

## CITY COUNCIL

## TRAVEL AUTHORIZATION REQUEST

CORPUS CHRISTI  
ITEM NO. 25

I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER: Phil Hardberger

Purpose and Justification of Travel:

Participate in USS San Antonio Commissioning Ceremony Events in Corpus Christi, Texas

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

Corpus Christ, Texas

Estimated date of departure from San Antonio: January 13, 2006

Estimated date of return to San Antonio: January 15, 2006

GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: \_\_\_\_\_

VALUE: \_\_\_\_\_

EXCEPTIONS: \_\_\_\_\_

Official Business only  
Dual purpose-Goodwill  
Dual purpose-Education  
Dual purpose-City Business

Financial Data:

Estimated cost of travel: \_\_\_\_\_

200.00

Travel Advance requested: \_\_\_\_\_

Fund, Account & Index Code to be charged: \_\_\_\_\_

0115010001/5207010

Phil Hardberger  
(Signature of Traveler)

I hereby certify that the above request for travel authorization has been approved by the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 19

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_

CITY CLERK

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