

**CITY OF SAN ANTONIO
LIBRARY DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

**CONSENT AGENDA
ITEM NO. 38**

TO: Mayor and City Council

FROM: Ramiro S. Salazar, Library Director

SUBJECT: ORDINANCE ACCEPTING FUNDS FROM THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION FOR THE PROVISION OF THE TECHNICAL ASSISTANCE NEGOTIATED GRANT FOR STATE FY2006

DATE: September 29, 2005

SUMMARY AND RECOMMENDATIONS

This Ordinance authorizes the acceptance of a grant in the amount of \$40,000.00 from the Texas State Library and Archives Commission. This Ordinance also authorizes the appropriation of funds. These funds, known as the Technical Assistance Negotiated Grant, will be available to the Alamo Area Library System which serves 45 public libraries in a 21-county area including Bexar County. These funds will be used for contractual and related travel expenses for a technical vendor to provide hardware, software, network and security support to computer systems of public libraries located within the Alamo Area Library System. Council authorization to apply for this grant was received on July 7, 2005 by Ordinance # 101112.

Staff recommends approval of this Ordinance.

BACKGROUND INFORMATION

Since 1998, the Texas State Library and Archives Commission has awarded the Technical Assistance Negotiated Grant to the Alamo Area Library System, of which San Antonio Public Library is a member. San Antonio Public Library serves as the Major Resource Center for the Alamo Area Library System. Funds have been awarded to provide technical assistance to support member libraries in the utilization, maintenance and security of computer resources. These funds will be used to fund a computer vendor for technical consulting and maintenance of hardware, software, networks and security needs for the member libraries. The Alamo Area Library System is a department of San Antonio Public Library and is supported by grant funds from the Texas State Library and Archives Commission. Prior grants received from the Technical Assistance Negotiated Grant program from FY2000 through FY2005 have ranged from \$63,086.00 to \$80,000.00. Funding for FY2006 is lower than the FY2005 level.

This grant is for state fiscal year 2006, beginning September 1, 2005 and ending August 31, 2006.

POLICY ANALYSIS

This action is consistent with City Council direction to accept appropriate State/Federal Grant Funds to enhance services for area residents. Benefits to Bexar County residents have a value of \$200,000.00. City Council has accepted Texas State Library and Archives Commission grants since 1972.

FISCAL IMPACT

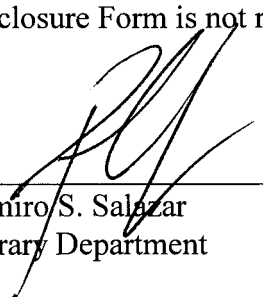
This grant is for state fiscal year 2006 and is in the amount of \$716,349.00. The grant provides one hundred percent of personnel, fringe benefits and operating costs associated with the grant. Indirect costs have been provided for and will be paid to the City for administration of the grant as per the City's Indirect Cost Plan. Staffing remains at the current level of five (5) full-time employees.

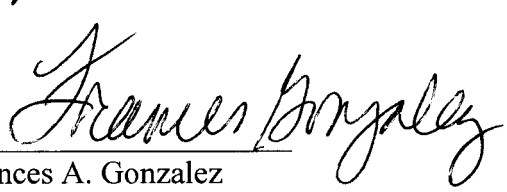
COORDINATION

This item has been coordinated with Finance, Office of Management and Budget, Information Technology Services and Human Resources. Staff of these Departments concurs with this recommendation.

SUPPLEMENTARY COMMENTS

The Alamo Area Library System's Advisory Council, representing member libraries, supports acceptance of this grant. This action requires no disclosure under the City's Ethics Ordinance. The Discretionary Contracts Disclosure Form is not required.



Ramiro S. Salazar
Library Department

Frances A. Gonzalez
Assistant City Manager

J. Rolando Bono
City Manager

LIBRARY SYSTEMS OPERATIONS GRANT STATE/FEDERAL 2005-2006**Internal Order 104000000025 Fund 26018000****09/01/05 - 08/31/06**

Cost Element		Amount
ESTIMATED REVENUES		
4501110	Grants State - Oper.	716,349.00
BUDGET APPROPRIATIONS		
5101010	Regular Salaries	194,454.00
5103005	FICA & Medicare Expense	15,028.00
5103010	Life Insurance	300.00
5103035	Personal Leave Buy Back	4,982.00
5105010	Retirement Expense	22,591.00
5201025	Education - Classes	1,000.00
5201040	Fees to Prof. Contractors	53,929.00
5203060	Binding & Printing	300.00
5203070	Subscriptions to Publications	9,700.00
5203080	Subscriptions to Computer Serv.	110,000.00
5203090	Transportation Fees	8,400.00
5204080	Maint. - Mach. & Equip.	500.00
5205010	Mail & Parcel Post	5,500.00
5205020	Rental of Office Equip	4,100.00
5207010	Travel - Official	6,900.00
5302010	Office Supplies	3,600.00
5304060	Library Resources	191,995.00
5304065	Library Materials	6,500.00
5304075	Computer Software	500.00
5403010	Phone & Fax Services	11,000.00
5403520	ADP - Services	9,500.00
5405020	Workers Comp. Assess.	1,075.00
5405040	Health Benefits Assess.	24,542.00
5406530	Indirect Cost	29,953.00
Total		716,349.00

Personnel Complement

Class No.	Job Title	Number Positions	Position Number
0963	Librarian IV	1.00	0010
0956	Librarian III	1.00	0001
0874	Accountant II	1.00	0005
0010	Office Assistant	1.00	0006
0889	Department System Sup.	1.00	