

CONSENT AGENDA
ITEM NO. **24**

**CITY OF SAN ANTONIO
OFFICE OF THE CITY CLERK
CITY COUNCIL AGENDA MEMORANDUM**

TO: Mayor and City Council

FROM: Leticia M. Vacek, City Clerk *LV*

SUBJECT: District Boards and Commissions Appointment

DATE: January 19, 2006

SUMMARY AND RECOMMENDATIONS

The following District Board appointments are submitted for the City Council meeting of January 19, 2006 for consideration:

- A) **ARTS AND CULTURAL ADVISORY COMMITTEE**
REAPPOINT: Antoinette Franklin (District 2)
(Category: Performing Artist/Dance)

Term of office to expire on May 31, 2007.

COORDINATION

This Ordinance has been coordinated with the Office of Cultural Affairs.

- B) **PORT AUTHORITY OF SAN ANTONIO (formerly known as Greater Kelly Development Authority)**
REAPPOINT: Edward Riojas (District 2)

Term of office is for the remainder of an unexpired term to expire November 30, 2007.

COORDINATION

This Ordinance has been coordinated with Greater Kelly Development Authority.

- C) **HISTORIC AND DESIGN REVIEW COMMISSION**
REAPPOINT: Bernice Williams (District 2)
(Category: General/Citizen-at-Large)

Term of office is for the remainder of an unexpired term to expire October 31, 2007.

COORDINATION

This Ordinance has been coordinated with the Planning Department.

D) **HOUSING TRUST FUND BOARD OF TRUSTEES**

REAPPOINT: Roderic Fitzgerald (District 2)

Term of office to expire May 31, 2007.

COORDINATION

This Ordinance has been coordinated with the San Antonio Housing Trust.

E) **LINEAR CREEKWAY PARKS ADVISORY BOARD**

REAPPOINT: Thurman Sargent (District 2)

Term of office to expire May 31, 2007.

COORDINATION

This Ordinance has been coordinated with the City Manager's Office.

F) **MAYOR'S COMMISSION ON THE STATUS OF WOMEN**

REAPPOINT: Patrice Barnes (District 2)

Term of office is to expire May 31, 2007.

COORDINATION

This Ordinance has been coordinated with the Office of the Mayor

G) **PLUMBING APPEALS AND ADVISORY BOARD**

REAPPOINT: Barry Bankler (District 2)
(Category: Layman/Consumer)

Term of office is for the remainder of an unexpired term to expire March 20, 2007.

COORDINATION

This Ordinance has been coordinated with the Development Services Department.

H) **SMALL BUSINESS ADVOCACY COMMITTEE**

REAPPOINT: Darrell Lewis (District 2)

Term of office to expire May 31, 2007.

COORDINATION

This Ordinance has been coordinated with the Economic Development Department.

I) **CITY OF SAN ANTONIO, TEXAS EDUCATION FACILITIES CORPORATION**

REAPPOINT: Margaret J. Robinson (District 2)

Term of office is for the remainder of an unexpired term to expire December 15, 2007.

COORDINATION

This Ordinance has been coordinated with the Economic Development Department.

J) **TRANSPORTATION ADVISORY BOARD**

REAPPOINT: Michael Khadem (District 2)
(Category: Convention and Visitors Commission)

Term of office to expire May 31, 2007.

COORDINATION

This Ordinance has been coordinated with the San Antonio Police Department.

K) **DISABILITY ACCESS ADVISORY COMMITTEE**

APPOINT: Elyse Dubroff (District 2)
(Category: Consumer of Handicapped Services)

Term of office to expire May 31, 2007.

COORDINATION

This Ordinance has been coordinated with the Public Works Department.

L) **HOME IMPROVEMENT ADVISORY BOARD**

APPOINT: Dan Martinez (District 2)

(Category: Layperson)

Mayor & City Council
January 19, 2006
Page 4

Term of office is for the remainder of an unexpired term to expire June 23, 2006.

COORDINATION

This Ordinance has been coordinated with the Development Services Department.

M) **SAN ANTONIO LOCAL DEVELOPMENT COMPANY, INC., dba SOUTH TEXAS BUSINESS FUND**

APPOINT: Alex Saucedo (District 2)
(Category: Trustee)

Term of office is for the remainder of an unexpired term to expire July 23, 2006.

COORDINATION

This Ordinance has been coordinated with the Economic Development Department.

N) **KEEP SAN ANTONIO BEAUTIFUL, INC.**

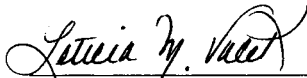
REAPPOINT: Lorita C. Daniels (District 2)

Term of office is for the remainder of an unexpired term to expire December 22, 2007.

COORDINATION

This Ordinance has been coordinated with Keep San Antonio Beautiful.

The applications on these respective nominees are attached for your reference.



Leticia M. Vacek
City Clerk

**CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Mayor and Council Members
FROM: Councilwoman Sheila D. McNeil, District 2
COPIES: Sheryl Sculley, City Manager; Michael D. Bernard, City Attorney; Leticia Vacek, City Clerk; Gayle McDaniel, Assistant to City Council; Lisa A. Lopez, Sr. Administrative Assistant; Files
SUBJECT: Boards and Commissions Nominations
DATE: January 5, 2006

I wish to re-appoint the following individuals to a term of office for the respective boards indicated below:

Antoinette Franklin, Arts and Cultural Affairs Advisory Board, for a term of office commencing upon expiration of term *EN 5/31/07*

Edward Riojas, Greater Kelly Development Authority, for a term of office commencing upon expiration of term

Bernice Williams, Historic Design Review Committee, for a term of office commencing upon expiration of term

Roderic Fitzgerald, Housing Trust Fund, for a term of office commencing upon expiration of term

Thurman Sargent, Linear Creekways Parks Advisory Board, for a term of office commencing upon expiration of term

Patrice Barnes, Mayor's Commission on the Status of Women, for a term of office commencing upon expiration of term

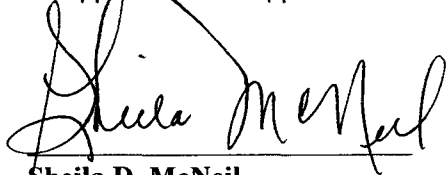
Barry Bankler, Plumbing Appeals Advisory Board, for a term of office commencing upon expiration of term

Darrel Lewis, Small Business Advocacy, for a term of office commencing upon expiration of term

Margaret J. Robinson, Texas Education Facilities Corporation, for a term of office commencing upon expiration of term

Michael Khadem, Transportation Advisory Board, for a term of office commencing upon expiration of term

All applications for appointment are on file with the Office of the City Clerk



Sheila D. McNeil
District 2

**CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Mayor and Council Members
FROM: Councilwoman Sheila D. McNeil, District 2
COPIES: Sheryl Sculley, *City Manager*; Michael D. Bernard, *City Attorney*; Leticia Vacek, *City Clerk*; Gayle McDaniel, *Assistant to City Council*; Lisa A. Lopez, *Sr. Administrative Assistant*; Files
SUBJECT: Boards and Commissions Nominations
DATE: January 5, 2006

I wish to appoint the following individuals to a term of office for the respective boards indicated below:

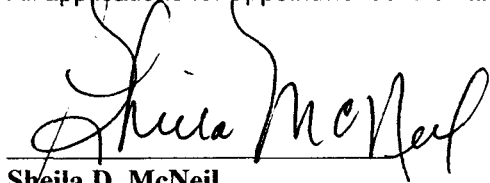
Elysse Duboff, Disability Access Advisory Committee, for a term of office commencing upon appointment

Dan Martinez, Electrical Examining Board, for a term of office commencing upon appointment

Dan Martinez, Home Improvement Advisory Board, for a term of office commencing upon appointment

Alex Saucedo, South Texas Business Fund (formerly SALDC), for a term of office commencing upon appointment

All applications for appointment are on file with the Office of the City Clerk



Sheila D. McNeil
District 2



City of San Antonio

Application for Appointment

Board/Commission/Committee Empowerment Zone Governance Board (EZGB)

Name: Dubroff Elyse Hope
(Title) (Last) (First) (Middle)

Mailing Address: 83 78208
() (Zip Code)

Preferred Phone and Fax (210) 225-4934
(Phone) (Fax)

Employer Disabled Occupation: Accountant/Computer Technician

Are you or can you be qualified to vote in a City of San Antonio Election? X Yes No

Are you a City of San Antonio resident? X Yes No How Long? 10 Years

In which City Council District do you reside? District 2 Length of residence: 4 Years

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?
 Yes X No

Do either you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?
 Yes X No

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?
 Yes X No

Ordinance 100199 states – appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup. As such, please complete the following optional information.

ETHNIC CODE: ☒ W

W = Non-Minority

H = Hispanic*

* = Note that Hispanic includes all person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

P = Asian or Pacific Islander

O = Other

A = American Indian/Alaska Native Aleutian

GENDER CODE: ☒ F

M = Male

F = Female

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CITY OF SAN ANTONIO
05 MAY 31 AM 7:45

Name: Elyse Dubroff

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Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

NO

Have you ever been convicted of violating any federal, state, or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

NO**BACKGROUND**

Education: AS Degree Business—Miami Dade Community College, Legal Assistant Training and 3 year working experience, Medical Assistant Specialist, AA Degree Drama—San Antonio College, First Aid Technician—American Red Cross, Computer Technician Specialist—San Antonio College, Various College and University Courses accumulating over 300 semester hours, 3.67 GPA

Professional: Accounting Specialist, Internal Revenue Tax Examiner, Computer Technician, Computer Network Technician, Grant Research, and Computer Networking and Research

Volunteer Experience/Community Service: Le Chalet Apartments-SAHA-Newsletter Editor, Government Hills Neighborhood Association--Disability Chairperson, Citizens on Patrol, Tobin Hills Neighborhood Association—Newsletter Assistant, American Red Cross, Search and Rescue Team—U. S. Army Branch, SAILS Volunteer, COIL Advocate, Vote America, Presidential Campaigning, Mayoral Election Campaign Volunteer, City Council Election Campaign Volunteer, Delta Society, Humane Society Advocate, Hands Across America, Habitat for Humanity International, Assist Elderly and Disabled Individuals at Le Chalet Apartments and the Government Hills Neighborhood, Fund Raiser for various organizations

Areas of interest: Advocating for the ADA and to promote the use of Service Animals, Financial Advising, Income Tax Assistance, becoming involved in my community to make a safer environment, furthering my education in disabled and aging benefits and advocating for such Benefits

Have you ever been hired for a position with the City? X Yes No
If yes, list the department(s) and dates below.

Department: San Antonio Convention and Tourist Information

From: @ April 1995 To: @ August 1995

Reason for leaving City employment: This was a part time position. I obtained full time employment.

Name: Elyse Dubroff

Page 3

Please specify membership on any other governmental Board Commission/Committee:

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SAN ANTONIO

06/28/05 AM 7:45

List all Boards, Commissions, Corporation, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and /or employed by, and give the title and dates of any position which you have held in such organization.

Organization: San Antonio Independent Living ServicesTitle: MemberDates: April 2003 to presentOrganization: Government Hills Neighborhood AssociationTitle: Member and Disability ChairpersonDates: December 2003 to present

Please provide a brief narrative outlining your reasons for seeking appointment to a board of commission. (Resume or additional information may be attached.)

Please see attachment

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

SignatureDate

PLEASE RETURN COMPLETED FORM TO CITY CLERK'S OFFICE FOR PROCESSING:

City Clerk's Office
City Hall, 2nd Floor
P.O. Box 839966
San Antonio, Texas 78283-3966
Fax No. City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)

Note: All information provided herein or pursuant hereto is considered public record upon receipt.

(Revised Feb., 2005)

Name: Elyse Dubroff

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Seven years ago I became disabled and was unable to work. Finding myself on a small, fixed income, I felt very blessed to find a safe, economical home through SAHA. Prior to my illness, I was unaware of the hardships of not affording a place to live. I also became aware of the number of homeless individuals and families due to the severe economic changes in the business industries. SAHA offers affordable, safe living conditions, and gives people an opportunity to regain their dignity. My desire to be appointed on the Empowerment Zone Governance Board is to assist residents the opportunity to become self sufficient in various trades and industries in their neighborhoods and to provide local businesses with a consistent supply of employees in support of the Empowerment Zone.

The Empowerment Zone is a win-win for San Antonio, its businesses and its workers. The challenges of a changing job market await us. The changes require that we not just look at impoverished communities as a one-stop event but rather as a life long process of evaluating and adjusting the future growth of San Antonio as a whole. Inciting businesses to participate in a Welfare-to-Work environment is very crucial in bringing San Antonio from distressed to empowered.

The needs of our communities in San Antonio are as follows:

- To help maintain adequate housing
- To offer community support services to residents
- To continue to build educational programs for all residents
- To encourage business owners to hire qualified individuals
- To promote economic development in distressed communities by using public funds and tax incentives as catalysts for private investment and current business owners

Currently San Antonio Housing Authority has a program called Section 3, which is designed to assist the local economic development, neighborhood economic improvement, and individual self-sufficiency programs for residents living in SAHA properties. This, together with the Empowerment Zone Strategic Plan, could help to rebuild our distressed communities. On June 30, 1999, the U.S. Department of Labor authorized Texas to begin implementing the Workforce Investment Act (WIA) of 1998. WIA requires states to streamline and consolidate their job training systems by creating a "one stop" approach to delivery of services, which will establish a new workforce development system for the nation.

Living in a historical district and experiencing the fascinating history of Ft. Sam Houston, I see the importance of restoring the rich heritage that San Antonio offers to its local residents and the tourists lucky enough to pick San Antonio as their vacation or convention spot. Reviving its commercial core and strengthening existing business works hand in hand with restoring its historic buildings. This partnership is necessary to keep a sense of place and community life in San Antonio's commercial corridors.

I would find it to be a privilege and an honor to serve as a volunteer on the Empowerment Zone Governance Board.

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City of San Antonio Application for Appointment



#1 Home Improvement Advisory Board
Board/Commission/Committee Electrical Examining & Supervising Board

Name: MARTINEZ DAN
(Title) (First) (Middle)

Mailing Address: _____

Preferred Phone and Fax: (410) 555-1234
(Phone)

Employer Self/Retired Occupation: Consultant: Political-Policy

Are you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ No

Are you a City of San Antonio resident? ☒ Yes ☐ No How Long? 66 years

In which City Council District do you reside? 2 Length of residence: 22 years

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

☐ Yes ☒ No

Do you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?

☐ Yes ☒ No

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No

Ordinance 100199 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup. As such, please complete the following optional information.

ETHNIC CODE:

☒ H

W = Non-Minority

H = Hispanic*

* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

GENDER CODE:

☒ M

M = Male

F = Female

(Revised Feb., 2005)

Name: Dan Martinez

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Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

No

Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

No

BACKGROUNDEducation: GED (Attached)Professional: Self Employed: Universal Outdoor Advertising (over 35 years)Volunteer Experience/Community Service: (Attached)

Areas of interest: _____

Have you ever been hired for a position with the City? Yes ☒ No
If yes, list the department(s) and dates below.

Department: _____
From: _____ To: _____

Reason for leaving City employment: _____

Please specify membership on any other governmental Board/Commission/Committee.

None

(Revised Feb., 2005)

Name: _____

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Dan Martinez

List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and/or employed by, and give the title and dates of any position which you have held in such organization.

Organization: (See attached)

Title: _____ Dates: _____

Organization: _____

Title: _____ Dates: _____

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission. (Resume or additional information may be attached.)

Committed To Public Service - 2005 Public Works Academy Graduate
(See attachment)

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

[Signature]
Signature

11/22-05
Date

PLEASE RETURN COMPLETED FORM TO CITY CLERK'S OFFICE FOR PROCESSING:

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City Hall, 2nd Floor
P.O. Box 839966
San Antonio, Texas 78283-3966
Fax No. City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)

Note: All information provided herein or pursuant hereto is considered public record upon receipt.

(Revised Feb., 2005)

Dan Martinez, Political & Policy Consultant

P.O. Box 201281, San Antonio, TX 78220 (210) 648-5994

Retired from Self Employed Business, Universal Outdoor Advertising (35 Year Service)

Licenses held: S.A. Billboard #141 & Commercial Sign Operator #141, Age: 66

Background Experience:

Past Elective Office: Trustee, Alamo Community College District (1978-1984)

Founder (one of five) Palo Alto College

Audit Committee Chairman, ACCD

**Past Appointed
Positions:**

Commissioned by Governor Bill Clements as an At-Large Member
Family Practice Residency Advisory Committee

Executive Committee Member, Alamo Area Council of
Governments (AACOG) 1981-1984

Deputy Constable, Precinct 1

**Civic Involvement
In the Past:**

President, Advertising Outdoor Association of Texas
Vice-President, Advertising Outdoor Association of Texas
President, San Antonio Sign Writers Union Local #166
Director & Sergeant-at-Arms, Highland Hills Rotary Club
Editor, "On the Square" Column, Southeast Free Press
U.S. Army Reserve, Honorable Discharge, E-5
Texas National Guard
Junior Chamber of Commerce

**Past Political
Activities:**

Republican Senate Nominee, District 19
Republican State Executive Committee
State Chairman, Mexican American Republicans of Texas (Mart)
State Delegate & Credentials Committee
Coordinator, George Bush Presidential Campaign District 20
Bexar County Hispanic Chairman, Bill Clements Campaign
Victory 2002 Republican Campaign Comm. (Full time Volunteer)
Republican Candidate Recruitment Committee, 1976 & 2003
Campaign Manager for Jim Hopson for U.S. Congress, 28 CD

Fraternal:

Masonic Lodge, Order of the Eastern Star, Scottish Rite Temple,
Alzafar Shrine Temple

Books Written:

The Parallel-The Inner Truth
Andy, Andy-Madame Justice, Andy-Madame President (3 Vols.)
Angel-Spiritual Child
The Forgotten Princess

State of Texas

Certificate of High School Equivalency

DANIEL MARINEZ
has demonstrated satisfactory performance
on the General Educational Development Tests
that meets standards prescribed
by the Texas Education Agency



Issued: October 22, 1997

Test Version: ENGLISH

Certificate Number: 289240

Commissioner of Education

Mark M. Morison

OFFICIAL REPORT OF THE GED TEST RESULTS

Congratulations on the successful completion of the General Educational Development Tests. This document should be kept in a safe place.

Name: DANIEL MARINEZ

Date of Birth: 01/15/1960

File ID: 4536800

Test Date: 10/22/97

Number: 289240



Std % Rank
Score For U.S.

Writing Skills Test	49	49
Social Studies Test	59	85
Science Test	55	71
Interpreting Literature and the Arts	53	68
Mathematics Test	49	40

TEXAS SCORE REQUIREMENTS

Since January 1st, 1997, a standard score of at least 40 on each of the five tests and an average score of 45 (225 total) on all five tests is required for issuance of a certificate.

Texas Education Agency
1701 North Congress Avenue
Austin, Texas 78701-1494
(512) 463-9292

Detach and Laminate

State of Texas

Certificate of High School Equivalency

DANIEL MARINEZ
has demonstrated satisfactory performance
on the General Educational Development Tests
that meets standards prescribed



by the Texas Education Agency

10/22/97
ENGLISH
#289240

M. - 1

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techniques and applied mathematics. Knowledge of various appropriations, their correct application to specific program conditions, and knowledge of their regulations and practices that govern the issuance of various funding documents. Knowledge of various interrelationships concerned with program planning, implementation, and execution. Working knowledge of computer applications for financial data management and the ability to communicate both. Knowledge of budget cycle, budget structure, and fiscal process. Knowledge of cost estimating and analysis techniques. Ability to conduct and review financial analysis. Ability to analyze and evaluate program effectiveness problems, trends and significant accomplishments. Ability to analyze programs for adequacy of funding. Responsible for analyzing validity and reliability of cost estimates. Responsible for accounting principles, methods and techniques to independently perform work assignments. Responsible for financial documents, systems and various types of funds to process, record, research, and correct financial transaction. Responsible for fiscal law, financial federal regulations, and fund certification. Responsible to select and apply a variety of analytical methods and techniques to calculate costs, estimate requirements, and tract financial data in a variety of worksheets and systems. Responsible for managing the financial execution of a variety of Air Force programs. Responsible for analysis program requirements, providing financial guidance, advice, and instructions dealing with the details of validating, certifying funds, monitoring execution, reviewing financial transactions, and performing financial reconciliation for the training requirements. Responsible for performing analysis and reconciliation of system mismatches, determines resolution, and ensures appropriate recording of transactions. Responsible for certifying funds for a variety of programs. Responsible for computing cost information for training requirements and prepares financial documents relevant to the program. Responsible for processing financial changes due to adjustments, amendments, cancellations, forfeitures, and reversals of the training requirements.

OCTOBER 2003 TO PRESENT 10 HRS WEEK, PART TIME

ENROLLED TAX AGENT

PRECISE TAX ACCOUNTING SERVICE P.O. BOX 322 CONVERSE TX 78109

OWNER: ALEXANDER SAUCEDO (210) 658-2242

(ERO) Enrolled Agent and IRS authorized E-Filer. Responsible for doing any kind of tax preparation the client needs. Responsible for Small business, Non-profit, Corporate, Individual Returns, Self Employment, etc. of 1 million dollars in tax accounts being transmitted to the IRS yearly. Responsible for tax planning and preparation for clients. Responsible for financial statements, tax management/consulting, bankruptcy, and personal financial planning. Estates/Trusts, investment planning, bank reconciliation, at home consultation. Financial services for businesses include: tax preparation and planning, financial statements, auditing, bookkeeping services, tax, management consulting, computerized reporting, prior year returns, IRS representation, cash flow management, payroll, real estate analysis, tax shelters, budgeting/forecasting. Investment planning, business start up advice, financial planning federal, state, local, profit analysis, record keeping, management advisory.

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JULY 2001 TO OCTOBER 2003 40 HOURS WEEK/FULL TIME

TAX AGENT SPECIALIST

IRS TREASURY DEPARTMENT, 5835CALLAGHAN ROAD SAN ANTONIO,TX

Responsible for analyzing taxpayers financial statements of excess of \$10 trillion dollars in revenue for the Treasury Department and accounting methods and recommends a course of action for payment of taxes. Responsible for discussing tax law impact with tax practitioners and accountants. Confers with taxpayers and representatives to explain technical issues involving accounting and its applicability to tax law regulations and proposed adjustments. Responsible in measuring the effectiveness of IRS programs, products, and services by tracking historical, statistical and demographic data to develop effective marketing plans for agency products and messages; and convening/conducting focus groups, surveys to develop or design new marketing strategies. Knowledge of a wide variety of Internal Revenue law, code, rulings, etc. Knowledge of accounting and economic principles and practices, tax law and practices, financial markets, banking, and the analysis and reporting of financial data as well as auditing methods and techniques to determine or guide taxpayers on tax liability, pertinent tax laws and related regulations in a variety of tax categories. Responsible for defining, objectives, priorities and deadlines. Contacts are with taxpayers and their representatives in all income brackets and many types of business. Contacts are also with other IRS offices, other government agencies, congressional offices, and third parties outside government including practitioners, CPA's, attorneys and other professional and special groups. Instrumental in winning Territory of the Year in 2002 in all National IRS Stakeholder, Partnership, Education, & Communication (SPEC) Award. IRS tax law instructor and E-file Instructor

JUNE 2000 TO JULY 2001

BUDGET ANALYST/ACCOUNTANT

DEPARTMENT OF THE AIR FORCE 550 D STREET EAST, SUITE 2

RANDOLPH AFB, TEXAS 78108

Ability to review and analyze budget calls, approved programs, and directives from higher headquarters. Skill in preparing annual budgets. Knowledge of management reports, systems, and missions. Knowledge of accounting principles and practices. Knowledge of financial management theories, practices, and techniques. Knowledge and skill in the application of procedures, methods, and techniques which support the analysis and administration of the budget. Knowledge of a wide variety of budgetary methods, practices, policies, procedures, regulations, and precedents. Knowledge of a wide range of sources, topics and methods of funding. Knowledge of the accounting system and related documents used to gather and analyze budgetary information. Knowledge of automated management data systems. Knowledge of organizational specific requirements. Ability to effectively communicate orally and legibly in writing. Ability to work accurately with figures. Ability to represent the organization in a business like manner, working with a variety of customers. Responsible for performing budget formulation work involving review and preparation of budget estimates and financials plans in excess of \$100 billion dollars. Responsible to serving as a budget analyst performing day today control and management involving the formulation, execution, and/or analysis of organizations budget and funding requirements. Serves as the

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functional point of contact for day to day budget/financial issues. Responsible for working closely with supervisors, managers and project managers in utilization of resources, resolving problems and determining funding/resource requirements. Responsible for supervising and directing, subordinates engaged in administrative work. Responsible for making oral presentations on the budget and conduct budget related training to a variety of audiences. Responsible for preparing written forms, schedules and reports related to the obligation and expenditures of funds. Responsible for gathering, assembling, and analyzing source of factual information, such as that found in accounting reports, payroll records, work reports or inventory and supply data. Responsible for automated data processing software programs and capabilities used to accomplish budget/funding tasks. Responsible for commonly used methods, practices, procedures, regulations, policies and processes to formulate, justify and execute assigned budget to support the mission, structure goals, work processes and programs of support activities/organizations.

**JUNE 2000 TO JUNE 2001 10 HOURS/WEEK PART TIME RESERVE
FINANCIAL MANAGEMENT/BUDGET ANALYST
AIR FORCE RESERVE LACKLAND AFB, TEXAS 78231**

Knowledge of accounting practices, methods, and techniques and generally accepted accounting principles and standards. Knowledge of safety and security regulations, practices, and procedures. Ability to plan, organize, and direct the function and staff of a organization. Ability to communicate effectively. Both orally and in writing. Knowledge of the laws and regulations governing accounting procedures. Knowledge of financial management systems and practices. Ability to analyze, interpret, and query financial data in preparing reports, schedules, statements, and briefings. Knowledge of automated data processing concepts, systems capabilities, and economic usage to effectively complete assignments and to provide on site training and assistance to users. Ability to use computer operations, electronic communications, spreadsheet analysis, and database creation and utilization to prepare reports, schedules, and statements. Knowledge of general fund, revolving, and appropriate fund accounting principles and procedures. Knowledge of Accounting Liaison functions and equipment sufficient to monitor and maintain daily operations and to recognize need for additional assistance when personal troubleshooting does not solve problems. Responsible for commonly used budgetary methods, practices, procedures, and regulations, policies, and processes to formulate, justify, and execute assigned budget in support of the mission, structure, goals, work processes, and programs of assigned activities and organizations. Responsible for automated data processing software programs and capabilities used to accomplish budget /funding tasks. Responsible for gathering, assembling, and analyzing source of factual information such as that found in accounting reports, payroll records, work reports, or inventory and supply data. Responsible to serving as a budget analyst performing day to day control and management involving the formulation, execution and analysis of the organizations budget and funding requirements. Responsible for serving as functional point of contact for day to day budget financial execution issues. Responsible in performing budget formulation work involving reviews and preparation of budget

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estimates and financial plans. Responsible for performing budget execution and administration work involving the monitoring of obligations incurred and the actual expenditures of funds. Responsible for providing advice, assistance, and guidance on budgeting and related information and conducts analysis, reviews and special studies of budget and related information. Responsible for using budgetary and other automated systems and computer generated in accomplishing budgeting and funding assignments. Knowledge of business practices and market conditions applicable to acquisition policy.

APRIL 1999 TO JUNE 2000 40HRS/WEEK FULL TIME

EDUCATION & TRAINING SPECIALIST

DEPARTMENT OF DEFENSE/AIRFORCE

KELLY AFB TEXAS 78231

Knowledge of training administration, policies, and procedures. Knowledge of training resources programs, principles, and policies. Knowledge of AF AISs, which support the technical training pipeline. Knowledge of other services AISs, which support the technical training pipeline. Ability to work harmoniously with all levels of personnel within the component. Ability to effectively communicate orally and in writing. Ability to analyze problems and to develop timely solutions. Skill in accomplishing special training studies and projects. Knowledge of USAF, DOD, other MILDEP, regulations, precedents, principles, and practices. Knowledge of security assistance training policy. Knowledge of quota management system for USAF, ARMY, NAVY. Knowledge of total quality management concepts. Skill in use of state of the art automation tools applicable to analytical processes. Skill in selecting and applying a variety of analytical methods and techniques to quota management processes. Ability to assess progress toward achievement and program objectives. Responsible for Air Force training systems to include planning, programming, training management. Responsible for USAF Education Program and the subject matter of various career fields. Responsible for practical knowledge of methods and techniques of instruction used in education program. Responsible for knowledge and understanding of methods, procedures, principles, theories, and techniques of training management. Responsible for methods, procedures, principles, theories, and techniques of course scheduling systems. Responsible for USAF Training Management System. Responsible for independently solve problems and conflicts and make decisions in all matters involving the Registrars office. Responsible to interpret higher headquarters directives and regulatory materials to develop policies and procedures. Responsible in mathematical ability to perform various statistical studies and reports. Responsible for communicating both orally and in writing to include the ability to compose correspondence, reports, regulations, and policy letters. Responsible in operating computer terminals and other automated data processing equipment

APRIL 1994 TO APRIL 1999 40HRS/WEEK FULL TIME

FINANCIAL MANAGEMENT ACCOUNTANT

DEPARTMENT OF DEFENSE/AIR FORCE RESERVE

KELLY AFB, TEXAS 78231

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A professional knowledge of accounting theories, practices, methods, and techniques and generally accepted accounting principles and standards. 5 years progressively responsible experience in NAF accounting policy and procedures. Knowledge of operational skills of Air Force accounting and accounting support systems and the ability to rapidly become an expert of newly acquired systems in a rapid manner with advanced training support supplied by HQ AFSVA. Skill in the application of methods and techniques for analyzing and evaluating the effects of continuing changes in program requirements and funding for the accomplishments of the organizations program milestones. Knowledge of Federal statutes, DOD instructions and guidance, AF/ILV, HQ AFSVA, and MAJCOM policies, practices and procedures in order to interpret and formulate policies for the customer support of all NAF accounting product and service needs worldwide. Knowledge of management principles and practices along with knowledge of planning and the ability to plan, organize, and direct the functions and mentor, motivate, and appraise performance of the staff of an organization through subordinate supervisors. Knowledge and ability to use Air Force writing styles and formats. Ability to deliver briefings, conduct training, and provide comprehensive reports on subject matter to doctorate and Agency level audiences. Overall knowledge of Air Force Services operations and procedures as well as working knowledge of all Air Force Services terms and regulations. Knowledge of personnel management principles, practices, and procedures to direct a subordinate workforce. Knowledge of safety, security, and occupational health standards, guidance, and procedures. Responsible for generally accepted accounting principles, practices, methods and techniques to perform work assignments independently regarding financial transactions for Air Force programs and reimbursements to a number or diversified and complex performing appropriations. Responsible for financial documents, systems, and various types of funds to process, record, research and correct financial transactions. Responsible for fiscal law, financial federal regulations, and fund certification duties in order to certify funds on various types of documents, messages, and letters. Responsible in analyzing techniques in order to examine documents, find discrepancies and determine the problem fix. Responsible for use of desktop computer (PC) and standard office software in order to record and store data; send and receive information; and prepare financial worksheets, reports and financial ledgers. Responsible for to select and apply a variety of analytical methods and techniques to calculate actual costs, estimate requirements and track financial data in a variety of worksheets and systems. Responsible in participating in decision making sessions in order to advise on regulatory, policies, interpretation of data, and program requirements

MARCH 1992 TO DECEMBER 1998, 10 HRS/WEEK

ACCOUNTANT

HAIR SYSTEM 7 7350 TEZEL ROAD SAN ANTONIO TEXAS 78250

Responsible for analyzing problems, drawing logical conclusions and communicating effectively with employees in the business. Proven experience in management principles and practices that is demonstrated on a daily basis. Responsible for formulating budget estimates through the year in order to achieve a high standard of quality for the business.

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Responsible for reviewing, editing, and consolidating annual and budget estimates for programs with compliance with rules, regulations, and procedures by local, state, federal agencies. Responsible for performing in depth, rigorous analysis of the budget by employing trend and cost benefit analysis. Responsible for monitoring daily expenditures associated with the business requirements and review monthly reports to determine if there are any discrepancies. Responsible for formulating, reviewing, and analyzing budgets and costs for the business to include monitoring and reporting expenditures daily. Responsible for preparing timely reports, correspondence and other material that is required to achieve a high standard of quality for the business. Responsible for budget policies, precedents, goals, objectives and regulation issues by the Department of the Treasury, Internal Revenue Service, Texas Employment Commission and Texas State Comptroller.

**MARCH 1991 TO APRIL 1994 40 HOURS/WEEK FULL TIME
LOGISTICS MANAGER
DEPARTMENT OF THE AIR FORCE
KELLY A.F.B. TEXAS 78231**

Knowledge and thorough understanding of logistics management concepts and supply procedures/automated data systems. Knowledge of supply programs in the specific area of weapon system management, SBSS, WSMIS, WINMASS, DO43, and Federal Logistics Data (FedLog). Ability to assist in chairing large teaming efforts, conferences, and meetings with other MAJCOMS, Air Staff and effectively brief senior leadership, to include General Officers. Ability to effectively facilitate, arbitrate and negotiate. Skill in tact and diplomacy. Knowledge in automated data processing equipment and computer requirements. Ability to successfully complete projects when constant change in technology and reengineering initiatives create a need for training. Ability to research, compile, and analyze supply information and data; receive, screen, review, verify and maintain supply documents and resolve discrepancies. Responsible of governing AF logistical supply regulations, procedures, and instructions. Responsible for AF logistical supply functions, operations, program requirements, and work methods. Responsible of data entry and processing of supply transactions in an automated supply system. Responsible for correct grammar, spelling, punctuation, capitalization, and format to accurately prepare and edit written correspondence and reports. Responsible for various office automation software programs, tools, and techniques to support office operations and produce a variety of documents, such as letters, reports, spreadsheets, databases, and graphs. Responsible to read, interpret, and apply applicable reference material such as supply regulations, manuals, catalogs, records, orders, etc., to accomplish tasks and resolve complex supply problems and deviate from normal supply management procedures or program requirements. Responsible to receive, screen, review, and verify supply documents and resolve discrepancies.

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DECEMBER 1987 TO MARCH 1991 10 HOURS WEEK/PART TIME
AIRCREW LIFE SUPPORT SPECIALIST
AIR FORCE RESERVE
KELLY A.F.B. TEXAS 78231**

Responsible for inspecting and maintaining air crew support and air crew chemical defense equipment such as personal parachutes, torso harness assemblies, life rafts, preservers, pressure suits, anti-exposure suits, anti-G suits, survival kits, vests, helmets, oxygen masks, and chemical defense ensembles. Responsible for issues of aircrew life support equipment such as personal parachutes, life preservers, and survival vests. Responsible for accountability documentation on life support equipment issues to aircrews or pre-positioned on F-16 aircraft. Attended intense Combat Survival Training, Water Survival Training, Arctic Survival Training which has enabled me to provide for survivability, security, and operate under combat conditions including integrating ground forces with the flying elements for air strikes. Participated in rigorous PRISONER OF WAR (P.O.W.) CAMP EXERCISES.

FORMAL EDUCATION:

4 Years of College; B.S. Business Management, Political Science; University of Texas at San Antonio; San Antonio, Texas, B.S. 2006 GPA 3.5; 124 Semester Hours; Community College of the Air Force, Maxwell AFB, AL; 50 Semester Hours in Financial Management A.A. 2006; High School: Phyllis Wheatley High School San Antonio, Texas, Graduate.

SPECIALIZED TRAINING:

IRS Tax Specialist; E-file Instructor, Tax Law Instructor, Stakeholder, Partnership, Education & Communication; Tax Law & Treasury, Developing Target Strategy, Consultative Sales, Analyzing the Market; **Accounting Specialist AFSC 6F071:** Financial Principles, Budget, Travel & Commercial Services, Resource Manager, Financial Statement Analysis, Air Force Specialty Internship; **Training Specialist AFSC 3S031:** Counseling, Learning Theories, Class Room Management, Tests and Measurements; **Logistics Specialist AFSC 2S051:** Principles of Computer Operator, Logistics Maintenance Support, Stock Control, Equipment Management, Item Identification, Air Force Specialty Internship; **Air Crew Life Support AFSC 1T151:** Combat Survival School Training; Principles of Survival, Psychological of Environmental Stress, Evasion & Recovery, Water Survival Parachuting, Air Crew Life Support, Chemical Defense & Decontamination, Air Force Specialty Internship, Buddy Care Instructor; **NONCOMMISSIONED OFFICER ACADEMY:** Leadership Management, Managerial Communication, Military Studies, Quality of Life.

LICENSES/CERTIFICATES:

Enrolled Tax Agent 2004-Present Licensed by the Treasury Depart; Fiscal Law Course 2005; Accounting Financial Management Internship; Education & Training Air Force Internship; Logistics Air Force Internship; Aircrew Life support Internship; Noncommissioned Officer Academy; E-file Tax Training; Tax Law Training; Volunteer Income Tax Assistance Training.

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AWARDS:

Commander AFIOH Time Off Award 2004-2005 Resource Manager; IRS SPEC Award 2002; IRS Directors Award 2002; Family Support Group readiness Inspection (ORI) Outstanding Performance 2000; Adjutant General Individual Award Outstanding Service 1993 & 1996; Certificate of Commendation Excellent Performance Technician Duty 1995, 1996 1998, 1999, Air Force Outstanding Unit Award 1998.

OTHER INFORMATION:

Lifetime Member of Veterans Foreign Wars; Financial Management Board 1994-1999; Mentoring Program 1994-1999; Board of Director of Northampton Homeowners Association 2003-2004; Converse Little League Coach/Manger 2002-Present , Member of (JYSF) Judson Youth Sports Foundation 2003-2004; Member of Metrocom Youth Association (MYA) 2005-Present; Coach Judson Jr Rocket Football 2005-Present.

**CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Mayor and Council Members
FROM: Councilman Art A. Hall, District 8
COPIES: Sheryl Sculley, City Manager; Michael D. Bernard, City Attorney; Leticia Vacek, City Clerk; Gayle McDaniel, Assistant to City Council; Lisa A. Lopez, Sr. Administrative Assistant; Files
SUBJECT: Boards and Commissions Nominations

DATE: November 15, 2005

I wish to nominate the following individuals to a term of office for the respective boards indicated below:

Christia (Tia) Mathre-Adams, Arts and Cultural Affairs Advisory Board, for a term of office commencing upon appointment

Dr. Janet K. Black, Brooks Development Authority, for a term of office commencing upon appointment

Manuel S. Perez, City Commission on Veterans Affairs, for a term of office commencing upon appointment

Leo G. Ramos, Disability Access Advisory Committee, for a term of office commencing upon appointment

Gerald P. Irwin, Joint City County Commission on Elderly Affairs, for a term of office commencing upon appointment

Creston C. Hutchinson, Greater Kelly Development Authority, for a term of office commencing upon appointment

Robert Walantas, Home Improvement Advisory Board, for a term of office commencing upon appointment

Lorita C. Daniels, Keep San Antonio Beautiful, Inc., for a term of office commencing in December 2005

Julia Diana, Linear Creekways Parks Advisory Board, for a term of office commencing upon appointment

Eleanor Sprowl, Mayor's Commission on the Status of Women, for a term of office commencing upon appointment

Jasper D. Cozort, Parks and Recreation Board, for a term of office commencing upon appointment

Sterling S. Neuman, San Antonio Local Development Corporation (Trustee), for a term of office commencing upon appointment

Steve Duran, San Antonio Commission on Literacy, for a term of office commencing upon appointment

Dr. C. R. Waits, Tax Phase-In Advisory Committee, for a term of office commencing upon appointment

Mike Barnard, Transportation Advisory Board, for a term of office commencing upon appointment

Marisa M. Resendez, Youth Commission, for a term of office commencing upon appointment

All applications for appointment are on file with the Office of the City Clerk


ART A. HALL
District 8

207-6938

interview

D-2

City of San Antonio Application for Appointment



Board/Commission/Committee South Texas Business Fnd
PARKS AND RECREATION BOARD

Name: Mr. SAUCEDO, ALEXANDER
(Title) (Last) (First) (Middle)

Mailing Address: 7

Preferred Phone and Fax: _____ (Fax)

Employer DEPT OF DEFENSE
BRACKS CITY BASE Occupation: RESOURCE MANAGER

Are you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ No

Are you a City of San Antonio resident? ☒ Yes ☐ No How Long? 37

In which City Council District do you reside? 2 Length of residence: 15

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?
☐ Yes ☒ No

Do you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?
☐ Yes ☒ No

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?
☐ Yes ☒ No

Ordinance 100199 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup. As such, please complete the following optional information.

ETHNIC CODE: ☒ H

W = Non-Minority

H = Hispanic*

GENDER CODE: ☒ M

M = Male

F = Female

* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

(Revised Feb., 2005)

Name: ALEXANDER SAUCEDO

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Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

NO.

Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

NO.

BACKGROUND

Education: BS Business Management 2006 A.A. Community College
OF THE AIR FORCE FINANCIAL MANAGEMENT IRS TAX LAW

Professional: RESOURCE Manager Brooks City BASE FEDERAL Govt,
Former IRS Tax Agent Treasury DEPT; ENROLLED Tax Agent
Precise Tax & Accounting SEATTLE.

Volunteer Experience/Community Service: Northampton HomeOWNERS ASSOCIATION
Board of Director 2003-2004; LIFE TIME MEMBER OF VETERANS
OF FOREIGN BODIES METROCOM YOUTH ASSOCIATION 2004-PRESENT
CONVERSE LITTLE LEAGUE Board member 2004-Present

Areas of interest: PARKS & RECREATION & YOUTH Programs

Have you ever been hired for a position with the City? Yes ☒ No

If yes, list the department(s) and dates below.

Department: _____
From: _____ To: _____

Reason for leaving City employment: _____

Please specify membership on any other governmental Board/Commission/Committee.

N/A

(Revised Feb., 2005)

Name: ALEXANDER SAUCEDO

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List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and/or employed by, and give the title and dates of any position which you have held in such organization.

Organization: Northampton Homeowners Association

Title: Treasurer Dates: 2003-2004

Organization: CONVERSE LITTLE LEAGUE

Title: Board Dates: 2004-Present

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission. (Resume or additional information may be attached.)

My experience and ^{Proven} valuable abilities can provide valuable
CONTRIBUTIONS, leadership and direction to successfully
ACHIEVE community goals IN DISTRICT 2.

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

Alm Sam
Signature

6-28-05
Date

PLEASE RETURN COMPLETED FORM TO CITY CLERK'S OFFICE FOR PROCESSING:

City Clerk's Office
City Hall, 2nd Floor
P.O. Box 839966
San Antonio, Texas 78283-3966
Fax No. City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)

Note: All information provided herein or pursuant hereto is considered public record upon receipt.

(Revised Feb., 2005)

RESUME

ALEXANDER SAUCEDO

PROFESSIONAL OBJECTIVE:

A position in which my experience and proven abilities can provide valuable contributions, leadership, and direction to successfully achieve agency and community goals.

SUMMARY OF SKILLS: FINANCIAL MANAGMENT

15 Years Federal Government Experience in Budget/Cost Analysis, Accountant, Auditor, Automated Accounting Systems, Ledger Maintenance, Contracts Approval, Account Reconciliation, Account Analysis, Customer Service, Accounting Transaction Processing, Transaction Validation, Internal Controls, Training Instructor, Disbursement, Payment Reconciliation, Civilian Pay, Military Pay, Customer Service, Stakeholder, Partnership, Education & Communication, Tax Law Instructor, E-file Instructor, IRS Tax Law, Strategic Planning, S.W.O.T. Analysis. Accounting, Business Ownership, Financial Management Analysis, Logistics Management Analysis, Military Pay, Travel Pay, Commercial Services, Resource Manager, Auditing, Budget Analysis, IRS Tax Law, IRS E-file & Tax Law Instructor, Training, Logistics Management, Supply Management Security Clearance: Secret; Skilled in Computer Applications Windows 2000/NT, Microsoft Word, Power Point, Excel, Internet Systems, Microsoft Windows, Integrated Automated Travel Systems (IATS), Integrated Automated Pay System (IAPS), Automated Travel Record Accounting System (ATRAS) Automated Resource Management System (ARMS), Microcomputer Budget Automated System (MicroBas). Standard Base Supply System (ABSS), BQ, 60 wpm, Spreadsheets, Filing, (CRIS) Info Analyst Software, (EDA) Electronic Document Access, MOCAS. SECURITY CLEARANCE: SECRET

EXPERIENCE:

JANUARY 2004 TO PRESENT, 40 HRS/WEEK, FULLTIME

FINANCIAL MANAGEMENT/RESOURCE MANAGER

AIR FORCE MATERIAL COMMAND

2513 KENNEDY CIRCLE, BROOKS CITY BASE, TEXAS 78235

Knowledge of the DoD Planning, Programming, and Budgeting System (PPBS) and of financial regulations, procedures and limitations that exist at the Congressional, AF, MAJCOM and base levels which govern financial practices. Knowledge of cost estimating techniques, methodologies, models and their applications. Knowledge of the methods and techniques of research inquiry and cost analysis as well as familiarity with data resources. Knowledge of a wide range of financial management principles concepts, and their application in financial reporting systems as well as knowledge of statistical