

**CITY OF SAN ANTONIO  
OFFICE OF THE CITY CLERK  
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA

ITEM NO. 15

TO: Mayor and City Council

FROM: Leticia M. Vacek, City Clerk *LTV*

SUBJECT: District Boards and Commissions Appointment

DATE: February 23, 2006

**SUMMARY AND RECOMMENDATIONS**

The following Board appointments are submitted for the City Council meeting of February 23, 2006 for consideration:

A) **PORT AUTHORITY OF SAN ANTONIO**

REAPPOINT: Wayne Alexander (District 9)

Term is for the remainder of an unexpired term of office to expire November 30, 2006.

**COORDINATION**

This Ordinance has been coordinated with the Port Authority of San Antonio.

B) **ZONING COMMISSION**

APPOINT: Susan Wright (District 9)

Term is for the remainder of an unexpired term of office to expire June 30, 2006. The term is effective March 1, 2006.

**COORDINATION**

This Ordinance has been coordinated with Development Services.

C) **HISTORIC AND DESIGN REVIEW COMMISSION**

APPOINT: Samuel Luna (District 4)  
(Category: General/Neighborhood Representative)

Term is for the remainder of an unexpired term of office to expire October 31, 2006.

**COORDINATION**

This Ordinance has been coordinated with the Planning Department.

D) **CONSERVATION ADVISORY BOARD**

APPOINT: Clayton Binford (At-Large)  
(Category: Medina County)

Term of Office to expire May 31, 2007.

**BACKGROUND**

The Conservation Advisory Board is composed of eleven (11) members. Ordinance 101871 passed and approved December 15, 2005 appointed the following individuals:

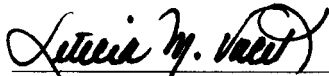
- Monica Jeannie Rodriguez (category: San Antonio Economic Development Foundation)
- Deirdre E. Hisler (category: Texas Parks & Wildlife)
- James L. Blair (category: San Antonio River Authority)
- Scott Halty (category: San Antonio Water System)
- Bonnie Conner (category: Parks and Recreation Advisory Board)
- Robert Potts (category: Edwards Aquifer Authority)
- Malcolm Matthews (Ex Officio, Director of Parks and Recreation)

In addition to these members, City Council is to appoint two (2) board members from counties that will be affected by this program.

**COORDINATION**

This Ordinance has been coordinated with the City Manager's Office, Parks and Recreation Department, and the City Attorney's Office. Staff also coordinated with other relevant City Departments.

The applications on these respective nominees are attached for your reference.



Leticia M. Vacek  
City Clerk

**CITY OF SAN ANTONIO  
OFFICE OF THE CITY COUNCIL  
INTERDEPARTMENTAL CORRESPONDENCE SHEET**

**TO:** Mayor and Council

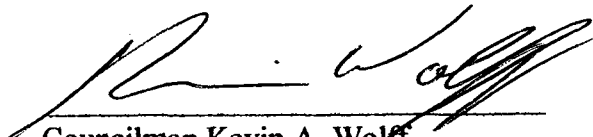
**FROM:** Councilman Kevin A. Wolff, District 9

**COPIES:** Sheryl Sculley, City Manager; Leticia Vacek, City Clerk; Lisa A. Lopez, S. Administrative Assistant; File

**SUBJECT:** Reappointment of Wayne Alexander to the Port Authority of San Antonio

**DATE:** February 10, 2006

I respectfully request your support for the reappointment of Mr. Wayne Alexander to the Port Authority of San Antonio. His application is on file.

  
Councilman Kevin A. Wolff,  
District 9

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06 FEB -8 AM 10:02

**CITY OF SAN ANTONIO  
OFFICE OF THE CITY COUNCIL  
INTERDEPARTMENTAL CORRESPONDENCE SHEET**

**TO:** Mayor and Council

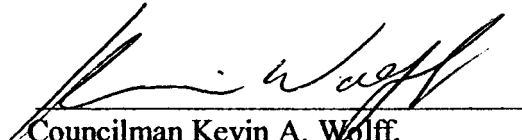
**FROM:** Councilman Kevin A. Wolff, District 9

**COPIES:** Sheryl Sculley, City Manager; Leticia Vacek, City Clerk; Lisa A. Lopez, S. Administrative Assistant; File

**SUBJECT:** Nomination of Susan Wright to the Zoning Commission

**DATE:** February 1, 2006

I respectfully request your support for the nomination of Ms. Susan Wright to the Zoning Commission. Her application is on file.

  
\_\_\_\_\_  
Councilman Kevin A. Wolff,  
District 9

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06 FEB -8 AM 10:02

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CITY CLERK

2006 FEB -9 A 11:46

**City of San Antonio  
Office of the City Council  
Interdepartmental Correspondence Sheet**

TO: Mayor and Councilmembers

FROM: Councilman Richard Perez, District 4


COPIES TO: Sheryl Sculley, City Manager; Leticia Vacek, City Clerk;  
Lisa A. Lopez, Senior Administrative Assistant;  
Gayle McDaniel, Assistant to City Council; Assistants to the  
Mayor

SUBJECT: Nomination to the Historic and Design Review Commission

DATE: February 9, 2006

I would like to nominate Samuel E. Luna Jr. to the Historic and Design  
Review Commission.

His application is attached.

  
\_\_\_\_\_  
Richard Perez  
Councilman, District 4

# City of San Antonio Application for Appointment



- 12  
Dist  
App

Board/Commission/Committee Capital Improvements Advisory Committee

Name: Wright Susan  
(Title) (Last) (First) (Middle)

Mailing Address: 1530 8232  
(St)

Preferred Phone and Fax: \_\_\_\_\_  
(Phone) (Fax) associates @ satx.rr.com

Employer Self - Susan Wright & Assoc. LLC Occupation: Real Estate / Homeowner Assn  
Consul Hand

Are you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ No

Are you a City of San Antonio resident? ☒ Yes ☐ No How Long? 19 yrs.

In which City Council District do you reside? 9 Length of residence: 19 yrs.

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

☒ Yes ☐ No Medical Center Alliance

Do you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?

☐ Yes ☒ No

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No

Ordinance 100199 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup. As such, please complete the following optional information.

## ETHNIC CODE:



W = Non-Minority

H = Hispanic\*

\* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

## GENDER CODE:



M = Male

F = Female

(Revised Feb., 2005)

Name: Susan Wright

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Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

No - however, I am currently being sued in my capacity as Planning Commissioner.

Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

No

## BACKGROUND

See Attached

Education: \_\_\_\_\_

Professional: \_\_\_\_\_

Volunteer Experience/Community Service: \_\_\_\_\_

Areas of interest: \_\_\_\_\_

Have you ever been hired for a position with the City? Yes ☒ No

If yes, list the department(s) and dates below.

Department: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Reason for leaving City employment: \_\_\_\_\_

Please specify membership on any other governmental Board/Commission/Committee.

Planning  
VIA Advisory  
Vested Rights Task Force  
SAMCO  
North East ISD Bond Oversight Comm.

(Revised Feb., 2005)

Name: Susan Wright

Page 3

List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and/or employed by, and give the title and dates of any position which you have held in such organization.

Organization: See attached

Title: \_\_\_\_\_ Dates: \_\_\_\_\_

Organization: \_\_\_\_\_

Title: \_\_\_\_\_ Dates: \_\_\_\_\_

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission. (Resume or additional information may be attached.)

I am very familiar with Capital Improvements processes by virtue of my employment background and service on the Planning Commission. I believe the next few yrs. will be critical with a number of projects needed to address the growth of our City and I believe my background  
I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

will be an asset to the City in this regard.

Susan Wright  
Signature

\_\_\_\_\_  
Date

PLEASE RETURN COMPLETED FORM TO CITY CLERK'S OFFICE FOR PROCESSING:

City Clerk's Office  
City Hall, 2<sup>nd</sup> Floor  
P.O. Box 839966  
San Antonio, Texas 78283-3966  
Fax No. City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)

Note: All information provided herein or pursuant hereto is considered public record upon receipt.

(Revised Feb., 2005)



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**SUSAN M. WRIGHT**

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**PROFESSIONAL EXPERIENCE****May 2003 – Present****SUSAN WRIGHT & ASSOCIATES, LLC**

- Real Estate Development Consulting
  - Public Relations (liaison with residents, neighbors, and community at large)
  - Assistance with Site Planning
  - Establishing sustainable restrictive covenants, architectural control, security, and other operation processes
- Association Consulting
  - Board training
  - Security Operations
  - Architectural Control
  - Document review, assessment and recommendation

**1986-May 2003****THE DOMINION HOMEOWNERS ASSOCIATION, INC.****President/General Manager****Chair of Architectural Control Committee**

- Management of 1400 acre planned unit development
  - Single family, multi-family, commercial and raw land acreage
- Negotiation and procurement of contract services, i.e. security, landscaping
- Development oversight and liaison with community
- Security team procedures and supervision of operations
- Architectural Control – procedures and operations
- Budget preparation
- Communications/Social Functions
- Government Liaison
- Strategic Planning

**LEON SPRINGS UTILITY COMPANY, INC.****President**

- Supervision of, and coordination with: engineers, operations contractor, governmental entities
- Budget preparation

**\*PRIOR PROFESSIONAL EXPERIENCE AVAILABLE UPON REQUEST**

## **EDUCATION/ CONTINUING EDUCATION**

1976-1978: The University of Houston  
1973-1975: The University of Texas at Austin  
1969-1973: W. T. White High School, Dallas

### **COMMUNITY ASSOCIATIONS INSTITUTE**

PCAM (Professional Community Association Manager)  
CMCA (Certified Manager of Community Associations)  
Fundamentals of Community Association Management; Legal Basis for Community Associations; Association Operations; Communications; Asset Protection; Law Seminar

### **STATE BAR OF TEXAS (PARALEGAL COURSES)**

Texas Real Property; Real Estate Law Seminar; Texas Civil Litigation; Corporate and Business Seminar

## **CIVIC INVOLVEMENT**

### **CITY OF SAN ANTONIO/BEXAR COUNTY**

Planning Commission – Current Chair (1999 – Present)  
Land Development Services Committee, Chair – (2000 – 2004)  
Vested Rights Task Force – Chair (2004-Present)  
San Antonio Mobility Coalition (2004-Present) – Medical Center Alliance Representative  
VIA Citizens Advisory Council - Present  
Charter Revision Committee (2004)  
City/County Integrated Services Committee (2003-2004)  
City/County Bond Committee (2003)  
Hill Country Corridor Planning Team (2003)  
Unified Development Code Technical Advisory Committee (2001 – 2002)  
Annual Neighborhood Conference: Presenter (2003); Facilitator (1993-1994-1995, 2000), Steering Committee (1994)

### **CHAMBERS OF COMMERCE (on behalf of Medical Center Alliance)**

North San Antonio Chamber of Commerce (2004 – Present)  
The Greater San Antonio Chamber of Commerce (Present)  
Healthcare/Bioscience Committee (Present)

### **NORTH EAST I.S.D.**

Citizens Bond Oversight Committee (2004 – Present)

### **ALAMO COMMUNITY COLLEGE DISTRICT**

Citizens Bond Committee (2004)

**COMMUNITY ASSOCIATIONS INSTITUTE**

San Antonio: Board of Directors (1990-1994), President (1994), Texas Legislative  
Action Committee (1993-2002), Course Facilitator – Association  
Leadership for Homeowner Board Members (1995, 1996, 2002, 2004)  
National: Large Scale Community Managers Committee (2001 - 2004)

**SAN ANTONIO WATER SYSTEMS**

Community Conservation Committee (1998-1999)

**ANY BABY CAN OF SAN ANTONIO**

Board of Directors (1994-1999)

# City of San Antonio Application for Appointment

Board/Commission/Committee HISTORIC AND DESIGN REVIEW COMMISSION

\*Note: Information subject to review and considered public record upon receipt

Name: ~~SAMUEL~~ LUNA SAMUEL E  
(Title) (Last) (First) (Middle)

Mailing Address: 40 227  
(St)

Preferred Phone and Fax: --- SAME  
(Phone) (Fax)

Employer SAN ANTONIO COLLEGE Occupation: ARCHITECTURAL

Are you or can you be qualified to vote in a City of San Antonio Election? ☒ Yes ☐ No

Are you a City of San Antonio resident? ☒ Yes ☐ No How Long? OVER 30 YRS

In which City Council District do you reside? 4 Length of residence: 30 YRS

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

☐ Yes ☒ No

Do either you, your spouse or your employer have any financial interest, direct or indirect in any contract with the City (this includes serving as an Administrative Aide to a Council member), or do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No

Resolution No. 92-31-26 states - appointment to City Boards and Commissions include allowance for proper representation to reflect not only the ethnic makeup of the community, but also its gender makeup.

ETHNIC CODE: ☒ H

W = Non-Minority

H = Hispanic\*

\* = Note that Hispanic includes all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race.

B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

GENDER CODE: ☒ M

M = Male

F = Female

Do you have any litigation pending, either personally or professionally? If yes, please describe:

No

Have you ever been convicted of a felony or a misdemeanor crime involving moral turpitude?

☐ Yes ☒ No

Name: \_\_\_\_\_

**BACKGROUND**

Education: BACH. OF ARCHITECTURE  
U.T. AUSTIN 1977

Professional: \_\_\_\_\_

Volunteer Experience/Community Service: \_\_\_\_\_

Areas of interest: \_\_\_\_\_

Please specify membership on any other governmental Board/Commission/Committee.

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission.  
(Resume or additional information may be attached.)

to REPRESENT DIST. 4. PAST CITY  
COMMISSIONS — FINE ARTS COMMISSION.  
PLANNING COMMISSION & SOUTHTexas BUSINESS  
FUND

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

Samuel E. Luna Jr.  
Signature

FEB. 7, 2006  
Date

PLEASE RETURN COMPLETED FORM TO CITY COUNCIL OFFICE FOR PROCESSING:

City Council Office  
P.O. Box 839966  
San Antonio, Texas 78283-3966  
Fax No. City Council - (210) 207-7027; City Clerk's Office - (210) 207-6938

(Original copy will be on file in the City Clerk's Office for 12 months.)

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CITY OF SAN ANTONIO  
**City of San Antonio**  
**Application for Appointment**

06 JAN 20 AM 10:06



Board/Commission/Committee Edwards Aquifer Conservation Advisory Board

Name: Mr. Binford Clayton Scott  
(Title) (Last) (First) (Middle)

Mailing Address: 2791 Hw  
(Street)

Preferred Phone and Fax: ( (Phone) -6810 (Fax)

Employer Winstead Sechrest & Minick Occupation: Attorney

Are you or can you be qualified to vote in a City of San Antonio Election? Yes X No

Are you a City of San Antonio resident? Yes X No How Long?

In which City Council District do you reside?  Length of residence:

Have you ever represented any other private person, group or entity for compensation before the City Council or any department, commission, board or committee of the City within the last three years?

X Yes  No

Do you, your spouse or your employer have any financial interest, directly or indirectly in any contract with the City (this includes serving as an Administrative Aide to a Council member)?

X Yes  No

Do either you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

X Yes  No

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ETHNIC CODE: ☒ Non-Minority

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B = African American

P = Asian or Pacific Islander

O = Other

I = American Indian/Alaska Native Aleutian

GENDER CODE: ☒ Male

M = Male

F = Female

(Revised Feb., 2005)

Do you have any litigation pending or completed within the last 12 months, either personally or professionally, that would affect your ability to fulfill the functions of the board or commission, if selected? If yes, please describe:

No

Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations.

No

### BACKGROUND

Education: J.D. - St. Mary's University School of Law (2001); B.B.A. - Texas A&M University (1998)

Professional: Associate Attorney - Akin, Gump, Strauss, Hauer & Feld (2001-2003); Associate Attorney - Winstead Sechrest & Minick P.C. (2003-Present)

Volunteer Experience/Community Service: Medina County Director - Edwards Aquifer Authority; President - Medina Valley ISD Education Foundation; Edwards Aquifer Task Force on Water Quality

Areas of interest: Outdoor/Agriculture Activities

Have you ever been hired for a position with the City? Yes ☒ No ☐  
If yes, list the department(s) and dates below.

Department: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_

Reason for leaving City employment: N/A

Please specify membership on any other governmental Board/Commission/Committee.

Director, Edwards Aquifer Authority (Medina County)

*(Revised Feb., 2005)*

List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are a member and/or officer and/or employed by, and give the title and dates of any position which you have held in such organization.

Organization: Edwards Aquifer Authority

Title: Director

Dates: 2004-Present

Organization: Medina Valley ISD Education Foundation


Title: President

Dates: 2003-Present

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission. (Resume or additional information may be attached.)

I would like to continue my involvement with management and conservation of the Edwards Aquifer.

I have read and understand the guidelines set out in Attachment I of this application. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

  
Signature

1/17/2016  
Date

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