

**CITY OF SAN ANTONIO  
PURCHASING & GENERAL SERVICES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**SUBJECT:** Annual Contracts for Fiscal Year 2005-2006

**DATE:** November 17, 2005

**SUMMARY & RECOMMENDATION**

The attached tabulation of bids is hereby submitted for council consideration and action. Annually at this time, bids are requested for various materials, parts and services. This ordinance includes contracts for bulk jet-a-fuel; maintenance of elevators for Health Department Headquarters; maintenance of elevators at Wolff Municipal Stadium; and curbside recycling containers.

Many bids are on a firm, non-escalating basis, while others such as petroleum related items and certain other commodities require escalation of prices during the contract period. Generally, bids reflect small increases over recent prior years, but in many cases reflect decreases.

It is recommended these contracts be approved.

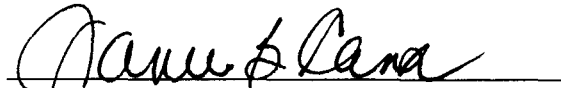
- SECTION I:** The bids in this section are low responsive bids in which award is recommended to the lowest bidder. (1 contracts)
- SECTION II:** The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids failed to meet City's specifications. (3 contracts)

**POLICY ANALYSIS**

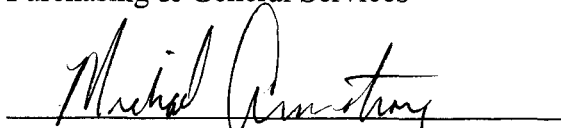
Annual contracts are an efficient method of securing the best prices through volume purchasing and by reducing large amounts of work related to the bid process. This group of contracts represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the remainder of the fiscal year.

**FINANCIAL IMPACT**

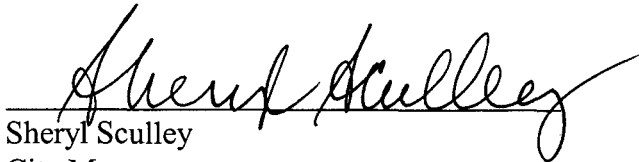
Funds are not expended by this ordinance. All expenditures will be in accordance with the FY 2005-2006 budget approved by City Council. The combined total estimated amount for contracts listed on this ordinance is approximately \$193,579.



Jamie Cantu, C.P.M., Director  
Purchasing & General Services



Michael Armstrong  
Assistant City Manager/Chief Information Officer



Sheryl Sculley  
City Manager

# City of San Antonio

## Contract Summary Sheet

Date 11-17-05

Agenda Item:

**Name/Title (Caption as shown on agenda):**

An ordinance accepting the bids of various companies to provide the City of San Antonio with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of approximately \$193,579.00 including: bulk jet-a-fuel; maintenance of elevators for Health Department Headquarters; maintenance of elevators at Wolff Municipal Stadium; and curbside recycling containers. [Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

**Description of Item(s) and Use:**

This contract will provide 24 hour a day delivery of bulk jet-a-fuel to the Helicopter Detail hangar at Stinson Airport.

**Total \$:** \$112,230 annually

Bid Number and Title	A713-06-DG Bulk Jet-A-Fuel
Contract Period	1-1-06 through 12-31-06 with one year option to extend Calendar Year Contract
Method of Procurement	Competitively Bid
Price Trend	Pricing for fuel has increased due to current market conditions. Oil Price Information Services (OPIS) average price for Jan. 2003 was .9882. OPIS average price for Oct. 2005 was 2.494. 152.37% average Increase.

**Contract Info:**           Formal   X   Annual      Support/Maintenance      Lease

**Contractor(s):** Arrow Energy, Inc. 1404 Industrial Drive, Suite 3, Saline, MI 48176 – Entire Bid  
  X   Low Bid

**Previous Related Council Action(s):**

Date:	5-19-05
Agenda Item #:	11
Action:	Ord. No. accepting the low responsive bid from Valero Marketing & Supply to provide gasoline transport loads for an est. annual cost of \$4,397,560.
Date:	
Agenda Item #:	
Action:	
Date:	
Agenda Item #:	
Action:	

**Anticipated Future Requirements and Actions:**

**Comments:**

Using Police Department  
Department:

# City of San Antonio

## Contract Summary Sheet

Date 11-17-05

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An ordinance accepting the bids of various companies to provide the City of San Antonio with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of approximately \$193,579.00 including: bulk jet-a-fuel; maintenance of elevators for Health Department Headquarters; maintenance of elevators at Wolff Municipal Stadium; and curbside recycling containers. [Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

**Description of Item(s) and Use:** This contract will provide labor, materials and equipment to maintain elevators at the Health Department Headquarters.

**Total \$:** \$10,107 annually

Bid Number and Title	A552-06-MR Maintenance of Elevators for Health Department H.Q.
Contract Period	Upon Award through 9-30-2010 (5 year contract)
Method of Procurement	Competitively Bid
Price Trend	43% increase in monthly maintenance costs or \$1200 per year. Contract includes emergency repair labor and parts which were not historically tracked. They are new provisions to the agreement.

**Contract Info:** ☐ Formal ☒ Annual ☐ Support/Maintenance ☐ Lease

**Contractor(s):** Omni Elevator, 1730 E. Commerce, San Antonio, Texas 78203 – Entire Bid ( ☒ Low Bid)

**Previous Related Council Action(s):**

Date:	11-10-05
Agenda Item #:	
Action:	Accepting bids of various companies to provide services and commodities on an annual contract basis. (A555-06 Maint. Of Elevators for Market Square Facilities, Omni Elevators, Est Amount \$6892)
Date:	11-3-05
Agenda Item #:	16
Action:	Accepting bids of various companies to provide services and commodities on an annual contract basis. (A579-06 Maint of Elevators at Tower of Americas, EMR Inc., Est Amount \$104219)
Date:	10-20-05
Agenda Item #:	13
Action:	Ordinance No. 101588 accepting bids of various companies to provide services and commodities on an annual contract basis. (A556-06 Elevator Maint for Parks & Recreation, Automatic Elevator, Est Amt \$9801)
Date:	2-12-04
Agenda Item #:	10
Action:	Ordinance No. 98799 accepting bids of various companies to provide services and commodities on an annual contract basis. (A969 Elevator Maint. For Riverwalk Elevators, Omni Elevator Co., Est Amt 7700)

**Anticipated Future Requirements and Actions:**

**Comments:**

Using Health Department  
Department:

# City of San Antonio

## Contract Summary Sheet

Date 11-17-05

Agenda Item:

**Name/Title (Caption as shown on agenda):**

An ordinance accepting the bids of various companies to provide the City of San Antonio with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of approximately \$193,579.00 including: bulk jet-a-fuel; maintenance of elevators for Health Department Headquarters; maintenance of elevators at Wolff Municipal Stadium; and curbside recycling containers. [Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

**Description of Item(s) and Use:** This contract will provide labor, materials, and equipment to maintain elevators at Wolff Stadium.

**Total \$:** \$6,892 annually

Bid Number and Title	A596-06-MR Maintenance of elevators at Wolff Municipal Stadium
Contract Period	Upon Award through 11-30-2010 (5 year contract)
Method of Procurement	Competitively Bid
Price Trend	40% increase in monthly maintenance costs or \$750 per year. Contract includes emergency repair labor and parts which were not historically tracked. They are new provisions to the agreement.

**Contract Info:** ☐ Formal ☒ Annual ☐ Support/Maintenance ☐ Lease

**Contractor(s):** Arrow Energy, Inc. 1404 Industrial Drive, Suite 3, Saline, MI 48176 – Entire Bid  
☒ Low Bid

**Previous Related Council Action(s):**

Date:	11-10-05
Agenda Item #:	
Action:	Accepting bids of various companies to provide services and commodities on an annual contract basis. (A555-06 Maint. Of Elevators for Market Square Facilities, Omni Elevators, Est Amount \$6892)
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Agenda Item #:	10
Action:	Ordinance No. 98799 accepting bids of various companies to provide services and commodities on an annual contract basis. (A969 Elevator Maint. For Riverwalk Elevators, Omni Elevator Co., Est Amt 7700)

**Anticipated Future Requirements and Actions:**

**Comments:**

**Using Department:** Health Department

# City of San Antonio

## Contract Summary Sheet

Date 11-17-05

Agenda Item:

**Name/Title (Caption as shown on agenda):**

An ordinance accepting the bids of various companies to provide the City of San Antonio with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of approximately \$193,579.00 including: bulk jet-a-fuel; maintenance of elevators for Health Department Headquarters; maintenance of elevators at Wolff Municipal Stadium; and curbside recycling containers. [Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

**Description of Item(s) and Use:** This contract will provide curbside recycling containers for the City's curbside recycling program.

**Total \$:** \$64,350 annually

Bid Number and Title	A818-06-TC Curbside Recycling Containers
Contract Period	Upon Award through 9-30-06 with one year option to extend
Method of Procurement	Competitively Bid
Price Trend	18% increase. Prices for raw materials such as concrete, steel and fuel have increased due to market conditions.

**Contract Info:**      ☐ Formal ☒ Annual ☐ Support/Maintenance ☐ Lease

<b>Contractor(s):</b>	SCL A-1 Plastics, Ltd., 241 Clarence Street, Brampton, Ontario L6W4P2 – Entire Bid
	Low Bid

**Previous Related Council Action(s):**

Date:	8-25-05
Agenda Item #:	10
Action:	Ord. No. 101270 accepting a low bid from San Antonio Brake & Clutch to provide roll off containers for a total of \$26,200.
Date:	
Agenda Item #:	
Action:	
Date:	
Agenda Item #:	
Action:	
Date:	
Agenda Item #:	
Action:	

**Anticipated Future Requirements and Actions:**

**Comments:**

**Using Department:** Environmental Services Department

SECTION I  
COUNCIL, NOVEMBER 17, 2005  
LOW BIDS

SECTION I: LOW BIDS

The bids in this section are low responsive bids in which award is recommended to the lowest bidder.

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Bulk Jet A Fuel A713-06-DG 1-1-06 through 12-31-06 with one year option to extend		Arrow Energy, Inc. Entire Bid Est Amount \$112,230 annually

This contract will provide the City of San Antonio Police Department with 24 hour a day delivery of bulk jet-a-fuel to the Helicopter Detail hangar located at 1110 9<sup>th</sup> Street at Stinson Airport.

# City of San Antonio Bid Tabulation

Opened: October 10, 2005				
For: Annual Contract for Bulk Jet-A-Fuel				
A713-06		DG	Arrow Energy, Inc. 1404 Industrial Dr., Ste. 3 Saline, MI 48176-9495	The Hiller Group, Inc. 5321 Memorial Hwy. Tampa, FL 33634
Item	Description	Estimated Quantity		
1	Bulk Jet-A-Fuel Price per Gallon Over/Discounted from OPIS Opis Average for Oct. 10, 2005 Delivered price per gallon Terms	45,000 Gallons	+\$0.0995 2.3945 \$2.4940 Net 30	+\$0.10 2.3945 \$2.4945 Net 30
	Totals:		\$112,230.00	\$112,252.50

SECTION II  
COUNCIL, NOVEMBER 10, 2005  
LOW RESPONSIVE BIDS

SECTION II: LOW RESPONSIVE BIDS

The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids failed to meet City's specifications.

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Maintenance of Elevators for Health Department A552-06-MR Upon Award through 9-30-2010 (5 year contract)  This contract will provide the City of San Antonio Health Department with labor, materials and equipment to maintain elevators at Health Department Headquarters in compliance with National and State Codes and to extend the life of the equipment.		Omni Elevator Entire Bid Est Amount \$10,107 annually
2. Maintenance of Elevators at Wolff Municipal Stadium A596-06-MR Upon Award through 11-30-2010 (5 year contract)  This contract will provide the City of San Antonio Alamodome Department with labor, materials and equipment to maintain elevators at Wolff Stadium in compliance with National and State Codes and to extend the life of the equipment.		Omni Elevator Entire Bid Est Amount \$6,892 annually
3. Curbside Recycling Containers A818-06-TC Upon Award through 9-30-06 With one year option to extend  This contract will provide the City of San Antonio Environmental Services Solid Waste Division with curbside recycling containers for the City's curbside recycling program.		SCL A-1 Plastics, Ltd. Entire Bid Est Amount \$64,350 annually

**City of San Antonio Bid Tabulation**

Opened: August 12, 2005 For: Annual Contract For Maintenance of Elevators for Health Department A0552-06-MR MR			MSWN	FSWN	FLWN	MLWN
			Omni Elevator 1730 E. Commerce San Antonio, TX 78203	Automatic Elevator 7975 Ninth St. Somerset, TX 78069	EMR, Inc. 2805 W. Arkansas Lane, Ste 101 Arlington, TX 76016	Thyssen Krupp Elevator 1077 Central Parkway South #300 San Antonio, TX 78232
ITEM	DESCRIPTION	ANNUAL QUANTITY				
I	<b>Hydraulic Elevator Maintenance</b>	12 Months				<b>NAS</b>
	Price per Month		\$175.00	\$210.00	\$220.00	\$112.50
	Total Price		\$2,100.00	\$2,520.00	\$2,640.00	\$1,350.00
II	<b>Dumbwaiter Elevator Maintenance</b>	12 Months				
	Price per Month		\$165.00	\$140.00	\$75.00	\$96.00
	Total Price		\$1,980.00	\$1,680.00	\$900.00	\$1,152.00
	<b>ITEM I &amp; II Total</b>		<b>\$4,080.00</b>	<b>\$4,200.00</b>	<b>\$3,540.00</b>	<b>\$2,502.00</b>
III	<b>Emergency Repair Labor Rates</b>					
	<b>Prime Time Labor: 8 AM - 5 PM, M-F</b>					
A	Technician/Journeyman	20 Hours	\$98.00	\$100.00	\$110.00	Included
	Total		\$1,960.00	\$2,000.00	\$2,200.00	Included
B	Helper	20 Hours	\$49.00	\$75.00	\$77.00	Included
	Total		\$980.00	\$1,500.00	\$1,540.00	Included
	<b>After Hours Labor: 5 PM - 8 AM, M-F</b>					
C	Technician/Journeyman	10 Hours	\$166.60	\$160.00	\$187.00	\$261.80
	Total		\$1,666.00	\$1,600.00	\$1,870.00	\$2,618.00
D	Helper	10 Hours	\$83.30	\$140.00	\$130.90	Included
	Total		\$833.00	\$1,400.00	\$1,309.00	Included
	<b>Weekend &amp; Holiday Labor: All Hours</b>					
E	Technician/Journeyman	2 Hours	\$196.00	\$160.00	\$220.00	\$308.00
	Total		\$392.00	\$320.00	\$440.00	\$616.00
F	Helper	2 Hours	\$98.00	\$140.00	\$144.00	\$230.00
	Total		\$196.00	\$280.00	\$288.00	\$460.00
	<b>ITEM III Total</b>		<b>\$6,027.00</b>	<b>\$7,100.00</b>	<b>\$7,647.00</b>	<b>\$3,694.00</b>
IV	<b>Emergency Repair Parts</b>					
	Dealer Cost Plus Percentage		15%	20%	30%	30%
	<b>Annual Total</b>		<b>\$10,107.00</b>	<b>\$11,300.00</b>	<b>\$11,187.00</b>	<b>\$6,196.00</b>
	Terms		Net 30	Net 30	Net 30	Net 30
	<b>Total Estimated Award</b>		<b>\$10,107.00</b>			

**City of San Antonio Bid Tabulation**

Date: August 12, 2005					
For: Annual Contract for Maintenance of Elevators at Wolff Municipal Stadium			Omni Elevator	EMR Inc.	Thyssen Krupp Elevator
A596-06-MR			1730 E. Commerce	2805 W. Arkansas Lane, Ste 101	1077 Central Pkwy S., Ste 300
MR			San Antonio, TX 78203	Arlington, TX 76016	San Antonio, TX 78232
Item	Description	Estimated Quantity			
1	<b>Elevators Maintenance at Nelson W. Wolff Municipal Stadium</b>	12 Months			<b>NAS</b>
	Price Per Month		\$175.00	\$245.00	\$112.50
	<b>Total for Item 1</b>		<b>\$2,100.00</b>	<b>\$2,940.00</b>	<b>\$1,350.00</b>
2	<b>Emergency Labor Rates</b>				
A	Mon-Fri 8AM - 5PM: Tech / Journeyman	15 Hours	\$98.00	\$110.00	Included
	Sub Total		\$1,470.00	\$1,650.00	\$0.00
B	Mon-Fri 8AM - 5PM: Helper	15 Hours	\$49.00	\$77.00	Included
	Sub Total		\$735.00	\$1,155.00	\$0.00
C	After Hours: Tech / Journeyman	8 Hours	\$166.60	\$187.00	\$261.80
	Sub Total		\$1,332.80	\$1,496.00	\$2,094.40
D	After Hours: Helper	8 Hours	\$83.30	\$130.90	Included
	Sub Total		\$666.40	\$1,047.20	\$0.00
E	Week End & Holiday: Tech / Journeyman	2 Hours	\$196.00	\$220.00	\$308.00
	Sub Total		\$392.00	\$440.00	\$616.00
F	Week End & Holiday: Helper	2 Hours	\$98.00	\$144.00	\$230.00
	Sub Total		\$196.00	\$288.00	\$460.00
	<b>Total for Item 2</b>		<b>\$4,792.20</b>	<b>\$6,076.20</b>	<b>\$3,170.40</b>
3	<b>Emergency Repair Parts</b>				
	Contractor Supplied parts for approved repairs				
	Cost Plus %		15%	30%	30%
	Terms		Net 30	Net 30	Net 30
	<b>Estimated Total Cost Per Year</b>		<b>\$6,892.20</b>	<b>\$9,016.20</b>	<b>\$4,520.40</b>
	<b>Total Annual Award</b>		<b>\$6,892.20</b>		

## City of San Antonio Bid Tabulation

Opened: July 12, 2005						
For: Annual Contract for Curbside Recycling Containers						
A818-06-TC			TC			
			SCL A-1 Plastics Ltd.	Ameri-Kart Corp.	Otto Environmental Systems (AZ), LLC	Rehrig Pacific Company
			241 Clarence Street	433 Industrial Road	901 N. Tweedy Road	625 West Mockingbird Lane
			Brampton, Ontario L6W4P2	Goddard, KS 67052	Eloy, AZ 85231	Dallas, TX 75247
Item	Description	Estimated Quantity				
1	Curbside Recycling Containers	13,000		NAS	NAS	
	Truckload (4,800 plus)					
	Price per Each		\$4.95	\$4.93	\$4.42	\$5.10
	Price Total		\$64,350.00	\$64,090.00	\$57,460.00	\$66,300.00
	Less Than Truckload (less than 4,800)					
	Price per Each		\$4.95	\$5.28	\$5.85	\$5.35
	Brand Name		SCL A-1 The Blue Box	Ameri-Kart Curbsider	Otto RC-18	Rehrig Pacific
	Product Number		1019-18 Gal Kelly Green	075-618G	RC-18	RBNL
	Delivery		45 Days	30 Days	4 Weeks	30 Days
	Terms		Net 30	Net 30	1% - 10	2% - 10
	Total Estimated Award		\$64,350.00			

**NAS:** Ameri-Kart Corp. - Sample submitted did not prove to be durable and cost effective due to anticipated early replacement as proven by performance stress test. The sample cracked when pressure as applied to the end walls, and broke when pressure was applied to the side walls. The majority of the product was able to regain its original shape but it retained the stress cracks and fractures.

Otto Environmental Systems (AZ), LLC - Vendor had taken exceptions to the terms and conditions, and product did not meet specifications. During the stress test, the sample did not yield to flexing but instead broke.