

**CITY OF SAN ANTONIO
PARKS AND RECREATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council
FROM: Malcolm Matthews, Director, Parks and Recreation Department
SUBJECT: Ingram Hills Park Improvements Project
DATE: November 3, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance accepts the low, qualified bid by DonSan Construction, LLC, a SBE/MBE firm, to perform construction work in connection with the Ingram Hills Park Improvements Project in City Council District 7 for a total contract cost of \$92,995.00; authorizes the execution of a standard construction contract; allocates \$13,900.00 for construction contingency, \$1,000.00 for park materials, \$1,200.00 for bid advertising and printing, and \$1,500.00 for mandatory project fees; authorizes appropriations of \$110,595.00 from 2003-2007 Park Bond funds; and provides for payment.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

Funding was approved in the 2003 Park Bond Issue for improvements to Ingram Hills Park located at 3803 Majestic Drive in City Council District 7. The scope of the work will include installation of walks and ramps, trail improvements, picnic units, benches, and a drinking fountain. A previous ordinance established a project budget for associated support services for an archeological survey and costs incurred for site work by the department's park construction crew. The design and construction bid documents were prepared by in-house landscape architects.

The construction bid was advertised in August 2005 in the Commercial Recorder, San Antonio Informer, and La Prensa De San Antonio. Six qualified (6) bids were received and DonSan Construction, L.L.C., a SBE/MBE firm, was selected with a low bid of \$92,995.00. A summary is shown on Exhibit 1.

A standard construction contract will be executed. The firm has five current projects with the Parks and Recreation Department for a total contract amount of \$995,556.00. The construction contract is for ninety (90) calendar days and work is anticipated to begin in December 2005 and will be completed in March 2006.

POLICY ANALYSIS

This ordinance is consistent with the approved 2003 Park Bond Issue. The construction contract was advertised and selected in accordance with established bid procedures.

FISCAL IMPACT

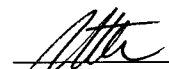
Funds of \$131,000.00 in 2003-2007 Park Bond funds were approved for the Ingram Hills Park Improvements Project. A total of \$8,118.37 was previously encumbered. The proposed ordinance will appropriate additional funds of \$110,595.00. The project will utilize \$92,995.00 for the construction contract, \$13,900.00 for construction contingency, \$1,000.00 for park materials, \$1,200.00 for bid advertising and printing, and \$1,500.00 for mandatory project fees. The remaining funds will be utilized in a future project for a pavilion requested by the community which will move forward as soon as additional funds become available. Maintenance and operation expenses of \$10,300.00 will be associated with the new park amenities and funding is available within the Department's current General Fund budget.

COORDINATION

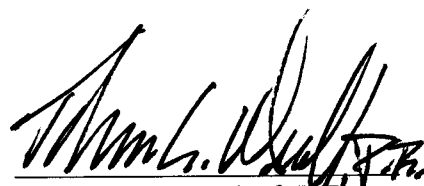
The project has been coordinated with community groups, Texas Department of Licensing & Regulation, Historic Design and Review Commission, Texas Historical Commission, Environmental Services Department, Development Services Department, Public Works Department, Finance Department and the Office of Management and Budget.

SUPPLEMENTARY COMMENTS

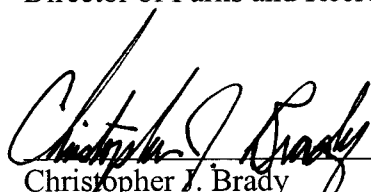
A Discretionary Contract Disclosure statement is not required.



Malcolm Matthews
Director of Parks and Recreation



Thomas G. Wendorf, P.E.
Director of Public Works



Christopher J. Brady
Assistant City Manager

+ 

J. Rolando Bono
City Manager

Exhibit I
Construction Bids
Ingram Hills Park Improvements

<u>Bidder</u>	<u>Base Bid</u>
DonSan Construction, L.L.C.	\$92,995.00
ASC Paving	\$122,800.00
Charlie & Co.	\$123,500.00
3TI, Inc.	\$127,000.00
All Pro General Construction	\$158,700.00
Ram Building Services	\$241,584.00

[illegible]

Site Map Ingram Hills



Section 00300
**BID FORM SUBMITTED TO THE
CITY OF SAN ANTONIO, TEXAS
FOR THE CONSTRUCTION OF**

Ingram Hills Park Improvements

IN SAN ANTONIO, TEXAS

The undersigned, as Bidder, declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm, corporation; that Bidder has carefully examined the Project Manual and plans therein referred to, and has carefully examined the requirements of the proposed work; and agrees that the Bidder will provide all the necessary machinery, tools, apparatus, and other means of construction, and will do all the work and furnish all the materials called for in the Project Manual and plans in the manner prescribed therein and according to the requirements of the Director of Public Works as therein set forth.

It is understood and agreed that the work is to be completed in full on or before ninety (90) calendar days.

Accompanying this Bid is a Bid Guaranty in the amount of five Percent (5%) percent of the greatest total amount of the Bid. Said Bid Guaranty, in the form of a Certified or Cashier's Check on a State or National Bank, or Bid Bond, is submitted as a guaranty of the good faith of the Bidder and that the Bidder will execute and enter into a written contract to do the work, if his bid is accepted. The Bidder by submitting this completed form hereby agrees that if he/she fails to execute the written contract and furnish satisfactory bond, within ten (10) calendar days after City Council award, the City of San Antonio shall, in any of such events, be entitled and is hereby given the right to retain said Bid Guaranty as liquidated damages. It is understood that the City of San Antonio reserves the right to reject any and all proposals whenever the City Council deems it in the interest of the City to do so, and also the right to waive any informalities in a bid.

In the event of the award of a contract to the undersigned, the undersigned will execute same on Construction Contract (General Form) and make bond for the full amount of the contract, to secure proper compliance with the terms and provisions of the contract, and to insure and guarantee the work until final completion and acceptance or the end of the guarantee period where so stipulated, and to guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the contract.

The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the Director of Public Works. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final.

The Bidder by submitting this bid acknowledges that they have received
Addenda/Addendum number(s) 1

The Bidder is:

☐ A sole proprietorship;

☐ A partnership composed of _____

and _____

☒ A corporation chartered under the laws of the State of Texas, acting by its
officers pursuant to its by-laws or a resolution of its Board of Directors.

(Affix Corporate Seal here)

DonSan Construction, LLC

Official Business name

Attest:

By: Alfonso Sanin - President

Type or print name/title of representative

By: [Signature] 9-14-05

Signature

Date

I. BASE BID

Amount of Base Bid (Insert Amount in Words and Numbers):

Ninety two thousand nine hundred and \$ 92,995⁰⁰

II. Alternates ninety five.

Amount of each Alternates (if applicable) insert in Numbers:

1 _____ 3 _____

2 _____ 4 _____

III. Unit Prices Amount of each Unit Price (if applicable) insert in Numbers. Identify with "add"
or "deduct" in front of each amount.

1 _____

2 _____

DonSan Construction, LLC

Official Name of Company (legal)

(210) 694-5883

Telephone No.

11120 Wurzbach Road, Suite 204

Address

San Antonio, Texas 78230

City, State and Zip Code

(210) 694-5857

Fax No.

donsan@satx.rr.com

E-mail Address

06/04/04

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Bid Form

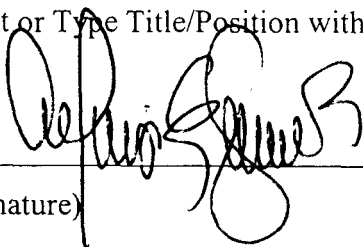
Proposal Form Attachment

Certification of Non-Collusion

"The undersigned affirms that they are duly authorized to execute the proposed contract, that this company, corporation, firm, partnership or individual has not prepared this Bid in collusion with any other Bidder, and that the contents of this Bid as to prices, terms or conditions of said Bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this Bid.

By: Alfonso Sanin
(Print or Type Name)

President
(Print or Type Title/Position with Business)


(Signature)

9-14-05
(Date)

End of Section 00300

Ingram Hills Park Improvements
26-00266

<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
REVENUES:			
2003 Park Bond for Ingram Hills Park (\$131,000.00)	<u>\$8,118.37</u>	<u>\$110,595.00</u>	<u>\$118,713.37</u>
Total:	\$8,118.37	\$110,595.00	\$118,713.37
EXPENDITURES:			
26-00266-01-19-04 Archeology Contract	\$3,000.00	\$0.00	\$3,000.00
26-00266-01-10 Bid Advertising/Printing	\$1,200.00	\$1,200.00	\$2,400.00
26-00266-05-09 Mandatory Project Fees	\$3,000.00	\$1,500.00	\$4,500.00
26-00045-01-19-01 Transfer to Park Specifications Project	\$918.37	\$0.00	\$918.37
26-00266-05-08 Construction Contract	\$0.00	\$92,995.00	\$92,995.00
26-00266-05-07 Construction Contingency	\$0.00	\$13,900.00	\$13,900.00
26-00266-05-08-01 Park Materials	<u>\$0.00</u>	<u>\$1,000.00</u>	<u>\$1,000.00</u>
Total:	\$8,118.37	\$110,595.00	\$118,713.37