

## CITY COUNCIL

CONSENT AGENDA

## TRAVEL AUTHORIZATION REQUEST

ITEM NO. 40

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER: Mayor Phil Hardberger

Purpose and Justification of Travel:

Japan: Participate in State-Wide delegation led by Gov. Perry to visit business and tourism officials in Tokyo and at Aichi World Expo 2005

China: Meet business and government officials to open markets for San Antonio companies

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

Japan and China

Estimated date of departure from San Antonio: July 27, 2005

Estimated date of return to San Antonio: August 9, 2005

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: \_\_\_\_\_

VALUE: \_\_\_\_\_

EXCEPTIONS: \_\_\_\_\_

Official Business only

Dual purpose-Goodwill

Dual purpose-Education

Dual purpose-City Business

Financial Data:

Estimated cost of travel: \_\_\_\_\_

\$12,575.00

Travel Advance requested: \_\_\_\_\_

5,000.00

Fund, Account & Index Code to be charged: \_\_\_\_\_

0115010001/5207010

  
(Signature of Traveler)

I hereby certify that the above request for travel authorization has been approved by the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_

CITY CLERK

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CITY OF SAN ANTONIO  
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