

**CITY OF SAN ANTONIO
PURCHASING & GENERAL SERVICES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

SUBJECT: Carpet Removal and Installation at San Antonio International Airport

DATE: November 17, 2005

SUMMARY & RECOMMENDATION

This ordinance authorizes the Purchasing & General Services Department to accept the bid submitted by One Stop Services, Inc., an MBE company, to provide the City of San Antonio Aviation Department with carpet removal and installation at the San Antonio International Airport for a total of \$72,490.60 from the Airport Improvement and Contingency fund. Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

A request for sealed bids was issued for carpet removal and installation to include labor, materials and equipment for the City of San Antonio Aviation Department International Airport. A total of three bids were received. The low bid was submitted by One Stop Services, Inc., an MBE company, for a total of \$72,490.60. This bid was advertised in the Daily Commercial Recorder, La Prensa, the City of San Antonio Purchasing Website, Public Access Channel 21 and Demandstar.com.

This contract will provide labor, materials and equipment to remove and replace the carpeting in the Terminal One jet bridges and north concourse of the San Antonio International Airport. This terminal has two concourses and sixteen boarding gates with a passenger travel rate of 2,307,462 enplanements for fiscal year 2004. Both concourses and jet bridges are carpeted with the north concourse bearing the majority of passenger travel. The existing carpet is at the end of its useful life and is in permanently worn and soiled condition. Therefore, it is necessary to install new carpeting at the Airport to maintain safe walkways.

POLICY ANALYSIS


The City of San Antonio Aviation Department operates a first class International Airport. The airport was visited by 3,498,972 enplaned passengers from all over the world in fiscal year ending 2004. This contract will provide labor, materials and equipment for the installation of new carpeting in Terminal One. The carpet procured through this contract will last approximately three to four years.

FISCAL IMPACT

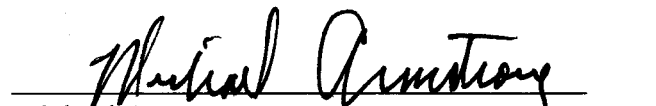
The total cost of this contract is \$72,490.60. Funding will be from the Airport Improvement and Contingency Fund. All expenditures will be in accordance with the FY2005-2006 Budget approved by City Council.

COORDINATION

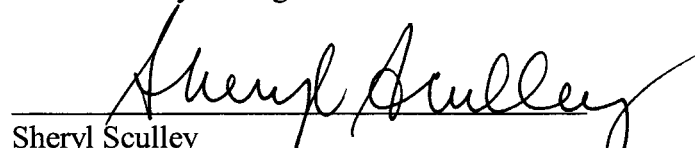
This item has been coordinated with the City of San Antonio Aviation Department.



Jamie B. Cantu, C.P.M., Director
Purchasing & General Services



Michael Armstrong
Assistant City Manager/Chief Information Officer



Sheryl Sculley
City Manager

City of San Antonio

Contract Summary Sheet

Date 11-17-05

Agenda Item:

Name/Title (Caption as shown on agenda): An ordinance accepting the bid submitted by One Stop Services, Inc., an MBE company, to provide the City of San Antonio Aviation Department with carpet removal and installation at the San Antonio International Airport for a total of \$72,490.60 from the Airport Capital Projects fund. [Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]	
Description of Item(s) and Use: This contract will provide removal and installation of carpet at the San Antonio International Airport.	
Total \$: \$72,490.60	
Bid Number and Title	05-102 Carpet Removal and Installation at he San Antonio International Airport
Method of Procurement	Competitively Bid
Price Trend	
Contract Info: <input checked="" type="checkbox"/> Formal <input type="checkbox"/> Annual <input type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease	
Contractor(s):	One Stop Services, Inc. (MBE), 5401 Bandera Road, San Antonio, Texas 78238 <input checked="" type="checkbox"/> Low Bid
Previous Related Council Action(s):	
Date:	12-9-04
Agenda Item #:	14
Action:	Ord. No. 100081 accepting bids of various companies to provide commodities and services on an annual basis. A1011-05 Carpet, Carpet Tile, Carpet Cushion and Installation for Asset Mgt. Building Maint., Gomez Floor Covering Inc., Est Amount \$100,000
Date:	6-10-04
Agenda Item #:	8
Action:	Ord. No. 99310 accepting a low responsive bid from Quality Hardwood Floors to provide City Convention Facilities with removal and replacement of stage flooring at Lila Cockrell Theatre, Total \$80,730
Date:	
Agenda Item #:	
Action:	
Anticipated Future Requirements and Actions:	
Comments:	
Using Aviation Dept. Department:	