (.50 FTE)	1	0	1
0243	Public Health Nurse Practitioner	1	0	1
0243	Public Health Nurse Practitioner (.50 FTE)	1	0	1
0244	Senior Public Health Nurse	2	(1)	1
0244	Senior Public Health Nurse (.50 FTE)	1	1	2
0246	Public Health Nurse	0	1	1
0261	Senior Public Health Physician (.50 FTE)	2	1	3
0267	Licensed Vocational Nurse	2	(1)	1
0870	Special Projects Coordinator	1	0	1
	Personnel 36-06-30:	<u>17</u>	<u>0</u>	<u>17</u>
	Activity 36-06-29			
	Cost Center 3606290001			
	Internal Order 136000000250			
0010	Office Assistant (.50 FTE)	1	0	1
0010	Office Assistant	0	0	0
0040	Administrative Assistant I	1	0	1
0046	Management Analyst	0	1	1
0067	Administrative Aide	0	2	2
0239	Public Health Aide	4	(2)	2
0239	Public Health Aide (.50 FTE)	1	0	1
0243	Public Health Nurse Practitioner	2	0	2
0243	Public Health Nurse Practitioner (.50 FTE)	1	0	1
0244	Senior Public Health Nurse	2	0	2
0244	Senior Public Health Nurse (.50 FTE)	1	0	1
0246	Public Health Nurse	2	0	2
0248	Assistant Nursing Program Manager	0	1	1
0261	Senior Public Health Physician (.50 FTE)	2	0	2
0267	Licensed Vocational Nurse	0	0	0
0267	Licensed Vocational Nurse (.50 FTE)	1	(1)	0
0282	Health Program Specialist (.50 FTE)	1	(1)	0
0865	Special Projects Officer	1	(1)	0
0866	Special Projects Manager	0	1	1
0896	Department System Specialist	1	0	1
	Personnel 36-06-29:	<u>21</u>	<u>0</u>	<u>21</u>
	Total Personnel:	<u><u>38</u></u>	<u><u>0</u></u>	<u><u>38</u></u>



ATTACHMENT II

DEPARTMENT OF STATE HEALTH SERVICES
1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

STATE OF TEXAS

DSHS Document No. 7460020708A2005

COUNTY OF TRAVIS

Contract Change Notice No. 04

The Department of State Health Services, hereinafter referred to as RECEIVING AGENCY, did heretofore enter into a contract in writing with SAN ANTONIO METROPOLITAN HEALTH DISTRICT hereinafter referred to as PERFORMING AGENCY. The parties thereto now desire to amend such contract attachment(s) as follows:

SUMMARY OF TRANSACTION: ATT NO. 03A CHS-FEE FOR SERV.-FAMILY PLANNING
Revised Contract Total: 537,440.00

All terms and conditions not hereby amended remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES SHOWN.

Authorized Contracting Entity (type above if different
from PERFORMING AGENCY) for and in behalf of:

PERFORMING AGENCY:

**SAN ANTONIO METROPOLITAN HEALTH
DISTRICT**

By: _____
(Signature of person authorized to sign)

(Name and Title)

Date: _____

RECOMMENDED:

By: _____
(PERFORMING AGENCY Director, if different
from person authorized to sign contract)

RECEIVING AGENCY:

DEPARTMENT OF STATE HEALTH SERVICES

By: _____
(Signature of person authorized to sign)

Bob Burnette, Director
Procurement and Contracting Services Division
(Name and Title)

Date: _____

KR PCSD - Rev. 6/04

DETAILS OF ATTACHMENTS

Att/ Amd No.	DSHS Program ID/ DSHS Purchase Order Number	Term		Financial Assistance		Direct Assistance	Total Amount (DSHS Share)
		Begin	End	Source of Funds*	Amount		
01	M&D C038557000	09/01/04	08/31/05	State	0.00	0.00	0.00
02	ACFH/FEE C038766000	09/01/04	08/31/05	State 93.994	261,633.00	0.00	261,633.00
03A	CHS/FEE-FP	09/01/04	08/31/05	State	537,440.00	0.00	537,440.00
04A	CHS/TTLXX	09/01/04	08/31/05	93.667	362,257.00	0.00	362,257.00
DSHS Document No.7460020708A2005 Change No. 04					Totals	\$ 0.00	\$1,161,330.00

*Federal funds are indicated by a number from the Catalog of Federal Domestic Assistance (CFDA), if applicable. REFER TO BUDGET SECTION OF ANY ZERO AMOUNT ATTACHMENT FOR DETAILS.



ATTACHMENT III

DEPARTMENT OF STATE HEALTH SERVICES
1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

STATE OF TEXAS
COUNTY OF TRAVIS

DSHS Document No. 7460020708A2005
Contract Change Notice No. 05

The Department of State Health Services, hereinafter referred to as RECEIVING AGENCY, did heretofore enter into a contract in writing with SAN ANTONIO METROPOLITAN HEALTH DISTRICT hereinafter referred to as PERFORMING AGENCY. The parties thereto now desire to amend such contract attachment(s) as follows:

SUMMARY OF TRANSACTION: ATT NO. 02A CHS - FEE FOR SERVICE
Revised Contract Total: 361,633.00

All terms and conditions not hereby amended remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES SHOWN.

Authorized Contracting Entity (type above if different
from PERFORMING AGENCY) for and in behalf of:

PERFORMING AGENCY:

**SAN ANTONIO METROPOLITAN HEALTH
DISTRICT**

By: _____
(Signature of person authorized to sign)

(Name and Title)

Date: _____

RECOMMENDED:

By: _____
(PERFORMING AGENCY Director, if different
from person authorized to sign contract)

RECEIVING AGENCY:

DEPARTMENT OF STATE HEALTH SERVICES

By: _____
(Signature of person authorized to sign)

Bob Burnette, Director
Procurement and Contracting Services Division
(Name and Title)

Date: _____

KR PCSD - Rev. 6/04

DETAILS OF ATTACHMENTS

Att/ Amd No.	DSHS Program ID/ DSHS Purchase Order Number	Term		Financial Assistance		Direct Assistance	Total Amount (DSHS Share)
		Begin	End	Source of Funds*	Amount		
01	M&D C038557000	09/01/04	08/31/05	State	0.00	0.00	0.00
02A	CHS/FEE C038766000	09/01/04	08/31/05	State 93.994	361,633.00	0.00	361,633.00
03A	CHS/FEE-FP	09/01/04	08/31/05	State	537,440.00	0.00	537,440.00
04A	CHS/TTLXX	09/01/04	08/31/05	93.667	362,257.00	0.00	362,257.00
DSHS Document No.7460020708A2005 Change No. 05					Totals	\$ 0.00	\$1,261,330.00

*Federal funds are indicated by a number from the Catalog of Federal Domestic Assistance (CFDA), if applicable. REFER TO BUDGET SECTION OF ANY ZERO AMOUNT ATTACHMENT FOR DETAILS.