

**CITY OF SAN ANTONIO  
DEPARTMENT OF ASSET MANAGEMENT  
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA

ITEM NO. 15

**TO:** Mayor and City Council

**FROM:** Shawn P. Eddy, Interim Director of Asset Management

**SUBJECT:** Renewal and Extension of a Lease Agreement with the United Services Organization Council of Metropolitan San Antonio, Texas (USO).

**DATE:** February 9, 2006

**SUMMARY AND RECOMMENDATIONS**

This Ordinance authorizes the renewal of a Lease Agreement with the United Services Organization Council of Metropolitan San Antonio, Texas (USO) for the use of 10,444 square feet of retail space in the Riverbend Parking Garage for a three-year term effective March 1, 2006.

Staff recommends approval of this Ordinance.

**BACKGROUND INFORMATION**

The USO, which provides recreational services and other benefits to military personnel, was relocated in 1989 from HemisFair Park to its present location at the Riverbend Parking Garage. The USO has advised the City of its desire to exercise the final renewal option of their existing lease agreement for an additional three years, commencing on March 1, 2006 and ending on February 28, 2009.

**POLICY ANALYSIS**

This action is consistent with the City's longstanding policy to support the nation's armed forces and the mission of the USO.

**FISCAL IMPACT**

The USO is responsible for all operating costs for the space including a monthly payment of \$.06 per square foot for their proportionate share of the facility's condenser water. The General Fund will continue to financially support the rental and common area maintenance charges for this space through a transfer to the Parking Operating Fund of \$9,616.67 per month as stipulated in the original lease agreement. This funding is included in the FY 2005-06 Adopted Budget.

## COORDINATION

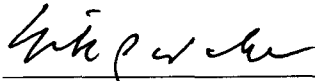
This request has been coordinated with the City Attorney's Office and the Office of Management and Budget.

## SUPPLEMENTARY COMMENTS

The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.



Shawn P. Eddy, Interim Director  
Department of Asset Management



Erik J. Walsh  
Assistant to the City Manager



Sheryl Sculley  
City Manager

**City of San Antonio**  
**Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity<sup>1</sup> that is a **party** to the discretionary contract:

NONE

(2) Identify any individual or business entity which is a **partner**, **parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**City of San Antonio**  
**Discretionary Contracts Disclosure**

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**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



**No contributions made; If contributions made, list below:**

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

**(6) Disclosures in Proposals**

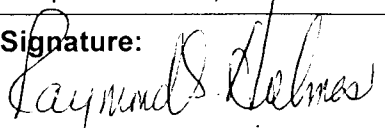
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



**Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or**

**Party aware of the following facts:**

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

<b>Signature:</b>  RAYMOND T. HOLMES	<b>Title:</b> PRESIDENT  <b>Company or D/B/A:</b> USO COUNCIL OF METROPOLITAN SAN ANTONIO, TEXAS	<b>Date:</b> 19 JAN 2006
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<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.