

**CITY OF SAN ANTONIO  
SAN ANTONIO METROPOLITAN HEALTH DISTRICT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Fernando A. Guerra, MD, MPH, Director of Health

**SUBJECT:** ORDINANCE ACCEPTING FUNDS FROM THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES FOR THE MILK AND DAIRY LABORATORY SAMPLE TESTING PROGRAM

**DATE:** November 3, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to execute a contract change up to \$30,000.00 from the Texas Department of State Health Services (TDSHS) to renew support of the ongoing Milk and Dairy Laboratory Sample Testing Program in the San Antonio Metropolitan Health District (SAMHD) for the period September 1, 2005 through August 31, 2006. In addition, this ordinance will adopt the program budget and authorize payments for contractual services.

Staff recommends approval.

**BACKGROUND INFORMATION**

The City Manager was authorized to execute the Public Health State Support Project 2005/2006 contract 7460020708A 2006 with TDSHS through an ordinance passed and approved on October 20, 2005 providing annual assistance to the City in support of the core public health activities provided by the SAMHD. Contract changes are made throughout the term of the contract in order to renew grant programs when their terms expire. TDSHS has now offered a contract change up to \$30,000.00 through Contract Change Notice No. 02, Attachment No. 03 to the above contract to renew support for the ongoing Milk and Dairy Laboratory Sample Testing Program in the SAMHD for the period September 1, 2005 through August 31, 2006 (See Attachment II).

The SAMHD Milk and Dairy Laboratory Sample Testing Program tests approximately 5,000 milk samples per year from processing plants located in San Antonio and the surrounding TDSHS Region 8 area. Samples are processed within 48 to 72 hours after collection. Among the tests performed on the samples are tests for bacteria, pasteurization, the absence of antibiotics, and an added water test to determine if water has been added to the product. Test results are faxed to TDSHS in Austin for monitoring. Reimbursement to SAMHD under this contract will be made based on a specific fee schedule for the laboratory procedures provided.

## **POLICY ANALYSIS**

Acceptance of this contract change from TDSHS will continue the long-standing practice of utilizing Federal and State aid to support local public health programs of the City.

## **FISCAL IMPACT**

This TDSHS contract change provides up to \$30,000.00 to renew the ongoing Milk and Dairy Laboratory Sample Testing Program in the SAMHD for the period September 1, 2005 through August 31, 2006. The SAMHD has coordinated with the Office of Management and Budget.

## **COORDINATION**

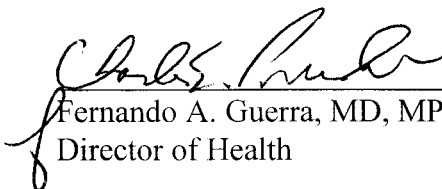
The City Attorney's Office and the Human Resources Department, Risk Management Division, have reviewed and approved the contract with TDSHS. The SAMHD has coordinated with the Finance Department for accurate accounting of the grant.

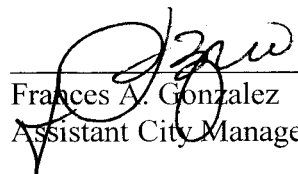
## **SUPPLEMENTARY COMMENTS**


Provisions of the Ethics Ordinance do not apply.

Attachments:

- Attachment I: Public Health State Support Project 2005-2006 (State) Budget
- Attachment II: TDSHS Contract No. 7460020708A 2006, Contract Change Notice No. 02, Attachment No. 03

  
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Fernando A. Guerra, MD, MPH  
Director of Health

  
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Frances A. Gonzalez  
Assistant City Manager

  
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J. Rolando Bono  
City Manager

**Attachment I**  
**Public Health State Support Project 2005-2006 (State)**  
**Fund 26016000**  
**Fund Center 3610340000**  
**TDSHS Contract No. 7460020708A 2006**

<u>ESTIMATED REVENUES</u>	<u>OBJ-CODE</u>	<u>BUDGET</u>
TDSHS Attachment #03	4501110	\$ 30,000
Total Estimated Revenues		<u>30,000</u>

**APPROPRIATIONS**

Milk Sample Lab Tests  
Activity 36-10-34                      09/01/05 to 08/31/06  
Cost Center 3610340002  
Internal Order 136000000289

SAMHD Milk Sample Lab Tests	5201040	30,000
Total Appropriations		<u>\$ 30,000</u>



ATTACHMENT II

DEPARTMENT OF STATE HEALTH SERVICES  
1100 WEST 49TH STREET  
AUSTIN, TEXAS 78756-3199

STATE OF TEXAS

DSHS Document No. 7460020708A2006

COUNTY OF TRAVIS

Contract Change Notice No. 02

The Department of State Health Services, hereinafter referred to as RECEIVING AGENCY, did heretofore enter into a contract in writing with SAN ANTONIO METROPOLITAN HEALTH DISTRICT hereinafter referred to as PERFORMING AGENCY. The parties thereto now desire to amend such contract attachment(s) as follows:

SUMMARY OF TRANSACTION:

ATT NO. 03 : MILK GROUP

All terms and conditions not hereby amended remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES SHOWN.

Authorized Contracting Entity (type above if different from PERFORMING AGENCY) for and in behalf of:

PERFORMING AGENCY:

SAN ANTONIO METROPOLITAN HEALTH DISTRICT

By: \_\_\_\_\_  
(Signature of person authorized to sign)

\_\_\_\_\_  
(Name and Title)

Date: \_\_\_\_\_

RECOMMENDED:

By: \_\_\_\_\_  
(PERFORMING AGENCY Director, if different from person authorized to sign contract)

RECEIVING AGENCY :

DEPARTMENT OF STATE HEALTH SERVICES

By: \_\_\_\_\_  
(Signature of person authorized to sign)

Bob Burnette, Director  
Client Services Contracting Unit  
(Name and Title)

Date: \_\_\_\_\_

LF CSCU - Rev. 6/05

## DETAILS OF ATTACHMENTS

Att/ Amd No.	DSHS Program ID/ DSHS Purchase Order Number	Term		Financial Assistance		Direct Assistance	Total Amount (DSHS Share)
		Begin	End	Source of Funds*	Amount		
01	CHS/BC 0000307284	07/01/05	06/30/06	93.919	135,200.00	0.00	135,200.00
02	CHS/FEE 0000309680	09/01/05	08/31/06	State 93.994	261,633.00	0.00	261,633.00
03	M&D 0000309948	09/01/05	08/31/06	State	0.00	0.00	0.00
DSHS Document No.7460020708A2006 Change No. 02				Totals	\$396,833.00	\$ 0.00	\$396,833.00

\*Federal funds are indicated by a number from the Catalog of Federal Domestic Assistance (CFDA), if applicable. REFER TO BUDGET SECTION OF ANY ZERO AMOUNT ATTACHMENT FOR DETAILS.

DOCUMENT NO. 7460020708A-2006  
ATTACHMENT NO. 03  
PURCHASE ORDER NO. 0000309948

PERFORMING AGENCY: SAN ANTONIO METROPOLITAN HEALTH DISTRICT

RECEIVING AGENCY PROGRAM: MILK AND DAIRY PRODUCTS DIVISION

TERM: September 01, 2005 THRU: August 31, 2006

SECTION I. SCOPE OF WORK:

PERFORMING AGENCY shall provide laboratory analyses of milk samples submitted by RECEIVING AGENCY. Analyses shall meet laboratory proficiency standards as set by the National Conference of Interstate Milk Shipments and the 2001 U.S. Public Health Service Grade "A" Pasteurized Milk Ordinance, 25 TAC Chapter 217.

PERFORMING AGENCY shall perform the tests requested by RECEIVING AGENCY for each sample submitted and mail results to RECEIVING AGENCY, Environmental and Consumer Safety Section, Policy/Standards/QA Unit, Milk Group, 1100 West 49<sup>th</sup> Street, Austin, Texas 78756, or facsimile, (512) 719-0250, within 48 hours from the date and time the sample is received by PERFORMING AGENCY laboratory.

PERFORMING AGENCY shall send original copy of laboratory results forms to RECEIVING AGENCY, Environmental and Consumer Safety Section, Policy/Standards/QA Unit, Milk Group, 1100 West 49th Street, Austin, Texas 78756.

PERFORMING AGENCY shall submit State of Texas Purchase Voucher Form B-13, including total number and type of tests performed to RECEIVING AGENCY, Accounting Section, Claims Processing Unit, monthly.

PERFORMING AGENCY shall comply with Chapter 435, Health and Safety Code, Dairy Products.

SECTION II. SPECIAL PROVISIONS:

None.

### SECTION III. BUDGET:

Laboratory analyses shall be performed at a rate per test not to exceed the following schedule:

Standard Plate Count	SPC	\$ 6.00
Direct Microscopic Somatic Cell Count	DMSCC	\$ 8.00
Electronic Somatic Cell Count	ESCC	\$ 8.00
Added Water	Cryoscope	\$ 2.00
Antibiotics Inhibitor (Disk Assay)	Disc	\$ 4.50
Antibiotics Confirmation Raid Test	Charm I, II, SNAP, etc.	\$24.00
AFlatoxin	AFlatoxin	\$12.50
Phosphatase	Fluorophos	\$ 7.50
Coliform	Coli	\$ 5.50
Water Supply	Water	\$15.00
Cooling Water	Glycol-Sweet Water	\$15.00

Total contract not to exceed \$ 30,000.00.