

CONSENT AGENDA
ITEM NO. 14

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

SUBJECT: Library Improvements

DATE: June 2, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance accepts the proposal and amends a professional service agreement in an amount not to exceed \$190,428.50, payable to The Arizpe Group, Inc., a SBE/DBE/MBE firm, for professional architectural services, authorizes \$18,340 for miscellaneous contingency expenses, \$13,300 for capital administrative costs, and authorizes \$8,000 for advertising expenses, for a total ordinance amount of \$230,068.50 in connection with the Library Improvements for Bazan Branch Library located at 2200 W. Commerce St. in Council District 5, Carver Branch Library located at 3350 E. Commerce St. in Council District 2, Cody Branch Library located at 11441 Vance Jackson in Council District 8; Cortez Branch Library located at 2803 Hunter Blvd. in Council District 4; Forest Hills Branch Library located at 5245 Ingram Rd. in Council District 7; Johnston Branch Library located at 6307 Sun Valley Drive in Council District 4; McCreless Branch Library located at 1023 Ada St. in Council District 3; Memorial Branch Library located at 3222 Culebra Rd. in Council District 5; Pan American Branch Library located at 1122 West Pyron Ave. in Council District 4, and Westfall Branch Library located 6111 Rosedale Court in Council District 1.

As part of the total amendment authorized herein, this ordinance also ratifies the acceptance of previously performed professional services and authorizes payment to The Arizpe Group, Inc in the amount of \$26,992.29 for professional architectural services completed in the preparation of construction documents and design associated with the Cody Library Parking Lot Expansion.

Staff recommends approval of this Ordinance.

BACKGROUND INFORMATION

This ordinance accepts the proposal, amends the professional services agreement with The Arizpe Group, Inc., and authorizes additional compensation in an amount not to exceed \$190,428.50 for professional architectural services in connection with Library Improvements for ten libraries located throughout the city. As part of the not to exceed amount, this ordinance also ratifies payment in the amount of \$26,992.29 for services

previously performed. This ordinance also authorizes \$18,340 for miscellaneous contingency expenses, \$13,300 for capital administrative costs, and authorizes \$8,000 for advertising expenses for a total ordinance amount of \$230,068.50.

This ordinance will provide \$17,580 for initial architectural and assessment services necessary for the Bazan, Carver, Memorial, and Westfall libraries. These services will assist in the determination of the full scope of architectural and engineering services required for complete project development. The anticipated library improvements to these facilities will provide maintenance and repairs that may include HVAC, plumbing, electrical, and roofing upgrades as recommended by the city-wide facility condition analysis study.

This ordinance also provides \$145,856.21 for the preparation of construction documents, for construction administration services at Cody, Cortez, Forest Hills, Johnston, McCreless, and Pan American libraries, and for additional construction administration services associated with the Cody Parking Lot Addition adjacent to the Cody Branch Library. Initial architectural and assessment services for these branch libraries have been completed under the original professional services agreement with The Arizpe Group, Inc., authorized by City Council on June 24, 2004, through Ordinance No. 99433.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to implement previously approved 2003-2007 General Obligation Library Improvement Bond; Community Development Block Grant (CDBG) Funds, and 1989 General Obligation Library System Improvement Bond funded projects.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget, and included in the FY 05-10 Capital Improvement Program Budget. Funds in the amount of \$135,293.29 are available from 2003-2007 General Obligation Library Improvement Bond funds, \$29,000.21 from 1989 General Obligation Library System Improvement Bonds, and \$65,775.00 from Community Development Block Grant (CDBG) funds for a total of \$230,068.50 authorized payable as follows:

\$ 190,428.50	to The Arizpe Group, Inc. for architectural services
\$ 18,340.00	for miscellaneous contingency expenses
\$ 13,300.00	for capital administrative costs
\$ 8,000.00	for advertising expenses

This item represents a portion of a total estimated project cost of \$3,430,310.

COORDINATION

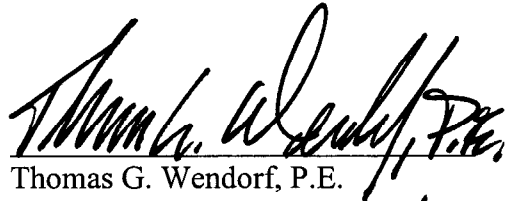
This request for ordinance has been coordinated with the Finance Department, Office of Management and Budget, the Library Department and the Housing and Community Development Department.

SUPPLEMENTARY COMMENTS

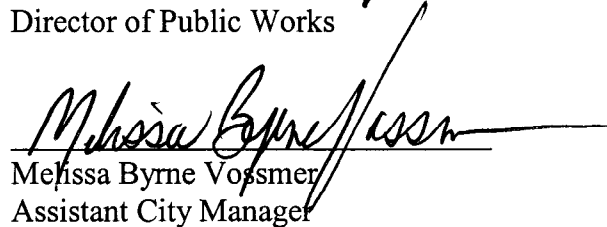
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

ATTACHMENTS

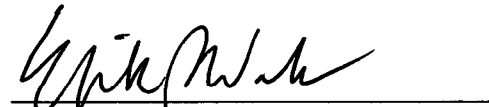
1. Project Map
2. The Arizpe Group, Inc. Fee Proposal
3. Discretionary Contracts Disclosure Form



Thomas G. Wendorf, P.E.
Director of Public Works



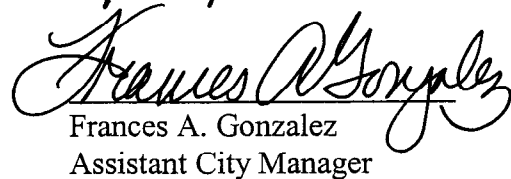
Melissa Byrne Vossmer
Assistant City Manager



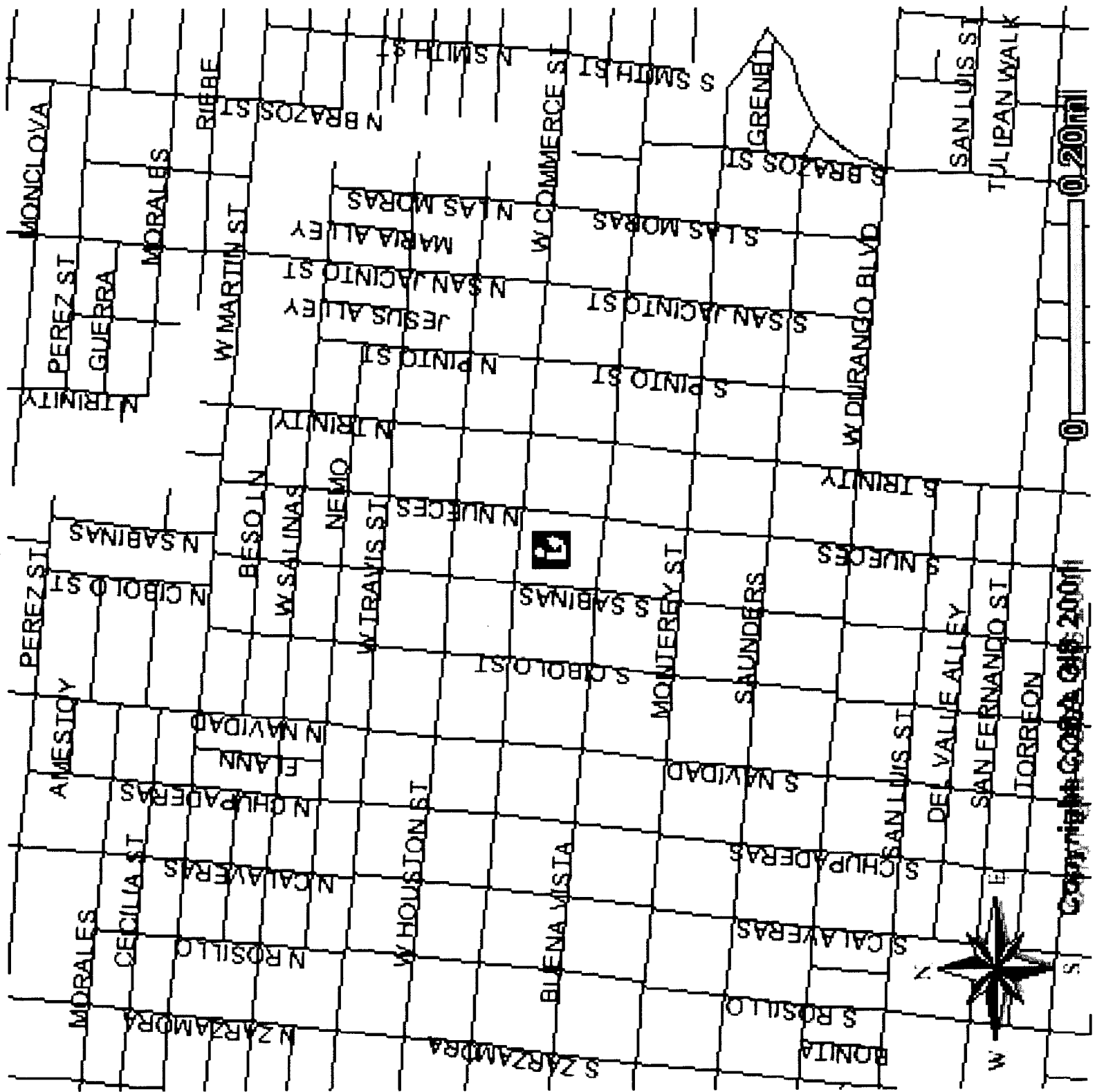
J. Rolando Bono
Interim City Manager

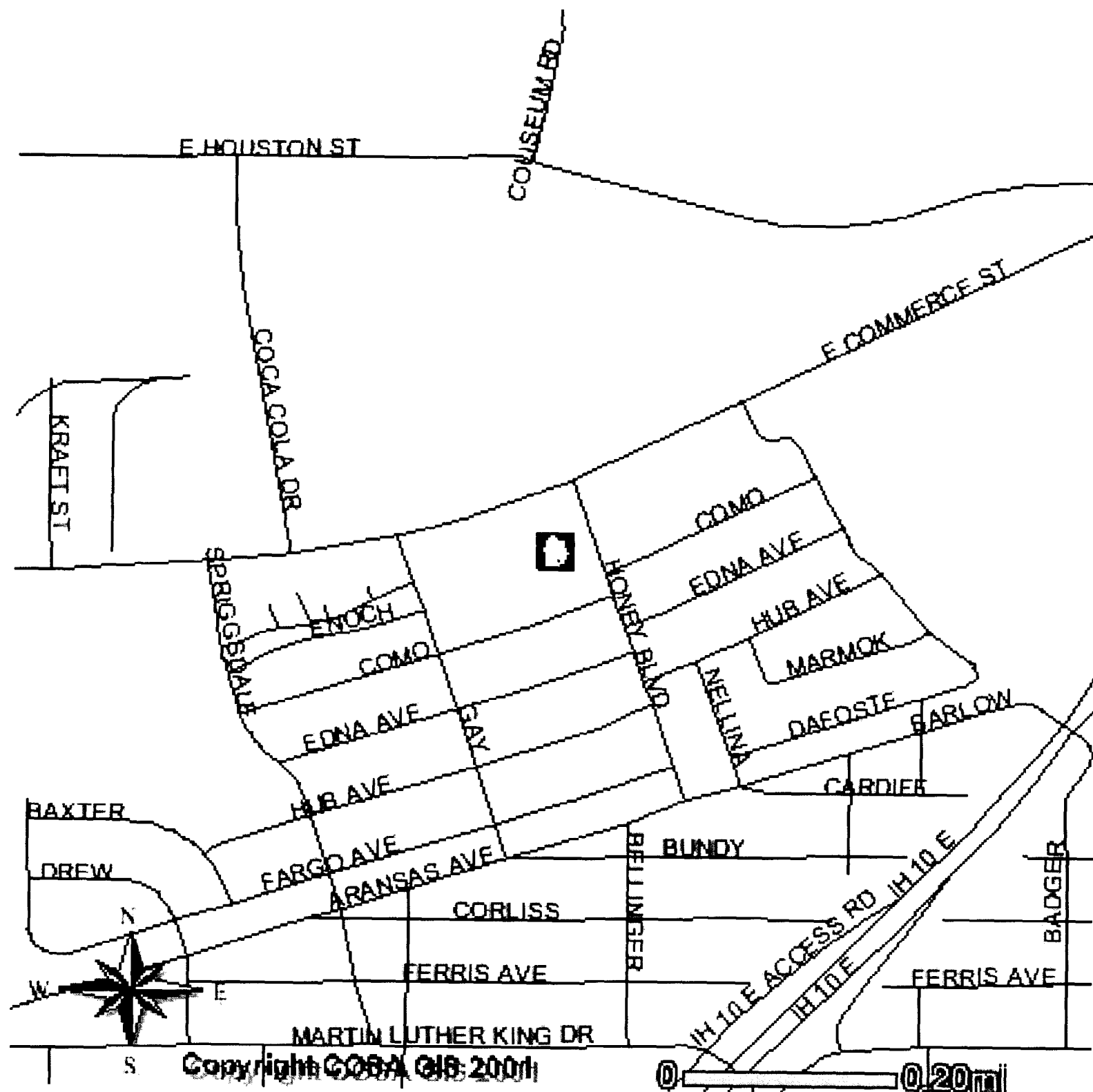


Ramiro Salazar
Library Director



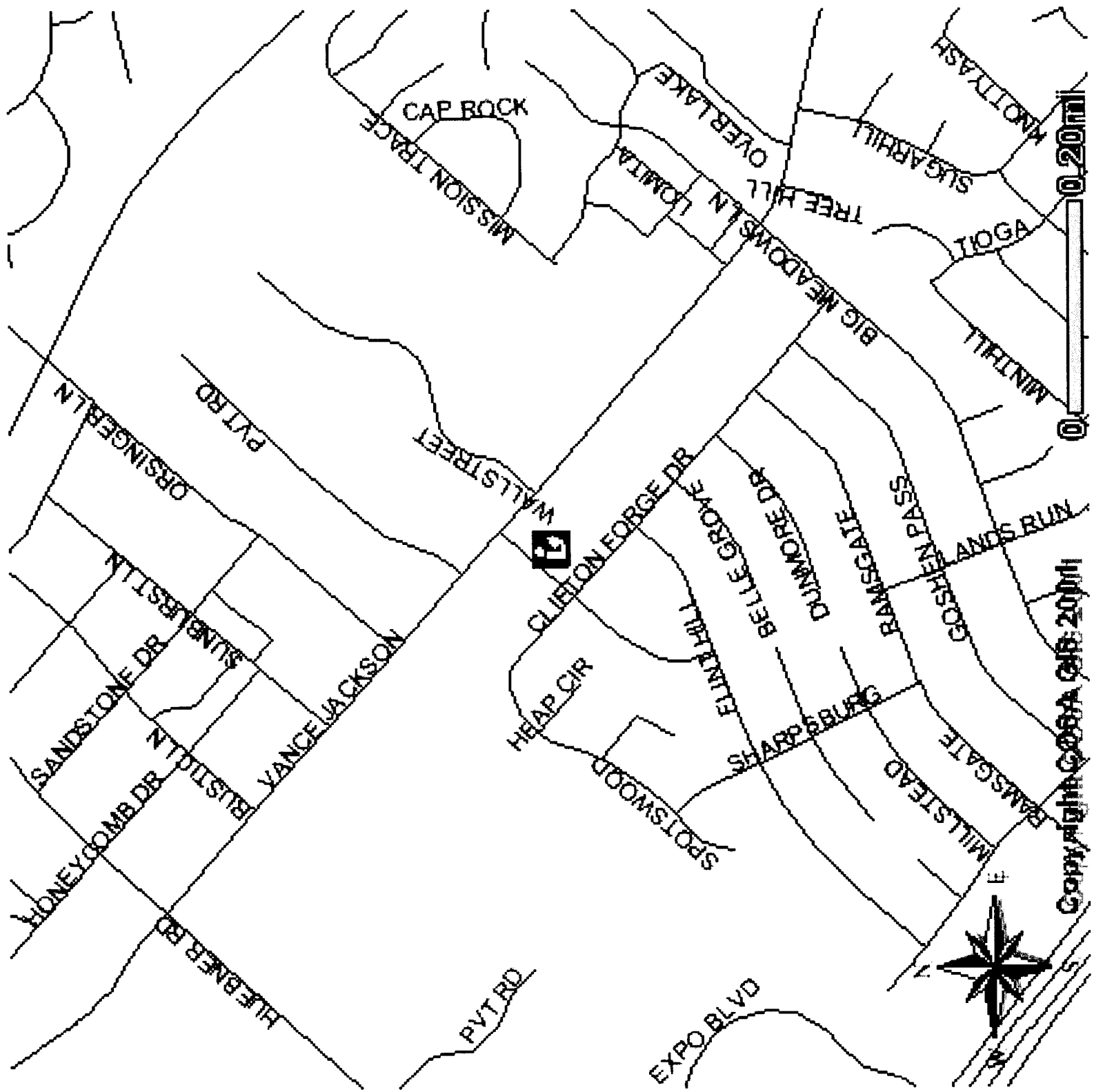
Frances A. Gonzalez
Assistant City Manager

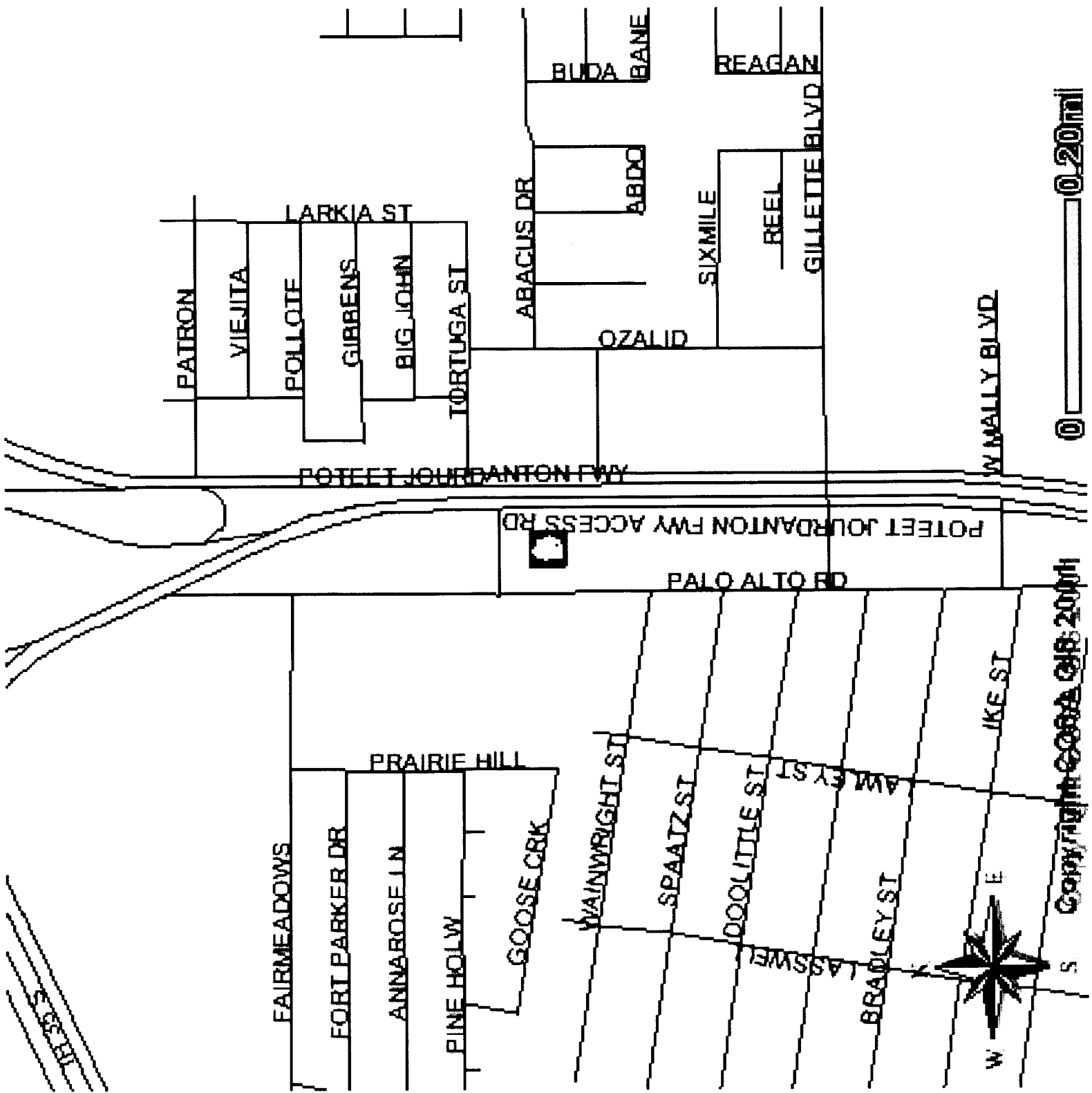




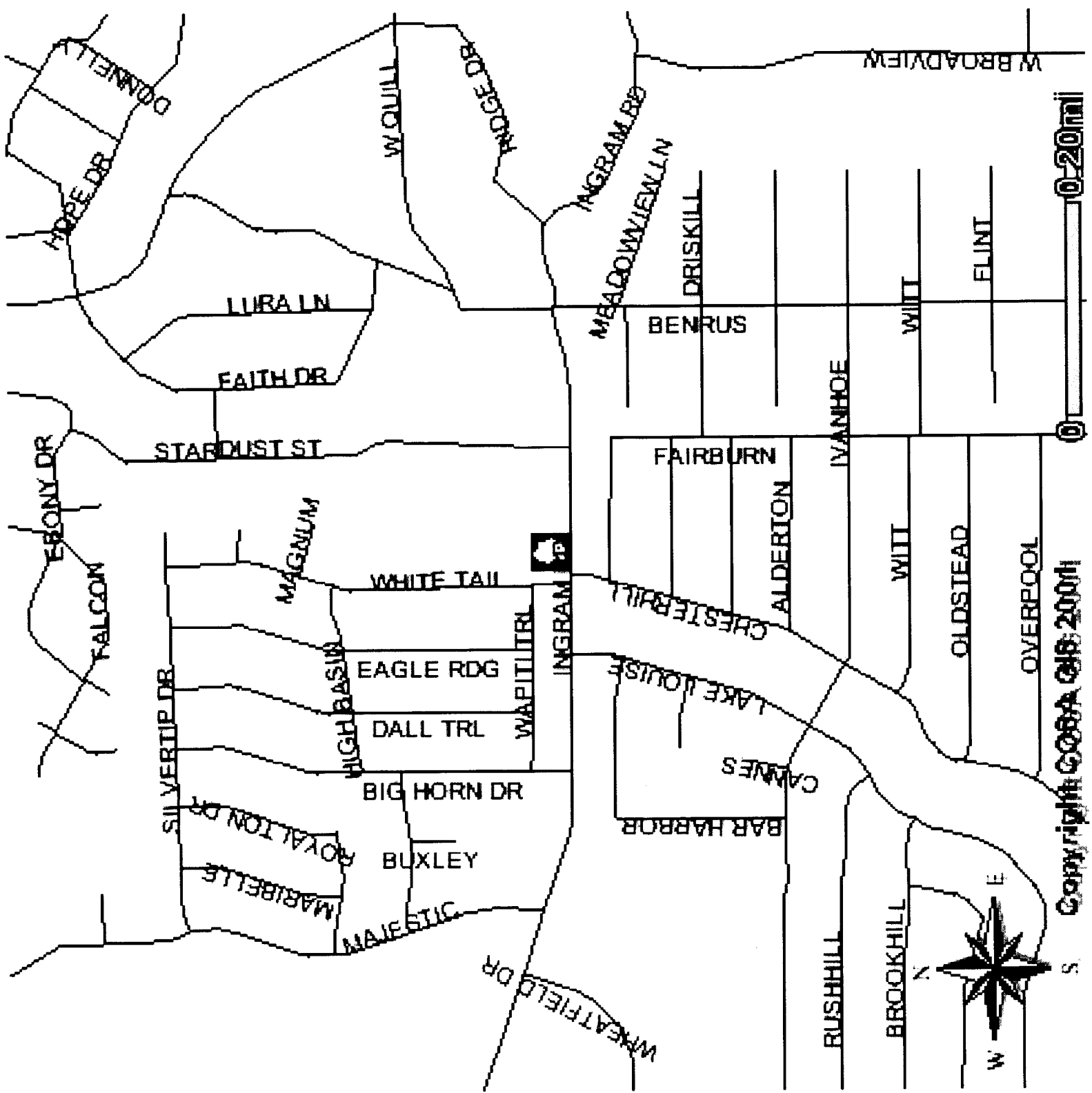
Carver Library
 3350 E. Commerce
 San Antonio, TX 78220

Cody Library
11441 Vance Jackson
San Antonio, TX 78230



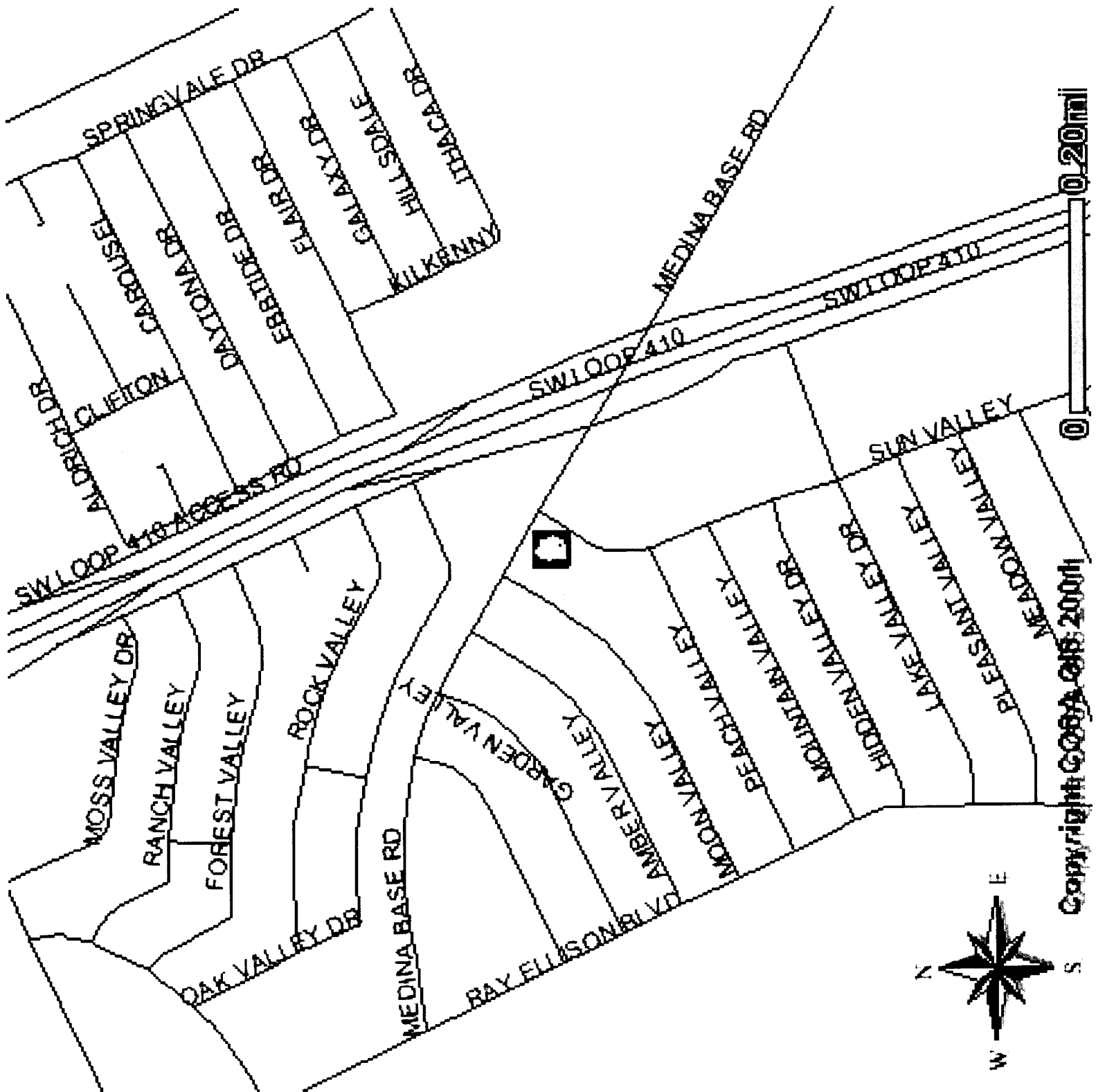


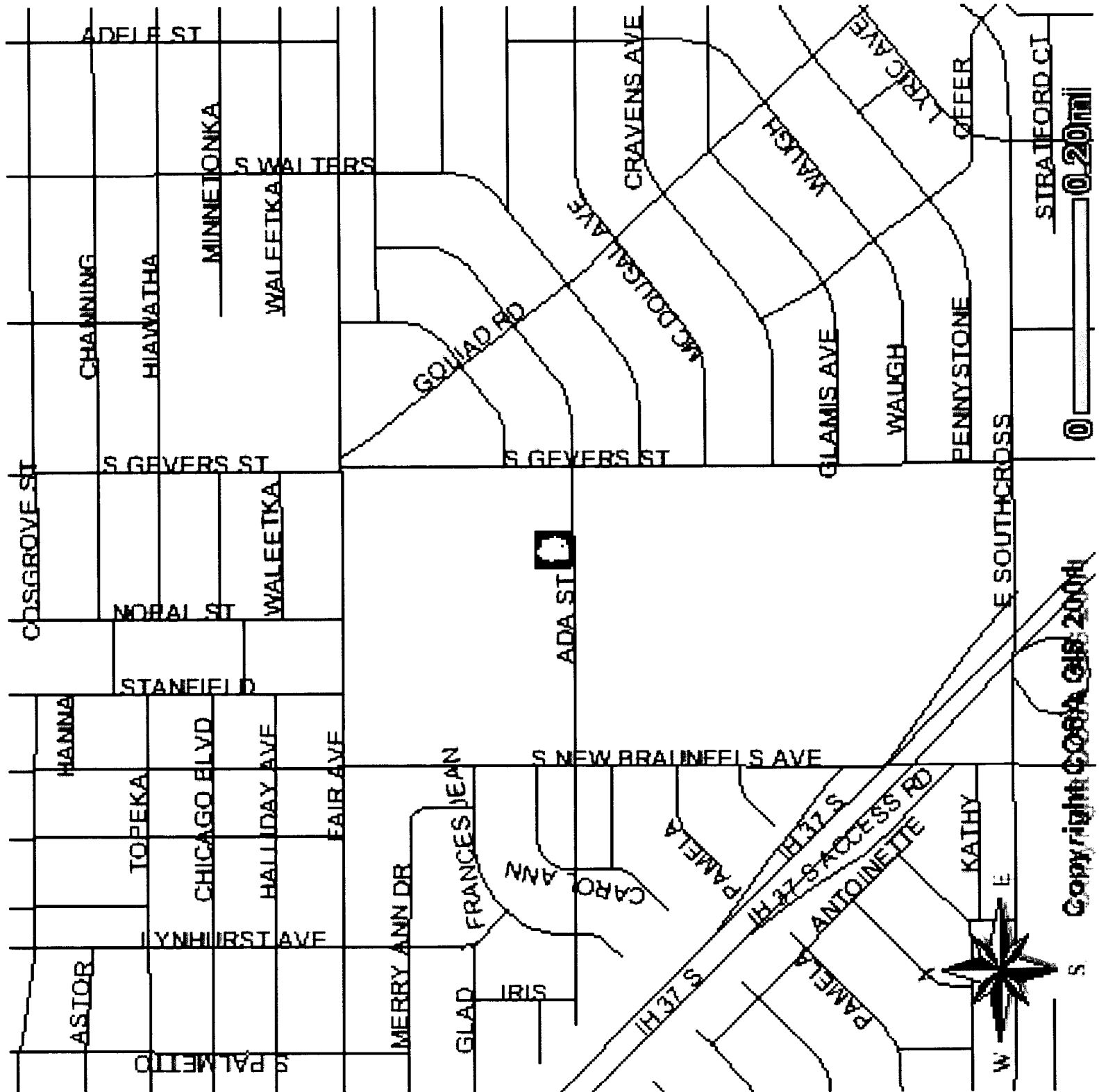
Forest Hills Library
5245 Ingram Rd.
San Antonio, TX 78228



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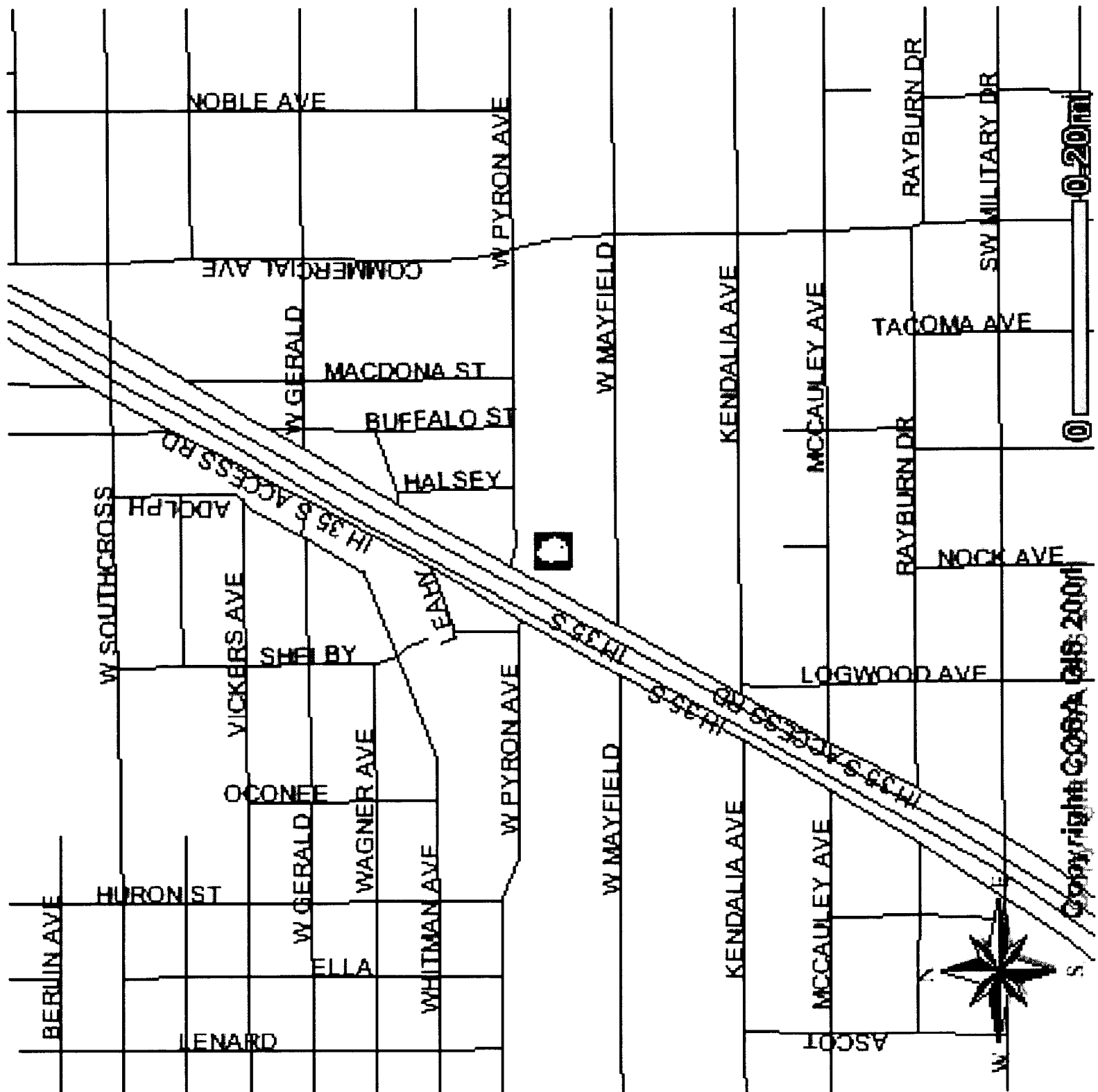
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Pan American Library
1122 W. Pyron Ave.
San Antonio, TX 78221





Westfall Library
 6111 Rosedale Ct.
 San Antonio, TX 78201

THE ARIZPE GROUP, INC. LIBRARY IMPROVEMENTS	
Summary	Fees
Basic Architectural Services	\$133,941.59
Additional Services:	
A. Geotechnical	\$2,000.00
B: Cody Parking Lot Design	\$24,992.29
C: Initial Architectural Service:	\$29,134.62
Total	\$190,068.50

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

The Arizpe Group, Inc.

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☐ No subcontractor(s); or

List subcontractors:

The Foster CM Group, Inc.
Bain Medina Bain

Bill Reiffert & Associates
Amtech Roofing Consultants

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☒ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:


(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: President/CEO Company or D/B/A: The Arizpe Group, Inc.	Date: April 12, 2005
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.