

CONSENT AGENDA
ITEM NO. 16

**CITY OF SAN ANTONIO
PARKS AND RECREATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Malcolm Matthews, Director, Parks and Recreation Department

SUBJECT: O. P. Schnabel Park Entrance Project

DATE: October 6, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance accepts the low, qualified bid by 3TI, Inc. to perform construction work in connection with the O. P. Schnabel Park Entrance Project in City Council District 8 for a total contract cost of \$272,000.00; authorizes the execution of a standard construction contract; allocates \$15,291.63 for construction contingency; transfers \$4,000.00 from within the project budget; authorizes appropriation of \$220,791.63 from 2003-2007 Park Bond funds, and \$62,500.00 from Cell Tower Lease Revenue for a total amount of \$283,291.63; and provides for payment.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

In 2003, voters approved Park Bond funds for O. P. Schnabel Park Entrance Improvements located at 9606 Bandera Road in City Council District 8. This project will include a new driveway approach off of Bandera Road (in accordance with Texas Department of Transportation standards), drainage improvements, vehicular control, and signage. A previous ordinance approved architect services to include schematic design, design development services, preparation of construction documents, bidding services and construction administration services.

The construction bid was advertised in June 2005 in the Commercial Recorder, San Antonio Informer, and La Prensa De San Antonio. Only one bid was received and that was from 3TI, Inc. with a qualified bid of \$272,000.00. A standard construction contract will be executed. The firm has one current project with the Aviation Department for a total contract amount of \$203,000.00.

The construction contract is for ninety (90) calendar days. Work is anticipated to begin in November 2005 and will be completed in February 2006.

POLICY ANALYSIS

This ordinance is consistent with the approved 2003 Park Bond Issue. The construction contract was advertised and selected in accordance with established bid procedures.

FISCAL IMPACT

Funds of \$285,000.00 are available from 2003-2007 Park Bond funds for the O. P. Schnabel Park Entrance Project. Additional funds of \$62,500.00 will be utilized from Cell Tower Lease Revenue, which is collected when a cellular company uses park space for a transmission tower and pays a lease fee that is deposited into a fund designated for improvements in that particular park. Total project funds are \$347,500.00. The amount of \$64,208.37 was previously encumbered for design services. The proposed ordinance will appropriate additional funds of \$283,291.63 and transfer \$4,000.00 from within the project budget. The project will utilize \$272,000.00 for the construction contract and \$15,291.63 for construction contingency. The General Fund is not impacted.

COORDINATION

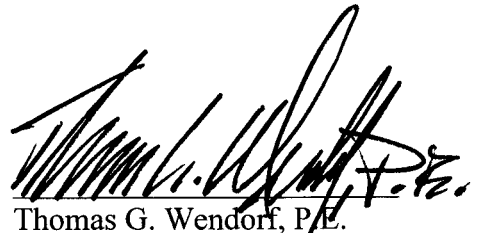
The project has been coordinated with the Historic Design and Review Commission, Public Works Department, Environmental Services Department, Finance Department and the Office of Management and Budget.

SUPPLEMENTARY COMMENTS

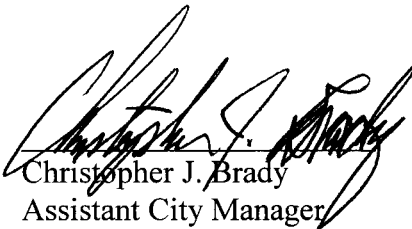
A Discretionary Contract Disclosure statement is not required.



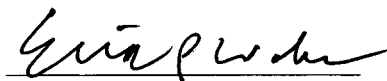
Malcolm Matthews
Director of Parks and Recreation



Thomas G. Wendorf, P.E.
Director of Public Works



Christopher J. Brady
Assistant City Manager

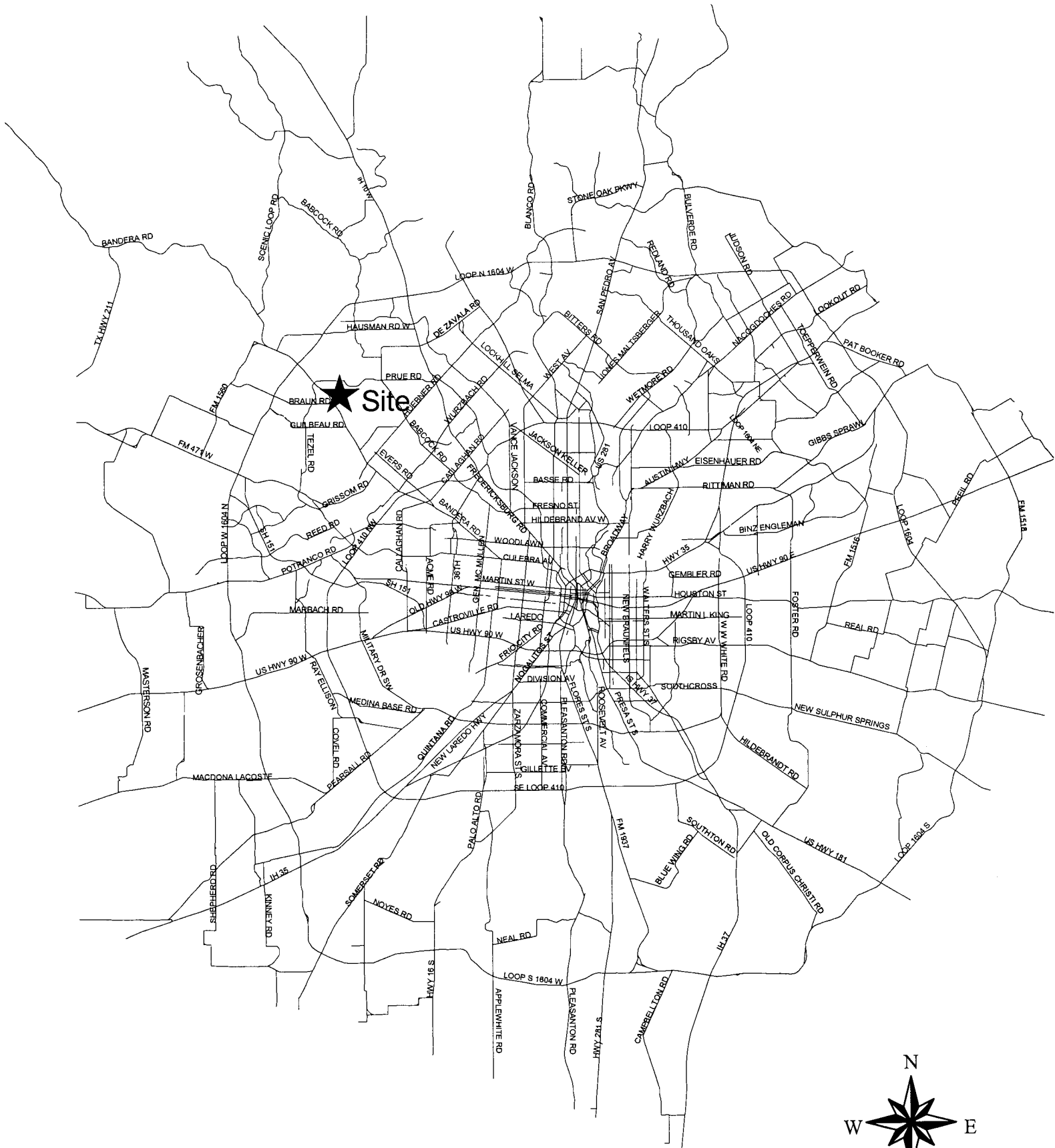


J. Rolando Bono
City Manager

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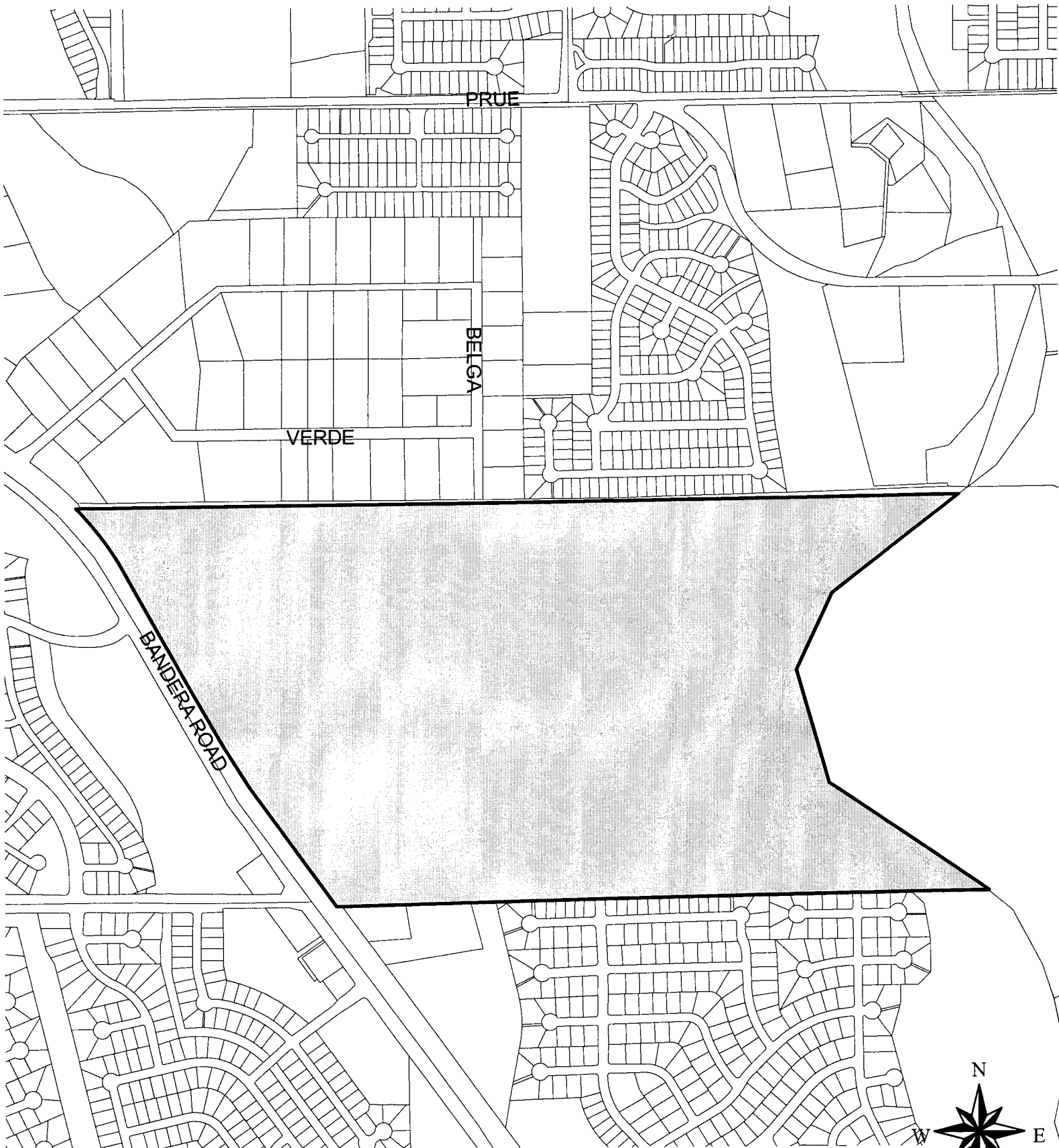
Site Map

O.P. Schnabel Park



Site Map

O.P. Schnabel Park



Section 00300
**BID FORM SUBMITTED TO THE
CITY OF SAN ANTONIO, TEXAS
FOR THE CONSTRUCTION OF**

O.P. Schnabel Park Entrance Improvements

IN SAN ANTONIO, TEXAS

The undersigned, as Bidder, declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm, corporation; that Bidder has carefully examined the Project Manual and plans therein referred to, and has carefully examined the requirements of the proposed work; and agrees that the Bidder will provide all the necessary machinery, tools, apparatus, and other means of construction, and will do all the work and furnish all the materials called for in the Project Manual and plans in the manner prescribed therein and according to the requirements of the Director of Public Works as therein set forth.

It is understood and agreed that the work is to be completed in full on or before ninety (90) calendar days.

Accompanying this Bid is a Bid Guaranty in the amount of five Percent (5%) percent of the greatest total amount of the Bid. Said Bid Guaranty, in the form of a Certified or Cashier's Check on a State or National Bank, or Bid Bond, is submitted as a guaranty of the good faith of the Bidder and that the Bidder will execute and enter into a written contract to do the work, if his bid is accepted. The Bidder by submitting this completed form hereby agrees that if he/she fails to execute the written contract and furnish satisfactory bond, within ten (10) calendar days after City Council award, the City of San Antonio shall, in any of such events, be entitled and is hereby given the right to retain said Bid Guaranty as liquidated damages. It is understood that the City of San Antonio reserves the right to reject any and all proposals whenever the City Council deems it in the interest of the City to do so, and also the right to waive any informalities in a bid.

In the event of the award of a contract to the undersigned, the undersigned will execute same on Construction Contract (General Form) and make bond for the full amount of the contract, to secure proper compliance with the terms and provisions of the contract, and to insure and guarantee the work until final completion and acceptance or the end of the guarantee period where so stipulated, and to guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the contract.

The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the Director of Public Works. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final.

The Bidder by submitting this bid acknowledges that they have received Addenda/Addendum number(s) 1

The Bidder is:

☐ A sole proprietorship;

☐ A partnership composed of _____

and _____

☒ A corporation chartered under the laws of the State of Tx, acting by its officers pursuant to its by-laws or a resolution of its Board of Directors.

(Affix Corporate Seal here)

371, Inc.
Official Business name

By: Mark Twiss / President
Type or print name/title of representative

Attest: Jf

By: [Signature] 8/2/05
Signature Date

I. BASE BID

Amount of Base Bid (Insert Amount in Words and Numbers):

_____ \$ 272,000

II. Alternates

Amount of each Alternates (if applicable) insert in Numbers:

1 27,000
2 18,000
3 59,000
1 - 24,000

4. 9,000
5. 10,000
6. 28,000

III. Unit Prices Amount of each Unit Price (if applicable) insert in Numbers. Identify with "add" or "deduct" in front of each amount.

1 _____
2 _____

371, Inc.
Official Name of Company (legal)

930-2923
Telephone No.

5523 Dietrich Rd "2"
Address

821-5524
Fax No.

SA Tx 78219
City, State and Zip Code

E-mail Address

06/04/04

Proposal Form Attachment

Certification of Non-Collusion

"The undersigned affirms that they are duly authorized to execute the proposed contract, that this company, corporation, firm, partnership or individual has not prepared this Bid in collusion with any other Bidder, and that the contents of this Bid as to prices, terms or conditions of said Bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this Bid.

By: 3TI, Inc.
(Print or Type Name)

Mark Trevino, President
(Print or Type Title/Position with Business)


(Signature)

8/2/05
(Date)

End of Section 00300

O.P. Schnabel Park Entrance Improvements
26-00187

<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
REVENUES:			
2003 Park Bond Funds (\$285,000)	\$64,208.37	\$220,791.63	\$285,000.00
Cell Tower Lease Revenue (\$62,500)	<u>\$0.00</u>	<u>\$62,500.00</u>	<u>\$62,500.00</u>
Total:	\$64,208.37	\$283,291.63	\$347,500.00
EXPENDITURES:			
26-00045-01-19-01 Transfer to Park Specifications Pro	\$918.37	\$0.00	\$918.37
26-00187-01-19-01 Architect Fees	\$47,190.00	\$0.00	\$47,190.00
26-00187-01-19-02 Architect Contingency	\$8,700.00	\$0.00	\$8,700.00
26-00187-01-10 Bid Advertising/Printing	\$3,400.00	\$0.00	\$3,400.00
26-00187-05-08 Construction Contract	\$0.00	\$272,000.00	\$272,000.00
26-00187-05-07-03 Construction Contingency	\$0.00	\$15,291.63	\$15,291.63
26-00187-01-19-03 Mandatory Project Fees	<u>\$4,000.00</u>	<u>-\$4,000.00</u>	<u>\$0.00</u>
Total:	\$64,208.37	\$283,291.63	\$347,500.00