

**CITY OF SAN ANTONIO  
AVIATION DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Mark H. Webb, Interim Aviation Director

**SUBJECT:** Construction and Material Testing Services for the Remain Over Night Apron at San Antonio International Airport

**DATE:** February 2, 2006

**SUMMARY & RECOMMENDATION**

An Ordinance authorizing the negotiation and execution of a Professional Services Contract with the firm of Professional Service Industries, Inc. (PSI) to provide construction and material testing services in connection with the Remain Over Night (RON) Apron Project at San Antonio International Airport for an amount not to exceed \$56,012.00; amending the budget and authorizing payment.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

The City has in its five Year Capital Program, a project to construct a new Remain Over Night (RON) Apron in support of the proposed Terminal Expansion Project. RON aprons are used by airlines for the overnight parking and staging of aircraft. This project will be partially funded by Federal Administration (FAA) grant funds under the Airport Improvement Program (AIP) in support of the RON project. The grant assurances require all AIP projects with pavement costs in excess of \$25,000.00 to have construction and material testing.

The City requested Interest Statements from consulting firms desiring to provide material testing services for this Project. All proposals received for this project were evaluated by City staff based on capability, past experience, knowledge familiarity with similar projects. The City Architect/Engineer Selection committee reviewed the ratings and recommended that the firm of PSI be selected for negotiation of a contract for this Project based upon its demonstrated ability, qualifications and experience. A copy of the rating sheet is attached.

City staff has negotiated an agreement with PSI to provide the construction and material testing services for a fee not to exceed \$56,012.00 which is considered fair and reasonable for the work involved.

### **POLICY ANALYSIS**

This action is consistent with the City's policy of improving facilities at San Antonio International Airport and utilizing federal funding when available.

### **FISCAL IMPACT**

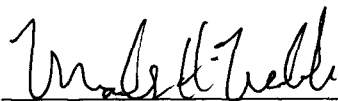
This project will be partially funded by FAA Grant 41 accepted on August 30, 2001, the Airport System Construction Fund 2001 Fund, and PFC Capital Improvement Funds. This action does not require appropriation of any additional funds. Funds will be transferred within the project budget to fund this action.

### **COORDINATION**

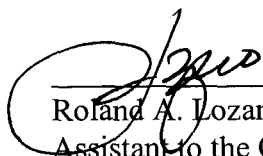
This request for ordinance has been coordinated with the following departments: Public Works, Contract Services, Finance, Management and Budget and the City Attorney's Office.

### **SUPPLEMENTARY COMMENTS**


The Discretionary Contracts Disclosure Form submitted by PSI is attached.



Mark H. Webb  
Interim Aviation Director



Roland A. Lozano  
Assistant to the City Manager



Sheryl Sculley  
City Manager

Attachments

**PROJECT: Remain Overnight Apron**

at

## San Antonio International Airport

## MATERIAL TESTING STATEMENT OF INTEREST REVIEW

C I T Y   O F   S A N   A N T O N I O

[illegible]

**Notes:** \* Special Considerations - special expertise regarding codes, ADA, rules, regulations, regulatory agency criteria, etc. of: TNRCC (Texas Natural Resource Conservation Commission), HDRC (Historic and Design Review Commission) and other as applicable to this project.

\*\* Percentages for Locally Headquartered Businesses, DBE firms and Small Business Economic Development Advocacy policy compliance will be provided by Economic Development Department.

## SUMMARY OF RATINGS & RANKINGS

Date:

## City of San Antonio Discretionary Contracts Disclosure\*

For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2

Attach additional sheets if space provided is not sufficient.

State "Not Applicable" for questions that do not apply.

\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.

### Disclosure of Parties, Owners, and Closely Related Persons

For the purpose of assisting the City in the enforcement of provisions contained in the City Charter and the Code of Ethics, an individual or business entity seeking a discretionary contract from the City is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any **individual** who would be a party to the discretionary contract:

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(2) the identity of any **business entity**<sup>1</sup> that would be a party to the discretionary contract:

Professional Service Industries, Inc. (PSI)

--

and the name of:

(A) any individual or business entity that would be a **subcontractor** on the discretionary contract;

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and the name of:

(B) any individual or business entity that is known to be a **partner**, or a **parent** or **subsidiary** business entity, of any individual or business entity who would be a party to the discretionary contract;

Bain Capitol (Parent Holding Company)

Olympus Partners (Parent Holding Company, as of on or about November 1, 2005)

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<sup>1</sup> A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

- (3) the identity of any lobbyist or public relations firm employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None


### Political Contributions

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

To Whom Made:	Amount:	Date of Contribution:
None		

### Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

<b>Signature:</b> 	<b>Title:</b> Principal-In-Charge  <b>Company:</b> Professional Service Industries, Inc.	<b>Date:</b>  November 1, 2005

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.