CITY OF SAN ANTONIO PURCHASING & GENERAL SERVICES DEPARTMENT NO. CITY COUNCIL AGENDA MEMORANDUM ENTRO.

TO:

Mayor and City Council

FROM:

Janie B. Cantu, Director of Purchasing & General Services

SUBJECT:

Annual Contracts for Fiscal Year 2005-2006

DATE:

February 2, 2006

SUMMARY & RECOMMENDATION

The attached tabulation of bids is hereby submitted for council consideration and action. Annually at this time, bids are requested for various materials, parts and services. This ordinance includes contracts for Ferrara fire truck parts and service; Toyota automotive parts and service; Honda automotive parts and service; Cisco networking equipment and service; contract and concession compliance software; and lamp ballasts.

Many bids are on a firm, non-escalating basis, while others such as petroleum related items and certain other commodities require escalation of prices during the contract period. Generally, bids reflect small increases over recent prior years, but in many cases reflect decreases.

It is recommended these contracts be approved.

SECTION I:

The bids in this section are low responsive bids in which award is recommended to the

lowest bidder. (10 contracts)

SECTION II:

The bids in this section are low responsive bids in which award is recommended to

bidders other than the lowest bidders because the lowest bids did not meet City

specifications. (1 contract)

POLICY ANALYSIS

Annual contracts are an efficient method of securing the best prices through volume purchasing and by reducing large amounts of work related to the bid process. This group of contracts represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the remainder of the fiscal year.

FINANCIAL IMPACT

Funds are not expended by this ordinance. All expenditures will be in accordance with the FY 2005-2006 budget approved by City Council. The combined total estimated amount for contracts listed on this ordinance is approximately \$893,906.

Janie Cantu, C.P.M., Director Purchasing & General Services

Michael Armstrong

Assistant City Manager/Chief Information Officer

Sheryl Sculley
City Manager

Using

Department:

Fire Department

Date 2-2-06 Agenda Item:

Name/Title (Caption as sh	own on agenda):		
An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of \$893,906.00 including contracts for Ferrara fire truck parts and service; Toyota automotive parts and service; Honda automotive parts and service; Cisco networking equipment and service; contract and concession compliance software; and lamp ballasts. [Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]			
Description of Item(s) and	i Use:		
This contract will provide th	e parts and service for the Ferrara fire trucks		
Estimated Total \$150,	000 annually		
Bid Number and Title	A770a-06-DR Ferrara Fire Truck Parts and Service		
Contract Period	Upon Award through 9-30-06 with one year option to extend		
Method of Procurement	Competitively Bid		
Price Trend	3% increase		
Contract Info:F	Formal X_AnnualSupport/MaintenanceLease		
Contractor(s): Ferrara F	ire Apparatus, 27855 James Chapel Road, Holden, LA 70744 – Entire Bid		
Previous Related Council	Action(s):		
	Pate:		
Agenda Ite	m #:		
	tion:		
	Date		
Agenda	a Item		
/	Action		
	Pate:		
Agenda Ite	m #:		
Ac	tion:		
Anticipated Future Requi	rements and Actions:		
Comments:			

Date 2-2-06 Agenda Item:

An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of \$893,906.00 including contracts for Ferrara fire truck parts and service; Toyota automotive parts and service; Honda automotive parts and service; Cisco networking equipment and service; contract and concession compliance software; and lamp ballasts.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide replacement parts and service upon the expiration of the warranties on the Toyota Hybrid vehicles.

Estimated Tota	i \$10,000 anr	nually		
Bid Number and Title		A1080-06-RA Red McCombs Toyota		
Contract Period		Upon Award through 3-31-07 with three one-year options to extend		
Method of Procu	ırement	Competitively Bid		
Price Trend		None. This is a new annual contract. Hybrids currently in the City's fleet have been under warranty.		
Contract Info:	Forma	al X_AnnualSupport/MaintenanceLease		
Contractor(s):	Red McCombs	Toyota, 8333 IH 10 West, San Antonio, Texas 78230 – Entire Bid		
Previous Relate	ed Council Actic	on(s):		
	Date:			
	Agenda Item #:			
	Action:			
	Date			
	Agenda Item			
	Action			
	Date:			
	Agenda Item #:			
	Action:			
Anticipated Fut	ture Requiremer	nts and Actions:		
Comments:	- 100			
Using I Department:	Fleet Maintenan	ce and Operations		

Date 2-2-06
Agenda Item:

Name/Title	(Caption	as show	n on	agenda)):

An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of \$893,906.00 including contracts for Ferrara fire truck parts and service; Toyota automotive parts and service; Honda automotive parts and service; Cisco networking equipment and service; contract and concession compliance software; and lamp ballasts.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide the replacement parts and service upon the expiration of the warranties on the Honda Hybrid vehicles.

Estimated Tota	l \$25,000 anr	nually	
Bid Number and	Title	A1081-06-RA Honda Automotive Parts and Service	
Contract Period		Upon Award through 3-31-07 with three one year options to extend	
Method of Procu	ırement	Competitively Bid	
Price Trend		None. This is a new annual contract. Hybrids currently in the City's fleet have been under warranty.	
Contract Info:	Forma	I X Annual _ Support/Maintenance _ Lease	
Contractor(s):	Benson Honda,	9100 San Pedro Ave., San Antonio, Texas 78216	
Previous Relate	ed Council Actio	on(s):	
	Date:		
	Agenda Item #:		
	Action:		
	Date		
	Agenda Item		
Action			
	Date:		
	Agenda Item #:		
	Action:		
Anticipated Fut	ture Requiremer	nts and Actions:	
Comments:			
Using Department:	Fleet Maintenan	ce and Operations	

Date 2-2-06 Agenda Item:

A1	ame/Title	Cantian	00	chown	~ n	aganda'	١.
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An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of \$893,906.00 including contracts for Ferrara fire truck parts and service; Toyota automotive parts and service; Honda automotive parts and service; Cisco networking equipment and service; contract and concession compliance software; and lamp ballasts.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide the City of San Antonio Information Technology Services Department with support and maintenance of the City's computer networking environment on a continuous 24 hours, 7 day a week basis. This contract includes hardware, software and related services for new network expansion and repair and maintenance of the network.

maintenance of the network.				
Estimated Total \$614,000.00 annually				
Bid Number and Title		A1095-06-LB Cisco Networking Equipment and Service		
Contract Period		Upon Award through		
Method of Procu	rement	Dept of Information Resources GoDirect Program		
Price Trend		None, no previous history.		
Contract Info:	Forma	II _X_AnnualSupport/MaintenanceLease		
Contractor(s):	AT&T, Contract	No. TEXAN 2000-ATT-EPI, Upon Award through 4-3-06		
	Avnet Enterpris	e Solutions, Contract No. DIR-VPC-04-025, Upon Award through 10-1-06		
	Global Data Sys	stems, Contract No. DIR-BUSOP-013, Upon Award through 11-20-06		
	SBC Communic	cations, Contract No. DIR-BUSOP-011, Upon Award through 10-1-06		
	InterNetwork Ex	kperts, Contract No. DIR-BUSOP-012, Upon Award through 11-17-06		
	Micro System E	nterprises, Contract No. DIR-BUSOP-020, Upon Award through 3-5-06		
Previous Relate	Previous Related Council Action(s):			
	Date:			
	Agenda Item #:			
	Action:			
	Date			
	Agenda Item			
Action				
Anticipated Future Requirements and Actions:				
Comments:				
Using I Department:	TSD			

Date 2-2-06 Agenda Item:

Name/Title (C	aption as sho	wn on agenda):
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An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of \$893,906.00 including contracts for Ferrara fire truck parts and service; Toyota automotive parts and service; Honda automotive parts and service; Cisco networking equipment and service; contract and concession compliance software; and lamp ballasts.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide the City of San Antonio Contract Services Department with web based diversity management software that will track, certify and audit vendor contract and concession compliance. The software will interface with SAP and CH2MHill Construction Management Portal.

Estimated Total	\$36,500 ann	nually			
Bid Number and	Title	A1096-06-AW Contract and Concession Compliance			
Contract Period		Upon Award through 4-30-06 with three one year options to extend			
Method of Procu	rement	U.S. Communities Contract No. RQ03-605674-16A			
Price Trend		None. This is a first time contract.			
Contract Info:	Forma	I X_AnnualSupport/MaintenanceLease			
Contractor(s):	GTSI, 3901 Stor	necraft Blvd., Chantilly, VA 2151-1010 – Entire Bid			
	Utilizing the U.S	. Communities Contract No. RQ03-605674-16A			
Previous Relate	ed Council Actio	n(s):			
	Date:				
	Agenda Item #:	· · · · · · · · · · · · · · · · · · ·			
	Action:				
	Date				
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	Action				
	Date:				
	Agenda Item #:				
	Action:				
Anticipated Future Requirements and Actions:					
Comments:	Comments:				
Using (Department:	Contract Service	es Department			

Using Department: **Parks Department**

Date 2-2-06 Agenda Item:

Name/Title (Car	otion as shown o	on agenda):	
An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of \$893,906.00 including contracts for Ferrara fire truck parts and service; Toyota automotive parts and service; Honda automotive parts and service; Cisco networking equipment and service; contract and concession compliance software; and lamp ballasts. [Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]			
Description of I	Item(s) and Use:		
This contract wil	I provide the City	of San Antonio with lamp ballasts to maintain lighting at the City facilities.	
Estimated Tota	I \$58,406 anr	nually	
Bid Number and	Title	A136-06-JM Lamp Ballasts	
Contract Period Upon Award through 9-30-06 with two one year options to extend			
Method of Procurement Competitively Bid			
Price Trend		No change.	
Contract Info:	Forma	I X_AnnualSupport/MaintenanceLease	
Contractor(s):	Dealers Electric	al Supply, 2400 Freedom Street, San Antonio, Texas 78217	
Previous Relate	ed Council Actio	on(s):	
	Date:		
	Agenda Item #:		
-	Action:		
	Date		
	Agenda Item		
	Action		
	Date:		
	Agenda Item #:		
	Action:		
Anticipated Fut	ture Requiremen	nts and Actions:	
Comments:			

SECTION I COUNCIL, FEBRUARY 2, 2006 LOW BIDS

SECTION I:

LOW BIDS

The bids in this section are low responsive bids in which award is recommended to the lowest bidder.

COMMODITY

MBE VENDOR

Ferrara Fire Truck Parks and Service 1.

A770a-06-DR

Ferrara Fire Apparatus Entire Bid

Upon Award through 9-30-06 With a one year option to extend Est Amount \$150,000 annually

This contract will provide the City of San

Antonio Fire Department with service and parts for the Ferrara fire trucks.

Toyota Automotive Parts and Service 2.

A1080-06-RA

Upon Award through 3-31-07

With three one year options to extend

WBE

Red McCombs Toyota

Entire Bid

Est Amount \$10,000 annually

This contract will provide the City of San Antonio Fleet Maintenance and Operations with replacement parts and service upon the expiration of the warranties on the Toyota Hybrid vehicles.

Honda Automotive Parts and Service

A1081-06-RA

Upon Award through 3-31-07

With three one-year options to extend

WBE

Benson Honda

Entire Bid

Est Amount \$25,000 annually

This contract will provide the City of San Antonio Fleet Maintenance and Operations with replacement parts and service upon the expiration of the warranties on the Honda Hybrid vehicles.

SECTION I COUNCIL, FEBRUARY 2, 2006 LOW BIDS

SECTION I:

LOW BIDS

The bids in this section are low responsive bids in which award is recommended to the lowest bidder.

COMMODITY

 Cisco Networking Equipment and Services A1095-06-LB Utilizing Department of Information Resources "GoDirect" Program

This contract will provide the City of San Antonio Information Technology Services Department with support and maintenance of the City's computer networking environment on a continuous 24 hours, 7 day a week basis. This contract includes hardware, software and related services for new network expansion and repair and maintenance of the network.

MBE

VENDOR

AT & T Contract No. TEXAN 2000-ATT-EP1 Upon Award through 4-3-06 With four one-year options to extend

Avnet Enterprise Solutions Contract No. DIR-VPC-04-025 Upon Award through 10-1-06 With one year option to extend

Global Data Systems Contract No. DIR-BUSOP-013 Upon Award through 11-20-06 With one year option to extend

SBC Communications/Goodman Networks Contract No. DIR-BUSOP-011 Upon Award through 10-1-06 With one year option to extend

InterNetwork Experts Contract No. DIR-BUSOP-012 Upon Award through 11-17-06 With one year option to extend

Micro System Enterprises Contract No. DIR-BUSOP Upon Award through 3-5-06 With two one year options to extend

Estimated Amount \$614,000 annually

 Contract and Concession Compliance Software
 A1096-06-AW
 Upon Award through 4-30-06
 With three one-year options to extend

This contract will provide the City of San Antonio Contract Services Department with Web-based diversity management software that will track, certify, and audit vendor contract and concession compliance. The software will interface with SAP and CH2M

GTSI

Utilizing the U.S. Communities Contract No. RQ03-605674-16A Entire Bid Est Amount \$36,500 annually

	October 21, 2005	
For:	Annual Contract for Ferrara Fire Truck Parts & Service	Ferrara Fire Apparatus
A770a-06	DR	27855 James Chapel Rd.
ltem	Description	_ Holden LA 70744
Α.	Ferrara Fire Truck Parts & Service Parts Product identification Type price schedule Price schedule number Date of price schedule Price schedule column on which discount is based	25% Ferrara Fire Dealer 2005 8/26/2005 Net
	Labor and Service Labor rate for service per hour Delivery Terms	\$80.00 1 Day

Contract Period: Upon Award by City Council through September 30, 2006 with a 1 year option to extend.

Purpose: This contract will be utilized to provide service and parts for the Ferrara fire trucks in the Fire Department fleet.

Est.\$Usage: \$99,666.84 (8 months) \$249,166.64 with one year option.

Price Trend: Increase of 3% (see comparison below)

Opened:	October 31, 2005	FLWN
For:	Annual Contract for Toyota Automotive Parts & Service	
		Red McCombs Toyota
A1080-06	5-RA MI	R 8333 I. H. 10 West
item	Description	San Antonio, TX 78230
1	Toyota Parts Percent of discount offered Product identification (Manufacturer) Type price schedule (dealer, jobber, etc.) Date of price schedule Price schedule column on which discount is based (i.e., distributor, net, wholesale)	Dealer Cost + 10% Toyota Dealer 10/1/2005 - 12/31/2005 Dealer Cost
2	Labor and Service Labor rate per hour Mileage charge per mile Parts available for pickup	\$40.00 \$0.00 1 Day
	Terms	Net 30

Opened:	November 18, 2005		FLWN	MLSN
For:	Annual Contract for Honda Automotive Parts & Service			
			Benson Honda	Fernandez Honda
A1081-06-RA		MkR	9100 San Pedro	8015 I. H. 35 South
Item	Description		San Antonio, TX 78216	San Antonio, TX 78224
1	Honda Parts Percent of discount offered Product identification (Manufacturer) Type price schedule (dealer, jobber, etc.) Date of price schedule Price schedule column on which discount is based (i.e., distributor, net, wholesale)		27% Honda Wholesale 11/18/05 List Price	Honda Honda Factory List Less Your Discount 11/1/05
2	Labor and Service Labor rate per hour Mileage charge per mile Parts available for pickup		\$76.00 \$0.00 1 Day	\$0.40
	Terms		Net 30	Net 30

CITY OF SAN ANTONIO BID TABULATION

ANNUAL CONTRACT FOR: CISCO NETWORKING EQUIPMENT AND SERVICE

VENDOR/CONTRACT	SOFTWARE	EQUIPMENT	SERVICES
AT&T TEXAN 2000-ATT-EPI Expires April 3, 2006 with 4 – 1 year options to extend	36% off MSRP	36% off MSRP	20% off MSRP
Avnet Enterprise Solutions DIR-VPC-04-025 Expires October 1, 2006 with 1 – 1 year options to extend		38% off MSRP	20% off MSRP
Global Data Systems DIR-BUSOP-013 Expires – November 20, 2006 with 1 – 1 year options to ex	tend	40% off MSRP	20% off MSRP
SBC Communications / Goodman Networks DIR-BUSOP- Expires October 1, 2006 with 1 – 1 year options to extend	-011	40% off MSRP	20% off MSRP
InterNetwork Experts DIR-BUSOP-012 Expires November 17, 2006 with 1 – 1 year options to exte	end	40% off MSRP	20% off MSRP
Micro System Enterprises DIR-BUSOP-020 Expires March 5, 2006 with 2 – 1 year options to extend		40% off MSRP	20% off MSRP

<u>ITEM</u>	DESCRIPTION	ESTIMATED <u>ANNUAL COST</u>
1	NETWORKING HARDWARE	\$560,000.00
2	NETWORK MAINTENANCE	\$15,000.00
3	NETWORK SOFTWARE	\$16,000.00
4	TECHNICAL SERVICES	\$23,000.00
ANNUAL ESTIMATED TOTAL		\$614,000.00

A1095-06-LB

CITY OF SAN ANTONIO BID TABULATION

ANNUAL CONTRACT FOR: CONTRACT AND CONCESSION COMPLIANCE SOFTWARE

GTSI 3901 STONECRAFT BLVD. CHANTILLY, VA 20151

<u>ITEM</u>	DESCRIPTION	EST QTY	UNIT PRICE
1	B2GNow Diversity Management software (Contract Compliance Silver hosted service with portal) Part No. dms-cont-svc-s-cosa	1 EA	\$30,000.00
2	B2GNow Diversity Management software (Concession Compliance add on Silver hosted service with portal) Part No. dms-conc-svc-s-cosa	1 EA	\$6,500.00
	GRAND TOTAL		\$36,500.00
TERMS			Net 30
A1096-06 AW/arw			1101 30

U.S. COMMUNITIES CONTRACT #RQ03-605674-16A

CONTRACT PERIOD – UPON AWARD through APRIL 30, 2006 with 3-1 YEAR EXTENSION OPTIONS. DEPT. – CONTRACT SERVICES EST. COST - \$36,500

SECTION II COUNCIL, FEBRUARY 2, 2006 LOW RESPONSIVE BIDS

SECTION II: LOW RESPONSIVE BIDS

The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids did not meet City specifications.

COMMODITY

Lamp Ballasts
 A136-06-JM
 Upon Award through 9-30-06
 With two one year options to extend

This contract will provide the City of San Antonio Departments with lamp ballasts to maintain lighting at City facilities.

MBE

VENDOR

Dealers Electrical Supply Entire Bid Est Amount \$58,406 annually

Opened:	November 14, 2005							
For:	Annual Contract for Lamp Ballasts	MLWN	MLWN	MLWN	MLWN	MLWN	MLWN	MLWN
		Dealers Electrical Supply	Sunshine Lighting		Consolidated Electrical Dist.	Voss Lighting	American Light	Summit Electric Supply
A136-06	JM	2400 Freedom St.	744 Clinton Street	4503 Perrin Creek	102 E. Josephine St.	5670 Randolph Blvd.	10615 Sentinal Dr.	2401 Brockton Dr.
Item	Description	San Antonio, TX 78217				San Antonio, TX 78223	San Antonio, TX 78217	San Antonio, TX 78217
	Magnetic Fluorescent Lamp Ballasts				NAS			
	Discount off price list (percentage)	67.2%	76%	60%	Not Provided	1	1	I I
	Price List identification	DPS0606N	DPSO606L	Bal.7200D	Not Provided	FLB-155CC		1
	Effective date of price list	6/6/2005		8/30/2004	Not Provided	6/1/2005	P	
	Column of price list on which discount is based	Stocking Distributor Gold	List	Net Price	Not Provided	STD.CTN	Stocking Distributor	Suggested User
11	Electronic Fluorescent Lamp Ballasts							1
J	Discount off price list (percentage)	68.8%	76%	66%	Not Provided	78.41%	1	
	Price List identification	DPS0606N	DPSO606L	Bal.7200D	Not Provided	î .	l .	1
	Effective date of price list	6/6/2005	6/6/2005	8/30/2004	Not Provided	6/1/2005	1	1 1
-	Column of price list on which discount is based	Stocking Distributor Gold	List	Net Price	Not Provided	STD.CTN	Stocking Distributor	Suggested User
111	HID Lamp Ballasts							
	Discount off price list (percentage)	66.8%	71.2%	61%	Not Provided	78.41%	66%	75%
1	Price List identification	DPS0606N	DPSO606L	Bal.7200D	Not Provided	HID-155CC	155D	04-1-U
1	Effective date of price list	6/6/2005	6/6/2005	8/30/2004	Not Provided	6/1/2005	6/1/2005	9/1/2004
	Column of price list on which discount is based	Stocking Distributor Gold	List	Net Price	Not Provided	STD.CTN	Stocking Distributor	Suggested User
1]		
	Delivery	5 Days	5-10 Days	1-3 Days	3-5 Days	7 Days	1 Day	1-10 Days
	Terms	2%-30	Net 30	Net 30	Net 30	Net 30	2%-30	2%-10

TERM: On award by City Council to September 30, 2006. 2-1 Year options to extend.

CONTRACT AMOUNT: Estimated annual expenditure \$58,406.69

END USER: The Department of Parks and Recreation.

SCOPE: Lamp Ballasts will be utilized to maintain the lighting in City facilities.

NAS: Consolidated Electrical Dist. did not provide percentage discount as required.

Note: Although Sunshine Lighting, Voss Lighting, American Light and Summit Electrical Supply offered higher percentage discount, Dealers Electrical Supply Stocking Distributors Gold pricing provides the City with the lowest unit cost.