

**PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Thomas G. Wendorf, P.E., Director of Public Works

**SUBJECT:** Title Services

**DATE:** January 5, 2006

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes funds in the amount of \$1,222.50 payable to Lawyers Title of San Antonio for title services in connection with the James Park Development and Holbrook Road Improvements Project (\$622.50), located in Council District 2, and the Prue Road Extension – Prue to Huebner MPO Project (\$600), located in Council District 8. These projects are funded from General Obligations of the City.

Staff recommends the approval of this ordinance.

**BACKGROUND INFORMATION**

**James Park Development and Holbrook Road Improvements Project**

The scope of this project provides for drainage, roadway and intersection improvements at the intersection of Rittiman and Holbrook, and Aina and Holbrook. An 8-foot shared use path will be installed on Holbrook from Eisenhower to Aina, and on Aina from Holbrook to Rittiman. This project is under construction and completion is anticipated in March 2006.

**Prue Road Extension – Prue to Huebner (MPO)**

This project will provide for the extension of the roadway on a new alignment, which will include four lanes and a raised center median, curbs, sidewalks and necessary drainage. The extended roadway will also connect to Huebner and Research. A Signal is to be included at Huebner and Research. Construction will begin in March 2006 and completion is anticipated in March 2007.

**POLICY ANALYSIS**

Approval of this ordinance for payment of title services is necessary to complete the real estate transactions on the acquisition of properties in these projects.

## **FISCAL IMPACT**

### **James Park Development and Holbrook Road Improvements**

This is a one-time capital improvement expenditure not within budget and is not included in the FY06-FY11 Capital Improvement Program Budget. Funds in the amount of \$622.50 are available from 1994 General Obligation Drainage Improvement Bonds by transferring funds from the Quintana Road Drainage #64 extension construction contingency.

### **Prue Road Extension – Prue to Huebner (MPO)**

This is a one-time capital improvement expenditure within budget and included in the FY06-FY11 Capital Improvement Program Budget. Funds in the amount of \$600 are available from 1999 General Obligation Street Improvement Bonds.

Funds in the amount of \$1,222.50 are available from the following funding sources and authorized payable to Lawyers Title of San Antonio:

19940 G. O. Drainage Improvement Bonds	\$ 622.50
1999 G. O. Street Improvement Bonds	<u>\$ 600.00</u>
	\$1,222.50

## **COORDINATION**


This ordinance was coordinated with the City Attorney's Office, the Finance Department, and the Office of Management and Budget.


## **SUPPLEMENTARY COMMENTS**

The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

## **ATTACHMENTS**

1. Discretionary Contracts Disclosure Form

  
Thomas G. Wendorf, P.E.  
Director of Public Works

  
Melissa Byrne Vossmer  
Assistant City Manager

**City of San Antonio**  
**Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity<sup>1</sup> that is a **party** to the discretionary contract:

(2) Identify any individual or business entity which is a **partner**, **parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☐ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

LandAmerica  
Lawyers Title of San Antonio

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

**(6) Disclosures in Proposals**

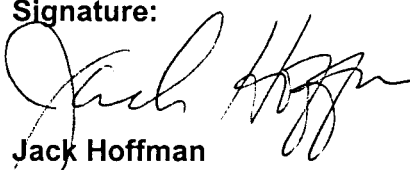
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

<b>Signature:</b>  <b>Jack Hoffman</b>	<b>Title: Vice-President</b>  <b>Company or D/B/A:</b> <b>LandAmerica</b> <b>Lawyers Title of San Antonio</b>	<b>Date:</b>  <b>09/28/05</b>
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<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.