

CONSENT AGENDA  
ITEM NO. 12

**CITY OF SAN ANTONIO  
PURCHASING & GENERAL SERVICES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**SUBJECT:** Fork Lifts

**DATE:** September 1, 2005

**SUMMARY & RECOMMENDATION**

This ordinance authorizes the Purchasing & General Services Department to accept the bid submitted by Equipment Depot to provide the City of San Antonio Alamodome Department with two forklifts for a total of \$100,894.00. Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

A request for sealed bids was issued to purchase two forklifts for the City of San Antonio Alamodome Department. A total of one bid was received. The low bid was submitted by Equipment Depot for a total of \$100,894.00. This bid was advertised in the Daily Commercial Recorder, La Prensa, the San Antonio Observer, the City of San Antonio Purchasing Website, Public Access Channel 21 and Demandstar.com.

In June 2004, per Ordinance No. 99389, City Council approved the purchase of a portable artificial infill turf system for the Alamodome. The infill turf system consists of rolls of turf which weigh approximately 8,000 lbs compared to the previous turf system which weighed 3,000 lbs. The forklifts will provide Alamodome staff with the necessary equipment needed to handle the greater weight capacity.

**POLICY ANALYSIS**

The Alamodome hosts a variety of sporting events such as professional football, NCAA football and soccer play of all levels. It is imperative that the turf is handled carefully due to the numerous events that take place in the Alamodome. These forklifts will be utilized by the Alamodome staff to ensure proper installation and removal of the infill turf system and to transport and store in a safe and timely manner.

**FISCAL IMPACT**

The total cost of this contract is \$100,894.00. Funding will be from the State Final Four Sales Tax Refund. All expenditures will be in accordance with the FY2004-2005 Budget approved by City Council.

**COORDINATION**

This item has been coordinated with the City of San Antonio Alamodome Department.

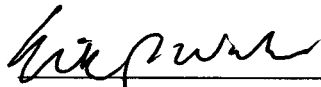
**SUPPLEMENTAL INFORMATION**

This contract was developed utilizing the formal competitive bid process; therefore, an Ethics Disclosure Form is not required.

The City of San Antonio Purchasing Department advertises bids in the Daily Commercial Recorder, La Prensa, The San Antonio Observer, and the San Antonio Express-News. This office also advertises bids on Public Access Channel 21, the Purchasing Website and utilizes the services of Demandstar.com to notify registered vendors of City bids.



Janie B. Cantu, C.P.M., Director  
Purchasing & General Services



Erik J. Walsh  
Assistant to the City Manager

## City of San Antonio Bid Tabulation

Opened: August 5, 2005			<b>MLWN</b> Equipment Depot 3935 IH 35 North San Antonio, TX 78219
For: Forklifts			
05-112		DG	
Item	Description	QTY	
1	Forklifts	2	
	Price per Each		\$50,447.00
	Price Total		\$100,894.00
	Make		Clark
	Model		CMP75S
	Delivery		
	Payment Terms		Net 30
	Delivery		30 Days
	Subtotal		\$100,894.00
	<b>Total</b>		\$100,894.00