

**CITY OF SAN ANTONIO
POLICE DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Albert A. Ortiz, Chief of Police

SUBJECT: Ordinance accepting a \$50,000 grant from the Office of the Governor, Criminal Justice Division (CJD) for the Crisis Assistance Team Administration

DATE: August 25, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager, or his designated representative, to accept a \$50,000 grant from the Office of the Governor, Criminal Justice Division (CJD) for the Crisis Assistance Team Administration program of the Victims Advocacy Section. The grant period is September 1, 2005 to June 30, 2006.

Staff recommends approval.

BACKGROUND INFORMATION

The purpose of the grant project is to provide administrative and operational support to the Police Department's Crisis Assistance Teams. The Crisis Assistance Team Administration (CATA) will oversee the coordination of crisis intervention volunteers. This program is designed primarily as a collaborative effort in the community to address the issues of violence against women. Services to be provided will include crisis intervention services to battered women and their children by a trained group of community volunteers. Volunteers currently staff the six police substations on Friday and Saturday between the hours of 7:00 p.m. and 2:00 a.m.

Last year's grant funding was \$80,000 with a \$7,407 cash match. The grant amount was the maximum authorized by the funding source. This year's grant was submitted for funding from a different source and a larger amount. The original grant application was for \$100,000 but due to funding constraints at the state level the actual grant award is only \$50,000. Full funding of this program would require an additional \$58,588 from the City's General Fund. The FY 2006 Proposed Budget contains \$300,000 for programs to combat family domestic violence. A portion of the funds could be available for the CATA program or similar type services the City may wish to provide.

Currently the grant funds two positions, a Program Coordinator and an Assistant Program Coordinator. If additional General Funds are not available to cover the grant reduction, then one position, the Assistant Program Coordinator, will have to be eliminated. The remaining position, the Program Coordinator, can only be funded for 10 months. This will affect the program by causing a reduction in services (volunteers recruited -59%, clients served -65%, volunteer hours

received -70%, and community presentations -57%). These services cannot be absorbed by other staff and are not available outside the Department.

The project will also contain a \$12,500 in-kind match based on volunteer hours generated by the grant program.

CJD requires the citing of the grant application certification number (13949-08), the specific naming of the "Authorized Grant Official", specific delineation of the type and amount of match being provided and specific language to be included in the ordinance authorizing the acceptance of the grant.

POLICY ANALYSIS

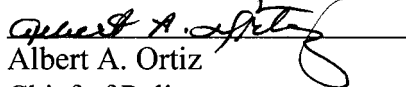
This ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and enforcement programs. The program will enhance the City's efforts in addressing domestic violence and victims of domestic violence.

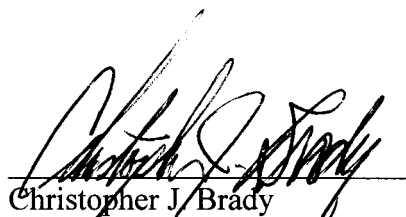
FISCAL IMPACT

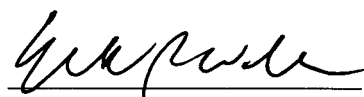
The Office of the Governor, Criminal Justice Division, will provide Grant funds of \$50,000. Volunteer hours provided by the program will be considered an in-kind match of \$12,500.

COORDINATION

This ordinance request has been coordinated with Finance, City Attorney's Office and the Office of Management & Budget.


Albert A. Ortiz
Chief of Police


Christopher J. Brady
Assistant City Manager


J. Rolando Bono
City Manager

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

CRISIS ASSISTANCE TEAM ADMINISTRATION
(CATA)

PERSONNEL COMPLEMENT
July 1, 2005 - June 30, 2006

Funded Positions

Activity Number	Job class	Job Title	Number of Positions
17-10-49	0915	Program Coordinator	1

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

CRISIS ASSISTANCE TEAM ADMINISTRATION

BUDGET

July 1, 2005 - June 30, 2006

Fund: 26055000

Internal Order: 117000000061

SAP G/L	Description		
	Office of the Governor Criminal Justice Division	\$	50,000
	City of San Antonio - Cash Match	\$	-
	In Kind Match - Volunteer Services	\$	12,500
	Total Revenues	\$	62,500

SAP G/L	Description	Total
5101010	Salaries	\$ 33,701
5103005	Social Security	\$ 2,773
5103010	Life Insurance	\$ 54
5103035	Personal Leave Buy Back Pay	\$ 1,800
5104057	Training Instructor Certification Pay	\$ 750
5105010	TMRS	\$ 4,513
5203050	Membership Dues	\$ -
5203060	Printing, binding & Repro	\$ -
5203070	Subscriptions to Publications	\$ -
5207010	Travel	\$ -
5302010	Office Supplies	\$ -
5304065	Library Materials	\$ -
5304080	Other Commodities	\$ -
5405040	Health Benefit Assessments	\$ 6,392
		\$ 49,984
6501010	In Kind Match - Volunteer Services	\$ 12,500
	In Kind Match - Volunteer Services	\$ 12,500
	Total Project Expenditures	\$ 62,484