

**CITY OF SAN ANTONIO
PURCHASING & GENERAL SERVICES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA
ITEM NO. 8

TO: Mayor and City Council

FROM: Janie B. Cantu, Director of Purchasing & General Services

SUBJECT: Annual Contracts for Fiscal Year 2005-2006

DATE: February 9, 2006

SUMMARY & RECOMMENDATION

The attached tabulation of bids is hereby submitted for council consideration and action. Annually at this time, bids are requested for various materials, parts and services. This ordinance includes contracts for maintenance and repair of Terminal #1 paging and speaker system at the San Antonio International Airport; and HVAC maintenance at various multi-service centers.

Many bids are on a firm, non-escalating basis, while others such as petroleum related items and certain other commodities require escalation of prices during the contract period. Generally, bids reflect small increases over recent prior years, but in many cases reflect decreases.

It is recommended these contracts be approved.

SECTION I: The bids in this section are a single source of supply bids. (1 contract)

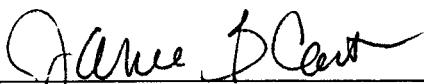
SECTION II: The bids in this section are low responsive bids in which award is recommended to the lowest bidder. (1 contract)

POLICY ANALYSIS

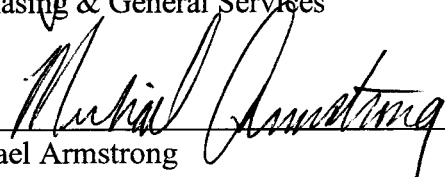
Annual contracts are an efficient method of securing the best prices through volume purchasing and by reducing large amounts of work related to the bid process. This group of contracts represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the remainder of the fiscal year.

FINANCIAL IMPACT

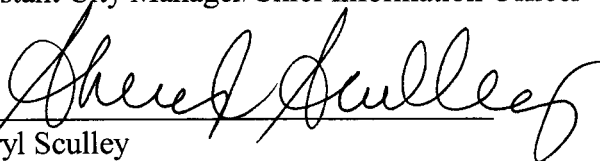
Funds are not expended by this ordinance. All expenditures will be in accordance with the FY 2005-2006 budget approved by City Council. The combined total estimated amount for contracts listed on this ordinance is approximately \$49,584.



Janie Cantu, C.P.M., Director
Purchasing & General Services



Michael Armstrong
Assistant City Manager/Chief Information Officer



Sheryl Sculley
City Manager

City of San Antonio

Contract Summary Sheet

Date 2-9-06

Agenda Item:

Name/Title (Caption as shown on agenda):

An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of \$49,584.00 including contracts for maintenance and repair of Terminal #1 paging and speaker system at the San Antonio International Airport; and HVAC maintenance at various multi-service centers.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide the San Antonio International Airport with maintenance and repair of the paging and speaker system located in Terminal One to include labor, tools and equipment necessary to complete required tasks.

Estimated Total \$20,199 annually

Bid Number and Title	A1084-06-AW Maintenance and Repair of Terminal One's Paging and Speaker System at the SA International Airport
Contract Period	Upon Award through 9-30-06 with two one year options to extend
Method of Procurement	Single Source
Price Trend	None, First Time Procurement of this Service

Contract Info: ☐ Formal ☒ Annual/Service ☐ Support/Maintenance ☐ Lease

Contractor(s): Ford Audio-Video (FAV), 2101 East St. Elmo, Ste 130, Austin, Texas 78744 – Entire Bid

Previous Related Council Action(s):

Date:	
Agenda Item #:	
Action:	
Date:	
Agenda Item	
Action	
Date:	
Agenda Item #:	
Action:	

Anticipated Future Requirements and Actions:

Comments:

Ford Audio Video is the only company authorized by Innovative Electronic Designs to provide installation, maintenance and repair of the current paging and speaker systems at the Airport.

Using **Aviation**
Department:

City of San Antonio

Contract Summary Sheet

Date 2-9-06

Agenda Item:

Name/Title (Caption as shown on agenda):

An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for fiscal year 2005-2006 for an estimated combined annual cost of \$49,584.00 including contracts for maintenance and repair of Terminal #1 paging and speaker system at the San Antonio International Airport; and HVAC maintenance at various multi-service centers.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide Community Initiatives Department with preventative maintenance on HVAC systems at 13 multi-service centers.

Estimated Total \$29,385 annually

Bid Number and Title	A283-06-MR HVAC Maintenance at Various Multi-Service Centers
Contract Period	Upon Award through 1-31-07 with two one-year options to extend
Method of Procurement	Competitively Bid
Price Trend	9% Decrease

Contract Info: ☐ Formal ☒ Annual ☐ Support/Maintenance ☐ Lease

Contractor(s): Altas Mechanical, 263 Remount, San Antonio, Texas 78218 – Entire Bid

Previous Related Council Action(s):

Date:	
Agenda Item #:	
Action:	
Date:	
Agenda Item	
Action	
Date:	
Agenda Item #:	
Action:	

Anticipated Future Requirements and Actions:

Comments:

Using **Community Initiatives**
Department:

SECTION I
COUNCIL, FEBRUARY 9, 2006
SINGLE SOURCE BIDS

SECTION I: SINGLE SOURCE BIDS

The bids in this section are a single source of supply bids.

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Maintenance and Repair of Terminal #1 Paging and Speaker System at the San Antonio International Airport A1084-06-AW Upon Award through 9-30-06 With two one-year options to extend		Ford Audio-Video (FAV) Entire Bid Est Amount \$20,199 annually

This contract will provide the City of San Antonio International Airport with maintenance and repair of the paging and speaker system located in Terminal One to include labor, tools and equipment necessary to complete required tasks.

CITY OF SAN ANTONIO
BID TABULATION

ANNUAL CONTRACT FOR: MAINTENANCE & REPAIR OF TERMINAL #1 PAGING & SPEAKER SYSTEM AT
THE SAN ANTONIO INTERNATIONAL AIRPORT

MLWN
FORD AUDIO-VIDEO (FAV)
2101 EAST ST. ELMO, STE. 130
AUSTIN, TX 78744

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>EST. QTY.</u>	<u>PRICE EACH</u>	<u>PRICE TOTAL</u>
1	IED CAS Computer Station	1	\$8,625.00	\$8,625.00
2	IED Ambient Microphone Sensors	10	\$315.00	\$3,150.00
3	Lowell Speakers	100	\$64.80	\$6,480.00
4	Tannoy Speakers	18	\$108.00	\$1,944.00

Parts Discount off Annual IED Products Catalog List Price 10%

Maintenance Period: Upon Award – 09/30/06	<u>PRICE PER HOUR</u>
Regular Business Hours	\$110.00
After Hours	\$120.00
Weekend and Holiday Hours	\$160.00

Maintenance Period: 10/01/06 – 09/30/07	<u>PRICE PER HOUR</u>
Regular Business Hours	\$110.00
After Hours	\$120.00
Weekend and Holiday Hours	\$160.00

Maintenance Period: 10/01/07 – 09/30/08	<u>PRICE PER HOUR</u>
Regular Business Hours	\$110.00
After Hours	\$120.00
Weekend and Holiday Hours	\$160.00

ESTIMATED ANNUAL TOTAL \$20,199.00

TERMS NET 30

AW/arw
A1084-06-AW

CONTRACT PERIOD – Upon award through September 30, 2006 with 2-1 year extension options.
DEPT – Aviation
EST. COST - \$20,199 annually

This contract will provide maintenance and repair of the paging and speaker system located in terminal one at the San Antonio International Airport. Maintenance and repair will include labor, tools, and equipment necessary to complete required tasks. The paging and speaker system is used to provide important information and various announcements to passengers and visitors in terminal one.

SECTION II
COUNCIL, FEBRUARY 9, 2006
LOW BIDS

SECTION II: LOW BIDS

The bids in this section are low responsive bids in which award is recommended to the lowest bidder.

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. HVAC Maintenance at Various Multi- Service Centers A283-06-MR Upon Award through 1-31-07 With two one year options to extend	WBE/ MBE	Altas Mechanical Entire Bid Est Amount \$29,385 annually

This contract will provide the City of San Antonio Community Initiatives and Asset Management Departments with preventative maintenance on HVAC systems at 13 multi-service centers.

City of San Antonio Bid Tabulation

Opened: October 25, 2005			Atlas Mechanical			
For: Annual Contract for HVAC Maintenance at Various Multi-Service Centers			Air Jireh Service			
A0283-06-MR			Air Kon Service, Inc.			
			Texas Specialty Maintenance			
			263 Remount	5122 Leon Hardt	5523 Binz Engleman Rd.	12215 White Ash
			San Antonio, TX 78218	San Antonio, TX 78233	San Antonio, TX 78219	San Antonio, TX 78245
Item	Description	QTY				
A	Service Locations					
1	Barbara Jordan Community Center	12 Months	\$110.00	\$175.00	\$130.00	\$250.00
	Sub Total		\$1,320.00	\$2,100.00	\$1,560.00	\$3,000.00
2	Bob & Jeanne Billa LLDC	12 Months	\$90.00	\$155.00	\$110.00	\$125.00
	Sub Total		\$1,080.00	\$1,860.00	\$1,320.00	\$1,500.00
3	Big Carver	12 Months	\$405.00	\$175.00	\$505.00	\$325.00
	Sub Total		\$4,860.00	\$2,100.00	\$6,060.00	\$3,900.00
4	Carver Community Cultural Center	12 Months	\$110.00	\$180.00	\$130.00	\$350.00
	Sub Total		\$1,320.00	\$2,160.00	\$1,560.00	\$4,200.00
5	Claude W. Black Center	12 Months	\$110.00	\$175.00	\$130.00	\$150.00
	Sub Total		\$1,320.00	\$2,100.00	\$1,560.00	\$1,800.00
6	Columbia Heights LLDC	12 Months	\$120.00	\$180.00	\$140.00	\$250.00
	Sub Total		\$1,440.00	\$2,160.00	\$1,680.00	\$3,000.00
7	Dwyer Avenue Center	12 Months	\$290.00	\$400.00	\$325.00	\$375.00
	Sub Total		\$3,480.00	\$4,800.00	\$3,900.00	\$4,500.00
8	Frank Garrett Multi-Service Center	12 Months	\$190.00	\$300.00	\$210.00	\$500.00
	Sub Total		\$2,280.00	\$3,600.00	\$2,520.00	\$6,000.00
9	Margarita Huanes LLDC	12 Months	\$120.00	\$180.00	\$140.00	\$275.00
	Sub Total		\$1,440.00	\$2,160.00	\$1,680.00	\$3,300.00
10	Pearsall Park Community Center	12 Months	\$115.00	\$180.00	\$60.00	\$250.00
	Sub Total		\$1,380.00	\$2,160.00	\$720.00	\$3,000.00
11	St. Mary's LLDC	12 Months	\$90.00	\$155.00	\$110.00	\$275.00
	Sub Total		\$1,080.00	\$1,860.00	\$1,320.00	\$3,300.00
12	West-End Park Senior Center	12 Months	\$65.00	\$125.00	\$80.00	\$80.00
	Sub Total		\$780.00	\$1,500.00	\$960.00	\$960.00
13	Willie C. Velasquez LLDC	12 Months	\$90.00	\$155.00	\$115.00	\$150.00
	Sub Total		\$1,080.00	\$1,860.00	\$1,380.00	\$1,800.00
	A: Service Locations Total		\$22,860.00	\$30,420.00	\$26,220.00	\$40,260.00
B	Emergency Repair Labor					
1	Prime Time (8AM - 7PM / Mon - Sat)	100 Hours	\$45.00	\$60.00	\$49.00	\$60.00
	Sub Total		\$4,500.00	\$6,000.00	\$4,900.00	\$6,000.00
2	After Hours (7PM - 8AM / Mon - Sat)	20 Hours	\$67.50	\$80.00	\$73.50	\$90.00
	Sub Total		\$1,350.00	\$1,600.00	\$1,470.00	\$1,800.00
3	Sunday & Holiday Hours (All Hours)	10 Hours	\$67.50	\$80.00	\$73.50	\$90.00
	Sub Total		\$675.00	\$800.00	\$735.00	\$900.00
	B: Repair Labor Total		\$6,525.00	\$8,400.00	\$7,105.00	\$8,700.00
	Totals for A & B		\$29,385.00	\$38,820.00	\$33,325.00	\$48,960.00
	Terms		Net 30	1% 10 Days	2 % 10 Days	Net 30
	Estimated Annual Award		\$29,385.00			