AGENDA ITEM NO.

4(4)

# CITY OF SAN ANTONIO INTERDEPARTMENT CORRESPONDENCE CITY COUNCIL AGENDA MEMORANDUM

TO:

Mayor and City Council

FROM:

Milo D. Nitschke, Finance Director

Janis Schmees, Acting Director Convention & Visitors Bureau

SUBJECT:

Hotel Occupancy Tax Collection Fee

DATE:

September 15, 2005

## **SUMMARY**

This ordinance eliminates Section 31-69 (b) and 31-73 (a) of the City Code which provides for hotels to deduct and withhold one percent (1%) of the City hotel occupancy tax due if remitted to the City by the twentieth (20<sup>th</sup>) day following the end of the collection/reporting period, effective beginning for the October 2005 hotel occupancy tax collection/reporting month.

Staff recommends approval of this ordinance.

#### **BACKGROUND INFORMATION**

Chapter 31, Article IV of the City Code provides that a nine percent (9%) hotel occupancy tax be levied upon the cost of or consideration paid for a sleeping room furnished by any hotel located within the corporate limits of the City of San Antonio. Hotels are required to remit the hotel occupancy tax no later than the last day of the first (1<sup>st</sup>) calendar month following the collection/reporting month. Ordinance No. 54564, approved on November 19, 1981, amended the City Code providing that one percent (1%) of the hotel occupancy tax collections due may be deducted and retained by the hotel as reimbursement for the cost of collection if the hotel occupancy tax is remitted to the City by the twentieth (20<sup>th</sup>) day following the end of the collection/reporting period.

#### **POLICY ANALYSIS**

Cities which do not provide for retention of a collection fee/discount for hotel occupancy taxes include: Houston, Austin, New York, Los Angeles, Phoenix, and San Diego. Cities which do provide for retention of a collection fee/discount for hotel occupancy taxes include: Dallas (1%), Las Vegas (2%), Chicago (1%), and Atlanta (3%).

#### FISCAL IMPACT

The financial impact of this initiative will result in an additional \$329,396 for the Community and Visitors Facilities Fund and \$93,947 to the Hotel/Motel 2% Capital Improvement Fund. There is no General Fund impact.

Mayor and City Council Page 2 September 15, 2005

### **COORDINATION**

This item has been coordinated with Convention and Visitors Bureau, Office of Management and Budget, Contract Services, Finance and the City Attorney's Office.

# **SUPPLEMENTAL COMMENTS**

The requirements of the City's Ethics Ordinance are not applicable.

**SIGNATURES** 

Vilo D. Mitschke

Director, Finance Department

Janis Schmees

Acting Director, Convention & Visitors Bureau

Melissa Byrne Voszmer

Assistant City Manage

Roland A. Lozano

Assistant to the City Manager

J. Rolando Bono City Manager