

CITY OF SAN ANTONIO
ITEM NO. **55**

**CITY OF SAN ANTONIO
POLICE DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Albert A. Ortiz, Chief of Police

SUBJECT: Amending Ordinance No. 101282 to add \$45,391 in General Fund cash match to the Crisis Assistance Team Administration grant program

DATE: December 15, 2005

SUMMARY AND RECOMMENDATIONS

The purpose of this ordinance is the amendment of Ordinance No. 101282, passed August 25, 2005, which accepted a grant from the Office of the Governor, Criminal Justice Division (CJD), for the Crisis Assistance Team Administration (CATA) program of the Victims Advocacy Section. The amendment will add \$45,391 in General Fund cash match, add an Assistant Program Coordinator to the grant program and extend the program to September 30, 2006.

Staff recommends approval.

BACKGROUND INFORMATION

The purpose of the grant project is to provide administrative and operational support to the Police Department's Crisis Assistance Teams. The Crisis Assistance Team Administration (CATA) will oversee the coordination of crisis intervention volunteers. This program is designed primarily as a collaborative effort in the community to address the issues of violence against women. Services to be provided will include crisis intervention services to battered women and their children by a trained group of community volunteers. Volunteers currently staff the six police substations on Friday and Saturday between the hours of 7:00 p.m. and 2:00 a.m.

The original grant application for FY05-06 was for \$100,000, however due to funding constraints at the state level the actual grant award was only \$50,000. Based on the reduced funding, the vacated Assistant Program Coordinator position had to be eliminated from the program and the remaining position, the Program Coordinator, could only be funded for 10 months. Originally this program was for the grant period of July 1, 2005 to June 30, 2006. The FY04-05 grant, from a different funding source, expired on August 31, 2005. Due to this overlapping of grant periods, CJD has agreed to let the FY05-06 grant program commence on September 1, 2005. This will result in a grant period of September 1, 2005 through June 30, 2006.

In order to be fully funded, a \$45,391 cash match from the City's General Fund is being added to this program. These funds will allow the re-instatement of an Assistant Program Coordinator position in the grant program and extend the project to September 30, 2006 to coincide with the City's fiscal year.

The project will also contain a \$12,500 in-kind match based on volunteer hours generated by the grant program.

POLICY ANALYSIS

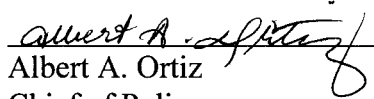
This ordinance continues City Council's policy of seeking intergovernmental financial assistance for City crime prevention and enforcement programs. The program will enhance the City's efforts in addressing domestic violence and victims of domestic violence.

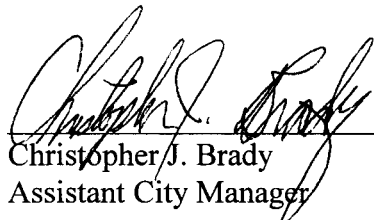
FISCAL IMPACT

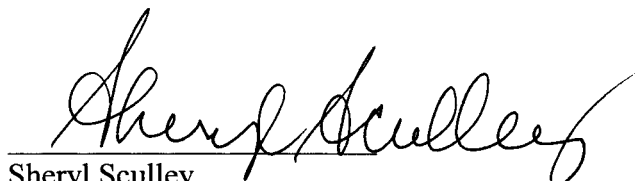
The Office of the Governor, Criminal Justice Division, will provide Grant funds of \$50,000. The City of San Antonio will provide \$45,391 from the General Fund to increase the grant budget and volunteer hours provided by the program will be considered an in-kind match of \$12,500 for a total budget of \$107,891.

COORDINATION

This ordinance request has been coordinated with Finance, City Attorney's Office and the Office of Management & Budget.


Albert A. Ortiz
Chief of Police


Christopher J. Brady
Assistant City Manager


Sheryl Sculley
City Manager

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION**

CRISIS ASSISTANCE TEAM ADMINISTRATION

BUDGET

July 1, 2005 - September 30, 2006

Fund: 26055000

Internal Order: 117000000061

SAP G/L	Description		
4501110	Office of the Governor Criminal Justice Division	\$	50,000
	City of San Antonio - Cash Match	\$	45,391
	In Kind Match - Volunteer Services	\$	12,500
	Total Revenues	\$	107,891

SAP G/L	Description	Total
5101010	Salaries	\$ 61,722
5101050	Language Skills Pay	\$ 450
5103005	Social Security	\$ 4,795
5103010	Life Insurance	\$ 93
5103035	Personal Leave Buy Back Pay	\$ 1,800
5104057	Training Instructor Certification Pay	\$ 975
5105010	TMRS	\$ 8,594
5203050	Membership Dues	\$ 240
5203060	Printing, binding & Repro	\$ 500
5203070	Subscriptions to Publications	\$ 130
5207010	Travel	\$ 400
5201025	Education	\$ 300
5302010	Office Supplies	\$ 500
5304065	Library Materials	\$ 300
5304080	Other Commodities	\$ 400
5405040	Health Benefit Assessments	\$ 14,192
		\$ 95,391
6501010	In Kind Match - Volunteer Services	\$ 12,500
	In Kind Match - Volunteer Services	\$ 12,500
	Total Project Expenditures	\$ 107,891

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

CRISIS ASSISTANCE TEAM ADMINISTRATION
(CATA)

PERSONNEL COMPLEMENT
July 1, 2005 - September 30, 2006

Funded Positions

Activity Number	Job class	Job Title	Number of Positions
17-10-49	0915	Program Coordinator	1
	0916	Assistant Program Coordinator	1