

AGENDA ITEM NO. 6

**CITY OF SAN ANTONIO
DEPARTMENT OF COMMUNITY INITIATIVES
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Dennis J. Campa, Director, Department of Community Initiatives

SUBJECT: Additional Youth Opportunity Funding

DATE: June 30, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance acknowledges a modification to the Youth Opportunity (YO) contract with Alamo Workforce Development (AWD), Inc., d/b/a Alamo WorkSource, that awards funds in an amount of \$1,151,901 for the administration of the Higher Education/Long-term Occupational Skills portion of the San Antonio YO program through June 30, 2006. This ordinance also authorizes adoption of a budget.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

On March 1, 2000, the U.S. Department of Labor (DOL) awarded AWD, the local Workforce Board, a Youth Opportunity grant for a five-year period. Although the YO program has been discontinued nationwide at most of the 36 sites originally funded in 2000, based on program performance, the grant was recently extended for a sixth year with the City of San Antonio with funding in the amount of \$1,632,635. Council approved the additional funding on June 16, 2005.

AWD (d/b/a Alamo WorkSource, or AWS) contracts with the Edgewood Independent School District (EISD), Alamo Community College District, San Antonio Independent School District (SAISD) and the City of San Antonio (COSA), Department of Community Initiatives to implement the San Antonio YO program. YO provides young adults, 14-21 years of age, residing in the City's designated Empowerment Zone (EZ), services to increase and improve their education and employability.

YO offers classes in adult basic education, General Education Development (G.E.D.) preparation, life skills training, workplace technology, and a broad range of other services. Workforce training programs provide comprehensive curricula and include short-term subsidized employment via transitional jobs and internships. Through the leveraging of public/private resources, industry specific training provides college level classroom instruction and hands-on experience within high demand occupations for eventual employment in those industries.

In addition to YO's workforce development programs, a variety of economic development and family strengthening programs are available. These programs incorporate healthy living strategies and services, health and social service referrals, peer-to-peer mentoring, support groups, and case management. YO has also provided Financial Literacy classes to youth and community members during the past year. These trainings include topics of financial responsibility, long-term planning, family budgeting, credit repair and predatory lending practices. YO also supports the Volunteer Income Tax Assistance Program (VITA), Project Cool, Graffiti Wipeout as well as other city and non-city sponsored community intervention projects.

The \$1,151,901 provided through this modification is in addition to the sixth year funding recently awarded and will provide for the management of a financial voucher program for YO participants to complete higher education or long-term occupational training. The COSA YO program will oversee the administration of these funds and the voucher program as well as the distribution of funds to the appropriate college or training institution.

AWS, through its contractor RGR & Associates, has conducted program monitoring reviews the past two years with a focus on operational effectiveness, quality service and program compliance. For the second year, the review findings demonstrated excellent management oversight of the YO contract. (Attachment A, AWS Monitoring Review)

POLICY ANALYSIS

This ordinance fully supports and is a continuation of the City's policies for youth and workforce development. The YO program specifically targets an area and population of the City that is characterized by low skill and education completion levels. The funds that will be administered via the modification will allow for an estimated 750 YO participants to continue to participate in higher education or long-term occupational training during the sixth year of the San Antonio YO program.

FISCAL IMPACT

This ordinance accepts a DOL funded grant of \$1,151,901 from AWS for the sixth year of the YO program to provide administrative, management and quality assurance services for a voucher program for youth participating in higher education and or long-term occupational skills training. There are no service fees charged to the program participants.

This action requires no General Fund commitment.

COORDINATION

The Department of Community Initiatives has coordinated activities with the City Attorney's Office, Finance Department, Office of Management and Budget, and Alamo Workforce Development Inc.

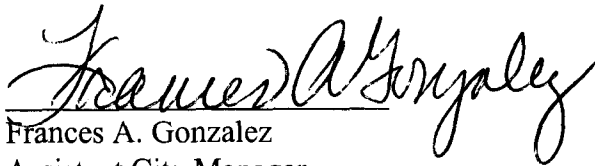
SUPPLEMENTARY COMMENTS

Provisions of the City Ethics Ordinance do not apply.

Attachments: A – AWS Monitoring Review



Dennis J. Campa, Director
Department of Community Initiatives



Frances A. Gonzalez
Assistant City Manager



† J. Rolando Bono
Interim City Manager



115 E. Travis, Suite 220 • San Antonio, Texas 78205 • Phone (210) 272-3260 • Fax

May 19, 2005

Mr. Dennis Campa, Director
City of San Antonio
Department of Community Initiatives
P.O. Box 839966
San Antonio, Texas 78283-3966

Dear Mr. Campa:

Alamo *WorkSource*, through its contractor RGR & Associates recently conducted a program monitoring review of your YO contract. The focus of the monitoring review is on operational effectiveness, quality of services, and program compliance. For the second year in a row you have demonstrated excellent management oversight of the YO contract. Alamo *WorkSource* commends you and your staff for all of their hard work.

This letter serves to officially closeout this program monitoring review. We thank you and your staff for your cooperation. If you should have any questions, please contact Lonnie Hagan, Manager of Quality Assurance, at 272-3260, ext. 1084.

Sincerely,

A handwritten signature in dark ink, appearing to read "Alan D. Miller".

Alan D. Miller
Executive Director
Alamo *WorkSource*

Cc: Mr. Simon Salas, Alamo *WorkSource* Board Chair
Mr. Douglas Heath, Alamo *WorkSource* Oversight Committee Chair
Ms. Cindy Schoenmakers, Assistant Director, DCI
Ms. Lynn Stewart, Social Services Manager, YO

AN ORDINANCE

ACKNOWLEDGING A UNILATERAL MODIFICATION TO THE YOUTH OPPORTUNITY PROGRAM CONTRACT WITH THE ALAMO WORKFORCE DEVELOPMENT INC. WHICH AWARDS FUNDS IN AN AMOUNT UP TO \$1,151,901.00 FOR THE ADMINISTRATION OF THE HIGHER EDUCATION AND LONG-TERM OCCUPATIONAL SKILLS TRAINING ASPECTS OF THE SAN ANTONIO YOUTH OPPORTUNITY PROGRAM THROUGH JUNE, 30 2006; ACCEPTING SAID FUNDS; ADOPTING A BUDGET; AND AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS IN CONNECTION THEREWITH.

WHEREAS, the City of San Antonio has contracted with the Alamo Workforce Development, Inc. d/b/a Alamo WorkSource (AWS) to provide services under the Youth Opportunity (YO) Grant program of the Department of Labor; and

WHEREAS, pursuant to Section 5.7.2. of said contract, approved by Ordinance No. 91983 passed and approved June, 15, 2000, AWS may unilaterally amend the contract for the purpose of establishing or clarifying local policy, awarding new or additional funds, reducing or adjusting funding allocation, or when AWS determines it is in the best interest of the Alamo WorkSource Development Area; and

WHEREAS, the AWS has issued a Unilateral Modification to the YO contract which awards funds of \$1,151,901.00 for administration of contract services for a one-year period ending June 30, 2006; **NOW THEREFORE**:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

Section 1. A Unilateral Modification to the Alamo Workforce Development, Inc. (AWD) contract for the Youth Opportunity (YO) Grant Program, which awards funds in an amount up to \$1,151,901.00 and extends the term of the contract with AWD for the YO Grant Program to June 30, 2006 is acknowledged.

Section 2. The Interim City Manager, or his designee or the Director of the Department of Community Initiatives is authorized to accept a grant award of \$1,151,901.00 from the Alamo Workforce Development, Inc. d/b/a Alamo WorkSource (AWS) in connection with the Youth Opportunity (YO) Grant Program for the period of July 1, 2005 to June 30, 2006. The Interim City Manager, or his designee or the Director of the Department of Community Initiatives is further authorized to execute all necessary documents in connection therewith.

Section 3. Fund No. 26-029000 entitled "Youth Opportunity Program – Year 6 ", Internal Order Numbers 138000000351 and 138000000352, is designated for use in accounting for said program and an amount of \$1,151,901.00 is appropriated for use in this program. The budget for Fund No. 26-029000, attached hereto and incorporated herein for all purposes as Attachment I, is approved.

Section 6. The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the Interim City Manager or the Interim City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Cost Centers, and SAP GL Accounts as necessary to carry out the purposes of this ordinance.

Section 7. This ordinance shall become effective on and after June 30, 2005.

PASSED AND APPROVED this _____ day of _____, 2005.

M A Y O R

ATTEST: _____
City Clerk

APPROVED AS TO FORM: _____
City Attorney