

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council
FROM: Thomas G. Wendorf, P.E., Director of Public Works
SUBJECT: Environmental Services Fees
DATE: December 15, 2005

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes and appropriates funds in the amount of \$88,510.10 for environmental services fees in connection with the Goliad Outfall Phase III project (\$1,210.39), located in Council District 3, Callaghan Road – Bandera to Horseshoe Bend project (\$52,609.75), located in Council District 7, Woodlawn – Bandera to Maiden project (\$10,693.84), located in Council District 3, Military Ditch #65 project (\$7,199.54), located in Council District 4, Marney Plaza Outfall project (\$9,263.48), located in Council District 3, and the Goliad Rd – Pecan Valley to Military Drive project (\$7,533.10), located in Council District 3. These projects are funded from General Obligations of the City.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

This ordinance appropriates funds for environmental services to be provided by the Environmental Services Department under previously authorized Environmental Services contracts and for Environmental Administrative fees.

The Goliad Outfall Phase III project will provide for detention to reduce the water rate flow from the Goliad Channel to IH 37. This project is still in the concept development phase in which staff is analyzing different options for providing detention. The Phase I environmental site assessment will provide information and assessment of activities on or surrounding the property that environmentally impact the intended use of the parcel. The total estimated cost of this project is \$3,840,000.

Callaghan Road – Bandera to Horseshoe Bend project provides for improvements to Callaghan Road from Bandera to Horseshoe Bend, which will consist of operational, drainage and level of service improvements that will accommodate future traffic volumes. The proposed scope of work includes: completing all necessary services to obtain Section 404 Individual Permitting, Mitigation and Mitigation Plan Services, U.S. Army Corps of Engineers (USACE) pre-

application meeting, field work, the update of the existing jurisdictional report, and continued coordination with USACE until the permit is obtained.

Woodlawn – Bandera to Maiden project provides for reconstruction of Woodlawn from 36th Street to Duke and from Maiden to 36th Street to include left turn lanes at the 36th Street and Camino Santa Maria intersections, as well as curbs, sidewalks, bike lanes and improved drainage. This project will also provide for the installation of an underground storm water system and asphalt overlays of the following streets: Camino Santa Maria from Woodlawn to Overhill, Overhill from Camino Santa Maria to Notre Dame and Notre Dame from Overhill to Stonegate Drive. An underground storm water system in the parkway of 36th Street from Woodlawn to Bangor is also provided for in this project. The Environmental Services Department will conduct a Section 404 permit jurisdictional determination, pre-construction notification, and internal project management services.

Military Ditch #65 project provides for drainage improvements to the Six Mile Creek main channel from the north side of Zarzamora, located at the end of the Upper Six Mile Creek project, to Wagner. The Environmental Services Department will develop and submit a conceptual mitigation plan to obtain a U.S. Army Corps of Engineers 404 permit for this project.

Marney Plaza Outfall project provides for increasing the capacity of the existing multiple box culvert under Marney Plaza with a larger multiple box culvert system, and reconstructing Marney Plaza with a 40-foot pavement section from Canavan to Burcham, including sidewalks and curbs. The Environmental Services Department will utilize funds to pay for soil testing along the parkway.

Goliad Rd – Pecan Valley to Military Drive project provides a typical 44-foot wide, 4 lane street section, curbs, sidewalks, driveway approaches and underground storm drain from just south of the Brooks City-Base property line north to Lasses or less depending on available funds and bid prices. The Environmental Services Department will develop and submit a conceptual mitigation plan to obtain a U.S. Army Corps of Engineers 404 permit for this project.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to complete previously approved capital improvement projects.

FISCAL IMPACT

Goliad Outfall Phase III

This is a one-time capital improvement expenditure within budget and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$1,210.39 are available from 2003 – 2007 Storm Water Revenue Bond funds.

Callaghan Road – Bandera to Horseshoe Bend (MPO)

This is a one-time capital improvement expenditure within budget and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$52,609.75 are available from Certificates of Obligation funds.

Woodlawn – Bandera to Maiden (MPO)

This is a one-time capital improvement expenditure within budget and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$10,693.84 are available from Certificates of Obligation funds.

Military Ditch #65

This is a one-time capital improvement expenditure within budget and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$7,199.54 are available from 2003-2007 General Obligation Drainage Improvement Bonds.

Marney Plaza Outfall

This is a one-time capital improvement expenditure within budget and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$9,263.48 are available from 2003 – 2007 Storm Water Revenue Bond funds.

Goliad Rd – Pecan Valley to Military Drive

This is a one-time capital improvement expenditure within budget and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$7,533.10 are available from 2003 – 2007 Storm Water Revenue Bond funds.

COORDINATION

This request for ordinance has been coordinated with the Office of Management and Budget and the Finance Department, and the Environmental Services Department.

SUPPLEMENTARY COMMENTS

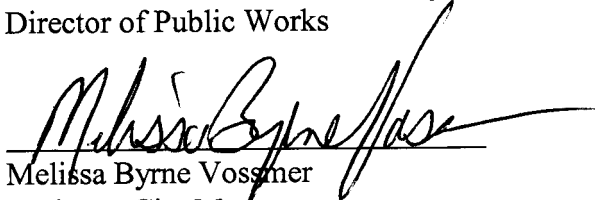
The Discretionary Contracts Disclosure Form is not required.

ATTACHMENTS

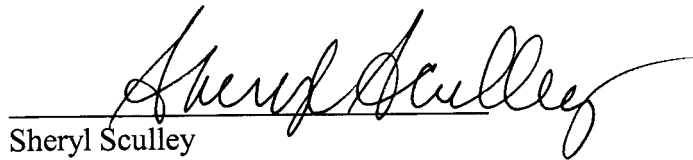
1. Project Maps
2. Environmental Services Department Special Projects Authorization Forms



Thomas G. Wendorf, P.E.
Director of Public Works

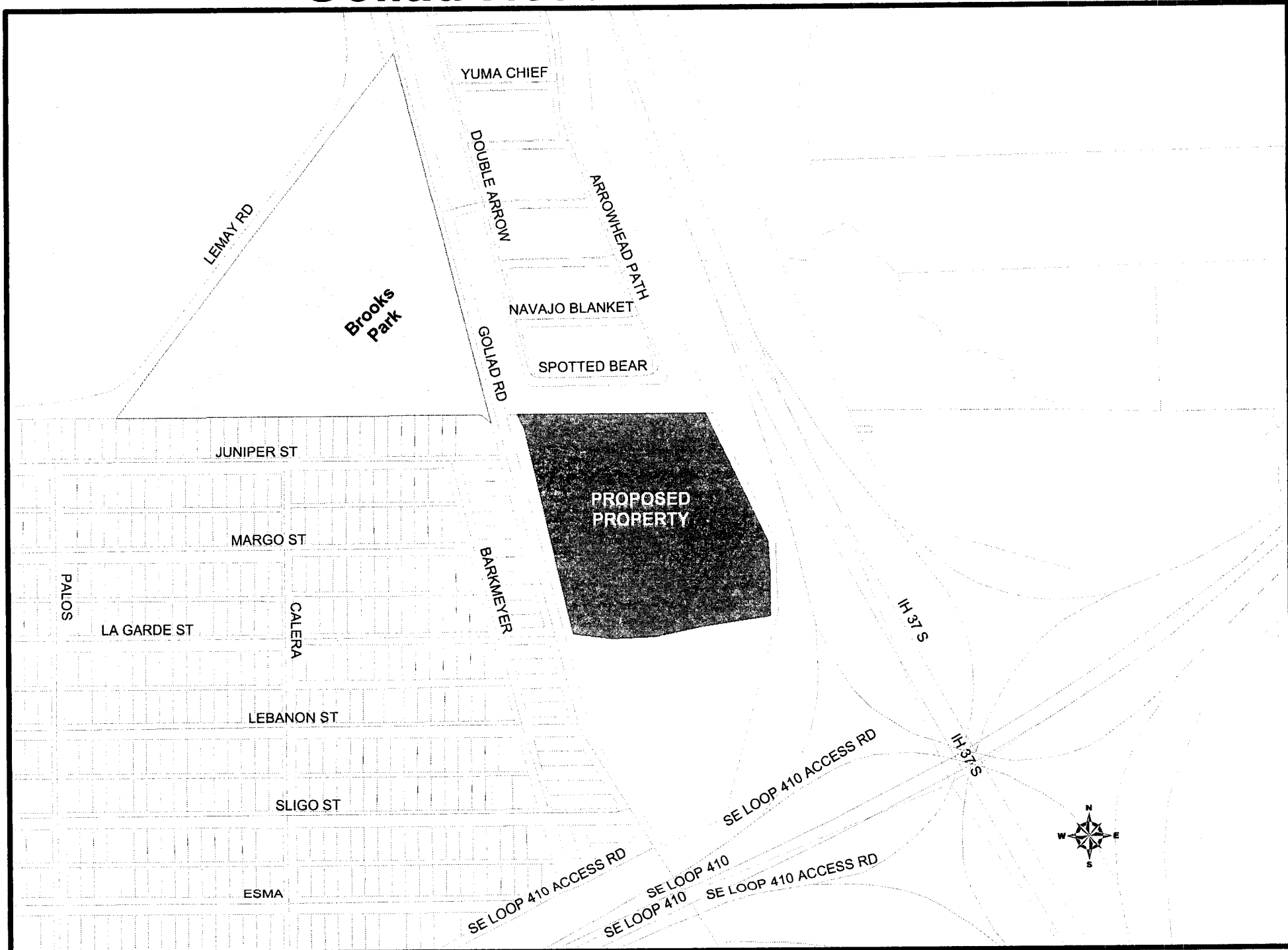


Melissa Byrne Vossmer
Assistant City Manager



Sheryl Sculley
City Manager

Goliad Road Outfall Phase III





ENVIRONMENTAL SERVICES DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
SPECIAL PROJECTS AUTHORIZATION FORM

Fully executed form shall initiate Journal Entries on all reimbursable ESD work.



Project Name: Goliad Road Detention Pond
Date: July 24, 2005
Activity: Phase I ESA (New Project)
Special Request No.: EM05-PH1-282

Prior to the purchase or acquisition of land by the City of San Antonio, the Environmental Management Department (EMD) will conduct a Phase I Environmental Site Assessment (ESA) on the subject site to identify recognized environmental conditions or potential environmental concerns associated with the subject site. The Phase I ESA will include a review of environmental database records, historical records, topographic maps, project plans and a site inspection. The report will identify findings and recommendations associated with the subject site. The report will conform with the American Society for Testing and Materials (ASTM), Standard E 1527-00, Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process.

Requestor/Title: Andrew Slavins
Department: Capital Programs
Division: Public Works
Phone: 207-6309

Schedule Requested: Start Upon Request
Schedule Committed: Same Completion 3-4 weeks

Approved: YES
NO
CONDITIONAL

PROJECT VALUE

Description	Estimated Cost Reimbursable	Estimated Cost Non-reimbursable
Phase I Environmental Site Assessment	\$1,210.39	

TOTAL REIMBURSABLE	\$1,210.39	\$0.00	TOTAL NON-REIMBURSABLE
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TOTAL PROJECT VALUE (for ESD use only) \$1,210.39

FINANCIAL DATA FOR REIMBURSABLE COSTS ONLY

Requestor's Funding Source

Environmental Services Dept. Reimbursement Destination

\$ Amount	Cost Center/Index Code	Fund No./Description	Cost Center/Index Code	Fund No./Description
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1,210.39

Requestor: Samuel H. [Signature] Date: 11/2/05

David Newman Date: 12/1/05
ENVIRONMENTAL MANAGEMENT DIVISION MANAGER

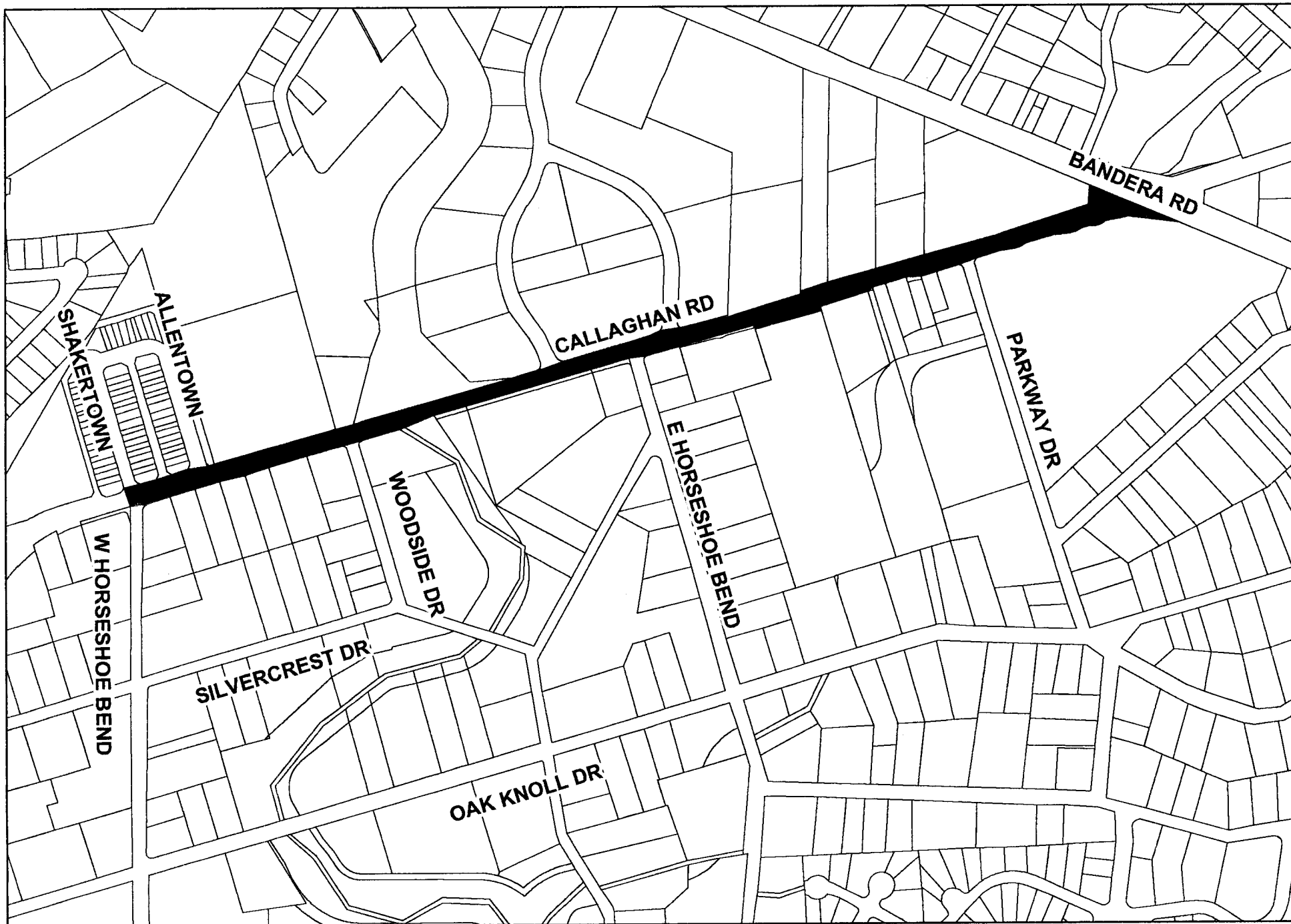
Fiscal Manager (If Necessary)

Date:

Director (If Necessary)

Date:

RECEIVED
NOV 8 2005
CITY OF SAN ANTONIO
PUBLIC WORKS CAPITAL PROGRAM



CITY OF SAN ANTONIO
Department of Public Works
Capital Programs Division

Callaghan: Bandera to Horseshoe Bend

Scale: None
09/09/05
DEH





ENVIRONMENTAL SERVICES DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
SPECIAL PROJECTS AUTHORIZATION FORM

Fully executed form shall initiate Purchase Orders and/or Journal Entries on all reimbursable work using the identified funding codes.



Project Name: Callaghan Road MPO
Activity: Section 404 individual Permit
Date: November 10, 2005
Special Request No.: EM04-NEP-392

Requestor/Title: David Matney, P.E.
Department: Public Works
Division: Capital Programs
Phone: 207-7790

The purpose of the authorization is to complete a Section 404 Individual Permit, as mandated by the proposed scope of work. The scope of services to be completed by others will consist of completing all field work, research, document preparation, attendance at project meetings, and coordination with outside agencies. The scope of services for project management will include reviews of documents completed by others, review of most recent plans; review of applicable regulations, attendance at project meetings, and assistance coordinating with outside agencies.

Schedule Requested: **Start** Upon Authorization **Completion** 9 months to 1 year
Schedule Committed: Same Same

☒ Project is Reimbursable for all Costs - Mark Here.
☐ Project is Reimbursable for all Costs but Labor - Mark Here.
☐ Other Reimbursement - Mark Here and specify.
*Project must be general fund maintenance for non-reimbursable

PROJECT COST

Description	\$ Amount	Notes
Contract Costs	\$51,881.50	Purchase Order
ESD Project Management	\$728.25	Journal Entry Charge
SUBTOTAL ALL COSTS	\$52,609.75	
LESS NON-REIMBURSABLE ITEMS	\$0.00	ESD Charges to be charged through Journal Entry
TOTAL	\$52,609.75	

FINANCIAL DATA FOR REIMBURSABLE COSTS ONLY (Must be Completed with WBS or Cost Center and G/L Code)

\$ Amount	Cost Center or WBS Element of Requesting Dept.	G/L Code
\$51,881.50	23-03251-04-02	5201170
\$728.25	23-03251-04-01	5402010

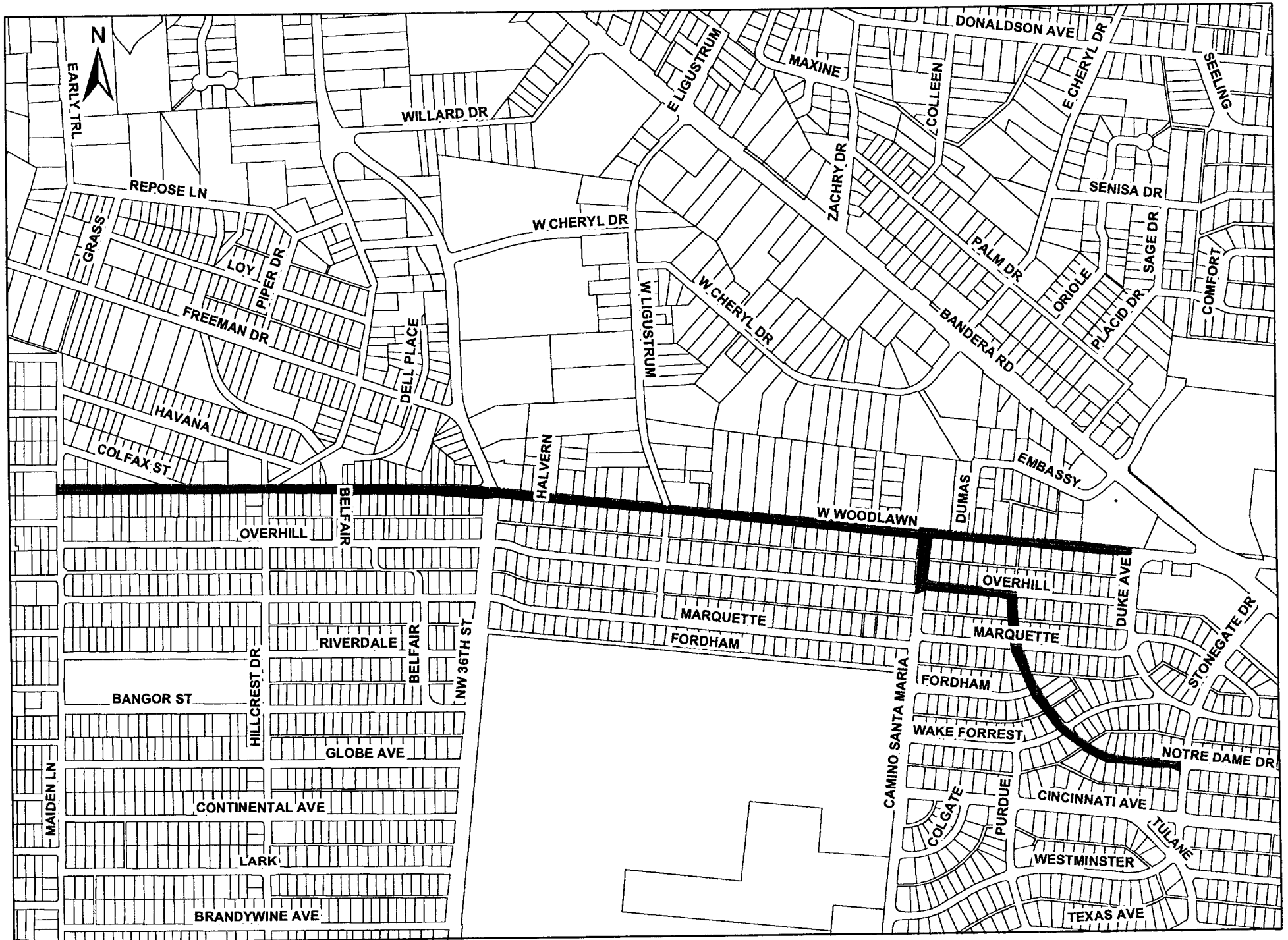
Requestor: *David E. Matney* Date: *11-17-05*

APPROVED:

J.E. Carter Date: *12/1/05*
ESD Project Manager
J.E. Carter for Date: *12/1/05*
Env. Services Manager

Appropriation Pending
Council Approval.
(Need to appropriate funds)

WOODLAWN - BANDERA to MAIDEN





ENVIRONMENTAL SERVICES DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
SPECIAL PROJECTS AUTHORIZATION FORM

Fully executed form shall initiate Purchase Orders and/or Journal Entries on all reimbursable work using the identified funding codes.



Project Name: Woodlawn Avenue MPO
Activity: Jurisdictional Determination and PCN
Date: November 1, 2005
Special Request No.: EM05-NEP-055

Requestor/Title: David Matney, P.E.
Department: Public Works
Division: Capital Programs
Phone: 207-7790

The purpose of the authorization is to complete a Clean Water Action Section 404 Permit Jurisdictional Determination, Pre-Construction Notification, if necessary (see attached PBS&J proposal), and provide internal project management services. The scope of project management services will include a review of the Jurisdictional Determination Report and Pre-construction Notification completed by others, review of most recent plans; review of applicable regulations and permits, and coordination with outside agencies.

Schedule Requested: **Start** Upon Authorization **Completion** 3 to 6 months
Schedule Committed: Same Same

☒ Project is Reimbursable for all Costs - Mark Here.
☐ Project is Reimbursable for all Costs but Labor - Mark Here.
☐ Other Reimbursement - Mark Here and specify.
*Project must be general fund maintenance for non-reimbursable

PROJECT COST

Description	\$ Amount	Notes
Contract Costs	\$10,460.80	Purchase Order
ESD Project Management	\$233.04	Journal Entry Charge
SUBTOTAL ALL COSTS	\$10,693.84	
LESS NON-REIMBURSABLE ITEMS	\$0.00	ESD Charges to be charged through Journal Entry
TOTAL	\$10,693.84	

FINANCIAL DATA FOR REIMBURSABLE COSTS ONLY (Must be Completed with WBS or Cost Center and G/L Code)

\$ Amount	Cost Center or WBS Element of Requesting Dept.	G/L Code
\$10,693.84	23-00969-04-02	5201170
\$233.04	23-00969-04-03	5402010

David E. Matney 11-17-05
Requestor Date:

APPROVED:

J.R. Parhi 12/1/05
ESD Project Manager Date:

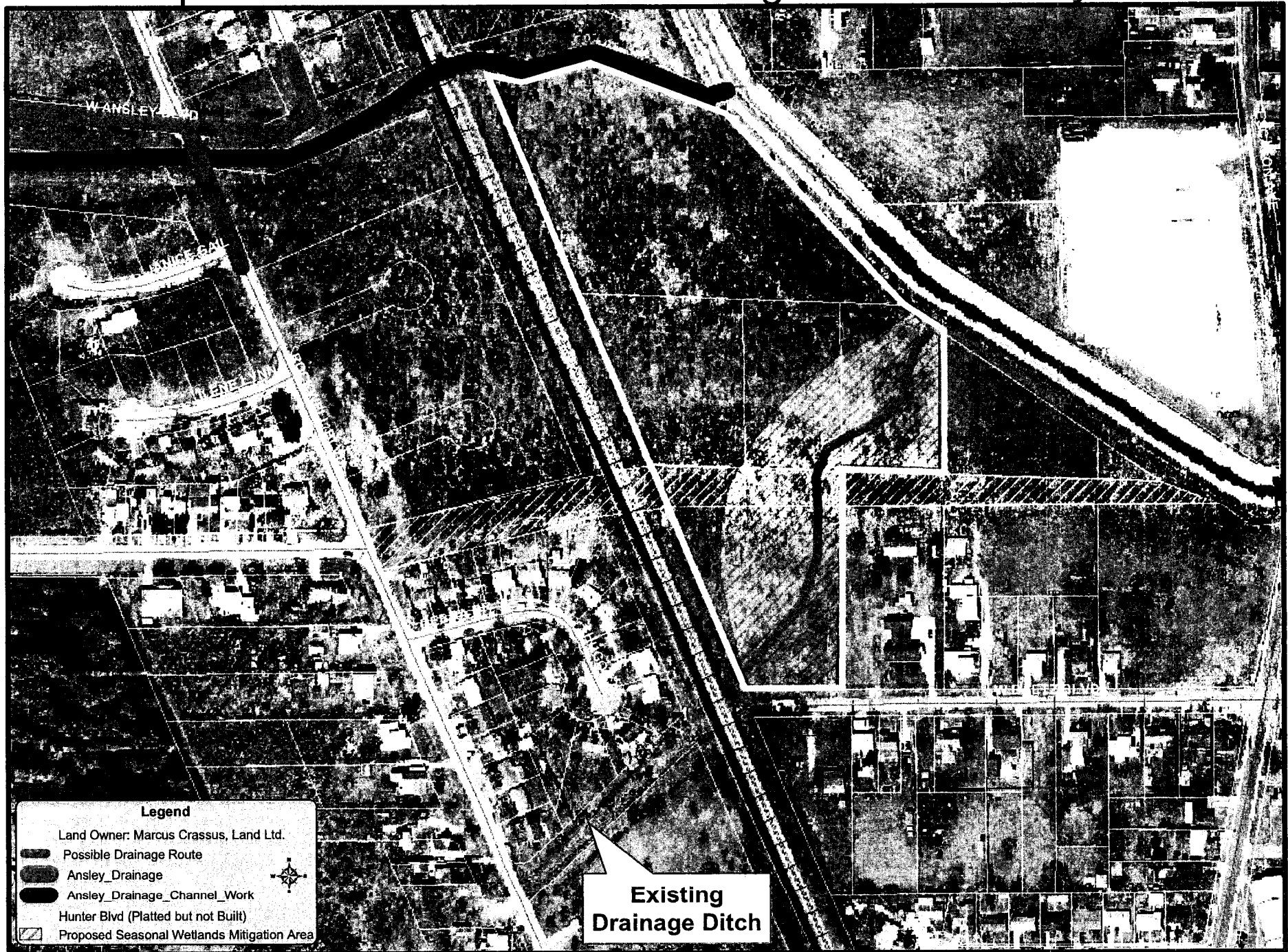
J.R. Parhi 12/1/05
Env. Services Manager Date:

Appropriation Pending Council
Approval
(Need to appropriate funds)

MILITARY DITCH #65



Proposed Seasonal Wetlands Mitigation for Military Ditch





ENVIRONMENTAL SERVICES DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
SPECIAL PROJECTS AUTHORIZATION FORM

Fully executed form shall initiate Journal Entries on all reimbursable work.



Project Name: Military Ditch #65
Activity: Conceptual Mitigation Plan
Date: October 14, 2005
Special Request No.: EM05-NEP-549

Requestor/Title: Sam Hutchins, Project Manager
Department: Public Works
Division: Capital Programs
Phone: 207-6940

Completion of a conceptual mitigation plan PBS&J. The scope of services will include development and submittal of a conceptual mitigation plan and relevant outside agency coordination. Project management services will include reviews of draft mitigation plans, review of most recent plans, field site assessments, review of applicable regulations, and coordination with outside agencies.

Schedule Requested: **Start** Upon Authorization **Completion** 1 to 2 months
Schedule Committed: Same Same

☒ Project is Reimbursable for all Costs - Mark Here.
☐ Project is Reimbursable for all Costs but Labor - Mark Here.
☐ Other Reimbursement - Mark Here and specify.
*Project must be general fund maintenance for non-reimbursable

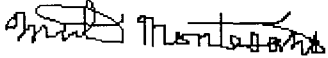
PROJECT COST


Description	\$ Amount	Notes
PBS&J Conceptual Mitigation Plan	\$6,675.20	
EMD Project Management	\$524.34	
SUBTOTAL ALL COSTS	\$7,199.54	
LESS NON-REIMBURSABLE	\$0.00	
TOTAL COST	\$7,199.54	

FINANCIAL DATA FOR REIMBURSABLE COSTS ONLY (Must be Completed with WBS or Cost Center and G/L Code)


\$ Amount	Cost Center or WBS Element of Requesting Dept.	G/L Code
\$7,199.54	23-00186-04-02	5201040

Pending Council Approval

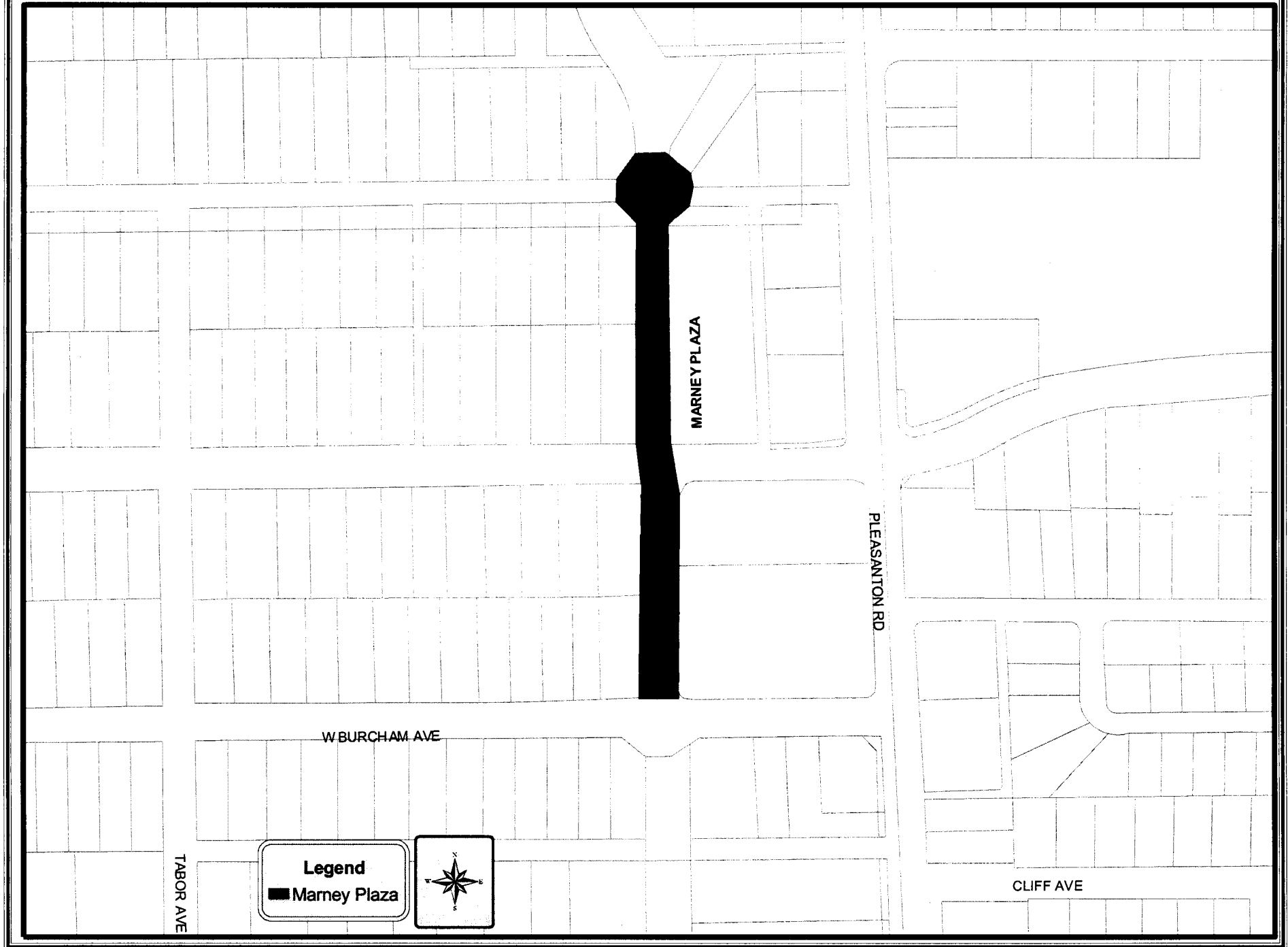

Requestor
Date: 14-Oct-05


ESD Project Manager
Date: 11/15/05

APPROVED:


Env. Services Manager
Date: 12/1/05

MARNEY PLAZA OUTFALL





ENVIRONMENTAL SERVICES DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
SPECIAL PROJECTS AUTHORIZATION FORM

Fully executed form shall initiate Purchase Orders and/or Journal Entries on all reimbursable work using the identified funding codes.



Project Name: Marney Plaza
Activity: Phase II Sampling
Date: November 23, 2005
Special Request No.: EM06-PH2-101

Requestor/Title: Samuel Hutchins IV, P.E.
Department: Public Works
Division: Capital Programs
Phone: 207-6941

Prior to construction, A Phase II Subsurface Sampling event is recommended for the subject site to determine the presence or absence of potential subsurface contamination associated with the subject site. The Phase II Subsurface Sampling Event will include collecting four(28) representative samples of the identified potential contaminated material for purposes of waste characterization. The report will identify findings and recommendations associated with the subject site. The report will confirm with the accepted industry practices for collecting representative soil samples for potential soil contamination.

Schedule Requested: Upon Authorization
Schedule Committed: Same

Start Completion
Month
Same

☒ Project is Reimbursable for all Costs - Mark Here.
☐ Project is Reimbursable for all Costs but Labor - Mark Here.
☐ Other Reimbursement - Mark Here and specify.
*Project must be general fund maintenance for non-reimbursable

PROJECT COST

Description	\$ Amount	Notes
Phase2 Subsurface Investigation	\$8,124.86	Purchase Order
Environmental Oversight	\$1,138.62	Journal Entry Charge
SUBTOTAL ALL COSTS	\$9,263.48	
LESS NON-REIMBURSABLE ITEMS	\$0.00	
TOTAL	\$9,263.48	

FINANCIAL DATA FOR REIMBURSABLE COSTS ONLY (Must be Completed with WBS or Cost Center and G/L Code)

\$ Amount	Cost Center or WBS Element of Requesting Dept.	G/L Code
\$9,263.48	23-00156-04-02	5201040

Requestor: *Samuel Hutchins IV*
Date: *11/23/05*

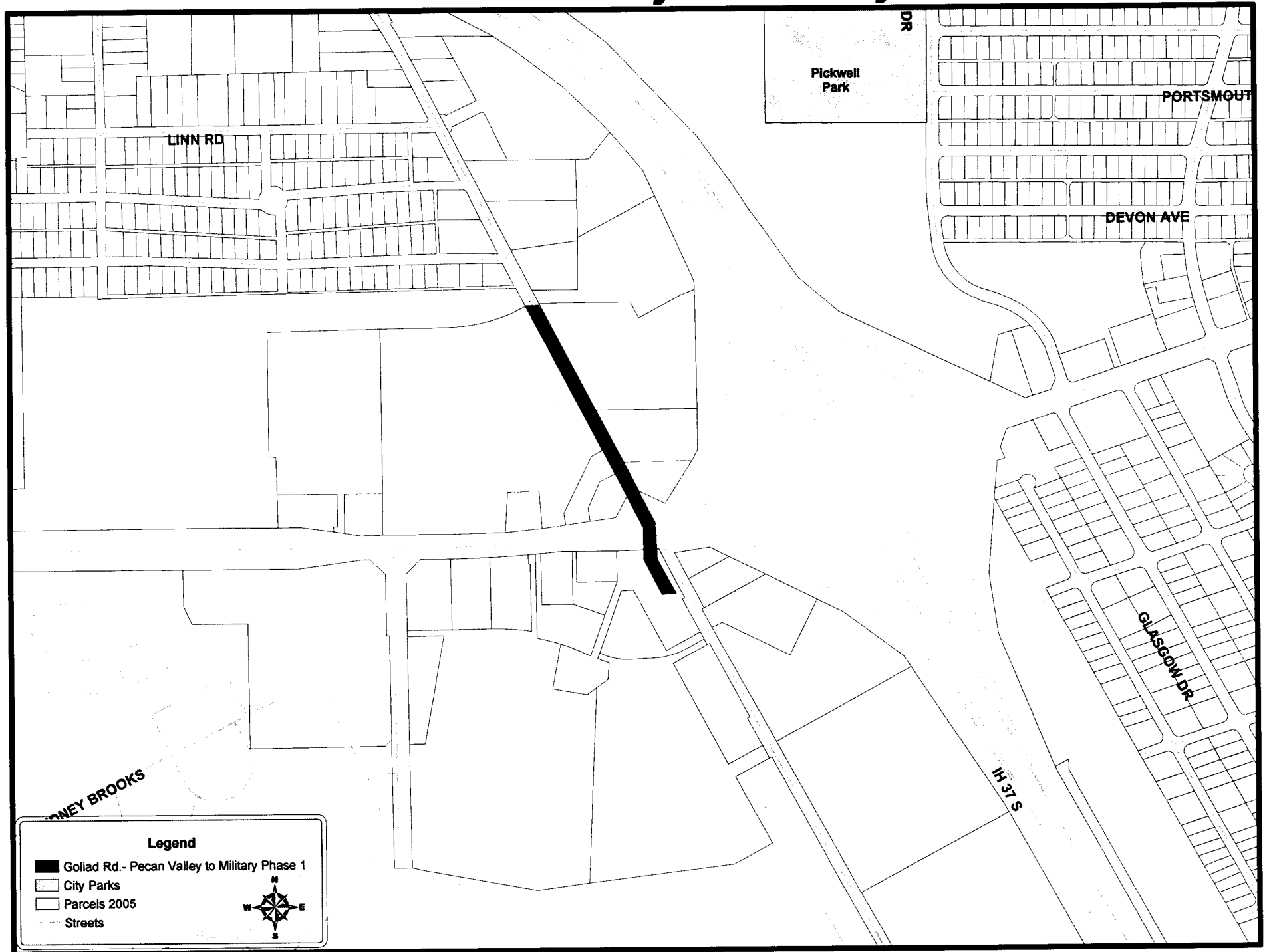
Pending Council Approval
Scheduled Dec 15, 05

APPROVED:

ESD Project Manager: *Michael Ortiz*
Date: *11-23-05*

Env. Services Manager: *J.E. Panti*
Date: *12/1/05*

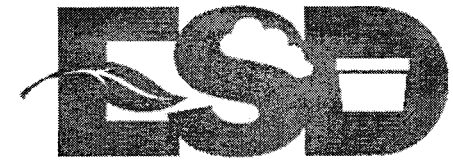
Goliad Rd.: Pecan Valley to Military Drive Phase I





ENVIRONMENTAL SERVICES DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
SPECIAL PROJECTS AUTHORIZATION FORM

Fully executed form shall initiate Journal Entries on all reimbursable work.



Project Name: Goliad Ditch Outfall
Activity: Formal Mitigation Plan
Date: November 22, 2005
Special Request No.: EM05-NEP-340

Requestor/Title: Sam Hutchins, Project Manager
Department: Public Works
Division: Capital Programs
Phone: 207-6940

Completion of a formal mitigation plan by HNTB. The scope of services will include development and submittal of a formal mitigation plan and relevant outside agency coordination. Project management services will include reviews of draft mitigation plans, review of most recent plans, field site assessments, review of applicable regulations, and coordination with outside agencies.

Schedule Requested: **Start** Upon Authorization **Completion** 2 to 4 weeks
Schedule Committed: Same Same

☒ Project is Reimbursable for all Costs - Mark Here.
☐ Project is Reimbursable for all Costs but Labor - Mark Here.
☐ Other Reimbursement - Mark Here and specify.
*Project must be general fund maintenance for non-reimbursable

PROJECT COST

Description	\$ Amount	Notes
HNTB Formal Mitigation Plan	\$6,950.50	
EMD Project Management	\$582.60	
SUBTOTAL ALL COSTS	\$7,533.10	
LESS NON-REIMBURSABLE	\$0.00	
TOTAL COST	\$7,533.10	

FINANCIAL DATA FOR REIMBURSABLE COSTS ONLY (Must be Completed with WBS or Cost Center and G/L Code)

\$ Amount	Cost Center or WBS Element of Requesting Dept.	G/L Code
\$7,533.10	23-00669-04-02	5201040

Pending Council Approval - scheduled Dec. 15, 05

Samuel Hutchins PE 11/23/05
Requestor Date:

Sam Hutchins
ESD Project Manager 22-Nov-05
Date:

APPROVED:

J. L. Cantu for
Env. Services Manager 12/1/05
Date: