

**CITY OF SAN ANTONIO  
SAN ANTONIO METROPOLITAN HEALTH DISTRICT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Fernando A. Guerra, MD, MPH, Director of Health

**SUBJECT:** Health Services/Health Education Program

**DATE:** December 1, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to accept and execute a contract change totaling \$152,888.00 from the Texas Department of State Health Services (TDSHS) to renew funding for the ongoing Health Services/Education Program in the San Antonio Metropolitan Health District (SAMHD) for the period September 1, 2005 through February 28, 2006. This ordinance will also adopt the program budget and approve the personnel complement.

Staff recommends approval.

**BACKGROUND INFORMATION**

The City Manager was authorized to execute the Public Health State Support Project 2005/2006 contract with TDSHS through an ordinance passed and approved on January 13, 2005, providing annual assistance to the City in support of the core public health activities offered by the SAMHD. Contract changes are made throughout the term of the contract in order to renew grant programs when their terms expire. TDSHS has now offered a contract change totaling \$152,888.00 through Contract Change Notice No. 06, Attachment 07 (See Attachment II) to renew support for the ongoing Health Services/Education Program in the SAMHD for the period September 1, 2005 through February 28, 2006.

Five (5) staff work in the Health Services/Education Program, four (4) are funded 100% through this grant and one (1) at 50% (See Attachment I). They work in a variety of public health activities to include: the implementation of a community health improvement plan, public relations, promotion of healthy lifestyles, clerical support, and laboratory technician.

**POLICY ANALYSIS**

Acceptance of this contract change from TDSHS will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

### **FISCAL IMPACT**

This contract change provides support totaling \$152,888.00 to renew the ongoing Health Services/Education Program in the SAMHD for the period September 1, 2005 through February 28, 2006. The contract change was limited to six months by TDSHS because a portion of the funds come from the Federal Preventive Health and Health Services Block Grant, which had been targeted for elimination. However, funds for the block grant have been restored for this fiscal year and an extension of the contract providing additional funding through August 31, 2005 is anticipated.

### **COORDINATION**

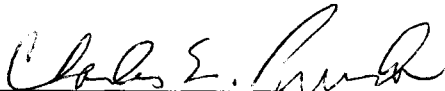
The City Attorney's Office and the Human Resources Department, Risk Management Division, have reviewed and approved the contract with TDSHS. This item has been coordinated with the Finance Department and the Office of Management and Budget.

### **SUPPLEMENTARY COMMENTS**

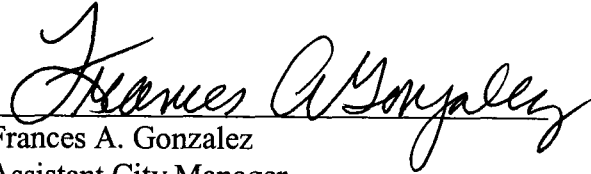
Provisions of the Ethics Ordinance do not apply.

#### **Attachments:**

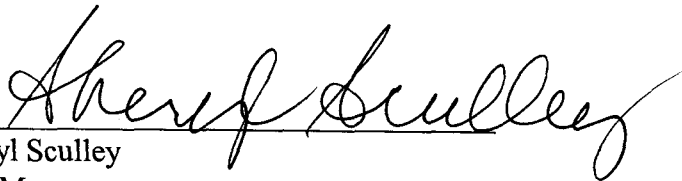
Attachment I: Public Health State Support Project 2005-2006 (State) Budget  
and Personnel Complement



Fernando A. Guerra, MD, MPH  
Director of Health



Frances A. Gonzalez  
Assistant City Manager



Sheryl Sculley  
City Manager

**ATTACHMENT I**  
**Public Health State Support Project 2005-2006 (State)**  
**Fund 26016000**  
**Fund Center 3601140000**  
**TDSHS Contract No. 7460020708 2006**

<u>ESTIMATED REVENUES</u>	<u>GL</u>	<u>CURRENT BUDGET</u>
Attachment #07	4501110	\$ 152,888
Total Estimated Revenues		\$ 152,888

**APPROPRIATIONS**

**Health Services/Education Program**

Activity: 36-01-14                      09/01/05 to 02/28/06  
Cost Center 3601140002  
Internal Order 136000000287 "2005-06 Health Services/Education Progra"

Regular Salaries & Wages	5101010	99,495
Language Skill Pay	5101050	600
Retirement Benefits - Soc. Sec.	5103005	7,611
Life Insurance	5103010	279
Personal Leave Buy Back Pay	5103035	4,207
Retirement Benefits - TMRS	5105010	11,770
Flexible Benefits Contribution	5405040	20,847
Indirect Costs	5406530	8,079
Total		152,888
Total Appropriations		\$ 152,888

**PERSONNEL COMPLEMENT:**

	PREVIOUS POSITIONS	ADD (DEDUCT)	REVISED POSITIONS
Activity 36-01-14:			
Cost Center 3601140002			
Internal Order 136000000287			
0040 Administrative Assistant I	1	0	1
0080 Public Relations Manager	1	0	1
0216 Laboratory Technologist II	1	0	1
0231 Laboratory Technician I	1	(1)	0
0866 Special Projects Manager	1	0	1
0870 Special Projects Coordinator (.50 FTE)	1	0	1
Total 36-01-14:	6	(1)	5