

**CITY OF SAN ANTONIO
OFFICE OF THE CITY MANAGER
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Roland Lozano, Assistant to the City Manager

SUBJECT: Temporary Street closure of W. Evergreen between San Pedro Avenue and Maverick Street.

DATE: November 3, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance approves the temporary street closure of W. Evergreen between San Pedro Avenue and Maverick Street on Friday November 25 and Saturday November 26, 2005 from 8:00 a.m. to 7:00 p.m. in order for Esperanza Peace and Justice Center to hold its 16th Annual Peace Market. The closure is requested by Esperanza Peace and Justice Center and is located in City Council District 1.

Staff recommends approval.

BACKGROUND INFORMATION

This closure has occurred for the past several years and is a recurring event.

POLICY ANALYSIS

This ordinance is consistent with the City policy requiring an ordinance where closures of public streets are requested.

FISCAL IMPACT

The City will receive revenues of \$150 from this event and there will be no additional costs incurred. All insurance requirements, public safety devices (signs, barricades) and any off-duty police as may be required by the Police Department or the Public Works Department shall be the responsibility of the event sponsor, Esperanza Peace and Justice Center.

COORDINATION

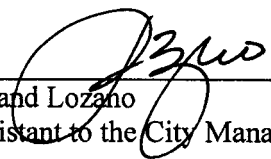
The temporary street closure plan has been coordinated with the Public Works Department, the Traffic Division of the Police Department, the E.M.S. Division of the Fire Department, and VIA Metropolitan Transit. All of the involved city departments concur with the staff recommendation to approve this request.

SUPPLEMENTARY COMMENTS


This action does not require completion of a Discretionary Contracts Disclosure Form.

ATTACHMENTS

- Letter of request
- Street Closure Acknowledgment Form, approved by all businesses and residences fronted by this closure
- Grid map



Roland Lozano
Assistant to the City Manager



J. Rolando Bono
City Manager

for

CITY OF SAN ANTONIO
STREET CLOSURE AGREEMENT

WHEREAS, Applicant (undersigned) has requested the temporary closure of certain streets to vehicular traffic in order to hold a special event, to wit: W. Evergreen St. ____ (street name)

WHEREAS, the City of San Antonio requires the execution of this agreement establishing the legal obligations of the person or organization requesting said street closure before reviewing said request;

NOW THEREFORE: The undersigned, by requesting this special use of a public right-of-way agrees to the following terms and conditions:

TERMS

1. The user organizations will provide signs, barriers, and off duty police personnel as may be required by the Police Department or the Public Works Department for the requested closure, to protect participants in the activities, or rerouted traffic.
2. Pay all fees and license charges, and be responsible for clean up afterwards.
3. Assume all risk inherent in this undertaking, and to identify and hold harmless the City of San Antonio from any and all cost, liability, or damage arising from or growing out of the requested usage.
4. A 20-foot wide unobstructed lane must be maintained through the entire length of the right-of-way closure for emergency vehicle access.
5. If the requesting party elects to set up and maintain traffic control devices (including barricades), they must comply with the training requirements of section 6A-6 of the *Texas Manual on Uniform Traffic Control Devices*.

AUTHORITY

The undersigned hereby represents and warrants that he or she has full authority to execute this agreement on behalf of the requesting party.

ACCEPTED AND AGREED TO THIS 28 day of September, 2005.

Applicant
(Requesting Party)

BY: Larry Adally

TITLE: Peace Market Coordinator, Volunteer

FROM : ESPERANZA

PHONE NO. : 210 228 0000

Sep. 30 2005 06:22PM P3

ACKNOWLEDGEMENT FORM SAN ANTONIO FIRE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-7 then forward to the above address or fax:

1. Street to be closed: First 125 feet of W. Evergreen starting at San Pedro & going East
2. Closed from (intersecting street name): San Pedro
To (intersecting street name): 125 Feet from San Pedro, before Maverick
3. City Council District #: 1
4. Date of Closure: November 25 & 26, 2005
5. Beginning Time of Closure: 8am
6. Ending Time of Closure: 7pm
7. The persons' name and telephone number responsible for the request:
(Name) Lacey Dalby, Graciela Sanchez (Phone #) 210/228-0201

OFFICE USE ONLY

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document, and the street requested ~~DOES~~ DOES NOT fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division WILL ~~WILL NOT~~ recommend this closure to Council.

The San Antonio Fire Department will complete the following:

1. We have reviewed the site plan showing any and all obstructions on the roadway, and this site plan WILL / WILL NOT leave access for the 20' wide fire lane for emergency vehicle access.
2. The San Antonio Fire Department DOES / DOES NOT recommend approval of this street closure application.

Signature: Capt Dennis RodTitle: Fire InspectorDate: 10-6-05

Reason for Denial (if applicable):

10/11/05 08:43

TRAFFIC DIVISION S.A.P.D. → 74441

NO. 019 D02

002/002

FROM : ESPERANZA

PHONE NO. : 210 228 0000

Sep. 30 2005 06:20PM P1

STREET CLOSURE ACKNOWLEDGEMENT FORM SAN ANTONIO POLICE DEPARTMENT

Public Works Department
Engineering and Traffic Division
Attn: John Rodriguez
1901 South Alamo
San Antonio, TX 78204
Office: 207-7755 Fax: 207-4441

Please complete items 1-20 then forward to the above address or fax:

1. Street to be closed: First 125 ft. of W. Evergreen St. starting from San Pedro & going East
 2. Closed from (Intersecting street name): San Pedro
To (intersecting street name): 125 feet from San Pedro, before Maverick
 3. Date to be closed: November 25 & 26, 2005
 4. Time to be closed: 8am
 5. Time to be re-opened: 7pm
 6. Purpose of Closure: 16th Annual Peace Market
 7. Estimated number of people: 2,000 per day
 8. What will be happening in the closed area? Street vendors with tables to sell handmade art and visitors to buy these goods.
 9. Will vehicles be allowed inside closure? Only from 7am to 9:30 am so that vendors may drop off their inventory
 10. Applicant's name: Esperanza Peace and Justice Center
 11. Applicant's address: 922 San Pedro
 12. Applicant's telephone number: 210/228-0201
 13. Certified Barricade Company used for closure: Flasher Equipment
 14. Contact person with certified barricade company: Israel Ramirez
 15. Has a detailed traffic control plan been submitted and approved by Public Works?
(Circle one) YES or NO
 16. Will off-duty Police Officers be hired for traffic control? (Circle one) YES or NO
 17. Off-duty Police Officers' name: _____
 18. Off-duty Police Officers' phone number: _____
 19. Off-duty Police Officers' Department name: _____
 20. Locations around street closure that officers will be placed: _____
- I certify that the information provided above is true and correct to the best of my knowledge.
(Signature) Larry A. Dally (Date) 9/28/05

▼ OFFICE USE ONLY ▼

Public Works - Engineering and Traffic Division will complete the following:

The Engineering and Traffic Division of Public Works has reviewed this document and the street requested **DOES / DOES NOT** fall under our major roadway guidelines. Based on the information currently available, the Engineering and Traffic Division **WILL / WILL NOT** recommend this closure to Council.

San Antonio Police Department - Traffic Section will complete the following:

1. Based on the information provided above the applicant **WILL / WILL NOT** need to have Off-duty Police officers assigned to work traffic around the street closure.
2. Officers will need to be placed at the following locations: Sec #8 Evergreen / San Pedro
Evergreen / Maverick during 7-9:30 am
3. The San Antonio Police Department **DOES / DOES NOT** recommend approval of your street closure application.
Signature / Date: [Signature] 10/11/05
4. Reason for denial (if applicable): _____

**STREET CLOSURE
ACKNOWLEDGEMENT FORM**

We, the undersigns, **APPROVE** or **DISAPPROVE** the temporary street closure of

(Street Name) First 125 feet of W. Evergreen starting at San Pedro & going East

from (Street Name) San Pedro

to (Street Name) 125 Feet from San Pedro, before Maverick

- This street closure is requested by Esperanza Peace and Justice Center _____ Located in City Council District # 1.
- We understand that during the time of closure we will not be denied vehicular access to our property.
- Acknowledgment in writing from all persons whose property front the street being closed, and from those whose driveways are on that street, regardless if attending the event or not.

DO NOT SIGN BELOW IF TOP PORTION HAS NOT BEEN FILLED OUT

SIGNATURE	ADDRESS	APPROVAL/DISAPPROVAL
1. <u>[Signature]</u>	<u>[Signature]</u>	<u>Approval</u>
2. <u>[Signature]</u>		<u>Approval</u>
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		

STREET CLOSURE

W. Evergreen: San Pedro Avenue and Maverick Street

