

**CITY OF SAN ANTONIO
PURCHASING & GENERAL SERVICES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

SUBJECT: Lighting Truss

DATE: September 22, 2005

SUMMARY & RECOMMENDATION

This ordinance authorizes the Purchasing & General Services Department to accept and ratify a contract from Starlight Entertainment for the purchase of approximately 900 feet of lighting truss for the City of San Antonio Convention Facilities Department. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Submitted for Council consideration and action is an ordinance accepting and ratifying a contract from Starlight Entertainment to provide the for the City of San Antonio Convention Facilities Department with approximately 900 feet of lighting truss for a total of \$33,490.00.

The Convention Facilities will be displaying a Vatican Exhibit in the Gallery of the Henry B. Gonzales Convention Center from October 15, 2005 through January 8, 2006. This exhibit consists of artwork from the Vatican and a special display which requires a lighting truss in order to complete the set.

Initially, the Convention Facilities planned to rent the necessary equipment for an extended period of time. The department obtained a total of two quotes for the rental of lighting truss. However, the quotes were both over \$100,000.

Due to time constraint and limited suppliers, it was determined by staff that a one-time purchase for the lighting truss would be in the best interest of the City. A total of two quotes were obtained. The low bid was submitted by Starlight Entertainment in the amount of \$33,490. This purchase represents an approximate savings to the City of \$66,510.

This contract will provide approximately 900 feet of lighting truss for the Vatican Exhibit set at the Convention Facility. Construction in the gallery began on Tuesday, September 6, 2005 and will be completed on September 12, 2005.

POLICY ANALYSIS

Due to the time sensitive nature of this purchase, an informal proposal was solicited with the approval of the City Manager's Office. A total of two quotes were received, one from Starlight Entertainment and one from Tomcat USA, Inc. The low bid was submitted by Starlight Entertainment in the amount of \$33,490.00.

This contract provides shipping, delivery and the lighting truss materials required for the set construction to be used for the Vatican Exhibit. The producer of the event, Clear Channel Entertainment, has agreed to share in all expenses related to the project, 50/50. The City will retain possession of the equipment and be able to rent it to future customers of the Convention Center. The total net cost to the City will be \$16,745.00.

FISCAL IMPACT

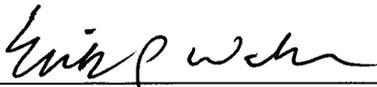
The total cost of this contract is \$33,490.00. Funding will be from the 2004 Hotel Motel Tax Subordinate Lien Revenue and Refund Bonds. All expenditures will be in accordance with the FY2004-2005 Budget approved by City Council.

COORDINATION

This item has been coordinated with the City of San Antonio Convention Facilities Department.



Janie B. Cantu, C.P.M., Director
Purchasing & General Services



Erik J. Walsh
Assistant to the City Manager

City of San Antonio Bid Tabulation

Opened: August 26, 2005				
For: Lighting Truss			Starlight Entertainment	Tomcat USA, Inc.
05-133			922 W. Chickasaw	2160 Commerce
TC			Stillwater, OK 74075	Midland, TX 79702
Item	Description	QTY		
1	Lighting Truss	1		
	Price Total		\$33,490.00	\$75,198.00
	Payment Terms		Net 30	Net 30
Total Award			\$33,490.00	